Administrative Council
Agenda Packet

SAN JOAQUIN VALLEY
LIBRARY SYSTEM
2420 Mariposa Street
Fresno, CA 93721
559-600-6256

October 2, 2026	Madera Main Library	10:00 A.M.

The next meeting of the SJVLS Administrative Council will be held:

Madera Main Library
121 N G St
Madera, CA 93637
10:00 a.m.
October 2, 2026

Enclosed are the agenda and prepared attachments for this meeting.
Copies of these materials may be made at the public's expense.

Accessibility and Accommodations: In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the San Joaquin Valley Library System at (559) 600-6256 no later than 10:00 a.m. on Thursday October 1, 2026.

Public records: Disclosable public records related to this agenda are available for public review at the Fresno County Public Library, Business Office, located at 2420 Mariposa Street, Fresno, CA 93721, during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday.

AGENDA

A. COUNCIL OPENING

1. Call to Order
2. Introductions
3. Adoption of the Agenda
4. Public Comment – The Public may comment on any items relative to SJVLS and not on the agenda.

B. CONSENT AGENDA

1. APPROVAL: Draft minutes of August 7, 2026 (Attachment 1)
2. APPROVAL: Financial Updates (Attachment 2)

C. ITEMS FOR DISCUSSION AND ACTION

1. ACTION: Retroactive Approval CLSA Annual Report – Wymer (Attachment 3)
2. DISCUSSION: Spydus Migration Update – Wymer (Attachment 4)
3. ACTION: Spydus Migration Communication Plan – Wymer (Attachment 5)
4. DISCUSSION: Zipbooks Procedures – Nelson (Attachment 6)
5. ACTION: Approve Budget Modification for Phone Messaging – Wymer (Attachment 7)
6. ACTION: Approve Budget Modification for Syndetics Unbound – Wymer (Attachment 8)
7. ACTION: Approve SPURR Letter of Agency – Wymer (Attachment 9)
8. DISCUSSION: Fresno Privatization and SJVLS JPA – Wymer

D. STAFF REPORTS

1. Chair
2. State Library – Written Report Attached (Attachment 10)
3. Administrative Librarian
4. System Administrator
5. Senior Network Systems Engineer

E. DIRECTOR COMMENTS

Council members have the opportunity to share items relating to collaboration, innovation, and professional development of interest to the Council.

F. CALENDAR ITEMS

1. Set the date and agenda building for the next meeting, tentatively Friday, December 4, 2026 online via Microsoft Teams.

G. ADJOURNMENT

SAN JOAQUIN VALLEY LIBRARY SYSTEM

Administrative Council Meeting
August 7, 2026

APPROVED MINUTES

A. COUNCIL OPENING

1. Matt Johnson (Mariposa County), called the meeting to order at 10:03 am.
2. Roll Call
    i. Council present: Jeannette Davies (Coalinga-Huron), Sally Gomez (Fresno County), Andie Sullivan (Kern County), Ashley Nurfer (Kings County), Krista Riggs (Madera County), Matt Johnson (Mariposa County), Smruti Deshpande (Merced County), Alex Pollock (Porterville), Heidi Clark (Tulare City), Darla Wegener (Tulare County).
    ii. Staff present: Chris Wymer (SJVLS), Kevin Nelson (SJVLS), Aaron Lusk (SJVLS), Rachel Nelson (SJVLS)
    iii. Council absent: Rebecca Jauregi (Porterville), Amy Taylor (Merced County).
    iv. Guests: Brian Henderson (Henderson CPA), Josh Chisom (California State Library), Terrance Eckman (Fresno County), Shaylyn Pineda (Kern County), Alma Guzman (Porterville).
3. Introductions
    i. Staff introductions were conducted.
4. Agenda Adoption
    i. Motion to Adopt Agenda – Clark (Tulare City)
    ii. Gomez (Fresno County) seconded.
    iii. Motion passed.
5. Public Comment
    i. None.

B. CONSENT AGENDA

1. Motion to approve draft minutes of May 29, 2026, the Financial Update report, and the Delivery Services Policy.
    i. Motion made by Gomez (Fresno County).
    ii. Clark (Tulare City) seconded.
    iii. Motion passed.

C. ITEMS FOR INFORMATION AND ACTION

1. Approve Amended CLSA Plan of Service
    i. Wymer informed Administrative Council that the final California budget approved by the legislature increased CLSA allocations by zeroing out the Zip Books budget. SJVLS's allocation increased by $66,256, and a revised Plan of Service must be sent to the State Library proposing how SJVLS will use the additional funds.

ii. Wymer presented two options to use the additional funding. The first option would allocate additional funding to delivery services, reducing the reserves needed to fund delivery. The second option would allocate additional funding to create a local Zip Books program, which would allow SJVLS members to continue offering the service to their patrons. The members would be the ones making the purchases and tracking the items they order, and SJVLS will reimburse the purchases quarterly.

iii. Administrative Council discussed the options. The members that received Zip Book funding in previous fiscal years shared their experiences and approaches to managing the program. The consensus was that the program requires an investment of staff time to manage, but it's well received by patrons and worth the effort. Administrative Council also discussed whether Zip Book allocation amounts would be divided per member or shared by everyone, and that there needs to be clear procedures for staff to follow.

1. Wegener (Tulare County) motioned to allocate the additional CLSA funds to implement a local Zip Books program, and to authorize Wymer to submit an updated Plan of Service to the State Library.
    a. Gomez (Fresno County) seconded.
    b. The motion passed.

2. Approve Tulare County IT Providing Desktop Support

i. Wymer informed Administrative Council that Tulare County contacted SJVLS to ask if it was possible to have their County IT department provide desktop support to library branches and staff while the library's tech support staff is on extended leave. SJVLS and Tulare County are requesting approval to allow Tulare County Information & Communications Technology (TCiCT) staff to provide remote desktop support while SJVLS, Tulare County Library, and TCiCT draft a memorandum of understanding for the service.

ii. SJVLS staff met with TCiCT to discuss how it would be implemented and define roles and responsibilities. TCiCT staff would use remote software to provide support for library staff when requested. The support application would be configured on the Tulare County Library firewall and provide a way for TCiCT staff to remotely access library workstations, when support is requested. The software creates a secure connection between the library's workstation and TCiCT, and there would be clear delineation of duties between SJVLS and TCiCT.

1. Nurfer (Kings County) motioned to approve allowing TCiCT to provide remote support to Tulare County Library workstations, and to authorize the Administrative Librarian to draft a memorandum of understanding between Tulare County and SJVLS to formalize the service.
    a. Riggs (Madera County) seconded.
    b. The motion passed.

3. California State Library Tutor.com Subscription

i. Wymer informed Administrative Council that Pacific Library Partnership (PLP) and the State Library are offering HomeworkCA, K-12 Online Tutoring through Tutor.com, to all California libraries for fiscal year 2026-27, and asked for their direction on how to proceed. The new subscription overlaps with SJVLS's current Tutor.com subscription, but SJVLS's subscription includes college and adult learner resources that are not a part of HomeworkCA. If SJVLS participates, Tutor.com would give SJVLS a credit for $55,000, which is half our subscription cost, but doing so would complicate access for patrons.
ii. Administrative Council discussed options, including whether the decision needed to apply to all members, or if each member could decide on their own. Council members also expressed frustration that once again a statewide resource offering conflicts with an existing SJVLS subscription. After discussion, the consensus was that getting usage is already difficult enough and Administrative Council didn't want to further complicate access for patrons.
    1. Sullivan (Kern County) motioned to not participate in HomeworkCA and keep the current Tutor.com subscription.
        a. Deshpande (Merced County) seconds.
        b. Motion passed.

4. Approve Budget Modifications
    i. Wymer requested approval from Administrative Council for two budget modifications. The first modification was to increase expenditures from System Committed Projects for SirsiDynix's Annual Maintenance costs. The second modification was to increase expenditure from the Technology Plan for the OverDrive Magazines subscription.
    ii. This year's budget allocated $180,271 to pay SirsiDynix's Annual Maintenance costs, and the one-year renewal invoice totaled $184,956.27. Wymer requested approval to increase expenditures in the amount of $4,690 to account for the increased cost.
    iii. This year's budget allocated $68,625 for OverDrive Magazines, because that was the quote received from OverDrive. After SJVLS approved the subscriptions, OverDrive staff contacted SJVLS and informed us they provided incorrect prices in their quotes. Fresno County's quote increased from $25,000 to $30,000, and the final price was $28,500 after a 5% discount was applied. Porterville was also mis-quoted. Their price was reduced from $5,000 to $2,000, and the final price was $1,800 after a 10% discount was applied. This resulted in a net increase of $2,050 for all members' subscriptions.
        1. Clark (Tulare City) motioned to approve the budget increases.
            a. Sullivan (Kern County) seconded.
            b. The motion passed.

5. Fresno Privatization and SJVLS JPA

i. Wymer gave an update on the recent discussion about Fresno County privatizing library services and the potential ramifications on SJVLS's JPA. If Fresno privatizes library services, it could potentially disband SJVLS. Administrative Council discussed what could be done to preserve SJVLS if Fresno moves forward with privatization.

6. Engagement Letter with Redwood Public Law
   i. Wymer requested approval to sign a letter of engagement with Redwood Public Law, LLC. Last year SJVLS's legal counsel retired without notice, and SJVLS has been without counsel since. Wymer contacted Carol Frost from Pacific Library Partnership to ask who was representing them, and Frost said she was working with Richard Pio Roda from Redwood Public Law. Wymer met with Roda to introduce SJVLS and the current legal needs, and Roda and his firm were willing to represent SJVLS.
      1. Clark (Tulare City) motioned to approve signing a letter of engagement with Redwood Public Law.
         a. Gomez (Fresno County) seconded.
         b. The motion passed.
7. Spydus Migration & Paperless Notices
   i. Wymer presented a proposal to stop sending print notices for holds, overdue and lost items, and billing notices when SJVLS goes live on the new ILS. Currently, the folder-sealer machine used to prepare notices for mailing is failing and would need to be replaced. To support the proposal, Wymer shared the counts of notices sent by each notification type over the previous 3 years. The number of print notices sent has been declining steadily, while other methods have increased. Wymer noted that this change would also result in budget savings, because the other notification methods cost significantly less than postage.
   ii. Gomez noted that Fresno County staff already discussed this proposal, and they're in favor of the change. Wegener asked if there were any laws requiring government agencies to send billing notices in print. Wymer was not sure if there was a requirement and said he would double check with legal counsel.
      1. Wegener (Tulare County) motioned to approve stopping print notices when SJVLS goes live on Spydus, if there isn't a law requiring certain notices to be sent in print.
         a. Clark (Tulare City) seconded.
         b. The motion passed.

D. STAFF REPORTS

1. Chair
   i. No report.
2. State Library
   i. Please refer to the report shared by Josh Chisom from the California State Library.
3. Administrative Librarian

   i. Wymer informed Administrative Council that he's starting to work on CTF recertification for all SJVLS locations.
   ii. Wymer reported that he submitted the final reports for the Collaborative Connectivity Grant from ICOE.
   iii. Wymer reported that he's working with Civica to set up the Spydus training schedule.
4. SJVLS – System Administrator
   i. R. Nelson reported that she's been picking up the tasks Guenzi performed before he left SJVLS.
   ii. R. Nelson reported that she completed the loan policy review with members and will work on implemented requested changes.
   iii. R. Nelson reported that she's working with the members to review their codes and identify any changes they want.
5. Senior Network Systems Engineer
   i. K. Nelson reported he's preparing the open the PC Order.
   ii. K. Nelson also informed Administrative Council that the UPS installs are being scheduled by Logic.
   iii. K. Nelson gave an update on the installation of the headquarters routers. The routers were received, but SJVLS ran into a licensing issue that needed to be resolved.
   iv. K. Nelson's final report was he's retiring next Friday, August 14.

E. DIRECTOR'S COMMENTS

1. Johnson (Mariposa County)
   i. Mariposa County recently launched Kanopy streaming video. It's been well received by the community.
   ii. November is the 100th anniversary of the Mariposa County Library. They are planning a celebration on November 13.
2. Gomez (Fresno County)
   i. Fresno's capital projects continue to progress.
3. Jauregi (Porterville)
   i. The new library design is still being worked on by architects.
   ii. They also had a successful Summer Reading Program.
4. Nuhfer (Kings County)
   i. Kings County's capital projects continue to progress.
   ii. They wrapped up their Summer Reading Program and had their best participation since the COVID pandemic.
5. Wegener (Tulare County)
   i. Tulare County's Summer Reading Program and Lunch and the Library were a success.
   ii. Tulare County is planning for a soft opening of the new Springville Library later in August.
   iii. The Orosi and Alpaugh renovations continue moving forward.
6. Sullivan (Kern County)

i. Kern County completed their renovation projects and are doing the final parts of the projects.
ii. Kern County will host a staff safety workshop in September.
iii. Kern County is participating in the Laufey book club in September and are ordering special library cards for the program.

