



Administrative Council Agenda Packet

SAN JOAQUIN VALLEY
LIBRARY SYSTEM
2420 Mariposa Street
Fresno, CA 93721
559-600-6256

October 10, 2025

Online via Microsoft Teams

10:00 a.m.

Enclosed are the agenda and prepared attachments for this meeting.

Copies of these materials may be made at the public's expense.

The public may participate by using the following URL:

<https://go.sjvls.org/admin251010>

To participate in the meeting by telephone, call:

(559) 785-0133

Enter Phone Conference ID: 330 596 648#

The public may also participate at any of these teleconference locations:

Coalinga-Huron District Library: 305 NORTH 4TH ST, COALINGA CA 93210

Fresno County Public Library: 2420 MARIPOSA ST, FRESNO CA 93721

Kern County Library: 701 TRUXTUN AVE, BAKERSFIELD CA 93301

Kings County Library: 110 S. 11TH AVE, HANFORD CA 93230

Mariposa County Library: 4978 10TH ST, MARIPOSA CA 95338

Merced County Library: 2100 O ST, MERCED CA 95340

Porterville City Library: 15 E. THURMAN AVE. SUITE A, PORTERVILLE, CA 93257

Tulare County Library: 200 WEST OAK AVE, VISALIA CA 93291

Tulare Public Library: 475 NORTH M ST, TULARE CA 93274

Accessibility and Accommodations: In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the San Joaquin Valley Library System at (559) 600-6256 no later than 10:00 a.m. on Thursday, October 9, 2025.

Public records: Disclosable public records related to this agenda are available for public review at the Fresno County Public Library, Business Office, located at 2420 Mariposa Street, Fresno, CA 93721, during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday.

AGENDA

A. COUNCIL OPENING

1. Call to Order
2. Introductions
3. Adoption of the Agenda
4. Public Comment – The Public may comment on any items relative to SJVLS and not on the agenda.

B. CONSENT AGENDA

1. APPROVAL: Draft minutes of August 8, 2025 (Attachment 1)
2. APPROVAL: Financial Updates (Attachment 2)

C. ITEMS FOR DISCUSSION AND ACTION

1. ACTION: Accept California Collaborative Connectivity Grant Award – Wymer (Attachment 3)
2. ACTION: Approve Data Center Virtualization Hardware RFQ Award – Wymer (Attachment 4)
3. ACTION: Approval to Release Hypervisor RFP – Wymer (Attachment 5)
4. ACTION: Approval to Release Microsoft Licenses RFQ – Wymer (Attachment 6)
5. DISCUSSION: Online Magazines Subscription – Wymer (Attachment 7)
6. DISCUSSION: Updates to Cataloging Services with Backstage – Wymer (Attachment 8)
7. DISCUSSION: Windows 11 Transition – Wymer
8. DISCUSSION: Large Format Scanner – Wymer
9. DISCUSSION: State Library New York Times Subscription – Wymer

D. STAFF REPORTS

1. Chair
2. State Library – Written Report Attached (Attachment 9)
3. Administrative Librarian
4. System Administrator
5. Senior Network Systems Engineer

E. DIRECTOR COMMENTS

Council members have the opportunity to share items relating to collaboration, innovation, and professional development of interest to the Council.

F. CALENDAR ITEMS

1. Set the date and agenda building for the next meeting, tentatively Friday, December 5, 2025 online via Microsoft Teams.

G. ADJOURNMENT



SAN JOAQUIN VALLEY LIBRARY SYSTEM

Administrative Council Meeting

August 1, 2025

DRAFT MINUTES

A. COUNCIL OPENING

1. Heidi Clark (Tulare Public), called the meeting to order at 10:01 am.
2. Roll Call
 - i. Council present: Jackie Collings (Coalinga-Huron), Sally Gomez (Fresno County), Andie Sullivan (Kern County), Tanya Russell (Kings County), Krista Riggs (Madera County), Matt Johnson (Mariposa County), Amy Taylor (Merced County), Rebecca Jauregui (Porterville), Darla Wegener (Tulare County), Heidi Clark (Tulare Public).
 - ii. Staff Present: Chris Wymer (SJVLS), Aaron Lusk (SJVLS), Terrance Eckman (SJVLS), Vera Scott-Slater (Fresno County)
 - iii. Guests: Cristy Canieda (Vasquez), Lisa Lindsay (California State Library).
3. Introductions
 - i. Staff introductions were conducted.
4. Agenda Adoption
 - i. Motion to Adopt Agenda – Taylor (Merced County)
 - ii. Seconded – Gomez (Fresno County)
 - iii. Motion passed.
5. Public Comment
 - i. None.

