Administrative Council
Agenda Packet

SAN JOAQUIN VALLEY LIBRARY SYSTEM
2420 Mariposa Street
Fresno, CA 93721
559-600-6256

December 5, 2025	Online via Microsoft Teams	10:00 a.m.

Enclosed are the agenda and prepared attachments for this meeting.

Copies of these materials may be made at the public's expense.

The public may participate by using the following URL:

https://go.sjvls.org/admin251205

To participate in the meeting by telephone, call:

(559) 785-0133

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The public may also participate at any of these teleconference locations:

Coalinga-Huron District Library: 305 NORTH 4TH ST, COALINGA CA 93210

Fresno County Public Library: 2420 MARIPOSA ST, FRESNO CA 93721

Kings County Library: 110 S. 11TH AVE, HANFORD CA 93230

Madera County Library: 121 NORTH G ST, MADERA CA 93637

Mariposa County Library: 4978 10TH ST, MARIPOSA CA 95338

Merced County Library: 2100 O ST, MERCED CA 95340

Porterville City Library: 15 E. THURMAN AVE. SUITE B, PORTERVILLE, CA 93257

Tulare County Library: 200 WEST OAK AVE, VISALIA CA 93291

Tulare Public Library: 475 NORTH M ST, TULARE CA 93274

Accessibility and Accommodations: In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the San Joaquin Valley Library System at (559) 600-6256 no later than 10:00 a.m. on Thursday, December 4, 2025.

Public records: Disclosable public records related to this agenda are available for public review at the Fresno County Public Library, Business Office, located at 2420 Mariposa Street, Fresno, CA 93721, during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday.

AGENDA

A. COUNCIL OPENING

1. Call to Order
2. Introductions
3. Adoption of the Agenda
4. Public Comment – The Public may comment on any items relative to SJVLS and not on the agenda.

B. CONSENT AGENDA

1. APPROVAL: Draft minutes of October 10, 2025 (Attachment 1)
2. APPROVAL: Financial Updates (Attachment 2)

C. ITEMS FOR DISCUSSION AND ACTION

1. ACTION: Changes to Delivery Services – Wymer (Attachment 3)
2. ACTION: Reimburse Merced Tech Reserve – Wymer (Attachment 4)
3. DISCUSSION: CLSA Advocacy – Wymer (Attachment 5)
4. DISCUSSION: Student Success Cards – Wymer

D. STAFF REPORTS

1. Chair
2. State Library – Written Report Attached (Attachment 6)
3. Administrative Librarian
4. System Administrator
5. Senior Network Systems Engineer

E. DIRECTOR COMMENTS

Council members have the opportunity to share items relating to collaboration, innovation, and professional development of interest to the Council.

F. CALENDAR ITEMS

1. Set the date and agenda building for the next meeting, tentatively Friday, February 6, 2026 online via Microsoft Teams.

G. ADJOURNMENT

SAN JOAQUIN VALLEY LIBRARY SYSTEM

Administrative Council Meeting
October 10, 2025

DRAFT MINUTES

A. COUNCIL OPENING
1. Heidi Clark (Tulare Public), called the meeting to order at 10:02 am.
2. Roll Call
   i. Council present: Jackie Collings (Coalinga-Huron), Sally Gomez (Fresno County), Shalyn Pineda (Kern County), Maureen McCormick (Mariposa County), Rebecca Jauregui (Porterville), Darla Wegener (Tulare County), Heidi Clark (Tulare Public).
   ii. Council absent: Andie Sullivan (Kern County), Tanya Russell (Kings County), Krista Riggs (Madera County), Matt Johnson (Mariposa County), Amy Taylor (Merced County).
   iii. Staff Present: Chris Wymer (SJVLS), Kevin Nelson (SJVLS), Aaron Lusk (SJVLS), Terrance Eckman (SJVLS)
   iv. Guests: Claudia Acosta (Henderson CPA), Josh Chisolm (California State Library).
3. Introductions
   i. Staff introductions were conducted.
4. Agenda Adoption
   i. Gomez motioned to add a discussion item about the recent announcement that Baker and Taylor will cease operations effective January 1, 2026.
      1. Motion to Amend Agenda – Gomez (Fresno County)
      2. Wegener (Tulare County) seconded.
      3. Motion passed.
   ii. Adoption of the Amended Agenda
      1. Motion to Adopt Agenda – Collings (Coalinga-Huron)
      2. Gomez (Fresno County) seconded.
      3. Motion passed.
5. Public Comment
   i. None.

B. CONSENT AGENDA
1. Motion to amend the draft minutes of August 1, 2025, to correct the name of the Oak Fire.
   i. Motion made by McCormick (Mariposa County)
   ii. Gomez (Fresno County) seconded.
   iii. Motion passed.

2. Motion to accept the Financial Update report.
    i. Motion made by Gomez (Fresno County)
    ii. McCormick (Mariposa County) seconded.
    iii. Motion passed.

C. ITEMS FOR INFORMATION AND ACTION

1. Accept California Collaborative Connectivity Grant Award
    i. Wymer informed Administrative Council that SJVLS's request for grant funding to upgrade headquarters routers and purchase 5-year licenses for wireless access points was approved. The total grant award is $31,174.02. Wymer is requesting approval to accept the grant award, modify the budget to account for the revenue source this fiscal year, and draft and submit the required grant activity reports.
    ii. Wegener (Tulare County) motioned to authorize the Administrative Librarian to accept the grant award, complete requests for reimbursement, and submit progress reports.
        1. Collings (Coalinga-Huron) seconded.
        2. Motion passed.

2. Approve Data Center Virtualization Hardware RFQ Award
    i. Wymer presented the results of the Data Center Virtualization Hardware RFQ. SJVLS received responses from three vendors: MGT, Network Craze Technologies, and Storcom, Inc. After reviewing and scoring the responses, MGT's proposal was deemed to be the most advantageous to SJVLS. Wymer provided an overview of each proposal to Council and requested approval to award the purchase to MGT's proposal to purchase two HPE servers and an HP Alletra for storage with a total purchase cost of $112,769.72. Wymer also noted that the expenditures associated with the recommended action will not use all the funding previously set aside for the replacement, leaving some funds remaining for the next replacement project.
    ii. Gomez (Fresno County) motioned to accept the recommended action and grant the RFQ award to MGT's proposal.
        1. McCormick (Mariposa County) seconded.
        2. Motion passed.

3. Approval to Release Hypervisor RFP
    i. Wymer is requesting approval to release an RFP to locate a replacement Hypervisor product for the data center. He provided an overview of what a Hypervisor is and the benefits it provides SJVLS in terms of creating virtual machines to host servers and other applications. SJVLS's current Hypervisor solution is VMWare.

      ii. Wymer and Lusk provided an overview of the current state of VMWare, and changes to subscriptions being implemented by Broadcom, the company that acquired VMWare a few years ago. Broadcom recently announced changes to their licensing model that removed the lower tier of their options, forcing SJVLS to subscribe to a license tier that is larger than needed. At this point, VMWare may no longer be our best solution for a Hypervisor, and SJVLS would like to issue an RFP to compare options.

      iii. Wymer's goal is to release the RFP in late November or early December and receive responses in January. This would provide enough time to include costs in the upcoming year's budget, and for SJVLS to migrate virtual machines to the new Hypervisor before our existing term with VMWare ends.

      iv. Gomez (Fresno County) motioned to approve the recommended action and authorize SJVLS to release an RFP for a Hypervisor.

          1. Collings (Coalinga-Huron) seconded.

          2. Motion passed.

4. Approval to release RFQ for Microsoft Licenses

      i. Wymer gave an update on Microsoft licensing and requested approval to issue RFQ to purchase Microsoft licenses. After the last Administrative Council meeting, Microsoft support staff informed SJVLS that we would not be able to change our billing account type to one that allows us to be invoiced and pay for licenses with a bank transfer. Instead, changing our payment method to allow payment by bank transfer would require SJVLS to purchase licenses through an authorized re-seller.

      ii. SJVLS staff met with a Microsoft licensing specialist from CDW-G to get more information about the specific licenses that need to be purchased. During the conversation SJVLS learned that Microsoft no longer considers public libraries Education customers and moved them to the Non-Profit license type. Nelson previously submitted a request to grant SJVLS Non-Profit status with Microsoft and the request was granted, which will allow us to make the purchase.

      iii. Because there are multiple vendors that could sell licenses and the yearly cost of licenses could exceed $50,000, Wymer is requesting approval to release an RFQ. This way SJVLS can attempt to secure the best pricing possible. SJVLS is waiting for more information about the specific license-type to purchase, but once that's received, Wymer would like to have a quick turnaround on this RFQ. He anticipates being able to issue the RFQ and receive and score responses in a 3-week period. Wymer provided the members with a list of everyone's current license counts and asked them to double check the number of licenses to ensure it matches the number needed.