7. Clark (Tulare City)
    i. Tulare City is preparing a new master plan for the library.
    ii. They exceed their community reading goal for the Summer Reading Program.
8. Riggs (Madera County)
    i. Madera hosted their first Career Online High School graduation. They had four graduates.
    ii. North Fork's renovations keep moving forward.
9. Davies (Coalinga-Huron)
    i. Coalinga-Huron wrapped up another successful Summer Reading Program.
    ii. They are working on a strategic plan and maintenance plan for the library.
10. Deshpande (Merced County)
    i. Merced County's Summer Reading Program wrapped up, and it was a successful year.
    ii. They hosted a 1,000 books before kindergarten graduation and had four graduates.

F. CALENDAR ITEMS

1. Date and location for next Administrative Council Meeting
    i. October 2, 2026, at the Madera Main Library.

G. ADJOURNMENT

1. The meeting was adjourned at 1:02 p.m.

DATE: October 2, 2026

TO: SJVLS Administrative Council

SUBMITTED BY: Brian Henderson, Henderson CPAs.
Fresno County Fiscal Agent

SUBJECT: Financial Update Report

Recommended Action:

Approve acceptance of monthly financial update for the full FY25-26 through June 2026 and FY26-27 through the month of August 2026.

Fiscal Impact:

There is no fiscal impact associated with the recommended action. SJVLS JPA funds are held by Fresno County as the fiscal agent and provides contracted controller and accounting services. All County related costs associated with the fiscal administration are funded with funds set aside for planning and evaluation administration.

FINANCIAL UPDATE REPORT

A. FINANCIAL REPORTS

1. Financial reported expenses through June 30, 2026 of FY25-26 and August 31, 2026 of FY26-27
    i. Item 2 - Costs by class/cost center report included.
    ii. Item 3 - CLSA Status update report
    iii. Item 4 - Online Materials Status update report
2. Revenue Billed: FY25-26 $4,090,740 and YTD FY26-27 $2,289,217
3. Expenses Incurred: FY25-26 $4,443,026 and YTD FY26-27 $686,719
4. System Committed Reserves
    i. SJVLS Assigned: FY25-26 $1,106,449 and YTD FY26-27 $951,128
    ii. Members Committed Tech Reserves: FY25-26 $523,465 and FY26-27 $973,733

B. OUTSTANDING RECEIVABLE TOTAL: $1,527,976 (as of 8/31/2026)

1. Member Fees, Postage, Smart Net and other selection, $1,471,563:
    i. Coalinga-Huron FY26-27 $28,884 (received in Sept 2026)
    ii. Kern County FY26-27 $564,123
    iii. Kings County FY26-27 $112,762
    iv. Madera County FY26-27 $122,701 (received Sept 2026)
    v. Merced County FY26-27 $202,029 (received Sept 2026)
    vi. Porterville County FY26-27 $49,332
    vii. Tulare County FY26-27 $220,394 (received in Sept 2026)
    viii. Tulare City FY26-27 $60,538 (received in Sept 2026)
    ix. Kern County FY26-27 $110,800
2. Grant Reimbursements, $56,118:
    i. FY24-25 $31,147 (received in Sept 2026)
    ii. FY25-26 $24,971
3. Fortinet: None
4. Electronic Resources -Cloud Library: None
5. Telecommunications Invoices:
    i. Tulare City FY25-26 $295

C. CLSA ALLOCATION UPDATE: FY 26-27 Funding for total of $190,816 (originally $124,560)

1. Council approved CLSA service plan in May 2026 in the amount of $284,109. Council approved a budget modification in August 2026 to increase revenues for CLSA funding in the amount of $66,256 and to allocate the additional CLSA funding towards the purchase of Zipbooks.
2. Expenses and Estimates:
   - i. Delivery Services budgeted – FY26-27 $284,109
   - ii. Oher Operations for Zipbooks - Budgeted $66,256.
   - iii. Total Expenses: FY25-26 $275,055 and YTD FY26-27 (through Aug 2026) $25,901
3. Funding Rollover: $0

D. ONLINE MATERIALS STATUS UPDATE

1. Online Materials:
   - i. FY25-26 expenses total $306,849, with prepaid expenses of $16,313, resulting in excess expenditures of $35,082 from the budgeted amount of $288,080. The plan of service was approved by the Board on June 6, 2025. Excess amount to be covered by Tech Plan reserves as per the 2025-26 Budget.
   - ii. FY26-27 expenses total $121,828, with prepaid expenses of $27,271, leaving unspent funds of $124,856 from the budgeted amount of $273,956. The plan of service was approved by the Board on May 29, 2026. Excess amount to be covered by Tech Plan reserves as per the 2026-27 Budget.

E. TRANSFER OF OWNERSHIP

1. Statements have been sent through:
   - i. June 2026 (Including Fall PC Order) (No Spring 2026 PC order)
2. Costs were deducted from the Members' Tech Reserve.

F. PRE-PAID TECH RESERVE

1. Total balance - $ 4,085,386 (June 30, 2026) & $4,078,244 (August 31, 2026)
   - Emailed to Admin Council
2. Under committed System projects
   - Total Reserves Available $2,762,574 (June 2026) & $2,305,164 (August 2026)

G. UNEARNED GRANT REPORT & BROADBAND PROJECTS

1. Total Balance - $6,007
    i. Porterville Phase III - $0 (spent final $34,007 in Sep. 2024)
    ii. Firebaugh CSL Connect Grant - $0 (spent final $9,036 in March 2025)
    iii. Porterville CSL Connect Grant - $6,007 (spent $19,493 in Sep. 2024)
2. Fiber Project Year 8. Near Completion. The Board approved on May 16, 2021 for SJVLS participation in CENIC Year 8 (Pending Final billing reconciliation with AMS).
    i. Total Budget - $485,942
    ii. Total Spent as of June 2026 - $490,372

SJVLS
Budget to Actual- System Wide

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Jun 26
Revenues			
3380 · Interest	$ 240,000	$ 240,000	$ 199,476
3575 · State Grants	124,275	155,449	155,422
4375 · Federal Grants	-	-	-
4841 · Membership Dues	2,012,000	2,012,000	2,012,000
5039 · Tech Reserve Charges	1,055,826	1,055,826	910,001
5040 · Other Cty Dpts Services	64,000	64,000	44,040
5501 · Projects e-Rate Earned	461,605	461,605	-
5504 · Telephone Services	538,395	538,395	538,395
5831 · Refunds And Abatements	-	-	230,740
Total Revenues	4,496,101	4,527,275	4,090,074
Expenditures			
7005 · Sealer Paper	-	-	7,608
7040 · Telephone Charges	838,400	838,400	755,815
7055 · Food	1,000	1,000	-
7101 · General Liability Insurance	5,000	5,000	1,059
7175 · Property Insurance	4,800	4,800	10,975
7205 · Maintenance-Equipment	420,500	420,500	504,989
7250 · Memberships	3,550	3,550	3,390
7265 · Office Expense	87,826	87,826	64,362
7268 · Postage	41,000	41,000	25,261
7286 · PeopleSoft Human Resources	2,000	2,000	1,965
7287 · PeopleSoft Financials Chg	2,500	2,500	1,509
7295 · Professional & Specialized	2,154,920	2,154,920	1,890,194
7296 · Data Processing Services	7,800	7,800	4,111
7325 · Publications & Legal Notic	5,000	5,000	-
7385 · Small Tools & Instruments	1,089,500	1,089,500	502,061
7406 · Library Materials	125,400	125,400	207,060
7412 · Mileage	500	500	-
7415 · Trans, Travel & Education	20,000	20,000	5,968
7416 · Trans & Travel County Gara	260,310	291,086	287,023
7430 · Utilities	40,000	40,000	40,000
7565 · County Cost Plan	12,000	12,000	20,259
8300 · Equipment - Capital Outlay	-	-	109,415
Total Expenditures	5,122,006	5,152,782	4,443,026
Net Change in Fund Balance	**$ (625,905)**	**$ (625,507)**	**$ (352,952)**

SJVLS Budget to Actual
130- Computer Operations

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Jun 26
Revenues			
3380 · Interest	$ 240,000	$ 240,000	$ 199,476
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	1,037,864	1,037,864	1,037,864
5039 · Tech Reserve Charges	-	-	188,965
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 130- Computer Operations Revenues	1,277,864	1,277,864	1,426,305
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	2,547
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	310,000	310,000	479,657
7250 · Memberships	150	150	150
7265 · Office Expense	-	-	892
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	1,500	1,500	1,667
7287 · PeopleSoft Financials Chg	500	500	-
7295 · Professional & Specialized	1,103,655	1,103,655	925,701
7296 · Data Processing Services	4,800	4,800	4,111
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	10,000	10,000	6,600
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	20,000	20,000	5,968
7416 · Trans & Travel County Gara	15,000	15,000	11,968
7430 · Utilities	40,000	40,000	40,000
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 130- Computer Operations Expenditures	1,505,605	1,505,605	1,479,262
Net Change in Fund Balance	**$ (227,741)**	**$ (227,741)**	**$ (52,956)**

SJVLS Budget to Actual
1301- TRD ERC and Equipment Orders

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Jun 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	31,174	31,147
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	650,000	650,000	340,884
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 1301- TRD ERC & Equip Revenues	650,000	681,174	372,031
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expense	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	650,000	650,000	327,402
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 1301- TRD ERC & Equip Expenditures	650,000	650,000	327,402
Net Change in Fund Balance	**$ -**	**$ 31,174**	**$ 44,629**

SJVLS Budget to Actual
1301.1- TRD Overdue Notices and Library Cards

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Jun 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	61,000	61,000	45,044
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 1301.1- Notices & Lib Cards Revenues	61,000	61,000	45,044
Expenditures			
7005 · Sealer Paper	-	-	7,608
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expense	20,000	20,000	12,175
7268 · Postage	41,000	41,000	25,261
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 1301.1- Notices & Lib Cards Expenditures	61,000	61,000	45,044
Net Change in Fund Balance	**$ -**	**$ -**	**$ -**

SJVLS Budget to Actual
1301.2- Tech Plan

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Jun 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 1301.1- Notices & Lib Cards Revenues	-	-	-
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expense	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	189,500	189,500	112,670
7406 · Library Materials	75,000	75,000	168,444
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 1301.1- Notices & Lib Cards Expenditures	264,500	264,500	281,113
Net Change in Fund Balance	**$ (264,500)**	**$ (264,500)**	**$ (281,113)**

SJVLS Budget to Actual
150- UMS Debt Collection

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Jun 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	16,000	16,000	10,047
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 150- UMS Debt Collection Revenues	16,000	16,000	10,047
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expense	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	16,000	16,000	10,047
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 150- UMS Debt Collection Expenditures	16,000	16,000	10,047
Net Change in Fund Balance	**$ -**	**$ -**	**$ -**

SJVLS Budget to Actual
200- CSLA Funded Delivery

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Jun 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	124,275	124,275	124,275
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 200- CSLA Funded Delivery Revenues	124,275	124,275	124,275
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expense	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	245,310	276,086	275,055
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 200- CSLA Funded Delivery Expenditures	245,310	276,086	275,055
Net Change in Fund Balance	**$ (121,035)**	**$ (151,811)**	**$ (150,780)**

SJVLS Budget to Actual
300- Communications

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Jun 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	285,331	285,331	285,331
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 300- Communications Revenues	285,331	285,331	285,331
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	38,400	38,400	26,135
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	10,000	10,000	-
7250 · Memberships	-	-	-
7265 · Office Expense	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	82,500	82,500	56,103
7296 · Data Processing Services	3,000	3,000	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 300- Communications Expenditures	133,900	133,900	82,237
Net Change in Fund Balance	**$ 151,431**	**$ 151,431**	**$ 203,094**

SJVLS Budget to Actual
3301- AR Telco and Fiber Projects

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Jun 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	344,826	344,826	325,061
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	461,605	461,605	-
5504 · Telephone Services	538,395	538,395	538,395
5831 · Refunds And Abatements	-	-	230,740
Total 3301- AR Telco Fiber Proj Revenues	1,344,826	1,344,826	1,094,196
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	800,000	800,000	727,133
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	52,000	52,000	24,972
7250 · Memberships	-	-	-
7265 · Office Expense	52,826	52,826	51,295
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	240,000	240,000	48,681
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	109,415
Total 3301- AR Telco Fiber Proj Expenditures	1,144,826	1,144,826	961,497
Net Change in Fund Balance	**$ 200,000**	**$ 200,000**	**$ 132,699**

