



# SAN JOAQUIN VALLEY LIBRARY SYSTEM

## Administrative Council Meeting

May 29, 2026

---

### APPROVED MINUTES

#### A. COUNCIL OPENING

1. Heidi Clark (Tulare City), called the meeting to order at 10:05 am.
2. Roll Call
  - i. Council present: Jeannette Davies (Coalinga-Huron), Sally Gomez (Fresno County), Andie Sullivan (Kern County), Tanya Russell (Kings County), Matt Johnson (Mariposa County), Rebecca Jauregi (Porterville), Heidi Clark (Tulare City), Darla Wegener (Tulare County).
  - ii. Staff present: Chris Wymer (SJVLS), Kevin Nelson (SJVLS), Rachel Nelson (SJVLS)
  - iii. Council absent: Krista Riggs (Madera County), Amy Taylor (Merced County).
  - iv. Guests: Brian Henderson (Henderson CPA), Lisa Lindsay (California State Library), Terrance Eckman (Fresno County), Shaylyn Pineda (Kern County), Ashley Nurfer (Kings County).
3. Introductions
  - i. Staff introductions were conducted.
4. Agenda Adoption
  - i. Motion to Adopt Agenda – Gomez (Fresno County)
  - ii. Sullivan (Kern County) seconded.
  - iii. Motion passed.
5. Public Comment
  - i. None.

#### B. CONSENT AGENDA

1. Motion to approve draft minutes of February 6, 2026, and the Financial Update report.
  - i. Motion made by Wegener (Tulare County).
  - ii. Davies (Coalinga-Huron) seconded.
  - iii. Motion passed.

#### C. ITEMS FOR INFORMATION AND ACTION

1. Approve 2026-27 Meeting Schedule
  - i. Wymer presented the proposed Administrative Council meeting schedule for the upcoming fiscal year. Meeting dates are still on the first Friday of every other month. He kept the meeting schedule like previous years, with 3 in-person meetings and 3 virtual meetings.

- ii. Wegener proposed scheduling the May 28, 2027, meeting as an in-person meeting at one of the newly renovated branches. That way members could showcase their new spaces, and other members have an opportunity to see the results and get ideas. Wymer liked the idea and will work on scheduling the meeting in-person as it gets closer.
    - 1. Wegener (Tulare County) motioned to accept proposed schedule with the possible change to the May 28 meeting location.
    - 2. Gomez (Fresno County) seconded.
    - 3. The motion passed.
- 2. 2026-27 Administrative Council Chair Rotation
  - i. Using the previously approved Administrative Council Chair Rotation schedule, Wymer presented a recommendation to approve Mariposa's County Librarian, Matt Johnson, as the 2026-27 Administrative Council Chair, with Kings County serving as Vice Chair.
  - ii. Wegener mentioned that in year's past, SJVLS avoided having new Administrative Council members serve in Chair or Vice Chair positions, so that they have time to familiarize themselves with the cooperative before assuming responsibilities. With Kings County's current County Librarian retiring soon, the Vice Chair role for 2026-27 should be changed to a member other than Kings County.
  - iii. Administrative Council discussed options to modify the chair rotation and proposed changing Porterville to Vice Chair for 2026-27 and Chair in 2027-28 and Kings County serve as Vice Chair in 2027-28 and Chair in 2028-29, with the rest of the schedule remaining the same.
    - 1. Wegener motioned to adopt the modified Chair Rotation Schedule with Mariposa County acting as Chair and Porterville Vice Chair for 2026-27, and Porterville acting as Chair and Kings County acting as Vice Chair for 2027-28.
    - 2. Sullivan (Kern County) seconded.
    - 3. The motion passed.
- 3. Approve 2026-27 CLSA Plan of Service
  - i. Wymer presented the 2026-27 CLSA Plan of Service for approval. Like previous years, SJVLS is proposing to use the full CLSA allocation of \$124,560 to support a portion of the costs to operate intra-system delivery. Using state funding this way has the highest impact for residents of our service area, with the benefits being equal to both large and small libraries.
    - 1. Wegener (Tulare County) motioned to approve the 2026-27 Plan of Service.
    - 2. Johnson (Mariposa County) seconded.
    - 3. The motion passed.
- 4. Approve Ed Technology Funds Contract Extension