          1. Collings (Coalinga-Huron) motioned to approve releasing the RFQ.

             a. Gomez (Fresno County) seconded.

             b. Motion passed.

5. Online Magazines Subscription

    i. Wymer followed up on Administrative Council's request at the previous meeting to reach out to OverDrive and discuss options for a system-wide subscription to Online Magazines. SJVLS staff met with OverDrive staff and reviewed different options. During the meeting, OverDrive's staff stated the best way to achieve our desired subscription would be to have all SJVLS members subscribe independently and have SJVLS added as a billing contact to all member's accounts. This set up would allow SJVLS members to remain in their existing OverDrive consortiums, either the Northern or Southern California Digital Library.

    ii. OverDrive is willing to provide discounts for all SJVLS members if we subscribe as a group. The discounts would range from 5-10% for existing or new libraries. An estimate of the cost puts it in a similar range to the proposed Flipster subscription presented at the last meeting.

    iii. Clark expressed that this pathway seems to be the best option, even if ERC's initial recommendation was for a different resource.

    iv. Gomez and Pineda expressed that they were happy to hear about the option. Both members already have subscriptions already. Kern County may not be able to continue the resource if they had to subscribe to it on their own.

    v. Wymer will return at the December or February meeting with an action item and a quote for the subscription to allow Administrative Council to decide if the resource should be added to the upcoming year's budget.

6. Updates to Cataloging Services with Backstage

    i. Wymer informed Administrative Council that on September 5, 2025, Backstage Library Works informed SJVLS that they would be increasing their pricing for Original Cataloging, in accordance with our agreement. Backstage is increasing the costs per original record by $0.50 per record. In addition, the proposed price changes also include new pricing for enhancing existing records in WorldCat. This change came at SJVLS's request. Earlier this year some of the records requested by members were for materials that already had records in WorldCat, but our agreement didn't include terms for enhancing brief records to meet SJVLS's record requirements. The updated pricing includes costs for enhancing records, with the cost being determined by the amount of work needed to enhance the record.

7. Windows 11 Transition

    i. Wymer gave an update on the Windows 11 transition. He informed Administrative Council that next Wednesday is the last time we'll get monthly updates for Windows 10. SJVLS members need to make sure they're migrating PCs and deploying Windows 11 at their branches. SJVLS's recommendation is to start with migrating public PCs and upgrading PC Reservation to CloudNine, and once that's complete work on upgrading staff PCs. Lusk advised Administrative Council that beginning October 14, PCs should not be imaged with Windows 10. Any new PCs, or replacements of existing PCs should use the Windows 11 image.

8. Large Format Scanner

     i. Wymer continued the discussion about the Large Format Scanner from the previous meeting. Wymer informed Administrative Council that if it's agreeable to all the members, his preference for the Large Format Scanner is to table any discussion about the future and replacing it until Fresno County completes their renovation of the Central Library, and SJVLS is fully staffed.

     ii. Eckman asked if re-locating the scanner to another branch was still being considered, because if another member cannot take it, the scanner will be put into storage for the duration of the renovation project. Pineda asked about the size of the scanner. Wymer said it takes up a staff cubicle in its current location. Wegener asked if there was another Fresno County branch that the scanner could be moved to and Gomez said Fresno does not have a space that meets the size and lighting requirements. Eckman shared that Fig Garden may have space to accommodate the scanner, but he cannot make any guarantees.

9. State Library New York Times Subscription

     i. Wymer informed Administrative Council that a few weeks previous, SJVLS was informed by Califa that the State Library was able to find funding to continue the State Library's New York Times subscription. With the new subscription, there will not be a pro-rated refund for the libraries that subscribed through Califa, which includes SJVLS. The decision to deny refunds was made by the New York Times, not the State Library of Califa. Wymer is frustrated that SJVLS's quick action to preserve access for patrons caused SJVLS to expend funds it didn't need to, and that there wasn't clear communication from State Library staff that this was being considered.

     ii. Wegener and Pineda were in favor of sending a letter to the State Library expressing SJVLS's sentiments about the situation.

10. Baker and Taylor Ceasing Operations

     i. Administrative Council discussed the recent announcement that Baker and Taylor will cease operations, effective January 1, 2026. Many SJVLS members use Baker and Taylor for their purchases, and the announcement puts them in a difficult position. Clark shared her biggest frustration that there's no clear communication from Baker and Taylor, and all the news is being shared second-hand. Wegener shared that her staff were assured that messages to Baker and Taylor are being forwarded and delivered to the staff that remain. Pineda asked what vendors other members are using for orders, and Wegener shared that the other vendors include Brodart, and Ingram, as well as Follett. Pineda also shared that Kern County deposited funds with Baker and Taylor, and they're unsure if they will be able to order enough materials to expend the deposit.

     ii. Fresno County is switching to Brodart as their primary supplier, but it will cost them more to order materials because of the higher cost of processing materials. Coalinga-Huron also uses Brodart as their primary supplier.

        iii. Clark asked about options for pre-processing materials, because that service from Baker and Taylor was helpful for her staff. Gomez shared that processing of materials is also a concern for Fresno, because they don't have the staff necessary to process all materials themselves. Wegener shared that Ingram was easy to work with in the past for pre-processing materials.

D. STAFF REPORTS

1. Chair
   i. No report.
2. State Library
   i. Please refer to the report shared by Josh Chisolm from the California State Library.
3. Administrative Librarian
   i. Wymer shared that SJVLS hired a Supervising Librarian. The candidate will start on November 10, 2025. It's the first time SJVLS will be fully staffed since 2019, and he's excited.
   ii. The State Library is looking for a representative from SJVLS to sit on a planning committee for the upcoming "Snapshot Day." If any SJVLS members have staff that would like to participate, they can let Wymer know, and he'll pass their name on to the State Library.
4. SJVLS – System Administrator
   i. Wymer gave an update on the SMS outage that happened at the end of August. An update to SirsiDynix's SMS processor prevented SJVLS's messages from being sent once the processor received them. The issue was resolved.
   ii. Horizon was decoupled from HIP, removing the middle tier dependency in the Horizon client.
   iii. Automation Committee approved changes to the Auto Renew notice formatting and language. The updated notice will start being used next week.
   iv. Wymer shared that he recently fixed a bug he created in requests when setting up branches to be closed for renovations. If a borrower was registered at a branch that was closed and placed holds using the mobile app, their request wouldn't be filled in the normal order. Instead, the request would fill once all the other requests for the title were resolved. This has been fixed so requests fill in the correct order again.
   v. Guenzi is doing a great job migrating reports from Jasper to BCA.
5. Senior Network Systems Engineer
   i. The PC Order closed with 164 PCs ordered, which was enough to get a volume discount of $100 per PC. Nelson is going to try having PCs drop shipped directly to members headquarters. This is a test for handling PC orders during Fresno's Central Library renovation. He asked members to record the serial numbers of their PCs and send them to him so he can process transfer of ownership.

E. DIRECTOR'S COMMENTS

1. Clark (Tulare City)

i.   Tulare Public Library received Zipbooks funding again this year. It was less than previous years, but the public is excited to have the service again.

ii.   In November, they will host their second COHS graduation this year. There are 6 candidates graduating, and 4 of them will be attending the graduation.

iii.   On Saturday they're hosting their Halloween "Spooktacular" event. They moved the date earlier in the month this year to boost attendance.

iv.   They're also hosting a Hallo-read reading challenge in October. Their goal is to get participants to read at least 6 hours during the challenge period.

2.   Gomez (Fresno County)

i.   Fresno County's renovation project at the Central Library will not affect SJVLS's data center, it will have power throughout the project. The project is expected to start in January. There is a lot of work to do to prepare to vacate the building and relocate staff.

3.   Pineda (Kern County)

i.   Infrastructure projects are still Kern County's biggest focus. They're nearly complete with their 17 projects. Some of the projects had extra funding and they're requesting approval to use the funds for other work. That includes upgrading their fire suppression systems.

ii.   There was a small electrical fire at the Beale library recently. Fortunately, there was no lasting damage, and no one was hurt.

iii.   The annual "touch a truck" event is coming up on November 9th.

iv.   Kern County is hiring librarians.