SJVLS Budget to Actual
3301.1- TRD Communication Access Points and Fortinet

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Jun 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	48,000	48,000	44,040
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 3301.1- Comm & Fortinet Revenues	48,000	48,000	44,040
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	48,000	48,000	-
7250 · Memberships	-	-	-
7265 · Office Expense	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 3301.1- Comm & Fortinet Expenditures	48,000	48,000	-
Net Change in Fund Balance	**$ -**	**$ -**	**$ 44,040**

SJVLS Budget to Actual
400- Coordination and Evaluation

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Jun 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	460,396	460,396	460,396
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 400- Coordination & Eval Revenues	460,396	460,396	460,396
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	1,000	1,000	-
7101 · General Liability Insurance	5,000	5,000	1,059
7175 · Property Insurance	4,800	4,800	10,975
7205 · Maintenance-Equipment	500	500	360
7250 · Memberships	-	-	-
7265 · Office Expense	15,000	15,000	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	500	500	298
7287 · PeopleSoft Financials Chg	2,000	2,000	1,509
7295 · Professional & Specialized	594,285	594,285	516,180
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	5,000	5,000	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	500	500	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	12,000	12,000	20,259
8300 · Equipment - Capital Outlay	-	-	-
Total 400- Coordination & Eval Expenditures	640,585	640,585	550,640
Net Change in Fund Balance	**$ (180,189)**	**$ (180,189)**	**$ (90,244)**

SJVLS Budget to Actual
600- Cataloging Center

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Jun 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	88,299	88,299	88,299
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 600- Cataloging Center Revenues	88,299	88,299	88,299
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expense	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	124,200	124,200	117,170
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	6,708
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 600- Cataloging Center Expenditures	124,200	124,200	123,878
Net Change in Fund Balance	**$ (35,901)**	**$ (35,901)**	**$ (35,579)**

SJVLS Budget to Actual
800- Online Materials

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Jun 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	140,110	140,110	140,110
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 800- Online Materials Revenues	140,110	140,110	140,110
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	3,400	3,400	3,240
7265 · Office Expense	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	234,280	234,280	264,992
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	50,400	50,400	38,617
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 800- Online Materials Expenditures	288,080	288,080	306,849
Net Change in Fund Balance	**$ (147,970)**	**$ (147,970)**	**$ (166,739)**

SJVLS
Budget to Actual- System Wide

	TOTAL		
	Original Budget	Current Budget	Actual Jul 26 - Aug 26
Revenues			
3380 · Interest	$ 165,000	$ 165,000	$ -
3575 · State Grants	124,560	190,816	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	2,012,000	2,012,000	2,012,000
5039 · Tech Reserve Charges	1,112,668	1,112,668	122,377
5040 · Other Cty Dpts Services	48,000	48,000	44,040
5501 · Projects e-Rate Earned	297,379	297,379	-
5504 · Telephone Services	506,000	506,000	110,800
5831 · Refunds And Abatements	-	-	-
Total Revenues	4,265,607	4,331,863	2,289,217
Expenditures			
7005 · Sealer Paper	-	-	1,261
7040 · Telephone Charges	852,264	852,264	1,276
7055 · Food	1,000	1,000	-
7101 · General Liability Insurance	7,820	7,820	-
7175 · Property Insurance	6,200	6,200	6,063
7205 · Maintenance-Equipment	437,392	442,082	219,703
7250 · Memberships	3,550	3,550	3,240
7265 · Office Expense	87,826	87,826	-
7268 · Postage	41,000	41,000	4,413
7286 · PeopleSoft Human Resources	2,000	2,000	-
7287 · PeopleSoft Financials Chg	2,500	2,500	-
7295 · Professional & Specialized	2,260,013	2,260,013	273,435
7296 · Data Processing Services	7,800	7,800	-
7325 · Publications & Legal Notic	5,000	5,000	-
7385 · Small Tools & Instruments	1,167,975	1,167,975	79,021
7406 · Library Materials	200,400	268,706	72,405
7412 · Mileage	500	500	-
7415 · Trans, Travel & Education	20,000	20,000	-
7416 · Trans & Travel County Gara	299,109	299,109	25,901
7430 · Utilities	40,000	40,000	-
7565 · County Cost Plan	12,000	12,000	-
8300 · Equipment - Capital Outlay	-	-	-
Total Expenditures	5,454,349	5,527,345	686,719
Net Change in Fund Balance	**$ (1,188,742)**	**$ (1,195,482)**	**$ 1,602,499**

SJVLS Budget to Actual
130- Computer Operations

	TOTAL		
	Original Budget	Current Budget	Actual Jul 26 - Aug 26
Revenues			
3380 · Interest	$ 165,000	$ 165,000	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	1,178,810	1,178,810	1,178,810
5039 · Tech Reserve Charges	-	-	878
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 130- Computer Operations Revenues	1,343,810	1,343,810	1,179,688
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	327,000	331,690	215,536
7250 · Memberships	150	150	-
7265 · Office Expense	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	1,500	1,500	-
7287 · PeopleSoft Financials Chg	500	500	-
7295 · Professional & Specialized	1,158,838	1,158,838	-
7296 · Data Processing Services	4,800	4,800	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	10,000	10,000	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	20,000	20,000	-
7416 · Trans & Travel County Gara	15,000	15,000	-
7430 · Utilities	40,000	40,000	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 130- Computer Operations Expenditures	1,577,788	1,582,478	215,536
Net Change in Fund Balance	**$ (233,978)**	**$ (238,668)**	**$ 964,152**

SJVLS Budget to Actual
1301- TRD ERC and Equipment Orders

	TOTAL		
	Original Budget	Current Budget	Actual Jul 26 - Aug 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	650,000	650,000	9,620
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 1301- TRD ERC & Equip Revenues	650,000	650,000	9,620
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expense	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	650,000	650,000	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 1301- TRD ERC & Equip Expenditures	650,000	650,000	-
Net Change in Fund Balance	**$ -**	**$ -**	**$ 9,620**

SJVLS Budget to Actual
1301.1- TRD Overdue Notices and Library Cards

	TOTAL		
	Original Budget	Current Budget	Actual Jul 26 - Aug 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	61,000	61,000	5,674
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 1301.1- Notices & Lib Cards Revenues	61,000	61,000	5,674
Expenditures			
7005 · Sealer Paper	-	-	1,261
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expense	20,000	20,000	-
7268 · Postage	41,000	41,000	4,413
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 1301.1- Notices & Lib Cards Expenditures	61,000	61,000	5,674
Net Change in Fund Balance	**$ -**	**$ -**	**$ -**

SJVLS Budget to Actual
1301.2- Tech Plan

	TOTAL		
	Original Budget	Current Budget	Actual Jul 26 - Aug 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 1301.1- Notices & Lib Cards Revenues	-	-	-
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	4,166
7250 · Memberships	-	-	-
7265 · Office Expense	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	120,000	120,000	9,167
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	227,025	227,025	78,750
7406 · Library Materials	150,000	152,050	72,405
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 1301.1- Notices & Lib Cards Expenditures	497,025	499,075	164,488
Net Change in Fund Balance	**$ (497,025)**	**$ (499,075)**	**$ (164,488)**

SJVLS Budget to Actual
150- UMS Debt Collection

	TOTAL		
	Original Budget	Current Budget	Actual Jul 26 - Aug 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	16,000	16,000	1,468
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 150- UMS Debt Collection Revenues	16,000	16,000	1,468
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expense	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	16,000	16,000	1,468
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 150- UMS Debt Collection Expenditures	16,000	16,000	1,468
Net Change in Fund Balance	**$ -**	**$ -**	**$ -**

SJVLS Budget to Actual
200- CSLA Funded Delivery

	TOTAL		
	Original Budget	Current Budget	Actual Jul 26 - Aug 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	124,560	124,560	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 200- CSLA Funded Delivery Revenues	124,560	124,560	-
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expense	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	284,109	284,109	25,901
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 200- CSLA Funded Delivery Expenditures	284,109	284,109	25,901
Net Change in Fund Balance	**$ (159,549)**	**$ (159,549)**	**$ (25,901)**

SJVLS Budget to Actual
201 - CSLA Other Operations

	TOTAL		
	Original Budget	Current Budget	Actual Jul 26 - Aug 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	66,256	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 201 - CSLA Other Operations Revenues	-	66,256	-
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expense	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	66,256	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 201 - CSLA Other Operations Expenditures	-	66,256	-
Net Change in Fund Balance	**$ -**	**$ -**	**$ -**

SJVLS Budget to Actual
300- Communications

	TOTAL		
	Original Budget	Current Budget	Actual Jul 26 - Aug 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	144,385	144,385	144,385
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	44,000	44,000	-
5831 · Refunds And Abatements	-	-	-
Total 300- Communications Revenues	188,385	188,385	144,385
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	92,885	92,885	1,276
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	10,000	10,000	-
7250 · Memberships	-	-	-
7265 · Office Expense	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	82,500	82,500	34,334
7296 · Data Processing Services	3,000	3,000	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 300- Communications Expenditures	188,385	188,385	35,610
Net Change in Fund Balance	**$ -**	**$ -**	**$ 108,775**

SJVLS Budget to Actual
3301- AR Telco and Fiber Projects

	TOTAL		
	Original Budget	Current Budget	Actual Jul 26 - Aug 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	385,668	385,668	104,737
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	297,379	297,379	-
5504 · Telephone Services	462,000	462,000	110,800
5831 · Refunds And Abatements	-	-	-
Total 3301- AR Telco Fiber Proj Revenues	1,145,047	1,145,047	215,537
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	759,379	759,379	-
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	51,892	51,892	-
7250 · Memberships	-	-	-
7265 · Office Expense	52,826	52,826	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	280,950	280,950	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 3301- AR Telco Fiber Proj Expenditures	1,145,047	1,145,047	-
Net Change in Fund Balance	**$ -**	**$ -**	**$ 215,537**

SJVLS Budget to Actual
3301.1- TRD Communication Access Points and Fortinet

	TOTAL		
	Original Budget	Current Budget	Actual Jul 26 - Aug 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	48,000	48,000	44,040
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 3301.1- Comm & Fortinet Revenues	48,000	48,000	44,040
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	48,000	48,000	-
7250 · Memberships	-	-	-
7265 · Office Expense	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 3301.1- Comm & Fortinet Expenditures	48,000	48,000	-
Net Change in Fund Balance	**$ -**	**$ -**	**$ 44,040**

SJVLS Budget to Actual
400- Coordination and Evaluation

	TOTAL		
	Original Budget	Current Budget	Actual Jul 26 - Aug 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	460,396	460,396	460,396
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 400- Coordination & Eval Revenues	460,396	460,396	460,396
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	1,000	1,000	-
7101 · General Liability Insurance	7,820	7,820	-
7175 · Property Insurance	6,200	6,200	6,063
7205 · Maintenance-Equipment	500	500	-
7250 · Memberships	-	-	-
7265 · Office Expense	15,000	15,000	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	500	500	-
7287 · PeopleSoft Financials Chg	2,000	2,000	-
7295 · Professional & Specialized	603,915	603,915	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	5,000	5,000	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	500	500	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	12,000	12,000	-
8300 · Equipment - Capital Outlay	-	-	-
Total 400- Coordination & Eval Expenditures	654,435	654,435	6,063
Net Change in Fund Balance	**$ (194,039)**	**$ (194,039)**	**$ 454,333**

SJVLS Budget to Actual
600- Cataloging Center

	TOTAL		
	Original Budget	Current Budget	Actual Jul 26 - Aug 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	88,299	88,299	88,299
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 600- Cataloging Center Revenues	88,299	88,299	88,299
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expense	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	124,860	124,860	109,879
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	271
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 600- Cataloging Center Expenditures	124,860	124,860	110,150
Net Change in Fund Balance	**$ (36,561)**	**$ (36,561)**	**$ (21,851)**

SJVLS Budget to Actual
800- Online Materials

	TOTAL		
	Original Budget	Current Budget	Actual Jul 26 - Aug 26
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	140,110	140,110	140,110
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 800- Online Materials Revenues	140,110	140,110	140,110
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insurance	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	3,400	3,400	3,240
7265 · Office Expense	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	153,900	153,900	118,588
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	50,400	50,400	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
8300 · Equipment - Capital Outlay	-	-	-
Total 800- Online Materials Expenditures	207,700	207,700	121,828
Net Change in Fund Balance	**$ (67,590)**	**$ (67,590)**	**$ 18,282**

Admin Council Board Report
CLSA Status Report - FY 25-26
Report Date 6/30/2026

Operations Type	Adopted Budget	CLSA Approved Rate	Total Expenses	Pending Expenses	Estimate Charges	Total Projected Expenses	Excess '-" (fund by SJVLS reserves) Unspent "+"	Comments
Delivery - Basic & Sorting	276,086	124,400	275,055			275,055	(150,655)	
E-Resources Bibliotheca Cloud Library	-	-	-	-	-	-	-	
	276,086	**124,400**	**275,055**	**-**	**-**	**275,055**	**(150,655)**	
FY 24-2025 Rollover	-	-	-	-		-	-	
Grand Total	**276,086**	**124,400**	**275,055**	**-**	**-**	**275,055**	**(150,655)**	

