



# SAN JOAQUIN VALLEY LIBRARY SYSTEM

## Automation Committee Meeting

March 27, 2026

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### APPROVED MINUTES

#### A. CALL TO ORDER

1. The meeting was called to order at 10:00 a.m. by Chris Wymer

#### B. ROLL CALL AND INTRODUCTIONS

1. Roll call was conducted.
  - i. PRESENT
    1. Yvonne Galvan (Coalinga-Huron), Tiffany Polfer (Fresno), Kristie Pratt (Kern), Brian Martin (Kings), Alma Madrigal-Ward (Madera), Smruti Deshpande (Merced), Alex Pollock (Porterville), Faythe Arredondo (Tulare County), Sheri Haveman (Tulare City), Chris Wymer (Chair), Stephen Guenzi (SJVLS), Rachel Nelson (SJVLS)
  - ii. OTHERS PRESENT
    1. Kevin Nelson (SJVLS), Heidi Clark (Tulare City), Hilda Crawford (Coalinga-Huron)
  - iii. ABSENT
    1. Matt Johnson (Mariposa)
2. Introductions were conducted.

#### C. ADOPTION OF THE AGENDA

1. Pratt (Kern) motioned to adopt the agenda as distributed.
  - i. Polfer (Fresno) seconded the motion.
  - ii. The motion passed.

#### D. PUBLIC COMMENT

1. There were no comments from the public.

#### E. APPROVAL OF PREVIOUS MEETING MINUTES

1. Pratt (Kern) motioned to adopt the minutes as distributed.
  - i. Deshpande (Merced) seconded the motion.
  - ii. The motion passed.

#### F. PROJECTS FOR DISCUSSION AND ACTION

1. ILS RFP Recommendation
  - i. Wymer shared the average scores for the three RFP responses reviewed and scored by the members. After compiling scores, Civica's Spydus ILS was the highest scoring response, with Innovative Interface's Polaris scoring second highest, and SirsiDynix's SymphonyWeb scoring the

lowest. Nine out of ten members scores had Spydus as the highest score, and only one had Polaris.

- ii. Automation Committee members shared feedback on how they scored the proposals and their thoughts on SJVLS's options. Martin shared that Kings County considered how each ILS would meet their libraries' needs and potential future needs and felt that Spydus's features were a great fit for their needs. Arredondo shared that Tulare County had one staff member that really liked Polaris's OPAC, but overall, they preferred Spydus over Polaris. Polfer shared that Fresno County leaned towards Polaris and really liked their integration with Broadart in the acquisitions module. Deshpande shared that Merced was really impressed with the staff dashboard on the landing page of Spydus. The rest of the committee agreed that the landing page and features it offers will be a value add for staff.
  1. Pratt (Kern) motioned to approve a recommendation to Administrative Council to award the ILS RFP to Civica.
  2. Arredondo (Tulare County) seconded.
  3. The motion passed.

2. Student Success Cards

- i. Wymer shared an update on potential ways to issue Student Success Cards to students after receiving a suggestion from Martin in Kings County. Martin's suggestion was to create a second self-registration form for students to use to sign up for a Student Success Card, which inspired an idea to use Microsoft Forms to gather registration information from interested students and use the form results to batch create library cards.
- ii. If this was adopted, member libraries could provide a form URL to school districts to include in their forms they collect at the start of the school year. Students or parents interested in receiving a card could fill out the form. After a period the data collected through the form would be used to batch create library cards. SJVLS could then send a welcome email to all students who had cards created, sharing their barcode number and information about resources available to them.

## **G. STAFF REPORTS**

1. Senior Systems Network Engineer
  - i. Nelson shared that he recently met with members to confirm their selections for CENIC circuit renewals or upgrades for the upcoming fiscal year. The quotes were returned to CENIC.
  - ii. Nelson gave an update on the 2024 category 2 e-rate project. It's currently in scheduling and getting ready to start.
  - iii. Nelson also provided an update on the 2025 category 2 project. The Meraki Enterprise license for wireless access points is active. The headquarter routers are delayed and the current estimated delivery date isn't until the end of June.
  - iv. Nelson then gave an update on the 2026 category 2 project. The project will replace end of life access points. The mini-bid required by e-rate is complete and the winner vendor, MGT, was selected.

- v. Nelson's final update related to the upcoming PC Order. PC costs for this order will be significantly higher than in the past, due to rising costs of RAM created by the surge in data center construction to support AI. He's unsure if or when PC costs will go back down.
- 2. Associate System Administrator
  - i. Guenzi reminded committee members to schedule a meeting with him and R. Nelson to review their reports for the Jasper Reports to BC Analytics migration.
- 3. System Administrator
  - i. Nelson shared that she's been doing a lot of work on reviewing and evaluating RFP responses.
  - ii. Nelson also shared that she recently sent an email to JSAs asking them to remind staff to close Horizon at the end of each workday. She's observed a few locations that consistently don't log out and would like committee members to help with reminding staff.
  - iii. Nelson shared that she created a form for JSAs to use when informing SJVLS about upcoming branch closures. The form should streamline gathering information about closure dates and how to handle due dates and pending requests.
- 4. Administrative Librarian
  - i. Wymer shared an update on the issues with Horizon from the end of February. SJVLS attempted to migrate Horizon and its infrastructure to the new cluster and encountered an issue where database connections were not being persistent, causing staff to encounter errors and restart Horizon multiple times a day. Now that the RFP is nearly complete, he will work on scheduling another migration attempt.
  - ii. Wymer also provided an update on the abrupt migration to SmartPay version 2 that happened in the middle of February. At the beginning of February payment requests started failing. When SJVLS engaged Comprise, their suggestion was to upgrade SmartPay to a new version instead of trying to fix the old version. The new version has been stable since it was deployed.
  - iii. Wymer's final report was to let the committee know the library card order is open. This year SJVLS will be shipping cards directly to member headquarters, because the Fresno Central library will be closed for renovations.

## **H. CALENDAR ITEMS**

- 1. Date and location for next Automation Committee Meeting
  - i. May 20, 2026, at the Fig Garden Library.

## **I. ANNOUNCEMENTS**

- 1. Polfer shared that Fresno's Central Library is now closed to the public and their renovation project is going to begin soon. Fresno is still trying to find a location for the Heritage Center collection. Polfer also shared the Kingsburg branch is also closed for renovations. Polfer's final update was to note that renovations on the new, expanded Politi location started.

2. Arrendondo shared that the Alpaugh branch is closed for renovations, and the Orosi branch is preparing to close. Springville's opening is delayed due to issues getting power into the new building.
3. Pratt shared that Kern completed all their renovation projects and all branches are open again.
4. Martin shared that the Lemoore branch renovation is moving forward on schedule and that they've encountered some delays with the Hanford renovation.

## **J. ADJOURNMENT**

1. There being no further business to discuss the meeting adjourned at 12:08 p.m.