4.   Collings (Coalinga-Huron)

i.   Coalinga-Huron hired a new Library Director.

ii.   They have a busy month of programs planned for Halloween. Programs include pumpkin decorating, trunk for treats with the City's Park Department. They're participating in Coalinga Fest and will be decorating pumpkins. They will have an event for Down Syndrome Awareness month.

5.   McCormick (Mariposa County)

i.   Also received Zipbook funding again this year. Their award was reduced from last year, but now that their patrons know about it, it should be easy to expend the funds.

ii.   Lots of programs happening in October. They hosted their first ever comic convention at the Mariposa Main library. They had a Fresno comic artist come and provide workshops and hosted a costume decorating contest.

iii.   A patron donated a community offrenda that's been well received.

iv.   Participated in "Coyote Fest" in the north part of Mariposa. Matt dressed up as the book "Call of the Wild" for the event.

6.   Wegener (Tulare County)

i.   Doing "Teen-tober" that includes events for teens, like bingo.

  ii. Did a proclamation to their Board of Supervisors for Banned Books Week.

  iii. Received extensions on two of their Infrastructure Projects.

  iv. Started a new program – "100 Books Before College" which is based on the popular 1000 Books Before Kindergarten. The program was initiated by one of their Library Assistants.

  v. The Book Lockers are all set up and nearly ready for patrons to start using them.

F. CALENDAR ITEMS

 1. Date and location for next Administrative Council Meeting

  i. December 5, 2025, online via Microsoft Teams.

G. ADJOURNMENT

 1. The meeting was adjourned at 12:11 p.m.

DATE:	December 5, 2025
TO:	SJVLS Administrative Council
SUBMITTED BY:	Brian Henderson, Henderson CPAs. Fresno County Fiscal Agent
SUBJECT:	Financial Update Report

Recommended Action:

Approve acceptance of monthly financial update through the month of October 2025.

Fiscal Impact:

There is no fiscal impact associated with the recommended action. SJVLS JPA funds are held by Fresno County as the fiscal agent and provides contracted controller and accounting services. All County related costs associated with the fiscal administration are funded with funds set aside for planning and evaluation administration.

FINANCIAL UPDATE REPORT

A. FINANCIAL REPORTS

1.   Financial reported expenses through October 31, 2025.
     i.   Item 2 - Costs by class/cost center report included.
     ii. Item 3 - CLSA Status update report
     iii. Item 4 - Online Materials Status update report
2.   Revenue Billed: $2,517,111
3.   Expenses Incurred: $1,272,738
4.   System Committed Reserves
     i.   SJVLS Assigned - $1,387,562
     ii. Members Committed Tech Reserves $837,776

B. OUTSTANDING RECEIVABLE TOTAL: $764,973 (as of 10/31/25)

1.   Member Fees, Postage, Smart Net and other selection: $764,973 ($749,973-FY25/26 Member Billing) & ($15,000- Tulare City Tech Reserve)
2.   E-Rate receivable FY23/24- $90,530 (Revenue portion to SJVLS) $415,723 (Tech Reserve Portion)
3.   Fortinet: None
4.   Electronic Resources -Cloud Library: None
5.   Telecommunications Invoices: $0

C. CLSA ALLOCATION UPDATE

1.   Board approved CLSA service plan in June 2025 in the amount of $245,310
2.   Expenses and Estimates:
     i.   Delivery Services budgeted - $245,310
     ii. Oher Operations for e-resources - Budgeted $0.
     iii. Total Expenses through the month of October 2025- $20,523.
3.   Funding Rollover: $0

D. ONLINE MATERIALS STATUS UPDATE

1.   Online Materials expenses total $204,175, with prepaid expenses of $101,167, leaving unspent funds of $11,355 from the budgeted amount of $288,080. The plan of service was approved by the Board on June 6, 2025.

E. TRANSFER OF OWNERSHIP

1.　　　Statements have been sent through:
　　　　　i.　October 2025 (Including Fall PC Order)
2.　　　Costs were deducted from the Members' Tech Reserve.

F. PRE-PAID TECH RESERVE

1.　　　Total balance - $ 4,120,396 (through October 2025)
　　　　　- Emailed to Admin Council
2.　　　Under committed System projects
　　　　　- Total Reserves Available $2,325,131

G. UNEARNED GRANT REPORT & BROADBAND PROJECTS

1.　　　Total Balance - $6,007
　　　　　i.　Porterville Phase III - $0 (spent final $34,007 in Sep. 2024)
　　　　　ii.　Firebaugh CSL Connect Grant - $0 (spent final $9,036 in March 2025)
　　　　　iii.　Porterville CSL Connect Grant - $6,007 (spent $19,493 in Sep. 2024)
2.　　　Fiber Project Year 8.　 Near Completion. The Board approved on April 16, 2021 for SJVLS participation in CENIC Year 8.
　　　　　i.　Total Budget - $485,942
　　　　　ii.　Total Spent as of June 2025 - $484,166

SJVLS
Budget to Actual- System Wide

		TOTAL	
	Original Budget	Current Budget	Actual Jul 25 - Oct 25
Revenues			
3380 · Interest	$ 240,000	$ 240,000	$ 1,803
3575 · State Grants	124,275	155,449	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	2,012,000	2,012,000	2,012,000
5039 · Tech Reserve Charges	1,055,826	1,055,826	459,268
5040 · Other Cty Dpts Services	64,000	64,000	44,040
5501 · Projects e-Rate Earned	461,605	461,605	-
5504 · Telephone Services	538,395	538,395	-
5831 · Refunds And Abatements	-	-	-
Total Revenues	4,496,101	4,527,275	2,517,111
Expenditures			
7005 · Sealer Paper	-	-	2,903
7040 · Telephone Charges	838,400	838,400	30,246
7055 · Food	1,000	1,000	-
7101 · General Liability Insuranc	5,000	5,000	1,059
7175 · Property Insurance	4,800	4,800	2,908
7205 · Maintenance-Equipment	420,500	420,500	29,687
7250 · Memberships	3,550	3,550	3,390
7265 · Office Expenditures	87,826	87,826	1,753
7268 · Postage	41,000	41,000	9,266
7286 · PeopleSoft Human Resources	2,000	2,000	-
7287 · PeopleSoft Financials Chg	2,500	2,500	-
7295 · Professional & Specialized	2,154,920	2,154,920	629,161
7296 · Data Processing Services	7,800	7,800	-
7325 · Publications & Legal Notic	5,000	5,000	-
7385 · Small Tools & Instruments	1,089,500	1,089,500	396,142
7406 · Library Materials	125,400	125,400	132,366
7412 · Mileage	500	500	-
7415 · Trans, Travel & Education	20,000	20,000	-
7416 · Trans & Travel County Gara	260,310	260,310	20,523
7430 · Utilities	40,000	40,000	13,333
7565 · County Cost Plan	12,000	12,000	-
Total Expenditures	5,122,006	5,122,006	1,272,738
Net Change in Fund Balance	$ (625,905)	$ (594,731)	$ 1,244,373

SJVLS Budget to Actual
130- Computer Operations

		TOTAL	
	Original Budget	**Current Budget**	**Actual Jul 25 - Oct 25**
Revenues			
3380 · Interest	$ 240,000	$ 240,000	$ 1,803
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	1,037,864	1,037,864	1,037,864
5039 · Tech Reserve Charges	-	-	878
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 130- Computer Operations Revenues	1,277,864	1,277,864	1,040,545
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	310,000	310,000	29,567
7250 · Memberships	150	150	150
7265 · Office Expenditures			-
7268 · Postage			-
7286 · PeopleSoft Human Resources	1,500	1,500	-
7287 · PeopleSoft Financials Chg	500	500	-
7295 · Professional & Specialized	1,103,655	1,103,655	205,877
7296 · Data Processing Services	4,800	4,800	-
7325 · Publications & Legal Notic			-
7385 · Small Tools & Instruments	10,000	10,000	2,415
7406 · Library Materials			-
7412 · Mileage			-
7415 · Trans, Travel & Education	20,000	20,000	-
7416 · Trans & Travel County Gara	15,000	15,000	-
7430 · Utilities	40,000	40,000	13,333
7565 · County Cost Plan	-	-	-
Total 130- Computer Operations Expenditures	1,505,605	1,505,605	251,342
Net Change in Fund Balance	$ (227,741)	$ (227,741)	$ 789,203