Budget amendment approved:

Basic CLSA Service Plan Expenditure

CLSA Allocation	$	-
Basic Delivery	$	276,086
E-Resources	$	-
Online Materials rollover	$	-

Total System Delivery Costs

Basic Delivery Costs:	$	275,055	
Extra Delivery Stops:	$	-	
	$	**275,055**	Total System Delivery Expenditure
Online Materials rollover	$	-	

Total fundings Sources Delivery System

CLSA Funds	$	124,400	Basic
Local Fund Reserve	$	151,686	Basic
Madera	$	-	Premium
	$	**276,086**	Total System Delivery Funding

CLSA Amended Service Plan : Reviewed annually in January for amendment

Admin Council Board Report
CLSA Status Report - FY 26-27
Report Date 8/31/2026

Operations Type	Adopted Budget	CLSA Approved Rate	Total Expenses	Pending Expenses (Sept)	Estimate Charges	Total Projected Expenses	Excess '-" (fund by SJVLS reserves) Unspent "+"	Comments
Delivery - Basic & Sorting	284,109	124,560	25,901	-	258,208	284,109	(159,549)	
Zip Books	66,256	66,256	-	-	66,256	66,256	-	
	350,365	**190,816**	**25,901**	**-**	**324,464**	**350,365**	**(159,549)**	
FY 25-2026 Rollover	-	-	-	-		-	-	
Grand Total	**350,365**	**190,816**	**25,901**	**-**	**324,464**	**350,365**	**(159,549)**	

Budget amendment approved:

Basic CLSA Service Plan Expenditure

CLSA Allocation	$	-
Basic Delivery	$	284,109
E-Resources	$	-
Zip Books	$	66,256

Total System Delivery Costs

Basic Delivery Costs:	$	284,109	
Extra Delivery Stops:	$	-	
	$	**284,109**	Total System Delivery Expenditure
Zip Books	$	66,256	

Total fundings Sources Delivery System

CLSA Funds	$	124,560	Basic
Local Fund Reserve	$	159,549	Basic
Madera	$	-	Premium
	$	**284,109**	Total System Delivery Funding

CLSA Amended Service Plan : Reviewed annually in January for amendment

Online Materials
Financial Update - FY 25-26
Report Date 6/30/2026

Vendor	Budget Amount	Total Expenses	Prepaid Portion Subscription	(Over)/Under Spent	Comments
Funding Source: Membership (cost center 0800)					
Ebooks Bibliotheca (E Resources)	55,400	55,421	4,813	(4,833)	
Pronunciator	30,000	28,000	2,333	(333)	
Cengage-Gale Database	33,000	33,000	-	-	Gale General Database Pkg
Cengage -Gale	35,000	36,787		(1,787)	Education and Career module & Info Science
Califa- Quipu E Card Registration & Membership	14,680	14,192	-	488	
Brainfuse, LLC (HelpNow, VetNow), Tutor.com	120,000	139,450	9,167	(28,617)	
ERC Committee -	-	-	-	-	
	288,080	306,849	16,313	(35,082)	
Funding Source: CLSA Other (cost center 0201)					
Bibliotheca Cloud Library (E Resources)	-	-	-	-	
Additional Online Materials Resources	-	-		-	
	-	-	-	-	
Grand Total	**288,080**	**306,849**	**16,313**	**(35,082)**	

	Budget Amount	**Total Expenses**	**Prepaid Portion Subscription**	**(Over)/Under Spent**
Total Funding Sources:	**$ 288,080**	**$ 306,849**	**$ 16,313**	**$ (35,082)**

Online Materials
Financial Update - FY 26-27
Report Date 8/31/2026

Vendor	Budget Amount	Total Expenses	Prepaid Portion Subscription	(Over)/Under Spent	Comments
Funding Source: Membership (cost center 0800)					
Ebooks Bibliotheca (E Resources)	55,400	20,087	3,938	31,375	
Pronunciator	32,000	4,667	23,333	4,000	
Cengage-Gale Database	70,500	34,650	-	35,850	Gale General Database Pkg
Cengage -Gale	35,000	38,626		(3,626)	Education and Career module & Info Science
Califa- Quipu E Card Registration & Membership	14,800	14,632	-	168	
Brainfuse, LLC (HelpNow, VetNow), Tutor.com		9,167		(9,167)	
ERC Committee -	-	-	-	-	
	207,700	121,828	27,271	58,600	
Funding Source: CLSA Other (cost center 0201)					
Bibliotheca Cloud Library (E Resources)		-	-	-	
Additional Online Materials Resources	66,256	-		66,256	
	66,256	-	-	66,256	
Grand Total	**273,956**	**121,828**	**27,271**	**124,856**	

	Budget Amount	**Total Expenses**	**Prepaid Portion Subscription**	**(Over)/Under Spent**
Total Funding Sources:	**$ 273,956**	**$ 121,828**	**$ 27,271**	**$ 124,856**

SJVLS
BALANCE SHEET- SYSTEM WIDE
JUNE 30, 2026

ASSETS	
Current Assets	
Checking/Savings	
0110 · Cash In Treasury	4,246,166.75
0115 · Chase AP - 3522	61,040.66
0121 · Chase Merchant - 3506	35,375.10
0190 · Restricted Cash - Tech Reserve	4,085,386.38
Total Checking/Savings	8,427,968.89
Accounts Receivable	
0350 · Accounts Receivable	56,413.02
Total Accounts Receivable	56,413.02
Other Current Assets	
0400 · Inventory	3,409.49
Total Other Current Assets	3,409.49
Total Current Assets	8,487,791.40
Other Assets	
0315 · Interest Receivable	1,761.59
0510 · Prepaid Expenses	142,427.52
Total Other Assets	144,189.11
TOTAL ASSETS	**8,631,980.51**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
1210 · Accounts Payable	675,068.06
Total Accounts Payable	675,068.06
Other Current Liabilities	
1435 · Tech Reserve Advances	
1435.01 · Coalinga Tech Reserve	72,127.36
1435.02 · Fresno Tech Reserve	1,801,511.46
1435.03 · Kern Tech Reserve	537,360.47
1435.04 · Kings Tech Reserve	217,154.64
1435.05 · Madera Tech Reserve	172,903.34
1435.06 · Mariposa Tech Reserve	139,505.00
1435.07 · Merced Tech Reserve	285,019.08
1435.08 · Porterville Tech Reserve	391,544.24
1435.09 · Tulare County Tech Reserve	513,877.11
1435.10 · Tulare Public Tech Reserve	-13,184.48
1435.11 · Uncategorized Tech Reserve	-32,431.74
Total 1435 · Tech Reserve Advances	4,085,386.48
1437 · Due To Other Funds-Agencies	35,360.08
1710 · Unearned Revenue	6,006.73
Total Other Current Liabilities	4,126,753.29
Total Current Liabilities	4,801,821.35
Total Liabilities	4,801,821.35
Equity	
2230 · Fund Balance - Unassigned	1,797,255.92
2231 · Fund Balance - Assigned	1,106,448.73
32000 · Retained Earnings	926,454.51
Total Equity	3,830,159.16
TOTAL LIABILITIES & EQUITY	**8,631,980.51**

SJVLS
BALANCE SHEET- SYSTEM WIDE
AUGUST 31, 2026

ASSETS	
Current Assets	
Checking/Savings	
0110 · Cash In Treasury	3,728,985.56
0115 · Chase AP - 3522	65,978.98
0121 · Chase Merchant - 3506	13,372.86
0190 · Restricted Cash - Tech Reserve	4,078,244.26
Total Checking/Savings	7,886,581.66
Accounts Receivable	
0350 · Accounts Receivable	1,527,976.02
Total Accounts Receivable	1,527,976.02
Other Current Assets	
0400 · Inventory	2,148.23
Total Other Current Assets	2,148.23
Total Current Assets	9,416,705.91
Other Assets	
0510 · Prepaid Expenses	311,570.90
Total Other Assets	311,570.90
TOTAL ASSETS	**9,728,276.81**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
1210 · Accounts Payable	198,010.15
Total Accounts Payable	198,010.15
Other Current Liabilities	
1435 · Tech Reserve Advances	
1435.01 · Coalinga Tech Reserve	72,024.11
1435.02 · Fresno Tech Reserve	1,801,000.46
1435.03 · Kern Tech Reserve	535,315.78
1435.04 · Kings Tech Reserve	216,579.65
1435.05 · Madera Tech Reserve	172,257.99
1435.06 · Mariposa Tech Reserve	139,324.05
1435.07 · Merced Tech Reserve	284,191.32
1435.08 · Porterville Tech Reserve	391,365.80
1435.09 · Tulare County Tech Reserve	512,623.17
1435.10 · Tulare Public Tech Reserve	-14,006.23
1435.11 · Uncategorized Tech Reserve	-32,431.74
Total 1435 · Tech Reserve Advances	4,078,244.36
1437 · Due To Other Funds-Agencies	13,357.84
1710 · Unearned Revenue	6,006.73
Total Other Current Liabilities	4,097,608.93
Total Current Liabilities	4,295,619.08
Total Liabilities	4,295,619.08
Equity	
2230 · Fund Balance - Unassigned	3,908,027.23
2231 · Fund Balance - Assigned	951,127.52
32000 · Retained Earnings	573,502.98
Total Equity	5,432,657.73
TOTAL LIABILITIES & EQUITY	**9,728,276.81**

DATE: October 2, 2026

TO: SJVLS Administrative Council

SUBMITTED BY: Chris Wymer – Administrative Librarian

SUBJECT: Retroactive Approval CLSA Annual Report

RECOMMENDED ACTION:

1. Approve the CLSA Annual Report submission with approval retroactive to September 10, 2026.

Approval of the recommended action will approve the CLSA Annual Report submission to the State Library.

ALTERNATIVE ACTION(S):

Alternatively, Administrative Council could elect to revise the Annual Report narrative and submit an updated Annual Report.

FISCAL IMPACT:

There are no fiscal impacts associated with the recommended or alternative actions.

DISCUSSION:

The 2025-2026 Annual Report details how CLSA funds were spent over the year and was due to the State Library on September 11, 2026. During the 2025-2026 fiscal year, SJVLS utilized our $124,275 CLSA funding to provide intra-system delivery between member library headquarters.

During the fiscal year, SJVLS members moved nearly 726,000 items between different jurisdictions. 375,470 of those items were sent to fill a patron's request, and 283,368 of those requests were items the patron couldn't get within their local jurisdiction, which means 3 out of every 4 filled requests were titles not available locally.

The State Library could not grant SJVLS an extension to get Administrative Council approval before submitting. As a result, SJVLS is requesting retroactive approval to submit the Annual Report.

PRIOR AGENDA REFERENCE:

Administrative Council Agenda – June 6, 2025. Item #4.

ATTACHMENTS INCLUDED AND/OR ON FILE:

Attachment – CLSA Annual Report.
On File – 2025-2026 CLSA Plan of Service.

Motion: Second:

______ PASSED ____ REJECTED

Final Project Narrative

Project Abstract

1. Briefly describe your project. What did you do, with whom, and what was the result? (90-160 words)

SJVLS utilized our 2025-2026 CLSA funding to fund a portion of the costs to operate intra system delivery services. SJVLS's service area covers a large geographic footprint, with a diverse mix of urban and rural locations. Many of the rural locations are geographically isolated, making it impractical for patrons to travel to other library branches. SJVLS's delivery service allows patrons to request items be sent to their library at no charge, significantly expanding the titles they can access.

Success Story

2. Detail a success story or stories that we should share with stakeholders.

During the 2025-2026 fiscal year more than 375,000 items were sent between member library jurisdictions to fill a patron's request, with 75% of those holds being titles not owned by the receiving jurisdiction.