- i. Wymer presented a request to approve a one-year contract extension with our E-Rate Consultants, Ed Technology Funds. SJVLS began working with Ed Technology Funds in 2019 to file the necessary paperwork for E-Rate discounts, assist with planning network upgrade projects, reconcile billing, and other tasks related to E-Rate. The initial 3-year agreement ended in 2023. At that time, Administrative Council approved a 3-year extension, ending in October 2026. Over the course of the agreement, Ed Technology Funds have been great partners, assisting SJVLS with responding to audits, filing for discounts, and working with service providers. Wymer recommends approving the extension.
    1. Gomez (Fresno County) motioned to approve the one-year contract extension.
    2. Wegener (Tulare County) seconded.
    3. The motion passed.
5. Approve Vasquez and Company Contract Extension
  - i. Wymer presented a request to approve a two-year contract extension with SJVLS's auditing firm, Vasquez and Company. The original agreement covered auditing services for the first three years of the agreement. The contract includes 2 optional one-year extensions but requires SJVLS to provide notice of the intent to extend the agreement. SJVLS has been satisfied with Vasquez's work and recommends extending the agreement.
    1. Wegener (Tulare County) motioned to approve the contract extension.
    2. Sullivan (Kern County) seconded.
    3. The motion passed.
6. Approve Delivery Services Policy
  - i. Wymer presented the updated draft Delivery Services Policy. He updated the document to incorporate the discussion and suggestions from the previous meeting. The new version adds a section addressing approving and denying requests and updates the duration of delivery services from 2 fiscal years to 24 months.
  - ii. Davies suggested adding clarification about whether premium stops can be extended in the event a member wants them to continue and there are no other pending requests for premium stops.
    1. Davies (Coalinga-Huron) motioned to table approving the policy and return with an updated policy at the next meeting.
    2. Gomez (Fresno County) seconded.
    3. The motion passed.
7. Approve 2026-27 Budget
  - i. Henderson presented the 2026-27 budget for approval. He reviewed the changes made from the draft budget in February.
    1. Johnson (Mariposa County) motioned to accept the FY 2026-27 budget.
    2. Sullivan (Kern County) seconded.

3. The motion passed.

#### **D. STAFF REPORTS**

1. Chair
  - i. Clark shared that she signed the order form and agreement for the Spydus migration.
2. State Library
  - i. Please refer to the report shared by Lisa Lindsay from the California State Library.
3. Administrative Librarian
  - i. Wymer gave an update on the Civica contract and Spydus migration. He worked with Civica to finalize the Order Form and Terms and Conditions of the new contract.
  - ii. Wymer also gave an update that the second attempt to migrate Horizon's infrastructure to the new virtualization cluster was successful.
4. SJVLS – System Administrator
  - i. R. Nelson reported that the library cards order is moving forward. Currently only Fresno's proofs are left to approve.
  - ii. R. Nelson also provided an update for directors on the upcoming migration of the catalog by SirsiDynix.
5. Senior Network Systems Engineer
  - i. K. Nelson reported the grant-funded headquarter routers arrived this week. SJVLS staff will work on configuring them and scheduling installations.
  - ii. K. Nelson also informed Administrative Council that the issues with PC pricing have gotten worse. The prices for the next PC Order will be very high.
  - iii. K. Nelson's final report was that the current Category 2 projects are still moving forward.

#### **E. DIRECTOR'S COMMENTS**

1. Johnson (Mariposa County)
  - i. Johnson shared that Mariposa is wrapping up their participation in the "One Book, One Coast" program. They are going to have a community member with direct ties to the internment camps to give a talk about the history as a library program.
  - ii. They are also hosting another author talk with a local author that's written books on the wildlife of Yosemite.
  - iii. Working with the National Parks Service on a program related to Chinese history in Yosemite National Park.
  - iv. They are partnering with the local youth soccer league to offer World Cup programming at their branches.
  - v. They are wrapping up their rural health connections program.
2. Gomez (Fresno County)
  - i. Central Library staff are settling into their new temporary headquarters at L St while Central is being renovated.

- ii. Fresno partnered with the local zoo for Summer Reading Program activities.
- 3. Jauregi (Porterville)
  - i. Also preparing for Summer Reading Program.
  - ii. The new library building was approved by the City Council. They are moving forward with construction planning.
- 4. Russell (Kings County)
  - i. The Hanford and Lemoore renovations are progressing. New furniture purchases were approved.
- 5. Wegener (Tulare County)
  - i. Springville's construction is still on-going. The building now has power, but there's still some small set up left to do.
  - ii. Preparing for the Summer Reading Program.
  - iii. Their Library Foundation hosted a Books and Brews event that was very well received and successful.
  - iv. Their new book walk is ready at their Literacy Center.
- 6. Sullivan (Kern County)
  - i. Kern County completed their renovation projects.
  - ii. They're preparing their budget for next year and expect the next few years will be difficult.
  - iii. Also gearing up for their Summer Reading Program.
  - iv. The Bakersfield Sound event was a big success, over 200 people attended.
  - v. They are expanding seed library locations to all their branches.
- 7. Clark (Tulare City)
  - i. Also gearing up for Summer Reading Program.
  - ii. Tulare City also participated in the One Book, One Coast program.
  - iii. They filled their vacant Youth Services Librarian position.

#### **F. CALENDAR ITEMS**

- 1. Date and location for next Administrative Council Meeting
  - i. August 7, 2026, at the Springville Library.

#### **G. ADJOURNMENT**

- 1. The meeting was adjourned at 12:15 p.m.