SJVLS Budget to Actual
1301- TRD ERC and Equipment Orders

		TOTAL		
	Original Budget		**Current Budget**	**Actual Jul 25 - Oct 25**
Revenues				
3380 · Interest	$ -		$ -	$ -
3575 · State Grants	-		31,174	-
4375 · Federal Grants	-		-	-
4841 · Membership Dues	-		-	-
5039 · Tech Reserve Charges	650,000		650,000	335,643
5040 · Other Cty Dpts Services	-		-	-
5501 · Projects e-Rate Earned	-		-	-
5504 · Telephone Services	-		-	-
5831 · Refunds And Abatements	-		-	-
Total 1301- TRD ERC & Equip Revenues	650,000		681,174	335,643
Expenditures				
7005 · Sealer Paper	-		-	-
7040 · Telephone Charges	-		-	-
7055 · Food	-		-	-
7101 · General Liability Insuranc	-		-	-
7175 · Property Insurance	-		-	-
7205 · Maintenance-Equipment	-		-	-
7250 · Memberships	-		-	-
7265 · Office Expenditures	-		-	-
7268 · Postage	-		-	-
7286 · PeopleSoft Human Resources	-		-	-
7287 · PeopleSoft Financials Chg	-		-	-
7295 · Professional & Specialized	-		-	-
7296 · Data Processing Services	-		-	-
7325 · Publications & Legal Notic	-		-	-
7385 · Small Tools & Instruments	650,000		650,000	322,161
7406 · Library Materials	-		-	-
7412 · Mileage	-		-	-
7415 · Trans, Travel & Education	-		-	-
7416 · Trans & Travel County Gara	-		-	-
7430 · Utilities	-		-	-
7565 · County Cost Plan	-		-	-
Total 1301- TRD ERC & Equip Expenditures	650,000		650,000	322,161
Net Change in Fund Balance	$ -		$ 31,174	$ 13,482

SJVLS Budget to Actual
1301.1- TRD Overdue Notices and Library Cards

	TOTAL		
	Original Budget	**Current Budget**	**Actual Jul 25 - Oct 25**
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	61,000	61,000	13,922
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 1301.1- Notices & Lib Cards Revenues	61,000	61,000	13,922
Expenditures			
7005 · Sealer Paper	-	-	2,903
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	20,000	20,000	1,753
7268 · Postage	41,000	41,000	9,266
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 1301.1- Notices & Lib Cards Expenditures	61,000	61,000	13,922
Net Change in Fund Balance	$ -	$ -	$ -

SJVLS Budget to Actual
1301.2- Tech Plan

		TOTAL	
	Original Budget	**Current Budget**	**Actual Jul 25 - Oct 25**
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 1301.1- Notices & Lib Cards Revenues	-	-	-
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	189,500	189,500	69,066
7406 · Library Materials	75,000	75,000	93,749
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 1301.1- Notices & Lib Cards Expenditures	264,500	264,500	162,815
Net Change in Fund Balance	$ (264,500)	$ (264,500)	$ (162,815)

SJVLS Budget to Actual
150- UMS Debt Collection

	TOTAL		
	Original Budget	**Current Budget**	**Actual Jul 25 - Oct 25**
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	16,000	16,000	3,842
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 150- UMS Debt Collection Revenues	16,000	16,000	3,842
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	16,000	16,000	3,842
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 150- UMS Debt Collection Expenditures	16,000	16,000	3,842
Net Change in Fund Balance	$ -	$ -	$ -

SJVLS Budget to Actual
200- CSLA Funded Delivery

	TOTAL		
	Original Budget	**Current Budget**	**Actual Jul 25 - Oct 25**
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	124,275	124,275	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 200- CSLA Funded Delivery Revenues	124,275	124,275	-
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	245,310	245,310	20,523
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 200- CSLA Funded Delivery Expenditures	245,310	245,310	20,523
Net Change in Fund Balance	$ (121,035)	$ (121,035)	$ (20,523)

SJVLS Budget to Actual
300- Communications

	TOTAL		
	Original Budget	**Current Budget**	**Actual Jul 25 - Oct 25**
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	285,331	285,331	285,331
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 300- Communications Revenues	285,331	285,331	285,331
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	38,400	38,400	8,453
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	10,000	10,000	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	82,500	82,500	18,918
7296 · Data Processing Services	3,000	3,000	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 300- Communications Expenditures	133,900	133,900	27,371
Net Change in Fund Balance	**$ 151,431**	**$ 151,431**	**$ 257,960**

SJVLS Budget to Actual
3301- AR Telco and Fiber Projects

	TOTAL		
	Original Budget	**Current Budget**	**Actual Jul 25 - Oct 25**
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants			-
4841 · Membership Dues			-
5039 · Tech Reserve Charges	344,826	344,826	104,983
5040 · Other Cty Dpts Services			-
5501 · Projects e-Rate Earned	461,605	461,605	-
5504 · Telephone Services	538,395	538,395	-
5831 · Refunds And Abatements	-	-	-
Total 3301- AR Telco Fiber Proj Revenues	1,344,826	1,344,826	104,983
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	800,000	800,000	21,793
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	52,000	52,000	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	52,826	52,826	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	240,000	240,000	264
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 3301- AR Telco Fiber Proj Expenditures	1,144,826	1,144,826	22,057
Net Change in Fund Balance	$ 200,000	$ 200,000	$ 82,926

SJVLS Budget to Actual
3301.1- TRD Communication Access Points and Fortinet

	TOTAL		
	Original Budget	**Current Budget**	**Actual Jul 25 - Oct 25**
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	48,000	48,000	44,040
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 3301.1- Comm & Fortinet Revenues	48,000	48,000	44,040
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	48,000	48,000	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 3301.1- Comm & Fortinet Expenditures	48,000	48,000	-
Net Change in Fund Balance	$ -	$ -	$ 44,040

SJVLS Budget to Actual
400- Coordination and Evaluation

	TOTAL		
	Original Budget	**Current Budget**	**Actual Jul 25 - Oct 25**
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	460,396	460,396	460,396
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 400- Coordination & Eval Revenues	460,396	460,396	460,396
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	1,000	1,000	-
7101 · General Liability Insuranc	5,000	5,000	1,059
7175 · Property Insurance	4,800	4,800	2,908
7205 · Maintenance-Equipment	500	500	120
7250 · Memberships			-
7265 · Office Expenditures	15,000	15,000	-
7268 · Postage			-
7286 · PeopleSoft Human Resources	500	500	-
7287 · PeopleSoft Financials Chg	2,000	2,000	-
7295 · Professional & Specialized	594,285	594,285	129,045
7296 · Data Processing Services			-
7325 · Publications & Legal Notic	5,000	5,000	-
7385 · Small Tools & Instruments			-
7406 · Library Materials			-
7412 · Mileage	500	500	-
7415 · Trans, Travel & Education			-
7416 · Trans & Travel County Gara			-
7430 · Utilities			-
7565 · County Cost Plan	12,000	12,000	-
Total 400- Coordination & Eval Expenditures	640,585	640,585	133,132
Net Change in Fund Balance	$ (180,189)	$ (180,189)	$ 327,264

SJVLS Budget to Actual
600- Cataloging Center

	TOTAL		
	Original Budget	**Current Budget**	**Actual Jul 25 - Oct 25**
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	88,299	88,299	88,299
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 600- Cataloging Center Revenues	88,299	88,299	88,299
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	124,200	124,200	109,161
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	2,236
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 600- Cataloging Center Expenditures	124,200	124,200	111,397
Net Change in Fund Balance	$ (35,901)	$ (35,901)	$ (23,098)

SJVLS Budget to Actual
800- Online Materials

	TOTAL		
	Original Budget	**Current Budget**	**Actual Jul 25 - Oct 25**
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	140,110	140,110	140,111
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 800- Online Materials Revenues	140,110	140,110	140,111
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	3,400	3,400	3,240
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	234,280	234,280	162,318
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	50,400	50,400	38,617
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 800- Online Materials Expenditures	288,080	288,080	204,175
Net Change in Fund Balance	$ (147,970)	$ (147,970)	$ (64,064)

Admin Council Board Report
CLSA Status Report - FY 25-26
                    Report Date 10/31/2025