Project Intent

3. Choose one intent that best describes your project. This should match the intent selected in your grant application.

- ( ) Improve users’ formal education
- ( ) Improve users’ general knowledge and skills
- ( ) Improve users’ ability to discover information resources
- (x) Improve users’ ability to obtain and/or use information resources
- ( ) Improve the library workforce
- ( ) Improve the library’s physical and technology infrastructure
- ( ) Improve library operations
- ( ) Improve users’ ability to use resources and apply information for employment support
- ( ) Improve users’ ability to use and apply business resources
- ( ) Improve users’ ability to apply information that furthers their personal, family, or household finances
- ( ) Improve users’ ability to apply information that furthers their personal or family health & wellness
- ( ) Improve users’ ability to apply information that furthers their parenting and family skills
- ( ) Improve users’ ability to participate in their community
- ( ) Improve users’ ability to participate in community conversation around topics of concern

Subject of Intent

4. Select the subject(s) that best describe the project. Select no more than two subjects.

- [ ] Arts, Culture & Humanities
- [ ] Business and Finance
- [ ] Employment
- [ ] Personal Finance
- [ ] Small Business
- [ ] Civic Affairs
- [ ] Community Concerns
- [ ] Government
- [ ] Education
- [ ] After-school activities
- [ ] Curriculum support
- [ ] Environment
- [ ] General (only for electronic databases or other data sources)
- [ ] Health and Wellness
- [ ] Parenting and family skills
- [ ] Personal/Family health and wellness
- [ ] History
- [ ] Languages
- [ ] Literacy
- [ ] Adult literacy
- [ ] Digital literacy
- [ ] Early literacy
- [ ] Reading program (not summer reading)
- [ ] Summer reading
- [ ] Science, Technology, Engineering, and Math (STEM)
- [ ] Library Infrastructure and Capacity
- [ ] Broadband Adoption
- [ ] Buildings and Facilities
- [ ] Certification
- [ ] Collection Development and Management
- [ ] Continuing Education and Staff Development
- [ ] Disaster Preparedness
- [ ] Library Skills
- [ ] Programming and Event Planning
- [ ] Research and Statistics
- [ ] Outreach and Partnerships
- [x] Systems and Technologies
- [x] Other

If other, specify: Resource Sharing

Project Outputs

In our 2025-2026 Plan of Service, SJVLS estimated that intra system delivery would transit approximately 700,000 items between our member library jurisdictions, with a significant percentage of the holds being titles not owned by the receiving jurisdiction.

5. List the outputs of this project. Indicate if they align with those you planned in your application. If they do not, explain.

Over the year, 725,958 items were sent between jurisdictions, either to fill a hold or return to the owning library. 375,470 transits for items being sent to fill a patron's request, and 283,368 of those were titles the owning jurisdiction did not own. Three out of every four holds filled were for titles the patron could not have accessed without intra system delivery. The table below shows the distribution of transits and holds for each SJVLS jurisdiction.

Jurisdiction	Total Transits	Total Holds	Unowned	Unowned %
Coalinga-Huron	20,226	1,818	1,605	88.28%
Fresno County	217,717	133,981	97,086	72.46%
Kern County	142,410	88,184	61,181	69.38%
Kings County	42,813	16,246	13,101	80.64%
Madera County	61,052	21,822	17,460	80.01%
Mariposa County	77,534	41,455	34,471	83.15%
Merced County	29,952	9,412	8,550	90.84%
Portville City	23,388	8,251	7,164	86.83%
Tulare County	78,809	40,822	31,402	76.92%
Tulare City	32,057	13,479	11,348	84.19%
Totals	725,958	375,470	283,368	75.47%

SJVLS's total transit activity exceeded our anticipated outputs for the year.

Project Outcomes

6a. Separate from the surveys and self-assessment required by the State Library and Institute of Museum and Library Services, did you measure outcomes for this project?

- ○ Yes
- ◉ No

If no, skip Question 6b. and move to Question 7.

6b. What outcome tools did you develop for this project?

- ☐ Survey
- ☐ Review of Administrative Data
- ☐ Interview/Focus Group
- ☐ Participant Observation
- ☐ Tests
- ☐ Other

If other, please explain

Other Findings

--- Do not include quantitative results from required IMLS survey questions.
--- Include quotes and other feedback from participants, that cannot be reported in other parts of the report.
--- Report them in a narrative format, rather than cutting-and-pasting raw data.
--- Avoid listing outputs unless they resulted in important outcomes.

7. List any important outcomes or findings not already discussed in this report (Up to 150 words)

Not applicable.

8. Briefly describe the importance of these outcomes and findings for future program planning. (Up to 150 words)

Not applicable.

Lessons Learned

9. Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project. (Up to 150 words)

While econtent continues expand, access to physical materials is still important to patrons in our service area, as demonstrated by the number of items sent between jurisdictions during the year. Furthermore, operating a shared ILS and catalog benefits our communities by facilitating access and discovery to more titles.

Looking Forward

10a. Do you anticipate continuing this project after this grant work and funding ends?

- ◉ Yes
- ○ No

If no, skip Questions 10.b - 10e. and move to Question 11a.

10b. If continuing, do you anticipate any change in level of effort in managing this project?

- ○ Yes
- ◉ No

10c. Explain changes in level of effort.

SJVLS does not anticipate any change in the level of effort in managing this project.

10d. If continuing, do you anticipate changing the types of activities and

- ○ Yes

objectives addressed by the project?
No

10e. Explain changes to type of activities and objectives.
We do not anticipate a change in the type of activities or objectives.

Project Evaluation

11a. Was an evaluation conducted of this project?
- Yes
- No (selected)

If no, skip Questions 11b - 18, and move to the Additional Materials Section.

11b. Was a final written evaluation report produced?
- Yes
- No

11c. If no, skip to question 12. If yes, upload report.

11d. Can the final written evaluation report be shared publicly?
- Yes
- No

12. Was the evaluation conducted by project staff (either the State Library Administrative Agency or local library) or by a third-party evaluator?
- Project Staff
- Third Party

13. What data collection tools were used for any report outcomes and outputs?
- Administrative Records Review
- Surveys
- Direct Observation
- Interviews
- Focus Groups
- Participant Observation
- Other

If other, explain data collection tools.

14. How were participants (or items) selected?
- Randomly – We selected people (or items) arbitrarily
- Systematic Sample – We selected every nth person (or item)
- Targeted Sample – We selected based on a desired characteristic, e.g. age
- Census – We selected everyone (or every item).
- Word of mouth – We asked participants to tell their community/friends/family and encourage them to participate
- Other

If other, explain how participants were selected.

15. Did you collect any media for the data?
- Photos
- Videos
- Audio

16. What types of methods were used to analyze collected data?
- Statistical Methods
- Qualitative Methods
- Other

If other, explain method used.

17a. What type of research design did you use to compare the value for any reported output or outcome?
Provide narrative for each.

17b. Comparison of a reported output or outcome to an assigned target value.

17c. Comparison for a reported output or outcome to another, non-randomly selected group not participating in the project.

17d. Comparison for a reported output or outcome to another randomly selected group not participating in project.

17e. No comparison for any reported output or outcome.	
18. Attach additional supporting evaluation documents to this final report. Acceptable file formats for supporting documents include Word (.doc, .docx) and PDF.	

Additional Materials

19. Additional Documents	Add any additional attachments to project content you would like to include. Acceptable file formats include PDF, Word (.doc, .docx), Excel (.xlsx), JPEG/JPG, and PNG. Your additional documents should be named: Grant Number_OrganizationName_ThreeWordDescription.
Additional Documents	103138_SJVLS_RollOverBudget.xlsx
Additional Documents	
Additional Documents	
Additional Documents	
Additional Documents	
Additional Documents	
20. Share links to project content (e.g. webpages, YouTube videos, social media posts, and other project content available online) .	Not applicable.

CLSA System Chairs, Coordinators, and Fiscal Agents

Contact Information

System Chair	Matt Johnson
Title	County Librarian
Library	Mariposa County Library
Address	
Phone Number	209-966-2140
E-mail	matt.johnson@mariposalibrary.org
Designated Chair Until What Date	6/30/2027
System Coordinator	
Title	
Address	
Phone Number	
Email	
System Administrator	Input System Administrator only if different from Coordinator
System Administrator	Chris Wymer
Title	Administrative Librarian
Address	2420 Mariposa St. Fresno, CA 93721
Phone Number	559-600-6256
Email	christopher.wymer@sjvls.org
System Fiscal Agent	Brian Henderson
Title	Business Owner
Address	7086 N Maple Ave, Suite 104. Fresno, CA 93720
Phone Number	559-412-7576

Email brianh@henerson.cpa

Communications, Delivery, and Resource Sharing Program Information

Resource/service/program

	The following questions are designed to collect a summary of library participation in funded resources, services, and programs
Complete one question for each of the resources, services, and programs that you provided and supported with your CLSA funds.	For each one, you will be asked to identify participating libraries and, if applicable, why non-participating libraries did not participate.
1. Resource/service/program name:	Intra System Delivery
1a. Participating libraries: All or Some (if "some", list participating jurisdictions)	All
1b. If applicable, why did some libraries not opt in to this resource/service/program:	
2. Resource/service/program name:	
2a. Participating libraries: All or Some (if "some", list participating jurisdictions)	
2b. If applicable, why did some libraries not opt in to this resource/service/program	
3. Resource/service/program name:	
3a. Participating libraries: All or Some (if "some", list participating jurisdictions)	
3b. If applicable, why did some libraries not opt in to this resource/service/program	
4. Resource/service/program name:	
4a. Participating libraries: All or Some (if "some", list participating jurisdictions)	
4b. If applicable, why did some libraries not opt in to this	

resource/service/program

5. Resource/service/program name:

5a. Participating libraries: All or Some (if “some”, list participating jurisdictions)

5b. If applicable, why did some libraries not opt in to this resource/service/program

6. Resource/service/program name:

6a. Participating libraries: All or Some (if “some”, list participating jurisdictions)

6b. If applicable, why did some libraries not opt in to this resource/service/program

Communications Program Workload

Please list the number of messages sent via each communication device listed below on an annual basis as well as the annual cost for each service.

7. Telephone/Tele Facsimile Number of messages: 109243

7a. Telephone/Tele Facsimile Annual Cost of Service: 4228

8. Internet (including electronic mail) Number of messages: 229644

8a. Internet (including electronic mail) Annual Cost of Service:

9. Other (specify, EX: external postage) Specify the other communication device:

Postage (mailed notices)
Number sent: 53,284
Cost of service: $48,281.52

SMS Notices (Text messages)
Number sent: 201,204
Cost of service: $2,000

9a. Number of messages

9b. Annual Cost of Service: 0

Delivery Activity

Intra system Physical Delivery	In the Questions below please list the items delivered to member public libraries in the two-week sample periods.
	August 4-17, 2025
1a. Items sent by physical delivery to System member Public Libraries.	29459
1b. Items sent by physical delivery to non-public libraries in the system area.	0
1c. Total items sent by physical delivery	29459
	October 6-19, 2025
2a. Items sent by physical delivery to System member Public Libraries.	28410
2b. Items sent by physical delivery to non-public libraries in the system area.	0
2c. Total items sent by physical delivery	28410
	January 12-25, 2026
3a. Items sent by physical delivery to System member Public Libraries.	26398
3b. Items sent by physical delivery to non-public libraries in the system area.	
3c. Total items sent by physical delivery	26398
	April 6-19, 2026
4a. Items sent by physical delivery to System member Public Libraries.	27515
4b. Items sent by physical delivery to non-public libraries in the system area.	
4c. Total items sent by physical delivery	27515
	Please provide the statistics requested below on vehicles, miles and delivery methods.

5. Number of Delivery vehicles:	6
5b. Percentage of items delivered by U.S. Mail	
5c. Percentage of items delivered by UPS	
5d. Percentage of items delivered by System Van	
5e. Percentage of items delivered by Contracted Van	100
5f. Percentage of items delivered by Other	
5g. If other, please specify delivery method.	

Comments

Please use this section to provide any additional comments, not already addressed above, that will help show the scope and impact of your project.

Activity Report - Content Lending

Type of Activity

Content Lending	Content: information resource(s). Lending: provision of library's resources and collections through the circulation of materials (physical or electronic)

Activity Main Information

1. Activity Title	Intra System Delivery
2. Briefly describe the Activity. What you did, with whom, and what was the result? (Word Limit:160)	Moved library materials between member library branches to fill holds or return items to their home branch.

Metrics - Content Lending

3. Format	(●) Physical ( ) Digital ( ) Combined physical and digital
4. Total number of times items purchased for this activity circulated	
5. Average number of times per month items purchased for this activity circulated	
6. Total number of ILL transactions	
7. Average number of ILL circulations per month	

Partner Information

8. Did you have any project partners?	( ) Yes (●) No
	If No, skip to Beneficiary Information Section.
9. List the organization names of your project partners.	
10. What were the partners' roles in your project?	☐ Programs/Presentations ☐ Staff Training ☐ Materials/Supplies ☐ Outreach

- [ ] Space
- [ ] Expertise/Consultation
- [ ] Go-Between/Creating Connections

11. Select the area(s) in which your partner organization(s) operate.

- [ ] Libraries
- [ ] Historical Societies or Organizations
- [ ] Museums
- [ ] Archives
- [ ] Cultural Heritage Organization Multi-Type
- [ ] Multi-type
- [ ] Preschools
- [ ] Schools
- [ ] Adult Education
- [ ] Human Service Organizations
- [ ] Other

11a. If Other, explain:

12. Select the legal types of your partner organization(s).

- [ ] Federal Government
- [ ] State Government
- [ ] Local Government (excluding school districts)
- [ ] School District
- [ ] Non-profit
- [ ] Private Sector
- [ ] Tribe/Native Hawaiian Organization
- [ ] Other

12a. If Other, explain:

Beneficiary Information

13. Was the Activity directed at the library workforce (includes volunteers and trustees), the general population, or a targeted group?