B. CONSENT AGENDA

1. Motion to approve the draft minutes of the June 6, 2025, meeting and the Financial Update report.
 - i. Motion made by Wegener (Tulare County)
 - ii. Seconded by Taylor (Merced County)

C. ITEMS FOR INFORMATION AND ACTION

1. Financial Audit FY 2023-24
 - i. Canieda presented the results of the audit of SJVLS's financial statements for FY 2023-24. Vasquez and Co. reviewed the financial statements for accuracy and compliance with US accounting standards. Their review found no material weakness with SJVLS's internal controls over financial reporting, but there was one deficiency noted under Finding No. 2024-001. The deficiency was corrected through adjustments recommended by the auditors and implemented by SJVLS's accountant.
 - ii. Taylor (Merced County) motioned to accept the auditor's report.
 1. Gomez (Fresno County) seconded.

2. Motion passed.
2. Approve FY 2024-25 CLSA Final Report
 - i. Wymer presented the draft of the 2024-25 CLSA Annual Report, which is due to the State Library at the end of August. During FY 2024-25, SJVLS used our full allocation to partially fund intra-system delivery. A new requirement this year was to provide justification that the funds were used in the most cost-effective manner to provide services to underserved populations. To comply with the requirement, SJVLS tracked the number of times an item filled a patron's request, and the requested title was not owned by the patron's library. This would represent the number of times patrons gained access to titles they would not have been able to access without CLSA-funded delivery services. During the fiscal year, 367,954 items filled a hold request, and 279,811 of those titles were unowned by the receiving jurisdiction. That means roughly 76% of all requests delivered through delivery were for titles the patron could not obtain otherwise.
 - ii. Taylor (Merced County) motioned to have the Admin Council Chair sign the report and submit it to the State Library.
 1. Johnson (Mariposa County) seconded.
 2. Motion passed.
3. Approve Online Magazines Subscription
 - i. Wymer presented a recommendation from the Electronic Resources Committee (ERC) to start a systemwide online magazines subscription. Online magazines were identified by patrons as a priority resource to add in the eResources survey conducted as a part of the Technology Plan. Over the last few months, ERC has reviewed different options for providing online access to magazines. The committee had trial access to 3 vendor platforms: CloudLibrary's News Stand, EBSCO's Flipster, and Baker and Taylor's PressReader. OverDrive was not considered because of challenges associated with setting up an account. After the trials, and reviewing potential title lists, ERC recommended a subscription to Flipster. The selected titles were based on recommendations from ERC members, and any title that received more than 5 votes was included in the proposed title list.
 - ii. Admin Council members expressed some concerns about the potential subscription. One concern was that there would not be enough usage to justify the cost. If a subscription were approved, there would need to be a strategy for marketing the resource and letting patrons know it's available. Another concern that was expressed is the lack of Spanish titles, and that some of the most popular Spanish titles were not included. The last concern was other missing titles were cooking titles like America's Test Kitchen, and the lack of children's magazine titles.
 - iii. Sullivan (Kern County) and Taylor (Merced County) shared that they already have a subscription through OverDrive and the collections are seeing a lot of usage. Taylor also expressed that the proposed title list overlaps with the titles available through their own subscription.