Operations Type	Adopted Budget	CLSA Approved Plan	Total Expenses	Pending Expenses (Nov.)	Estimate Charges	Total Projected Expenses	Excess '-" (fund by SJVLS reserves) Unspent "+"	Comments
Delivery - Basic & Sorting	245,310	245,310	20,523	-	-	20,523	224,787	
E-Resources Bibliotheca Cloud Library	-	-	-	-	-	-	-	
	245,310	**245,310**	**20,523**	**-**	**-**	**20,523**	**224,787**	
FY 24-2025 Rollover	-	-	-	-	-	-	-	
Grand Total	**245,310**	**245,310**	**20,523**	**-**	**-**	**20,523**	**224,787**	

Budget amendment approved:

<u>**Basic CLSA Service Plan Expenditure**</u>

CLSA Allocation	$	-
Basic Delivery	$	245,310
E-Resources	$	-
Online Materials rollover	$	-

<u>**Total System Delivery Costs**</u>

Basic Delivery Costs:	$	20,523
Extra Delivery Stops:	$	-
	$	**20,523** Total System Delivery Expenditure
Online Materials rollover	$	-

Total fundings Sources Delivery System

CLSA Funds	$	124,400	Basic
Local Fund Reserve	$	120,910	Basic
Madera	$	-	Premium
	$	**245,310**	Total System Delivery Funding

<u>CLSA Amended Service Plan :</u>   Reviewed annually in January for amendment

Online Materials
Financial Update - FY 25-26
Report Date   10/31/2025

Vendor	Budget Amount	Total Expenses	Prepaid Portion Subscription	Unspent	Comments
Funding Source: Membership (cost center 0800)					
Ebooks Bibliotheca (E Resources)	55,400	44,746	-	10,654	
Pronunciator	30,000	9,333	18,667	2,000	
Cengage-Gale Database	33,000	33,000	-	-	Gale General Database Pkg
Cengage -Gale	35,000	36,787		(1,787)	Education and Career module & Info Science
Califa- Quipu E Card Registration & Membership	14,680	14,192	-	488	
Brainfuse, LLC (HelpNow, VetNow), Tutor.com	120,000	66,117	82,500	(28,617)	
ERC Committee -	-	-	-	-	
	288,080	204,175	101,167	11,355	
Funding Source: CLSA Other (cost center 0201)					
Bibliotheca Cloud Library (E Resources)	-	-	-	-	
Additional Online Materials Resources	-	-		-	
	-	-	-	-	
Grand Total	**288,080**	**204,175**	**101,167**	**11,355**	

	Budget Amount	Total Expenses	Prepaid Portion Subscription	Unspent
Total Funding Sources:	$ 288,080	$ 204,175	$ 101,167	$ 11,355

SJVLS
BALANCE SHEET- SYSTEM WIDE
AUGUST 31, 2025

	10/31/2025
ASSETS	
Current Assets	
Checking/Savings	
0110 · Cash In Treasury	$ 4,622,351
0115 · Chase AP - 3522	59,144
0121 · Chase Merchant - 3506	28,359
0190 · Restricted Cash - Tech Reserve	4,120,396
Total Checking/Savings	8,830,250
Accounts Receivable	
0350 · Accounts Receivable	764,973
0353 · E-Rate Receivable	90,530
Total Accounts Receivable	855,503
Other Current Assets	
0400 · Inventory	4,061
Total Other Current Assets	4,061
Total Current Assets	9,689,814
Other Assets	
0510 · Prepaid Expenses	197,183
Total Other Assets	197,183
TOTAL ASSETS	**$ 9,886,997**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
1210 · Accounts Payable	$ 462,073
Total Accounts Payable	462,073
Other Current Liabilities	
1435 · Tech Reserve Advances	
1435.01 · Coalinga Tech Reserve	70,762
1435.02 · Fresno Tech Reserve	1,833,513
1435.03 · Kern Tech Reserve	543,233
1435.04 · Kings Tech Reserve	212,195
1435.05 · Madera Tech Reserve	158,360
1435.06 · Mariposa Tech Reserve	126,696
1435.07 · Merced Tech Reserve	300,820
1435.08 · Porterville Tech Reserve	402,335
1435.09 · Tulare County Tech Reserve	470,288
1435.10 · Tulare Public Tech Reserve	17,195
Total 1435 · Tech Reserve Advances	4,135,397
1437 · Due To Other Funds-Agencies	28,344
1710 · Unearned Revenue	6,007
Total Other Current Liabilities	4,169,748
Total Current Liabilities	4,631,821
Total Liabilities	4,631,821
Equity	
2230 · Fund Balance - Unassigned	3,867,614
2231 · Fund Balance - Assigned	1,387,562
Total Equity	5,255,176
TOTAL LIABILITIES & EQUITY	**$ 9,886,997**

DATE: December 5, 2025

TO: SJVLS Administrative Council

SUBMITTED BY: Chris Wymer – Administrative Librarian

SUBJECT: Changes to Delivery Services

RECOMMENDED ACTION:

1. Approve the proposed change to System Delivery to take over delivery of materials to Coalinga-Huron from Fresno County Mail Stop services.
2. Approve the proposed changes to the South Valley delivery routes to create a second South Valley Route.
3. Approve a budget modification to increase expenditures for Delivery Services in the amount of $30,776 for a total expenditure of $276,087, with the increase in expenses being deducted from SJVLS's Fund Balance.
4. Approve the proposed rate increase for Delivery Services, retroactive to July 1, 2025 with services transitioning to Fresno County Library System Delivery effective December 1, 2025.

Approval of the recommended action will authorize the change to Delivery Services to take over delivery of materials to Coalinga-Huron from Fresno County Mail Stop, modify the South Valley delivery route to establish a second route, and approve a budget modification increasing Delivery Services expenditures in the amount of $30,776.

ALTERNATIVE ACTION(S):

Alternatively, Administrative Council could elect to keep using Fresno County Mail Stop to deliver materials to Coalinga-Huron, and approve a budget modification to increase expenditures for Delivery Services in the amount of $40,527, for a total expenditure of $285,837, with the increase in expenses being deducted from SJVLS's Fund Balance. This would result in no changes to the current South Valley delivery routes, but would increase expenditures more than the recommended action.

FISCAL IMPACT:

Approval of the recommended action will increase System Delivery expenditures in the amount of $30,776 for this fiscal year. This represents County Mail Stop Services from July 1, 2025, through November 30, 2025, with the transition to Fresno County Library System Delivery effective December 1, 2025. This will not increase membership dues and will be funded through SJVLS's Fund Balance. Future years' expenditures will be based on available CLSA funding and other methods via cost-saving opportunities to help keep membership rates from any significant increases.

Approval of the alternative action will increase System Delivery expenditures in the amount of $40,527 for this fiscal year for continued services provided by Fresno County Mail Stop. This will not increase membership dues and will be funded through SJVLS's Fund Balance. Future years' expenditures will be based on available CLSA funding and other methods via cost-saving opportunities to help keep membership rates from any significant increases.

DISCUSSION:

Fresno County ITSD recently audited their mail stop services to determine if the rates they were charging were accurate. The results of the audit showed ITSD was not billing the full costs of operating the mail stop service and revised their rates so they're billing for full cost recovery. Fresno County Public Library is SJVLS's delivery vendor, and historically, they've used the mail stop service to deliver materials to Coalinga-Huron branches.

As a result of the audit and increase in costs, SJVLS needs to decide if we will continue to utilize mail stop to deliver items to Coalinga-Huron, or if we will incorporate Coalinga-Huron into the normal delivery schedule. Continuing to use mail stop services is the more expensive option. Under that model the total cost to operate delivery for this fiscal year would increase to $285,837, which is an increase of $40,527.

Adding Coalinga-Huron to system delivery is less expensive option but has other complications. If Coalinga-Huron becomes a part of regular System Delivery, the total cost to operate delivery this fiscal year would increase to $276,086.26, which is an increase of $30,776. However, the additional delivery location would necessitate an overhaul to the delivery schedule. With this model, System Delivery would add a second South Valley route. One route would deliver to Tulare County, Porterville City and Kern County, and the second route would deliver to Tulare Public, Coalinga, and Kings County. It would also require Fresno County Public Library to acquire an additional van to ensure delivery routes still happen, even if a van is in the shop for service or repairs. Adding an additional van will not have a large impact on delivery costs, because delivery costs are billed on a per-mile basis based on actual miles driven and staff time to drive the route. The additional van will increase delivery efficiency by ensuring an operating van is available for all delivery days and routes.