- ( ) Library Workforce (includes volunteers and trustees)
- (•) General Population
- ( ) Targeted Group

14. If Targeted Group, which best describes the geographic community of the Targeted Group?

- ( ) Urban
- ( ) Suburban
- ( ) Rural

15. If Targeted Group, select one or more of the following Activity target age groups.

- [ ] All ages
- [ ] 0-5 years
- [ ] 6-12 years
- [ ] 13-17 years
- [ ] 18-25 years
- [ ] 26-49 years
- [ ] 50-59 years
- [ ] 60-69 years
- [ ] 70+ years

16. If the Activity was directed at those in one or more of the following economic situations, select one or more.

- [ ] People who are living below the poverty line
- [ ] Unemployed
- [ ] Unhoused
- [x] Not applicable

17. If the Activity was directed at any of the following populations, select one or more.

- [ ] American Indian or Alaska Native
- [ ] Asian
- [ ] Black or African American
- [ ] Hispanic or Latino
- [ ] Native Hawaiian or other Pacific Islander
- [x] Not Applicable

18. If the Activity was directed at any of the following groups, select one or more.

- [ ] Families
- [ ] Caregivers
- [ ] Intergenerational groups (not families)
- [ ] Immigrants/refugees
- [ ] Non-English speakers
- [ ] Those with disabilities
- [ ] Those with limited functional literacy or informational skills
- [ ] Incarcerated
- [ ] Decarcerated
- [ ] Entrepreneurs
- [x] Not Applicable

19a. Was the Activity directed at groups that fall into a category not already captured?

- ( ) Yes
- (x) No

19b. If Yes, please describe:

Volunteers

If no volunteer information to report, skip to Geographic Scope Section.

20. Number of volunteers:

21. Total volunteer hours:

Geographic Scope

22. What is the scope of this Activity?

- ( ) Statewide Activity: targets all library staff/library users OR project is offered to a wide range libraries/library users across the state.
- (x) Regional Activity: targets more than one library jurisdiction's staff/library users in a contiguous region of the state.
- ( ) Local Activity: targets one library jurisdiction's staff/library users.

23. If you answered "Statewide Activity," enter number of each institution type that participated:

a. Number of Public Libraries

b. Number of Academic Libraries	
c. Number of State Libraries	
d. Number of Consortia	
e. Number of Special Libraries	
f. Number of School Libraries	
g. Number of Other Institutions	
24. If Other, list type(s) of institution(s):	
Specific Beneficiary/Participating Organizations	Identify the institutions that participated in or benefited from this project, upload them using the template below. Statewide projects should include library jurisdictions. Regional and local projects should include library branches, community centers, partner organization locations, etc.
Template	Org Name_BenOrgs.xlsx
25. Upload your beneficiary/participant file here. Name your file using this format: YourOrganizationName_BenOrgs.	

[ACTIVE] SJVLS CLSA Plan of Service FY 2025-26 – Budget

Award Start: **7/1/2025** Award End: **9/11/2026**

Version: Budget Version 1

Budget View Settings

Actuals

Show Actuals From 7/1/2025 To 9/11/2026

Options

Show/Hide

- [ ] Grant Year
- [ ] Line Items
- [ ] Assignee(s)
- [ ] GL Accounts
- [ ] Actuals
- [ ] Remaining

Budget

Expense Budget	Grant-Funded Budgeted	Total Budgeted
A. CLSA Salaries/Wages/Benefits (Admin)		
Subtotal	$0.00	**$0.00**
B. CLSA Supplies/Materials (Admin)		
Subtotal	$0.00	**$0.00**
C. CLSA Equipment (Admin)		
Subtotal	$0.00	**$0.00**
D. CLSA Services (Admin)		
Subtotal	$0.00	**$0.00**
E. CLSA Consultant Fees		
Subtotal	$0.00	**$0.00**
F. CLSA Supplies/Materials		
Subtotal	$0.00	**$0.00**
G. CLSA Equipment		
Subtotal	$0.00	**$0.00**
H. CLSA Services		
Subtotal	$124,275.00	**$124,275.00**
Total Expense Budget Cost	**$124,275.00**	**$124,275.00**

Revenue Budget	Grant-Funded Budgeted	Total Revenue
Grant Funding		
Subtotal	$124,275.00	**$124,275.00**
Match		
Subtotal		**$0.00**
Total Revenue Budget Cost		**($124,275.00)**
Total Overall Budget Cost		**$0.00**

Budget Version History

09/10/2026 10:30 AM Budget version 'Budget Version 1' **CREATED** by **Christopher Wymer**. Seeded from Active Budget

DATE: October 2, 2026

TO: SJVLS Administrative Council

SUBMITTED BY: Chris Wymer – Administrative Librarian

SUBJECT: Spydus Migration Update

DISCUSSION:

Training Schedule

Spydus training started on Tuesday, September 29 and goes until November 19. Trainings are held Tuesday through Thursday, each week, with two sessions per day, one at 9:00 a.m. and the second at 12:00 p.m. There is an optional office hour session hosted on Fridays, where staff can join and ask questions.

The first portion of the training covers the Maintenance module, which is the main administrative configurations in Spydus. Maintenance training will last until October 16. There will be a one-week break during the week of the CLA conference, and module training will begin on October 27 and last until November 20. Module training will cover how to use the different modules in Spydus (circulation, cataloging, acquisitions, events, searching, using the OPAC, etc.).

The trainings use a “train-the-trainer” model. Staff attending the maintenance and module training will be expected to be involved with training the rest of their staff and preparing their libraries to use Spydus.

Production Migration & Go-Live

The current go-live date on Spydus is Tuesday, March 23, 2027.

The final data extract for the migration will occur in the morning of Friday, March 5, 2027. Starting that day, staff will start using the Spydus offline circulation module and will continue using it until we go-live on the 23rd.

SJVLS will provide more information about this change as we get more details and get closer to the extract. At their last meeting, Automation Committee asked for more details about how to handle patron authentication into e-resources, fine payments, and new borrowers during the transition period. They also asked if there would be a testing/training environment that could be used for training new staff, like the current test database on Horizon. SJVLS is working with Civica to answer the questions about the transition period. There will be a testing type environment that can be used for training staff.

Self-Service Kiosks

Civica confirmed that the self-service module is available to SJVLS libraries at no additional cost. This allows libraries to set up self-check stations using an existing PC and peripherals. SJVLS will reach out to the members that asked for more information.

DATE: October 2, 2026

TO: SJVLS Administrative Council

SUBMITTED BY: Chris Wymer – Administrative Librarian

SUBJECT: Spydus Migration Communication Plan

RECOMMENDED ACTION:

1. Establish a working group to draft a migration communication plan to inform patrons about the upcoming ILS change and return to present the plan at the December Administrative Council meeting.

Approval of the recommended action will establish a working group of staff from SJVLS members to create a communication plan for the Spydus migration.

ALTERNATIVE ACTION(S):

Alternatively, Administrative Council could elect not to create a working group and let each member determine how they want to communicate the upcoming migration.

FISCAL IMPACT:

There are no fiscal impacts associated with the recommended or alternative actions.

DISCUSSION:

One of the most important aspects of the ILS migration will be informing our patrons about the upcoming changes to library services and applications. SJVLS is recommending that Administrative Council create a working group of staff from SJVLS members to create a migration communication plan that can be used by everyone to share important details about the upcoming changes. This would avoid making all 10 members draft their own messages about the migration and help ensure that all SJVLS patrons receive the same information.

The working group would create the following materials:

- Draft messages for press release(s), announcements in the catalog and mobile app, and websites.
- Create a timeline for when each communication will go out.
- Create graphics templates, including bookmarks and postcards, related to the migration that allow each member to add their logo and Spydus catalog URL.
- Any other recommendations or materials that will help ensure a smooth transition from Horizon to Spydus.

The working group will return at the next Administrative Council meeting and present the plan for final approval.

PRIOR AGENDA REFERENCE:

No prior reference.

ATTACHMENTS INCLUDED AND/OR ON FILE:

None.

Motion: Second:

_______ PASSED _____ REJECTED

DATE: October 2, 2026

TO: SJVLS Administrative Council

SUBMITTED BY: Rachel Nelson

SUBJECT: Zipbooks Procedures

DISCUSSION:

At the August 2026 Administration Council meeting, Admin Council approved the allocation of $66,256 in additional CLSA funds to implement a local Zip Books program, supporting the acquisition of physical and digital materials for participating SJVLS member libraries.

SJVLS is developing a procedure for the local Zip Books program to support the acquisition of physical and digital materials for member libraries using the CLSA funding. The program will establish a consistent systemwide framework for managing, tracking, and reporting Zip Books purchases while allowing member libraries with existing, effective workflows to continue using their current processes. Libraries that need to modify their tracking methods or establish a new process will be provided with guidance and tools to support implementation.

PRIOR AGENDA REFERENCE:

Administrative Council agenda – August 7, 2026. Item #1

ATTACHMENTS INCLUDED AND/OR ON FILE:

Attachment # 6

SJVLS Zip Books

Part 1: Zip Books – Physical Books

Libraries that already have a working process

- May continue using their existing workflow.
- No need to duplicate information in a new tracking system if their current process captures all required information.
- Their local process should still meet the minimum SJVLS tracking/reporting requirements.

Libraries that need a new or revised process

- Can adopt the SJVLS-provided tracking method.
- Can modify the template to fit their local workflow, provided required information is retained.

Minimum Information to Track

- Date Requested
- Name (Last name, First name)
- Library Card Number
- Mailing Address (including zip code)
- Phone Number
- Email Address
- Title
- Author
- Format
- ISBN Number
- Total Cost
- Order Submitted/Date
- Added to Collection
- Item was submitted for reimbursement – Quarter
- Running Total of Purchases

Standard Physical Book Workflow

Step 1 – Request

- Patron/staff identifies a title eligible for Zip Books.
- Requests are reviewed according to the program guidelines.

Step 2 – Approval

- Library determines whether the request qualifies.
- Request is recorded in the library's tracking system.

Step 3 – Purchase

- Item is purchased using the approved Zip Books process.
- Purchase information is recorded.

Step 4 – Receive

- Physical book arrives back at the library.
- Library verifies the item and records receipt.

Step 5 – Catalog/Process

- Book is added to the library's collection according to local procedures.
- Barcode/item information is recorded in the tracking system. – Needed?

Step 6 – Track Expenditure

- Cost is recorded against the library's available Zip Books funding.

Step 7 – Report/Reconcile

- Library maintains records needed for SJVLS reporting and funding reconciliation.
- Any discrepancies or unusual purchases are addressed with SJVLS.

Part 2: Zip Books – Digital Books

All libraries will follow this process

- Adopt the SJVLS-provided tracking method.
- Can modify the template to fit their local workflow, provided required information is retained.

Minimum Information to Track

- Date Requested
- Name (Last name, First name)
- Library Card Number
- Mailing Address (including zip code)
- Phone Number
- Email Address
- Title
- Author
- Format
- ISBN Number
- Total Cost
- Order Submitted to SJVLS/Date
- Email Sent to Patron
- Item was submitted for reimbursement – Quarter
- Running Total of Purchases

Standard Digital Book Workflow

Step 1 – Request

- Patron/staff identifies a title eligible for Zip Books.
- Requests are reviewed according to the program guidelines.

Step 2 – Approval

- Library determines whether the request qualifies.
- Request is recorded in the library's tracking system.

Step 3 – Purchase

- Item is purchased using the approved Zip Books process for Cloud Library.
- Purchase information is recorded and email is sent to Patron.

Step 4 – Receive

- Digital books/audio are available on Cloud Library.
- Library verifies the item and records receipt.

Step 5 – Catalog/Process

- Book is added to the Cloud Library's collection according to local procedures.
- Barcode/item information is recorded in the tracking system. – Needed?

Step 6 – Track Expenditure

- Cost is recorded against the library's available Zip Books funding.

Step 7 – Report/Reconcile

- Library maintains records needed for SJVLS reporting and funding reconciliation.
- Any discrepancies or unusual purchases are addressed with SJVLS.

EXAMPLE 1

Subject: Your Zip Books Digital Item Request

Thank you for making a request through our Zip Books Program!

While your digital item request is being processed, you will need to **place the item on hold, or "suggest" it, through CloudLibrary**. This will help ensure that you are first in line to receive the item once it becomes available.