- iv. Wegener (Tulare County) proposed considering a different approach. Given that the members with OverDrive magazines really like the product, then perhaps the system should consider OverDrive's product.
 - v. Taylor (Merced County) motioned to table consideration of a subscription and direct SJVLS staff to return with information about how to move to a shared OverDrive consortia account.
 - 1. Collings (Coalinga-Huron) seconded.
 - 2. Motion passed.
- 4. Approve RFQ for Virtualization Hardware
 - i. Wymer informed Admin Council that the current virtualization hardware in the datacenter for the ILS needs to be replaced. He requested approval to release an RFQ for the hardware components needed to virtualize server infrastructure. SJVLS would release the RFQ in early August and aim to present an award recommendation at the October meeting.
 - 1. Sullivan (Kern County) motioned to approve releasing the RFQ.
 - a. Taylor (Merced County) seconded.
 - b. Motion passed.
- 5. Large Format Scanner for Digitization
 - i. Wymer informed Administrative Council that the large format scanner purchased in FY 2016-17 is entering its final year of maintenance. The current scanner resides in the basement of the Fresno Central Library. Over the last 10 years Fresno has used the scanner extensively, while other members have not taken advantage of it.
 - ii. Wymer then presented options to move forward. One option was to not renew the maintenance with an understanding that if it breaks, we do not have a support contract to fix it. Another option was replacing the scanner and developing a system to allow members to submit items for digitization by Fresno County Library volunteers.
 - iii. Eckman informed the committee that Fresno is about to begin their renovation project in the Central Library, which includes substantial work in the basement that could affect scanner availability for more than one year. Wegener proposed moving the scanner to another location like Visalia. She would like to have Boyer survey member libraries about whether they would use the large format scanner, if it was available. She would also like to see regular promotion of the scanner and service to SJVLS member library staff. Wymer will work on gathering the information and return in October for a more in-depth conversation.
- 6. FY 2024-25 CloudLibrary Usage Stats

- i. Wymer reviewed SJVLS's varied approaches to making purchases in CloudLibrary. As a part of the Technology Plan, SJVLS increased the budget to purchase more titles. Initially the bulk of CloudLibrary's purchases were made by a Kern County staff member. When they left their position, SJVLS tried having ERC members order titles for different content areas (Juvenile, Young Adult, and Adult). Under that model purchases were inconsistent and without any defined criteria for what to purchase. In the last fiscal year, Boyer took over CloudLibrary purchasing with a goal of making consistent, intentional decisions of what to purchase. He worked closely with our CloudLibrary representative to review usage, holds and other reports to build carts of recommended titles.
 - ii. Wymer then reviewed funding for CloudLibrary and usage statistics for the last 5 years. The statistics demonstrate that the changes to purchasing made last fiscal year resulted in substantially higher usage of the collection during the year, including an increase in the number of holds place, and more patrons finding and using the collection.
- 7. Horizon
 - i. Wymer gave an update on the current state of Horizon. After the COSUGI conference, it's become apparent that SJVLS will need to migrate to a new ILS. There are a lot of Horizon libraries that are migrating or about to migrate to new ILS products. SJVLS's current agreement with SirsiDynix ends at the end of this fiscal year. With the current vacancy in the System Administrator position, it does not seem practical to try to issue an RFP and migrate to a new system before the agreement ends. Wymer believes the best path forward is to focus on filling the vacancy and training staff, do a one-year renewal for Horizon, and issue an RFP for the ILS in Spring 2026 with the goal of going live on the new system before June 30, 2027.

D. STAFF REPORTS

- 1. Chair
 - i. No report.
- 2. State Library
 - i. Please refer to the report shared by Lisa Lindsay from the California State Library.
- 3. Administrative Librarian
 - i. There are 2 candidates for the Supervising Librarian position. One was interviewed before the meeting and the other interview is scheduled for August 14.
 - ii. CENIC released a blog article detailing our recently completed Wifi expansion project and the benefits it provides to SJVLS's members.
 - iii. The broadband grant application was submitted to request funding for the unfunded parts of the 2025 E-Rate category 2 project. This includes headquarters router replacements and 5-year licenses for wireless access points.