PRIOR AGENDA REFERENCE:

No prior reference.

ATTACHMENTS INCLUDED AND/OR ON FILE:

Attachment – Fresno County Public Library Memo on Delivery Services rate increase.

Motion: _____   Second: _____

_____ PASSED   _____ REJECTED

DATE: October 28, 2025

TO: Chris Wymer, SJVLS Administrator
               Brian Henderson, CPA, Henderson CPAs
FROM: Jeannie Christiansen, Departmental Business Manager *JHC*
               Terrence Eckman, Associate County Librarian
CC: Joel Cadenasso, Accountant

SUBJECT: **Notice of Contract Rate Increase - System Delivery Services**
               Effective date July 1, 2025

We are writing to inform you that the annual System Delivery contract rate will be increased for Coalinga-Huron route effective July 1, 2025.   The notice below lists the options the Fresno County Library is exploring for potential monthly savings between the two options:

- Option 1: Proposed County -Library Department (*Proposal to transition December 1, 2025*). (Attachment)
  - Library delivery unit to modify the South Route to include Coalinga-Huron.
  - Annual Fee $276,086
  - Budget increases $30,776; (transition savings $13,85 this fiscal year)
- Option 2: Continue County –Other Department Internal Services (*Continue with County -other dept)*
  - Annual Fee $288,837
  - Budget increases $44,630

We understand that any price change can be inconvenient, and we want to assure you that we have carefully considered all factors before presenting the increase in charges to Library Department for full cost recovery to modify the contract rate to SJVLS for system delivery.

The County-Other department service increase is due to Fresno County department assessment to improve accuracy in billing for stop mail and deliveries by County drivers. Impacts the Library contract rate for System Delivery.   The outcome impacts the reimbursement rate for Coalinga-Huron HQ route.   The impact resulted in a new billing system that takes in account mileage, and number of stops.

County Contract Rate: System Delivery

Notice on increase on contract rate effective July 1, 2026, for fiscal year 2025-26 and forward.

Prior Contract Rate/SJVLS Adopted Budget: $245,310

Included in this notice are the options as well as SJVLS budgetary information to facilitate your review.

We thank you for your understanding and support. We hope to begin to invoice for the additional amount due on the new rate beginning January 2026 to retroactively charge for services.

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To support this Terry is available to answer questions.

County Contract Rate: System Delivery

Library Rate for full cost recovery
Notice on increase on contract rate effective July 1, 2025, for fiscal year 2025-26 and forward.

Option 1 Proposed: Alternative Solutions - County Library Amend South Valley Route.

Details of Deliver Stops for Increase

Shift to County Department – Library modify driver route add to South delivery route.

- **Modify Annual Contract Rate:**   **$276,086.26**
- Annual budget increase: $30,776

Detail impact to South Route:

Adding Coalinga to the South Valley Route. There will be two routes for South Valley:

- South Valley One – Tulare Co, Porterville, Kern

- South Valley Two – Tulare Public, Coalinga, Kings Co

See Attachment.

- No need for an additional driver.

- We could use an additional van. We put a lot of miles on our vans. The vans go into the shop often for general service and other issues that arise.

The timeframe a van can be in the shop is 1 week to over a month. We utilize our backup van while the other vans circulate through fleet services.

Option 2:   Continue service with Fresno County Delivery Route - **continue**

- Prior Contract Rate: $245,310
- **Modify Annual Contract Rate:**   **$285,837**
- Annual Budget Increase: $44,630.40 annually
- Increase: $3,386   monthly

County Contract Rate Justification Details:

Due to Fresno County department assessment to improve accuracy in billing for stop mail and deliveries by County drivers. Impacts the Library contract rate for System Delivery.   The

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outcome impacts the reimbursement rate for Coalinga-Huron HQ route.   The impact resulted in a new billing system that takes in account mileage, and number of stops.

Details of Deliver Stops for Increase $44,630.40

- 305 N. 4th St. Coalinga – pick-up and drop-off books three times per week
    - Cost per month = $3,347.28
    - Total annual cost = $40,167.36
- 5566 E. Cesar Chavez Blvd. – pick-up and drop-off books three times per week
    - Cost per month = $371.92
    - Total annual cost = $4,463.04

County - Outcome Findings for Full Cost Recovery:

What's changing:
- Departments will now be billed based on the actual number of stops including frequency of delivery.
- Additional consideration will be given to the distance required to reach certain locations.
- These changes will be reflected in your department's monthly service charges starting with the July 2025 bill.

Changes to your department's billing:
- Previously, your department was billed for 2 mail stops. With the changes to this fiscal year's bill, you will be charged for 11 mail stops based on the actual stops and mileage. The rate per stop remains the same as our current FY25/26 published rates.

This update will lead to a more accurate and fair distribution of service costs across the organization. If you have any questions or would like to review the updated billing metrics for your department, please don't hesitate to contact our team directly.

Thank you for your understanding and continued cooperation.

SJVLS budgetary information -   solution to be determined by Chris and Brian

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SJVLS Expenditures and Revenue Collections:

To facilitate your review for budgetary and Admin Counsel presentation. The SJVLS accounting and receivable solutions to be determined by Chris and Brian.

Expenditure/ Appropriations:

7416 FLEET TRANSPORTATION/TVL CO GAR **System Delivery Route**	-	245,310

  Increase in budget appropriations resolution for initial year

Estimated Revenue Collection Solutions:

Funding for any share of cost for the increase:

- CLSA Funds
- Offset funding options for initial year and future: TBD

Revenues Budgeted:

	DELIVERY	CLSA	Sub Total
REVENUES			
3380 Interest (local)		-	-
3575 State (CLSA & MLS school grant)	124,275	-	124,275
3575 Grant Award			-
4375 Federal PLSEP			-
4841 SVC-Member Contribution			-
Fund Reserves options			

SJVLS Accounts Receivable Strategies:

Funding for any share of cost for the increase:

- CLSA Funds too low
- Offset funding options: Members Fee based on their population %.

Additional Informational Only:
Funding options: Brian, CPA may provide Chris and Coalinga Director guidance. He might still be the CAP for Coalinga-Huron and SJVLS.

- Coalinga – Huron   -- SJVLS prepaid tech reserve cash available $60,000

- SJVLS Reserves or Members Total Reserves

DATE: December 5, 2025

TO: SJVLS Administrative Council

SUBMITTED BY: Chris Wymer – Administrative Librarian

SUBJECT: Reimburse Merced Tech Reserve

RECOMMENDED ACTION:

1. Approve a reimbursement to Merced's Technology Reserve Account from SJVLS's Fund Balance in the amount of $10,897.

Approval of the recommended action will authorize a $10,987 reimbursement to Merced's Technology Reserve Account from SJVLS's Fund Balance for the outstanding balance due to T-Mobile from the ECF program.

ALTERNATIVE ACTION(S):

Alternatively, Administrative Council could elect to fully reimburse Merced's Technology Reserve account for the outstanding balance due to T-Mobile from the ECF program in the amount of $21,792.53.

FISCAL IMPACT:

Approval of the recommended or alternative actions will not increase SJVLS membership dues. SJVLS's Fund Balance has sufficient reserves available for either action.

DISCUSSION:

The Emergency Connectivity Fund program was an initiative from the COVID-19 pandemic that aimed to provide internet connectivity to individuals that did not have devices and/or internet connections at home. The funding provided full reimbursement for the purchase of devices such as Cradle Points, hotspots, and laptops, as well as the monthly services fees for hotspots and Cradle Points. The intent was to allow anchor institutions, like libraries, to offer internet connectivity and/or devices to disadvantaged individuals, at no cost to them. ECF would reimburse the full monthly charges for service, minus any taxes and fees.

Merced moved forward with hotspot lending using ECF funding, and they were approved to fund hotspot connectivity for 50 hotspots and 50 connected Chromebooks in the first window of funding. They were also approved for funding in the third window of ECF. The third window provided an additional 6 months of service, beginning when the first window funding ended.

Merced's lending program didn't start until March 2023. When the lending program started, Wymer's understanding of the program was that all 100 devices were funded under the first window through December 2023, and in the third window of funding funded service through the end of the ECF program in June 2024. Unfortunately, Wymer was mistaken.

Merced's first window funding ended in June 2023. The third window funding started in July 2023 and ended in December 2023. Additionally, due to a clerical error by USAC staff, only 56 devices received funding in the third window.

