



SAN JOAQUIN VALLEY LIBRARY SYSTEM

ADMINISTRATIVE HEADQUARTERS
2420 Mariposa Street, Fresno, CA 93721

AWARD NOTICE

December 19, 2025

Real Time Information Services, Inc.
Eric Metler
191 W Shaw Ave
Suite 106
Fresno, CA 93704

Subject: Award of Request for Quotes No. RFP 26-002

San Joaquin Valley Library System (SVLS System) has completed its evaluation of all proposals submitted in response to its Request for Quotes No. RFP 26-002, Microsoft Licenses.

Award will be made to Real Time Information Services, Inc., the most responsive bidder whose quotation has been determined to be the most advantageous to SVLS System.

Attached is quotation schedule for bid.

We acknowledge and appreciate the time and effort devoted to the preparation of your proposal. We will be in touch to formally enter into a contract.

If you have any questions, please contact me at (559) 600-6256 or email christopher.wymer@svls.org.

Sincerely,

A handwritten signature in blue ink that reads "Chris Wymer".

Chris Wymer

Administrative Librarian

2420 Mariposa Street, 2nd floor
Fresno, CA 93721

Date: 12/19/2025

Coalinga District • Fresno County • Kern County • Kings County • Madera County
Mariposa County • Merced County • Porterville City • Tulare City • Tulare County

J. Describe any past payment problems with SJVLS:

No past payment problems with SJVLS.

VIII. Scope Of Work

Real Time Information Services will assist SJVLS with the acquisition of the Office 365 licenses listed below. This will include assisting SJVLS staff with gaining access to the licensing, payment, and reporting portals. Real Time Information Services will also provide training to the SJVLS IT staff as requested to the licensing, payment, and reporting portals.

A. Please provide answers or a narrative for each of the following:

1. Pricing for 765 E3 Office365 licenses.
2. Pricing for 15 E5 Office365 licenses.

License	Microsoft SKU	QTY	Term	Price per license	Total
Office 365 E3 (Non-Profit)	CFQ7TTC0LF8R/skus/0014	765	Annual Billed Annual	\$ 63.48	\$48,562.20
Office 365 E5 (Non-Profit)	CFQ7TTC0LF8S/skus/0012	15	Annual Billed Annual	\$ 167.81	\$ 2,517.15
					\$51,079.35

B. A complete description of any alternative solutions or approaches to accomplishing the desired results.

No alternative solutions recommended.

IX. Reports

No reports referenced.

X. Cost Proposal

A. Proposals may be prepared in any manner which would best demonstrate outcomes and cost.

B. Cost proposal should include the following:

- a. Monthly and annual totals for 765 E3 licenses for regular staff.

License	Office 365 E3 (Non-Profit)
Microsoft SKU	CFQ7TTC0LF8R/skus/0014
QTY	765
Term	Annual Billed Annual
Annual Price per license	\$ 63.48
Monthly Total	\$ 4,046.85
Annual Total	\$ 48,562.20

- b. Monthly and annual totals for 15 E5 licenses for staff that schedule teleconference meetings.

License	Office 365 E5 (Non-Profit)
Microsoft SKU	CFQ7TTC0LF8S/skus/0012
QTY	15
Term	Annual Billed Annual
Annual Price per license	\$ 167.81
Monthly Total	\$ 209.76
Annual Total	\$ 2,517.15

- c. Supplies and other expenses.
- Professional services to assist with the implementation of license acquisition are estimated at 2-4 hours.
 - This Quote is governed under the terms of our Master Services Agreement located at <https://www.realtimeca.com/msa/>(the “MSA”). By accepting this Quote, you accept the terms of the MSA. If you cannot access that document or have any questions, please contact us before accepting this Quote.
 - Our current prevailing rate is \$144 per hour for services rendered during normal business hours (Mon thru Fri, 8am to 5pm) excluding holidays.
 - Services rendered outside of normal business hours are subject to 1.5 times the hourly rate with a minimum of 1 hour.
 - Services rendered during holidays are subject to 2.0 times the hourly rate with a minimum of 2 hours.
 - Hourly billing rate is subject to change without notice.
- d. “Not to exceed” cost of contract for the work requested.
- The professional services to assist with the implementation of license acquisition are not to exceed 4 hours.