- iv. SJVLS applied for a top-level .gov domain with DHS, and our request was rejected because sjvls.gov was too generic. That request was withdrawn, and SJVLS submitted a request to the State of California. California is ready to approve sjvls.ca.gov, as soon as SJVLS registers with the State Comptroller's Office. At a future meeting we will need to figure out what to do about SJVLS member's custom library domains and email.
- 4. SJVLS – System Administrator
 - i. The new librarian, Guenzi, is doing great. He's a nice addition to the team. He resolved an issue with the formatting of damaged notices that was identified by Kern back in March.
 - ii. At their last meeting, the Automation Committee reviewed notice language at a request from Fresno County, because hold notices still contained language from the COVID pandemic. The committee approved changes to remove those references, as well as some other minor changes to provide consistency.
 - iii. The ODBC Connector for Analytics was installed and is working. Wymer and Guenzi will work on deciding how to best use the connector and how to migrate Jasper Reports to Analytics.
- 5. Senior Network Systems Engineer
 - i. The 2021 E-Rate Category 2 project is nearly complete. There are two Fresno County branches remaining, and at this time it's not clear if those projects will proceed.
 - ii. The 2024 E-Rate Category 2 project is moving forward. Switches have been ordered.
 - iii. The agreement to order for the 2025 E-Rate Category 2 project was finalized, signed, and returned to AMS. Currently all we need is an FCDL to move forward.
 - iv. 2025 Category 1 FCDL was received.
 - v. The Windows 10 end of life date is October 14, and we need to start migrating workstations to Windows 11. Vang provided information to members about what PCs can upgrade, and which need to be replaced. The fall PC order will open early to replace any PCs that can't migrate.

E. DIRECTOR'S COMMENTS

- 1. Johnson (Mariposa County)
 - i. Mariposa hosted a large event recently where tree burls from the Elk Fire were on display.
 - ii. Added American Sign Language classes as an offering for patrons.
- 2. Taylor (Merced County)
 - i. Wrapping up Summer Reading Program. They saw good participation this year, and one of the highlights was their "Thank a Farmer" postcard program. The postcards will be sent to Agriculture related businesses around Merced County.
- 3. Gomez (Fresno County)
 - i. Fresno is in the process of hiring library assistants. They received a lot of applications and got a great list of potential candidates.
 - ii. Fresno is also in the process of hiring a new Graphic Artist.

- iii. The groundbreakings for the Clovis and Reedley libraries are approaching. Gomez will share more information when dates are finalized.
 - iv. Fresno is starting to make some progress on their other renovation projects.
- 4. Collings (Coalinga-Huron)
 - i. Coalinga-Huron is wrapping up Summer Reading and still trying to hire a new Library Director.
- 5. Wegener (Tulare County)
 - i. Tulare County is hosting an event to preview the new Springville Library on August 9.
 - ii. The Alpaugh and Orosi renovation projects are currently delayed.
 - iii. Summer Reading Program and Lunch at the Library are wrapping up.
 - iv. Preparing to launch the "100 Books Before College" program this fall.
 - v. The memory lab has been a success.
 - vi. Tulare County is doing interviews for their Librarian III/IV vacancy.
- 6. Riggs (Madera County)
 - i. The library's budget for this fiscal year has passed.
 - ii. Madera was able to hire a new library assistant for their Oakhurst branch, despite a hiring freeze within the County.
 - iii. Madera County had a partnership this summer with their Workforce Development program that provided four interns to the library. They did a great job during their time at the library.
- 7. Clark (Tulare Public)
 - i. Summer Reading Program was shorter this year, only 4 weeks instead of 6, because of a vacancy with their Youth Services Librarian. Even with the shorter program length, the community exceeded the goal of 95,000 minutes read.

F. CALENDAR ITEMS

- 1. Date and location for next Administrative Council Meeting
 - i. October 3, 2026, at the Fig Garden Library

G. ADJOURNMENT

- 1. The meeting was adjourned at 12:32 p.m.

DATE: October 10, 2025

TO: SJVLS Administrative Council

SUBMITTED BY: Brian Henderson, Henderson CPAs.
Fresno County Fiscal Agent

SUBJECT: Financial Update Report

Recommended Action:

Approve acceptance of monthly financial update through the month of August 2025.

Fiscal Impact:

There is no fiscal impact associated with the recommended action. SJVLS JPA funds are held by Fresno County as the fiscal agent and provides contracted controller and accounting services. All County related costs associated with the fiscal administration are funded with funds set aside for planning and evaluation administration.