How to Suggest Your Requested Item in CloudLibrary

1. **Log in to the CloudLibrary app** using your library card.
2. At the bottom of the screen, select **Search**.
   - Select **Filter** in the upper-right corner.
   - Under the **Availability** section, select **Suggestions for library** so that a checkmark appears.
   - Select **Save** in the upper-right corner.
   - Use the search bar at the top of the screen to find the digital title you requested.
   - Once you find the item, select **Suggest**.
   - **Be sure to select the correct format.** Audiobooks will have a headphone icon, while eBooks will display the book cover without the headphone icon.
3. **Once the item becomes available, you will be first in line to receive it through CloudLibrary.**

Thank you for being part of our **Zip Books Program!**

EXAMPLE 2

Subject: Your Zip Books Digital Item Request

Thank you for requesting a digital item through our **Zip Books Program!**

While we process your request, there is one important step you need to complete in the **CloudLibrary app**. You will need to **"Suggest" the item** so that you can be first in line to receive it when it becomes available.

How to Suggest Your Item

1. Open the CloudLibrary app.
Log in using your library card.

2. Tap "Search" at the bottom of the screen.

3. Turn on "Suggestions for library."

- Tap **Filter**.
- Tap the **Availability** tab.
- Find **Suggestions for library** and tap the box next to it.
- A checkmark should appear.
- Tap **Save** in the upper-right corner.

4. Find your item.
Use the search bar at the top of the screen to search for the book or audiobook you requested.

5. Tap "Suggest."
When you find your item, tap the **Suggest** button.

Important: Make sure you choose the correct format:

- 🎧 **Audiobook:** Look for the **headphone icon**.
- 📖 **eBook:** Look for the **book cover without the headphone icon**.

6. You're done!
Once your requested item becomes available, you will be **first in line to receive it through CloudLibrary.**

Thank you for being part of our **Zip Books Program!**

Timestamp	Name (Last Name, First Name)/Nombre (apellido, nombre)	Library Card Number/Número de tarjeta de biblioteca	Mailing Address (Include Zip Code)/Dirección postal (incluir código postal)	Phone Number/Número de teléfono	Email Address/Dirección de correo electrónico	Title/Título	Author/Autor	Format/Formato	ISBN Number/Número ISBN		Total Cost	Order Submitted/Date	Added to Collection?	Order Sumbitted for Rembursement
9/20/2026	Nelson, Rachel	12345678910	123 Bookshop Road Wonderland, NC 24321	555-555-5555	thisismyemail@email.yee	Hunger Games	Suzanne Collins	e-audio	9781338249101.00		99.99	9/25/2026	Yes	3rd quarter - yes
11/21/2026	Nelson, Bingley	1987654321	321 Cat Lane Fish, CA 98642	111-111-1111	ilovetreats@email.meow	If You Give a Cat a Cupcake	Laura Numeroff	book	978-0060283247		15.99	11/25/2026	No - was chewed up by the dog	4th quarter - TBS
Total											116			

DATE: October 2, 2026

TO: SJVLS Administrative Council

SUBMITTED BY: Chris Wymer – Administrative Librarian

SUBJECT: Approve Budget Modification for Phone Messaging

RECOMMENDED ACTION:

1. Approve migrating our existing telephone notices application to Spydus.
2. Approve a budget modification increasing expenditures from Committed Tech Reserves in the amount of $2,100.

Approval of the recommended action will authorize the migration of telephone notices to Spydus and approve an increase in expenditures from Committed Tech Reserves.

ALTERNATIVE ACTION(S):

There are no viable alternative actions.

FISCAL IMPACT:

Approval of the recommended action will not increase membership dues this fiscal year. The ILS Migration budget in System Committed Tech Reserves has sufficient funding to pay for the migration.

DISCUSSION:

When the ILS RFP was issued, Wymer forgot that SJVLS purchases telephone messaging services through our SirsiDynix annual maintenance. As a result, Civica was under the impression that SJVLS had an existing 3rd-party service providing telephone notices to patrons. In reality, our license to use our current telephone notices application would expire when our contract with SirsiDynix ended. Civica was able to contact i-Tiva and ask about migrating our existing telephone notices application to Spydus, and i-Tiva was willing to make the change.

Migrating our current telephone notices application to Spydus will cost $2,100. It will allow us to continue using the same server and phone lines to send telephone notices to patrons. The ILS migration budget has sufficient funds available to pay for the expense.

PRIOR AGENDA REFERENCE:

No prior reference.

ATTACHMENTS INCLUDED AND/OR ON FILE:

On File – Telemessaging Migration Quote.

Motion: Second:

______ PASSED ____ REJECTED

DATE: October 2, 2026

TO: SJVLS Administrative Council

SUBMITTED BY: Chris Wymer – Administrative Librarian

SUBJECT: Approve Budget Modification for Syndetics

RECOMMENDED ACTION:

1. Approve migrating our existing Syndetics account.
2. Approve a budget modification increasing expenditures from Committed Tech Reserves in an amount not to exceed $15,000, if the migration cost is higher, SJVLS will return to Administrative Council for approval.

Approval of the recommended action will authorize the migration of our Syndetics Unbound account and approve an increase in expenditures from Committed Tech Reserves.

ALTERNATIVE ACTION(S):

There are no viable alternative actions.

FISCAL IMPACT:

Approval of the recommended action will not increase membership dues this fiscal year. The ILS Migration budget in System Committed Tech Reserves has sufficient funding to pay for the migration.

DISCUSSION:

When the ILS RFP was issued, Wymer forgot that SJVLS purchases Syndetics Unbound through SirsiDynix, and will need to migrate the service. Unfortunately, SJVLS and Civica staff were unable to get a migration quote before the agenda was published.

PRIOR AGENDA REFERENCE:

No prior reference.

ATTACHMENTS INCLUDED AND/OR ON FILE:

No attachments.

Motion: Second:

______ PASSED ____ REJECTED

DATE: October 2, 2026

TO: SJVLS Administrative Council

SUBMITTED BY: Chris Wymer – Administrative Librarian

SUBJECT: Approve SPURR Letter of Agency

RECOMMENDED ACTION:

1. Authorize the Administrative Librarian to sign and return the SPURR Letter of Agency.

Approval of the recommended action will approve signing and returning a Letter of Agency to SPURR, allowing SJVLS to participate in their E-Rate Category 2, pre-bid contract.

ALTERNATIVE ACTION(S):

If we do not sign the Letter of Agency, SJVLS will have to do a more difficult RFP process to procure equipment for network projects.

FISCAL IMPACT:

There are fiscal impacts associated with the recommended or alternative actions.

DISCUSSION:

In E-Rate, a Letter of Agency allows an entity to act on another entity's behalf to execute applications for E-Rate programs. SJVLS has LOAs from each member, authorizing SJVLS to file for E-Rate discounts on their behalf. To help streamline bidding requirements, SJVLS uses SPURR's pre-bid contracts for network equipment and services (installation, and cabling for example). The current LOA between SJVLS and SPURR ends this year, and a new LOA needs to be executed to continue purchasing equipment from SPURR's contract.

PRIOR AGENDA REFERENCE:

Administrative Council Meeting – October 8, 2021. Item #2.

ATTACHMENTS INCLUDED AND/OR ON FILE:

Attachment #1 – New SPURR LOA
On File – Current SJVLS LOA with SPURR

Motion: Second:

______ PASSED ____ REJECTED

SAN JOAQUIN VALLEY LIBRARY SYSTEM

ADMINISTRATIVE HEADQUARTERS
2420 Mariposa Street, Fresno, CA 93721

Delivered by scan to Service@spurr.org

Executive Director
School Project for Utility Rate Reduction
2300 Clayton Road, Suite 1120
Concord, CA 94520

Re: Letter of Agency For Funding Years 2027 through 2031

This Letter of Agency (LOA) confirms our participation in the School Project for Utility Rate Reduction (SPURR) E-rate Consortium for the procurement of services and equipment eligible for support under the Schools and Libraries Program of the Universal Service Fund (E-Rate Program) Category Two services, as eligibility is determined by the FCC's Eligible Services List in effect for each Funding Year covered by this LOA.

I hereby authorize SPURR to submit FCC Form 470 to the Schools and Libraries Division of the Universal Service Administrative Company on behalf of **San Joaquin Valley Library System** (Participant).

I understand that, in submitting these forms on our behalf, you are making certifications for Participant. By signing this LOA, I make the following certifications:

a) **FOR LIBRARY-RELATED ENTITIES:** I certify that libraries in our system (the Sites) are eligible for assistance from a State Library Administrative Agency under the Library Services and Technology Act, as amended, 20 U.S.C. § 9122, do not operate as for-profit businesses, and have budgets completely separate from any school (including, but not limited to elementary, secondary schools, colleges, or universities).

b) I certify that the Sites have secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that to the extent that the billed entity is passing through the non-discounted charges for the services requested under this LOA, that the entities I represent have secured access to all of the resources to pay the non-discounted charges for eligible services from funds to which access has been secured in the current funding year.

c) I certify that the services the school, library, or district purchases at discounts provided by 47 U.S.C.§ 254 will be used solely for educational purposes and will not be sold, resold, transferred in consideration for money or any other thing of value, except as permitted by the rules of the Federal Communications Commission (Commission or FCC) at 47 C.F.R. § 54.500(et seq.).

d) I certify that Participant has complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authority.

e) I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.

f) I certify that I will retain required documents for a period of at least ten years after the last day of service delivered. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving

SAN JOAQUIN VALLEY LIBRARY SYSTEM

ADMINISTRATIVE HEADQUARTERS
2420 Mariposa Street, Fresno, CA 93721

schools and libraries discounts, and that if audited, I will make such records available to the Administrator. I acknowledge that I may be audited pursuant to participation in the E-Rate Program.

g) I certify that I am authorized to procure and/or order telecommunications and other supported services for the eligible entity(ies) covered by this LOA. I certify that I am authorized to make this request on behalf of the eligible entity(ies) covered by this LOA, that I have examined this LOA, that all of the information on this LOA is true and correct to the best of my knowledge, that the entities that will be receiving discounted services under this LOA pursuant to this application have complied with the terms, conditions and purposes of the program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.

h) I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the Schools and Libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify USAC should I be informed or become aware that I or any of the entities, or any person associated in any way with my entity and/or the entities, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the Schools and Libraries support mechanism.

i) I certify that, to the best of my knowledge, the non-discount portion of the costs for eligible services will not be paid by the service provider. I acknowledge that the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product constitutes a rebate of some or all of the cost of the supported services.

j) I certify that I am authorized to sign this LOA and, to the best of my knowledge, information, and belief, all information provided to SPURR for E-Rate Program submission is true.

k) I acknowledge that this LOA is subject to the Communications Act of 1934, as amended, the rules and orders of the Federal Communications Commission, and the requirements of the Universal Service Administrative Company (USAC), in each case as they may be amended from time to time, and that any such amendment applies to this LOA and to Participant's continued participation in the SPURR E-Rate Consortium without the need for restatement in this LOA. I agree that, if amended rules or USAC requirements call for additional or revised certifications, disclosures, or documentation from Participant I will execute and return them to SPURR promptly upon request.

l) I understand that this LOA authorizes SPURR to conduct competitive bidding and to submit the forms identified above on Participant's behalf, but does not obligate Participant to purchase any service or equipment from any contract resulting from that process. Participant may purchase under a SPURR master contract, conduct their own independent competitive process, or make no purchase. I further understand that (i) Participant's ability to purchase under a particular SPURR master contract with E-Rate support depends on Participant being a party to a then-effective LOA at the time SPURR conducts the competitive bidding for that contract; (ii) if Participant purchases, Participant remains responsible for its non-discounted share and for compliance with all applicable program rules and state and local procurement requirements; and (iii) nothing in this paragraph limits SPURR's authority to make the certifications set forth in this LOA for any Funding Year in which Participant receives services procured through SPURR.

SAN JOAQUIN VALLEY LIBRARY SYSTEM

ADMINISTRATIVE HEADQUARTERS
2420 Mariposa Street, Fresno, CA 93721

Name of Entity: San Joaquin Valley Library System Date: _______________ (MM/DD/YYYY)

Signature: ________________________________

Print Name: ______________________________

Print Title: ________________________________

California State Library, Library Development Services
Cooperative Library System Liaison Report
Updated September 24, 2026

State Library News

Survey on LSTA-funded programs

The California State Library is evaluating the impact of the Library Services and Technology Act (LSTA) programs and activities, and part of the process includes receiving feedback from individuals working in public libraries across California. Please take 10 minutes to complete the survey from the evaluator team before October 14, 2026. Every response helps tell the story of LSTA's impact across California to please encourage your staff to take the survey as well.

COMPASS and the State Budget

The recently passed state budget ends the COMPASS partnership with the Riverside County Office of Education, with all funding for resources ceasing in July 2027.

Unless there is a change in the California state budget between now and June 2027, the COMPASS program's resources and collections will no longer be available at no cost to local libraries via COMPASS after July 31, 2027.

