SAN JOAQUIN VALLEY LIBRARY SYSTEM

Automation Committee Meeting
September 16, 2026

DRAFT MINUTES

A. CALL TO ORDER

1. The meeting was called to order at 10:00 a.m. by Chris Wymer

B. ROLL CALL AND INTRODUCTIONS

1. Roll call was conducted.
    i. PRESENT
        1. Yvonne Galvan (Coalinga-Huron), Tiffany Polfer (Fresno), Kristie Pratt (Kern), Brian Martin (Kings), Smruti Deshpande (Merced), Alex Pollock (Porterville), Faythe Arredondo (Tulare County), Sheri Haveman (Tulare City), Chris Wymer (Chair), Rachel Nelson (SJVLS)
    ii. OTHERS PRESENT
        1. Aaron Lusk (SJVLS), Logic Vang (SJVLS)
    iii. ABSENT
        1. Alma Madrigal-Ward (Madera), Matt Johnson (Mariposa)
2. Introductions were conducted.

C. ADOPTION OF THE AGENDA

1. Pratt (Kern) motioned to adopt the agenda as distributed.
    i. Polfer (Fresno) seconded the motion.
    ii. The motion passed.

D. PUBLIC COMMENT

1. There were no comments from the public.

E. APPROVAL OF PREVIOUS MEETING MINUTES

1. Polfer (Fresno) motioned to adopt the minutes as distributed.
    i. Arredondo (Tulare County) seconded the motion.
    ii. The motion passed.

F. PROJECTS FOR DISCUSSION AND ACTION

1. Migration to Spydus Update
    i. Wymer provided an update on the ILS migration. The code mapping spreadsheet was sent back to Civica on August 21. SJVLS will work on a process to allow members to review their new collections and make adjustments, if necessary.
    ii. Wymer shared information about the upcoming training schedule, including the dates, times, and who will be participating. He also shared

that Civica's self-service kiosks are included in our subscription at no additional cost.

iii. Wymer shared the current go-live date on Spydus is Tuesday, March 23, 2027.

iv. Committee members had questions about how to handle on-going staff training in Spydus after going live. They also had questions about how to handle authentication for e-resources, fine payments and registering new borrowers during the transition period. SJVLS will share instructions as we get closer to that stage of the migration.

2. Two Factor Authentication
    i. The new Spydus ILS supports two-factor authentication for staff logging into the staff client. Civica needs to know if SJVLS will enable it. The committee discussed the pros and cons of using two-factor authentication.
        1. Pratt (Kern) motioned to not enable two-factor authentication for staff logins.
        2. Deshpande (Merced) seconds.
            a. Motin passed.
3. CAPTCHA verification in OPAC
    i. The new ILS supports CAPTCHA verification for patrons in the OPAC for the following actions: login, borrower registration, password resets, guest event registration, and Saved List output if the user is not logged in.
    ii. The committee discussed options and asked if CAPTCHA could be enabled for components like self-registration and password resets but not for others.
        1. Pratt (Kern) motioned to enable CAPTCHA verification, if it can be enabled only on certain pages and not others. If it applies to all settings, then they do not want to enable it.
        2. Arredondo (Tulare County) seconded.
            a. Motion passed.
4. Self-Registration
    i. Spydus provides a built-in self-registration module for patrons to sign up for library cards. Wymer provided the committee with details about how Spydus' self-registration form is configured and registers patrons. The committee discussed the pros and cons, including asking about whether the built-in module has duplicate checking. Currently, Quipu's duplicate checking is not working, allowing patrons to create multiple library cards through self-registration.
        1. Polfer (Fresno) motioned to set up a test of Spydus' self-registration and table a decision until the next Automation Committee meeting.
        2. Pratt (Kern) seconded.
            a. Motion passed.
5. Spydus Notices Update
    i. Nelson gave an update on notices to the committee. Administrative Council considered stopping print notices when SJVLS migrates to Spydus. They were in favor of it as long as there isn't a law requiring certain notices to be sent in print. Wymer is checking with the new

attorney to see if it's an option. If there's no legal requirement to provide them, then SJVLS will stop sending them after the migration.

6. Migration to Cloud 9
    i. Lusk gave an update on the Cloud 9 migration. There are a lot of branches that still need to be migrated to Cloud 9 from PC Reservation. Lusk would like to have all branches converted before going live on Spydus.

G. STAFF REPORTS

1. Senior Systems Network Engineer
    i. Lusk shared that the PC Order closes on Friday.
    ii. Three of the headquarters routers purchased with grant funding were deployed.
    iii. Lusk is working on scheduling the installs for the Wifi expansion project.
2. System Administrator
    i. R. Nelson shared that she worked on the code mapping for collections and sent a big thank you to everyone for their help.
    ii. R. Nelson is working on item and borrower clean up.
    iii. R. Nelson is working on an outline and general information for members about Zipbooks.
3. Administrative Librarian
    i. Wymer shared that he's been working as well on Zipbooks logistics.
    ii. Wymer recently completed California Teleconnect Fund (CTF) re-certification for all SJVLS library branches.
    iii. Wymer also drafted an amended CLSA Plan of Service to include the additional funding for Zipbooks.
    iv. Wymer shared that CENIC informed SJVLS the out-of-band POTS lines at headquarter branches are no longer needed. SJVLS is working on stopping service on those lines.
    v. Wymer's final update was to share that work is finally continuing on a new SJVLS intranet. The challenge was finding a suitable name. SJVLS has decided to use "Outpost" as the new intranet name.

H. CALENDAR ITEMS

1. Date and location for next Automation Committee Meeting
    i. November 18, 2026 online via Microsoft Teams.

I. ANNOUNCEMENTS

1. Arredondo (Tulare County) shared that the Springville branch is re-opening. They're having a soft re-opening and are planning a bigger ceremony at a later date.
2. Polfter (Fresno) shared that they had a soft grand opening for the new Genealogy and Local History Branch.
3. Deshpande (Merced) shared that they are switching to a new time card software for staff to use.

J. ADJOURNMENT

1. There being no further business to discuss the meeting adjourned at 12:35 p.m.