FINANCIAL UPDATE REPORT

A. FINANCIAL REPORTS

1. Financial reported expenses through August 31, 2025.
 - i. Item 2 - Costs by class/cost center report included.
 - ii. Item 3 - CLSA Status update report
 - iii. Item 4 - Online Materials Status update report
2. Revenue Billed: \$4,514,224
3. Preliminary year ended June 30, 2025 results.
 - i. Actual Net Change in Fund Balance- (\$182,988)
 - ii. Budgeted Net Change in Fund Balance- (\$1,429,500)
4. System Committed Reserves
 - i. SJVLS Assigned - \$1,387,562
 - ii. Members Committed Tech Reserves \$853,779

B. OUTSTANDING RECEIVABLE TOTAL: \$2,284,225 (as of 8/31/25)

1. Member Fees, Postage, Smart Net and other selection: \$2,193,695 (\$2,178,695- FY25/26 Member Billing) & (\$15,000- Tulare City Tech Reserve)
2. E-Rate receivable FY23/24- \$90,530 (Revenue portion to SJVLS) \$415,723 (Tech Reserve Portion)
3. Fortinet: None
4. Electronic Resources -Cloud Library: None (\$105,000 billed in Sep. 2025)
5. Telecommunications Invoices: \$0

C. CLSA ALLOCATION UPDATE

1. Board approved CLSA service plan in June 2025 in the amount of \$245,310
2. Expenses and Estimates:
 - i. Delivery Services budgeted - \$245,310
 - ii. Other Operations for e-resources - Budgeted \$0.
 - iii. Total Expenses through the month of August 2025- \$20,523.
3. Funding Rollover: \$0

D. ONLINE MATERIALS STATUS UPDATE

1. Online Materials expenses total \$114,787, with prepaid expenses of \$23,333, leaving unspent funds of \$73,546 from the budgeted amount of \$288,080. The plan of service was approved by the Board on June 6, 2025.

E. TRANSFER OF OWNERSHIP

1. Statements have been sent through:
 - i. June 2025
2. Costs were deducted from the Members' Tech Reserve.

F. PRE-PAID TECH RESERVE

1. Total balance - \$ 4,354,277 (through August 2025)
 - Emailed to Admin Council
2. Under committed System projects
 - Total Reserves Available \$2,647,292
3. Direct Billing Charge Updates:
 - Office 365: \$52,827 added back to balance for FY24/25, then committed as a direct billing charge for expected payment in October 2025. (Not expended in FY 2024/25).
 - Meraki Licenses: \$52,000 added back to balance for FY24/25, then committed as a direct billing charge for upcoming charges/changes. (Not expended in FY 2024/25).

G. UNEARNED GRANT REPORT & BROADBAND PROJECTS

1. Total Balance - \$6,007
 - i. Porterville Phase III - \$0 (spent final \$34,007 in Sep. 2024)
 - ii. Firebaugh CSL Connect Grant - \$0 (spent final \$9,036 in March 2025)
 - iii. Porterville CSL Connect Grant - \$6,007 (spent \$19,493 in Sep. 2024)
2. Fiber Project Year 8. In progress. The Board approved on April 16, 2021 for SJVLS participation in CENIC Year 8.
 - i. Total Budget - \$485,942
 - ii. Total Spent as of June 2025 - \$468,163

SJVLS
Budget to Actual- System Wide

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Aug 25
Revenues			
3380 · Interest	\$ 240,000	\$ 240,000	\$ -
3575 · State Grants	124,275	124,275	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	2,012,000	2,012,000	2,012,000
5039 · Tech Reserve Charges	1,055,826	1,055,826	177,112
5040 · Other Cty Dpts Services	64,000	64,000	44,040
5501 · Projects e-Rate Earned	461,605	461,605	-
5504 · Telephone Services	538,395	538,395	-
5831 · Refunds And Abatements	-	-	-
Total Revenues	4,496,101	4,496,101	2,233,152
Expenditures			
7005 · Sealer Paper	-	-	1,390
7040 · Telephone Charges	838,400	838,400	3,174
7055 · Food	1,000	1,000	-
7101 · General Liability Insuranc	5,000	5,000	1,059
7175 · Property Insurance	4,800	4,800	892
7205 · Maintenance-Equipment	420,500	420,500	24,932
7250 · Memberships	3,550	3,550	3,240
7265 · Office Expenditures	87,826	87,826	-
7268 · Postage	41,000	41,000	4,782
7286 · PeopleSoft Human Resources	2,000	2,000	-
7287 · PeopleSoft Financials Chg	2,500	2,500	-
7295 · Professional & Specialized	2,154,920	2,154,920	375,227
7296 · Data Processing Services	7,800	7,800	-
7325 · Publications & Legal Notic	5,000	5,000	-
7385 · Small Tools & Instruments	1,089,500	1,089,500	13,872
7406 · Library Materials	125,400	125,400	132,366
7412 · Mileage	500	500	-
7415 · Trans, Travel & Education	20,000	20,000	-
7416 · Trans & Travel County Gara	260,310	260,310	20,523
7430 · Utilities	40,000	40,000	6,667
7565 · County Cost Plan	12,000	12,000	-
Total Expenditures	5,122,006	5,122,006	588,123
Net Change in Fund Balance	\$ (625,905)	\$ (625,905)	\$ 1,645,029