The California State Library will keep the field updated on this matter and provide any new information (sign up at https://bit.ly/COMPASSnewslettersignup). Questions may be directed to compass@library.ca.gov.

HomeworkCA

HomeworkCA - free online tutoring for K-12 students across California is now available for libraries to provide to their patrons. If your library has not signed up for HomeworkCA, they can do so by filling out this form.

HomeworkCA provides live tutoring sessions, on-demand homework help resources, and subject-specific assistance across core academic areas including mathematics, science, language arts, and social studies. The platform also offers test preparation support to help students build confidence and succeed academically. With qualified tutors available 24/7, HomeworkCA removes barriers to educational support by making professional tutoring accessible to all students in California.

For libraries interested in learning more about implementation, patron access options, training resources, or partnership details, visit www.HomeworkCA.com *LSTA-funded*

PolicyMap

The California State Library and Pacific Library Partnership are excited to provide free statewide access to Policy Map, an online mapping platform that enables public library workers to access information about their communities beyond traditional U.S. Census datasets. PolicyMap is the perfect place to learn more about your community and strengthen the impact of your library services and programs.

Your access is now live and will conclude on July 31, 2027.

If your library team previously used PolicyMap, your former login credentials are the same.

If you'd like to get set up with an account, reset your password for an old account, or for any issues logging in, email Alexis LaCroix at lacroix@plpinfo.org.

Free Digital Tools and Resources for California Libraries

The California State Library and the Department of Technology are excited to offer library branches access to a comprehensive suite of free digital tools and resources! This includes digital inclusion program management training for library branches and digital navigation training for staff, digital literacy assessment and skills training, Artificial Intelligence training, all designed to promote digital inclusion for patrons.

Resources will be made available through state Digital Inclusion partnerships established with CETF, DigitalLift, Human IT and Northstar Digital Literacy platform. **There are 100 Northstar licenses reserved for public libraries, with staff training included if needed.**

For more information and to indicate your desire to utilize these resources go to Digital Inclusion Partnerships | Broadband for All or email broadbandforall@state.ca.gov.

Share the Digital Equity Resource Finder with your Patrons

Help connect every Californian to essential digital inclusion programs and services right in their communities. The Outreach Toolkit includes customizable outreach materials to promote the Resource Finder with your patrons and residents in your community. Help spread the word!

Please send questions to DEResourceFinder@state.ca.gov.

Marketing Toolkits

The California State Library's marketing toolkits are designed to help California libraries deliver consistent messaging about the services and resources you provide to your communities. This is part of an effort to help coordinate statewide messaging about the many great things libraries do every day. We encourage you to use the messages, graphics, and other resources to raise awareness and reinforce the value and impact libraries provide to their communities.

LDS Newsletter

Please be sure to sign up for the LDS Newsletter LibrarytoLibrary. For those who receive this monthly email, please consider forwarding it to your staff and/or printing a copy for your break rooms.

Career Online High School

In the approved 2026-2027 California State budget, the Governor approved $5 million in state funding for the Career Online High School (COHS) program. We are working on moving forward with this process. In the meantime, current COHS libraries can enroll students with scholarships available through the Literacy and Learning Initiatives project, a partnership between the State Library and Pacific Library Partnership. COHS questions can be sent to cohs@library.ca.gov. *State of CA and LSTA-funded.*

Networking and Training Opportunities

Public Library Directors Networking Call

The State Library will not hold a Directors Networking Call in October or December 2026. We hope you'll join us for the next Library Director's Networking Call, on **Wednesday, November 18th from 3:30-4:30**. This will be the last call of 2026.

In January 2027 we will resume the Directors Networking Calls at a new day and time. The 2027 calls will move to the third Thursday of the month from 3:00- 4:00 in response to our Directors Networking Call Survey that we distributed in June 2026.

January 2027 Public Directors Networking Calls
Thursday**, January 21st, 3:00-4:00**
Thursday, **February 18th, 3:00-4:00**
Thursday, **March 18th, 3:00-4:00**
Thursday, **April 15th, 3:00-4:00**
Thursday, **May 20th, 3:00-4:00**

Communities of Practice

The California State Library lists all Community of Practice events on a single calendar. On our website, under Services to Libraries, select Resources for Public Libraries to find the Communities of Practice calendar. Help your staff build valuable connections across the state by sharing relevant Communities of Practice with them. Newly added is a **Community of Practice for Rural Health Programming**. Details on this and more can be found on the calendar.

Current Projects and Services

Rural Library Leaders: A Community of Practice for New Directors

The year-long cohort, launched through a partnership between Califa and the California State Library, begins in the fall. This group will help inform a New Library Director Toolkit. califa.org/rural-library-leaders *LSTA-funded.*

Lunch at the Library 2027 Funding Opportunity.

The California State Library's **Lunch at the Library** 2027 funding opportunity opened on **Tuesday September 1, 2026.** California public libraries are invited to apply for this state-funded opportunity to help connect local children and teens to summer meals and enrichment programming.

Lunch at the Library Key Dates:

- **Application period:** September 1, 2026 – October 14, 2026
- **Grant period:** February 1, 2027 – January 31, 2028
- **Lunch at the Library programming:** Summer 2027

Libraries that apply to take part in Lunch at the Library will receive Lunch at the Library funds to support the following summer meals activities:

- **Enrichment Programs at Library Meal Sites**: Jurisdictions serving USDA summer meals and providing enrichment programming at library sites.
- **Enrichment Programs at Community Meal Sites:** Jurisdictions bringing pop-up library programming to other community meal sites.

Funds may be used for:

- Summer enrichment programming before, during, or after meal service, including Farm to Summer activities.
- Books to build home libraries which include materials that connect families to summer reading.
- Teen internship or volunteer programs to develop leadership and workforce readiness skills while supporting Lunch at the Library.
- Staff time spent on program planning, implementation, and evaluation.
- Supplies and materials to support a successful Lunch at the Library program.

Lunch at the Library Office Hours

Lunch at the Library team will be available for questions related to the funding opportunity and application. Applicants are welcome to drop in at any point during the times listed.

- Tuesday, September 22, 2026, from 9:00a.m.-10:00a.m. Register for the 9.22 Office Hours here.
- Tuesday, October 13, 2026, from 2:00p.m.-3:00p.m. Register for the 10.13 Office Hours here.

The Lunch at the Library application is open as of Tuesday September 1, 2026. The deadline to apply is Wednesday, October 14, 2026, at 12:00p.m. PST.

For more information about the program and how to apply, visit the Lunch at the Library Application Information Page

Questions? Contact us at Lunch@library.ca.gov.

State funded.

California Library Literacy Services: ESL included in 2026-2027 Budget, Guidance Shared

The 2026-2027 California state budget states that California Library Literacy Services (CLLS) funds may now be used to provide English as a Second Language (ESL) services. The CLLS team shared guidance on August 3, which included details about the Project Scope Change process.

For general information on the CLLS program, see the CLLS web pages and visit the Manage Your Current Grant page for information on CLLS data collection. Reach out to clls@library.ca.gov for more information. *State of CA-funded.*

California Libraries Learn (CALL) – professional development for all levels of library staff

- Access live and recorded professional development for all members of your team at www.callacademy.org.
- Subscribe to the CALL Letters newsletter for weekly updates.
- Catalyst is back! Apply now for the 26_27 cohort. To learn more, attend one of the two information sessions.
- Encourage all levels of your staff to get started with CALL Academy.
  LSTA-funded.

Library Statistics

The 2025-2026 Public Libraries Survey opens 9/1/2026 and closes 10/31/2026. This survey pertains to every California public library's building(s), budget, staffing, collections, and services during fiscal year 7/1/2025-6/30/2026.

The survey portal for submitting library data is at https://ca.countingopinions.com/

Instructions to the Public Libraries Survey and other resources can be found at California Public Library Statistics - California State Library (under the "Resources for Completing the Public Libraries Survey" section). For more information or questions, contact LibraryStatistics@library.ca.gov

Parks Pass Program

Great news! As part of the approved 2026-2027 State of California budget, funding for the State Parks Passes is now **ongoing**. This means your library's park passes **will not expire** on 12/31/2026, and they can continue to be used in the future.

The Parks Pass program supports all Californians in exploring the outdoors and gaining the benefits of our parks by providing free vehicle day-use entry passes for checkout at local libraries. The public can access information on the State Parks Pass at checkoutcastateparks.com

The Parks Pass quarterly report due dates are:

- October 22, 2026 (for reporting period July-Sept 2026)
- January 28, 2027 (for reporting period Oct-Dec 2026)
- April 22, 2027 (for reporting period Jan-Mar 2027)
- July 22, 2027 (for reporting period Apr-June 2027)

Quarterly reports should be submitted via the California State Library Statistics Portal. For any questions, email parkspass@library.ca.gov.

To report lost passes and request replacement, please enter each lost pass using this webform (an individual submission for each lost pass). If a participating public library jurisdiction needs more bookmarks, survey flyers, or passes, please fill out the order form from State Parks.

Program information is available at Parks Pass Program and a Parks Pass subject guide is available to support marketing, circulation, programming, and more. *State of CA-funded.*

Ready – Or Not: Cultural Heritage Disaster Preparedness Project

California's Cultural Heritage Disaster Preparedness Project connects communities holding at-risk collections with the resources needed to protect those collections from destruction and make them available to all Californians.

In partnership with the Northeast Document Conservation Center, the Ready – Or Not: Cultural Heritage Disaster Preparedness Project is sharing practical resources that can help cultural organizations everywhere strengthen their emergency preparedness.

The project offers three new video shorts to prepare, prioritize, and recover collections. These three short videos highlight key steps for protecting collections before and after a disaster:

1. Preparing Collections Before a Disaster - Learn how California State Parks sites reduce risks and prepare for emergencies.
2. Prioritizing Collections for Emergencies - Discover strategies for prioritizing collections for evacuation ahead of a wildfire.
3. Recovering Collections from Soot and Ash - See safe and effective techniques for recovering collections and collection spaces affected by soot and ash after a fire.

For more information, contact CAready@nedcc.org *State of CA-funded.*

Rural Health Connections

The American Heart Association's Libraries with Heart program can now be found in 18 counties serving rural California residents across the state: Butte, El Dorado, Fresno, Glenn, Inyo, Kings, Madera, Mariposa, Mendocino, Mono, Riverside, San Benito, San Diego, Santa Barbara, Siskiyou, Sutter, Tehama, and Tulare.

With support from Califa, 52 public and tribal library locations now have blood pressure monitors for in-library use, along with supporting material, including information on local clinics for anyone without a primary care provider.
LSTA-funded

Student Success Cards for All

Library cards help children succeed.

California legislation SB 321 (Ashby), updated SB 1329 makes it easier for public libraries to put library cards into the hands of every California child who wants one. The State Library is working with schools and libraries to help make sure every California student has a library card by the third grade.

The California State Library has launched a new Student Success Cards Partnerships Toolkit to help libraries plan, strengthen, and sustain partnerships that support Student Success Cards (public library cards issued in collaboration with local educational agencies).

This toolkit for library staff includes practical, ready-to-use resources such as:

- Guidance on identifying and engaging potential partners to start a Student Success Cards program
- Tips for developing partnership goals, roles, and workflows
- Communication tools and templates that can be adapted locally
- Examples and materials to help with program implementation and ongoing support

For more information about the Student Success Cards initiative, visit the State Library's Student Success Cards for All website or contact the Student Success team at studentsuccess@library.ca.gov.

Summer Community Impact Report 2026

The 2026 Summer Community Impact Report is now open and ready for you to enter your summer program data. Only one person should respond to and complete the survey on behalf of all libraries in your jurisdiction no later than **Thursday October 1, 2026.**

Submissions are made through Microsoft Forms 2026 Summer Community Impact Report

Additional Notes

- Resources needed to submit required statistics and programming information for your library's 2026 summer programs can be found on the California Public Library Statistics webpage and the Successful Summers webpage. The report should be completed once for each library jurisdiction with one person responding on behalf of all your jurisdiction libraries.

- Include all programs and activities that happened in the summer, including summer reading, and learning programs, Lunch at the Library programs, Parks Pass activities, youth development programs, story times, outreach programs, etc.
- Submit your summer reading data even if your jurisdiction did not use the iREAD theme.

The Summer Community Impact Report relates to all your library's summer 2026 programs, including Lunch at the Library programs, Parks Pass activities, youth development programs, story times, outreach programs, etc. While we realize some of these statistics will be reported in other places, it is important to collect these responses to capture the full picture of the summer landscape in California public libraries.

Reach out with any questions to Kaela Villalobos at kaela.villalobos@library.ca.gov.

Projects marked "LSTA-funded" are supported in whole or in part by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, administered in California by the State Librarian.

Projects marked "State of CA-funded" are supported in whole or in part by funding provided by the State of California, administered by the California State Library.