Additionally, when Merced's first bill arrived, there were 150 devices on the account, which is more than were approved for funding. Despite multiple requests, T-Mobile was never able to tell us what type of device each billing number was on the bill. This was important, because

SJVLS and Merced did not want to enable service on any devices that were not funded through ECF. As a result, Merced was billed monthly for 50 devices without funding, making it impossible to determine what Merced owed to T-Mobile, and if we were receiving the credits we were due. Because of this, payments were not made, and the balance owed continued to increase.

In June 2024, Wymer informed T-Mobile that Merced wanted to stop services on all devices effective at the end of the ECF funded period, because Merced did not have funding available to continue the program. Wymer believed the devices were funded through the end of June. T-Mobile immediately disconnected all devices on the account, and Wymer, under the impression devices were still funded, asked to have the ECF devices reactivated until the end of June.

T-Mobile reactivated the devices as requested but failed to stop services at the end of June. Wymer failed to verify that the devices were disconnected, and the monthly billing continued until August 2025, when services were finally stopped.

Once services were stopped, Merced owed T-Mobile $65,061.38. SJVLS and Merced initiated a billing dispute for the 50 devices not funded through ECF and for all billing after June 2024. If those charges were waived, the remaining balance would represent what Merced owed as a result of devices not being funded by ECF. The total amount disputed was $43,268.85, and the balance owed was $21,792.53. T-Mobile agreed to waive the $43,268.85 in erroneous billing once they received the payment for the rest of the balance on the account. SJVLS and Merced agreed to equally share the cost to resolve the outstanding bill. SJVLS sent the payment on November 19th, with the amount being deducted from Merced's Technology Reserve, in order to resolve the problem.

SJVLS's portion of the balance owed exceeds $10,000, which means it's an expenditure that requires Administrative Council approval to authorize. At this time Wymer is requesting approval to reimburse Merced's Technology Reserve for the expenditure.

PRIOR AGENDA REFERENCE:

No prior reference.

ATTACHMENTS INCLUDED AND/OR ON FILE:

On File – ECF Funding Applications

Motion: _____   Second: _____

_____ PASSED   ____ REJECTED

DATE: December 5, 2025

TO: SJVLS Administrative Council

SUBMITTED BY: Chris Wymer – Administrative Librarian

SUBJECT: CLSA Advocacy

DISCUSSION:

The California Library Services Act (CLSA) is state law that establishes California's cooperative systems and provides funding to support resource sharing and improving library services to underserved populations. Those funds are used to support various activities and subscriptions that benefit individual library systems and their patrons, including subscriptions to electronic resources, eBook and eAudiobook purchases, intra system delivery, broadband connectivity, learning platforms, staff training, and even programming for patrons. SJVLS uses its share of CLSA funding to fund the cost of System Delivery, with any remaining funds being used to purchase titles for the shared CloudLibrary collection, replace or acquire network equipment, and pay for maintenance on the large format scanner.

For the last two fiscal years, CLSA funding was cut in half and only $1.88 million was allocated to the cooperative systems. At the same time, Delivery Services costs have increased to the point that SJVLS's allocation no longer funds the full cost, with the shortfall being funded from SJVLS's Fund Balance. Without an increase in CLSA funding, SJVLS will be forced to investigate other methods of funding Delivery Services, which could include charging members for the service.

The California Library Services Board (CLSB) is the body that oversees library services, including reviewing and approving the CLSA budget approved by the legislature, and cooperative system's Plans of Service detailing how they will use those funds. The California Library Association's Legislative Committee is currently advocating to increase CLSA funding to $5 million in fiscal year 2026-27. However, their efforts can only go so far, and having additional voices advocating for the same outcome helps to amplify the message. To help with advocacy, the cooperatives are preparing a presentation to CLSB at their next scheduled meeting to inform them of the services funded with CLSA funds, and the impact those services have on patrons and their communities.

In addition to the presentation, the cooperatives are hoping to get library directors, staff, and patrons to provide public comment at the next meeting explaining the importance of the services funded through CLSA. The next meeting is scheduled for January 2026, virtually through Teams. It would be great to have representation from SJVLS's service area present during the meeting.

PRIOR AGENDA REFERENCE:

No prior reference.

ATTACHMENTS INCLUDED AND/OR ON FILE:

None.

California State Library, Library Development Services
Cooperative Library System Liaison Report
Updated November 13, 2025

State Library News

California Libraries Learn (CALL) project back as of Monday, Sept 29, 2025

The state legislature has restored access to LSTA funding to the State Library's budget. The State Library and the California Library Association have restarted CALL. We appreciate the patience of the California library community, and we look forward to offering more free professional development and continuing education opportunities.

Listservs back

Our listservs are also back thanks to LSTA funding. *Please note that the CLA Talk listserv is a service of the California Library Association and was not affected by this pause.*

California Public Libraries Data

All California public libraries are asked to provide library statistics. Data collected from this survey will show the breadth of services of public libraries across California.

The report deadline for the FY 2024-2025 California Public Libraries Survey (PLS) was October 31, 2025. We greatly appreciate your time and effort in providing these statistics. We will be reaching out for any missing reports. If you have any questions, please contact LibraryStatistics@library.ca.gov

Resources:
- You can access LibPAS at https://ca.countingopinions.com
- Your library's login (username and password) was sent to your library.
- The survey worksheet template and instructions are available on the landing page once you log in to https://ca.countingopinions.com and on the California State Library's Statistics page. The PowerPoint slides to the information session are available on the Statistics webpage.

Every Story Counts

We're excited to announce that the **Every Story Counts** survey has been finalized! It will be available to all participating libraries in California's ten most commonly spoken languages. Library jurisdictions have the option to add up to three local custom questions to the survey. A few reminders:

What is *Every Story Counts…A week in the life of your public library?*
- *Every Story Counts* is a statewide initiative to capture data, stories, and photos about how and why Californians use their local public libraries. Our goal is to create a more complete picture of library use across the state, and we hope every California public library will be part of it!

How to Participate
- Participating libraries will collect stories and survey responses for one or more days during the week of **January 25–31, 2026**.
- Complete the commitment form by **Wednesday, November 19, 2025.**

- Submit up to **three custom questions** for your library jurisdiction version of the survey by **Monday, December 1st , 2025**.
- Collect responses, stories, and capture photos during **Every Story Counts Week (January 25–31, 2026)**.
- Submit any paper survey responses by **February 6, 2026**.

What You'll Receive

Participating libraries will get:

- A brief statewide survey (with translations) and an option to add up to three local questions.
- A personalized SurveyMonkey link and summary report of your results.
- A statewide report summarizing findings from all participants.

Ready-to-use promotional **What is *Every Story Counts…A week in the life of your public library?***

- Every Story Counts tools and templates.

Why Participate

Your participation helps:

- Tell a **statewide story** of library use across California.
- Provide **local data and stories** for planning and community engagement.
- Amplify the message that **every library user's story counts.**

Questions?

Reach out to the Every Story Counts team at everystory@library.ca.gov .

 We hope you will join us! *LSTA funded.*

eBooks for All Joins Zip Books: Free Access with Expanded Capabilities

We're excited to share that eBooks for All is now supported under the Zip Books initiative. This transition enables libraries on the Palace platform to continue offering both the statewide digital collection and their local eBook offerings, all at no local cost.

New Features for Patrons and Libraries:

- **Patron Request Portal**: Thanks to Califa, patrons can now submit title requests in both English and Spanish via an online form. Once a requested title is added to the statewide collection, patrons receive notification and can check it out immediately.
- **Seamless Access Across Platforms**: Requested titles will appear both in California's Bookshelf and within each library's local instance of Palace, offering consistent and comprehensive access.
- **New Libraries Welcome**: Libraries not yet on Palace can join the program at no cost and gain access to over **200,000 additional eBook and eAudiobook licenses** from the statewide collection.

Please reach out to ebooksforall@library.ca.gov with any questions. *State of CA funded.*

Marketing Toolkits

The California State Library's marketing toolkits are designed to help California libraries deliver consistent messaging about the services and resources you provide to your communities. This is part of an effort to help coordinate statewide messaging about the many great things libraries do every day. We encourage you to use the messages, graphics, and other resources to raise awareness and reinforce the value and impact libraries provide to their communities.

California Freedom To Read Act

The California Freedom to Read Act requires every public library jurisdiction that directly receives state funding to establish, adopt, and maintain a written, publicly accessible collection development policy for its libraries by January 1, 2026. The State Library has set up this webpage to help libraries comply with the law.

Libraries can now submit their policy via a web-form.

At the State Library, we would like to see the language in the bill in your collection development policies as is. We cannot provide any legal interpretation or advice on the language submitted.

We understand that some libraries might experience a challenge with this request, so we urge you reach out very soon if this is the case to collectiondevelopmentpolicy@library.ca.gov. We will offer libraries the opportunity to demonstrate how their policy complies with the language in the new law. This information would come in the form of an attachment to your policy, from the library director, that clearly explains how your policy's language maps to the language in the law. As a reminder, we at the State Library are consultants and administrators and we cannot provide a legal interpretation of your policy.

State Library staff are available to provide technical assistance to libraries who need help with their policies. If you would like to speak with a State Library staff member about your policy or the bill, please email collectiondevelopmentpolicy@library.ca.gov with your request.

LDS Newsletter

Please be sure to sign up for the LDS Newsletter LibrarytoLibrary. For those who receive this monthly email, please consider forwarding it to your staff and/or printing a copy for your break rooms.

Networking and Training

Public Library Directors Networking Call

At the November meeting, work on the Visioning for CA Libraries continued. Watch for results from this continued collaboration in the new year. The next call will be Wednesday, January 21 at 3:00 pm. The call will feature updates from the State Library and collaborative group discussions. Note: No meeting in December.

Communities of Practice

The California State Library now consolidates all scheduled Community of Practice events on a single calendar. On our website, under Services to Libraries, select Communities of Practice. You can help build connections across the state by sharing these opportunities with staff.

Sustainable California Libraries Open Door Quarterly Chats

All California library staff and community partners are welcome to join these casual conversation and resource sharing sessions focused on sustainability and California libraries. The chats are held quarterly. Sessions are 55 minutes and are not recorded.

The **February 2026** Open Door Chat will be a time to share sustainability related program and presenter ideas and promotion samples. Bring your ideas, questions and examples for this casual conversation. The upcoming Open Door Chats are now listed on the Communities of Practice page. Email sustainability@library.ca.gov for registration links or questions.

Opportunities

Career Online High School

Career Online High School (COHS) program is open to all public libraries in the state and **there is no required local match to participate**. Libraries may opt into the COHS program at any time using the COHS Interest Form. New libraries will receive training and implementation support, have access to the California State Library's universal scholarship supply, and complete a short end-of-year report. COHS questions can be sent to cohs@library.ca.gov. *State of CA funded.*

Current Projects and Services

California Library Literacy Services – Ongoing

Over the next month, new libraries will have the opportunity to apply to join the CLLS program. Watch the Grant and Funding Opportunities page for details. For general information on the CLLS program, see the CLLS pages and visit the Manage Your Grant page for information on CLLS data collection. Reach out to clls@library.ca.gov for more information. *State of CA funded.*

California Libraries Learn (CALL) – professional development for all levels of library staff

- Access live and recorded professional development for all members of your team at www.callacademy.org.
- Subscribe to the CALL Letters newsletter for weekly updates.
- Encourage all levels of your staff to get started with CALL Academy.
- *LSTA-funded.*

COMPASS Project: Resources and Information for Public Libraries

At a time when many library systems are facing decreased budgets and may be forced to cut digital subscriptions, a reminder that California offers — at no cost to public schools, districts, local libraries or students — online educational content and tools with COMPASS: the California Online Media Program for Access and Student Success (formerly the K-12 Online Resources Program). The purpose of COMPASS, from the California State Library, is to provide equitable access to online library resources for all K-12 public school students and their families, both in the classroom and after school. *State of CA funded*.

COMPASS provides tools ranging from early literacy support (PebbleGo Science, TeachingBooks for Libraries) to science and climate change resources (Gale Interactive Science, Nat Geo Kids, Environmental Studies) to a suite of performing-arts and history/social studies content (20+ Alexander Street collections).

Timely COMPASS Resources and Information for Public Libraries
- Slides from recent COMPASS for public libraries training
- Need help setting up access to ALL COMPASS resources? General program sign up form
- Does your library currently offer Capstone's PebbleGo Science for your youngest patrons? More information on this statewide resource and sign up to get PebbleGo Science for your library
- Questions about the Alexander Street content or set up information? Watch this recording of a July 2024 training and accompanying slide deck. Remember, the Alexander Street collections include library performing rights too (with the exception of the National Theatre collection) – a great addition for programming for all ages!
- Stay informed! Sign up for the COMPASS newsletter. And please contact compass@library.ca.gov with any questions.

Parks Pass Program

The Parks Pass program supports all Californians in exploring the outdoors and gaining the benefits of our parks by providing free vehicle day-use entry passes for checkout at local libraries.

The Parks Pass quarterly report upcoming due dates are:
- January 22, 2026 (for reporting period Oct-Dec 2025)
- April 23, 2026 (for reporting period Jan-Mar 2026)
- July 23, 2026 (for reporting period Apr-June 2026)
- October 22, 2026 (for reporting period July-Sept 2026)

A toolkit is available to support marketing, circulation, programming, and more. It has been updated to make the information cleaner and more accessible. The public can access information on the State Parks Pass at checkoutcastateparks.com

If you need more parks passes, bookmarks, or survey flyers, please fill out the new order form from State Parks. For any questions, email parkspass@library.ca.gov. *State of CA funded.*

The final state budget signed by Governor Newsom includes continued funding for the Parks Pass Program. As a result, Parks Passes will remain valid through December 31, 2026.

Ready – Or Not: Cultural Heritage Disaster Preparedness Project

California's **Cultural Heritage Disaster Preparedness Project** connects communities holding at-risk collections with the resources needed to protect those collections from destruction and make them available to all Californians. In partnership with the Northeast Document Conservation Center, Ready – Or Not preservation consultants provide consultation and conduct free site visits for California organizations stewarding cultural resources and then deliver an assessment report with their observations. See below for information on these free services. *State of CA funded.*

Working one-on-one with staff and volunteers at participating organizations, a team of **California-based emergency preparedness consultants** provide the following services:
- On-site emergency preparedness assessments with customized reports
- Remote consultations for disaster plan creation or updates

Our work provides organizations with tools to better protect their collections in an emergency. This ensures continued public access and California's cultural heritage is preserved into the future. California cultural heritage collections interested in a free consultation can **apply for a free assessment**.

Whether you're just getting started or looking to refine your emergency response procedures, the "Ready – Or Not" project's **hands-on workshops and online training sessions** are designed to support cultural workers in California. "Ready—Or Not" offers:
- Wet salvage workshops across the state
- A multi-session web course led by emergency preparedness experts
- Self-paced and on-demand training
- Free dPlan|ArtsReady subscriptions

For more information contact **CAready@nedcc.org** or ReadyOrNot@library.ca.gov

Student Success Cards for All
California legislation signed by the Governor in October 2023 — SB 321 (Ashby) — makes it easier for libraries to put Student Success cards into the hands of every California child who wants one.

Student Success cards give students access to books and online resources from their public library, free of charge, through partnerships with local school districts. The Student Success Cards for All initiative aims to ensure that all California students have the opportunity to obtain a Student Success card by the third grade.

The legislation asks the State Library to:
- Offer resources to assist public libraries and schools in finding strategies that work best for their communities.
- Coordinate with public libraries to determine the most effective means to ensure each student is provided the opportunity to obtain a Student Success card by third grade.
- Ensure that partnerships between public libraries and schools have been established to issue Student Success cards.

See recent CLA-Talk messages around Student Success for registration links to the regularly occurring networking calls.

Successful Summers

Successful Summers is a series of networking calls and resources for library workers who design and deliver community-based summer programs. Participants will co-create strategies to implement summer services that support and reflect the communities they serve.

Successful Summers supports the California State Library's goal of strengthening the abilities of California libraries to design community-based programs and services. For more information, please see the **California State Library's 5-Year Plan.**

Successful Summers networking calls provide library workers the opportunity to build a group of peers working together to include their communities in summer services. All library staff are encouraged to attend.

Successful Summers networking calls will take place on the third Wednesday of each month at 9:00 a.m. To register for an upcoming call, email **Summers@library.ca.gov**.

Projects marked "LSTA-funded" are supported in whole or in part by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, administered in California by the State Librarian.

Projects marked "State of CA funded" are supported in whole or in part by funding provided by the State of California, administered by the California State Library.