SJVLS Budget to Actual
130- Computer Operations

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Aug 25
Revenues			
3380 · Interest	\$ 240,000	\$ 240,000	\$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	1,037,864	1,037,864	1,037,864
5039 · Tech Reserve Charges	-	-	878
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 130- Computer Operations Revenues	1,277,864	1,277,864	1,038,742
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	310,000	310,000	24,932
7250 · Memberships	150	150	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	1,500	1,500	-
7287 · PeopleSoft Financials Chg	500	500	-
7295 · Professional & Specialized	1,103,655	1,103,655	106,173
7296 · Data Processing Services	4,800	4,800	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	10,000	10,000	1,853
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	20,000	20,000	-
7416 · Trans & Travel County Gara	15,000	15,000	-
7430 · Utilities	40,000	40,000	6,667
7565 · County Cost Plan	-	-	-
Total 130- Computer Operations Expenditures	1,505,605	1,505,605	139,624
Net Change in Fund Balance	\$ (227,741)	\$ (227,741)	\$ 899,118

SJVLS Budget to Actual
1301- TRD ERC and Equipment Orders

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Aug 25
Revenues			
3380 · Interest	\$ -	\$ -	\$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	650,000	650,000	63,482
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 1301- TRD ERC & Equip Revenues	650,000	650,000	63,482
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	650,000	650,000	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 1301- TRD ERC & Equip Expenditures	650,000	650,000	-
Net Change in Fund Balance	\$ -	\$ -	\$ 63,482

SJVLS Budget to Actual
1301.1- TRD Overdue Notices and Library Cards

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Aug 25
Revenues			
3380 • Interest	\$ -	\$ -	\$ -
3575 • State Grants	-	-	-
4375 • Federal Grants	-	-	-
4841 • Membership Dues	-	-	-
5039 • Tech Reserve Charges	61,000	61,000	6,172
5040 • Other Cty Dpts Services	-	-	-
5501 • Projects e-Rate Earned	-	-	-
5504 • Telephone Services	-	-	-
5831 • Refunds And Abatements	-	-	-
Total 1301.1- Notices & Lib Cards Revenues	61,000	61,000	6,172
Expenditures			
7005 • Sealer Paper	-	-	1,390
7040 • Telephone Charges	-	-	-
7055 • Food	-	-	-
7101 • General Liability Insuranc	-	-	-
7175 • Property Insurance	-	-	-
7205 • Maintenance-Equipment	-	-	-
7250 • Memberships	-	-	-
7265 • Office Expenditures	20,000	20,000	-
7268 • Postage	41,000	41,000	4,782
7286 • PeopleSoft Human Resources	-	-	-
7287 • PeopleSoft Financials Chg	-	-	-
7295 • Professional & Specialized	-	-	-
7296 • Data Processing Services	-	-	-
7325 • Publications & Legal Notic	-	-	-
7385 • Small Tools & Instruments	-	-	-
7406 • Library Materials	-	-	-
7412 • Mileage	-	-	-
7415 • Trans, Travel & Education	-	-	-
7416 • Trans & Travel County Gara	-	-	-
7430 • Utilities	-	-	-
7565 • County Cost Plan	-	-	-
Total 1301.1- Notices & Lib Cards Expenditures	61,000	61,000	6,172
Net Change in Fund Balance	\$ -	\$ -	\$ -

SJVLS Budget to Actual
1301.2- Tech Plan

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Aug 25
Revenues			
3380 · Interest	\$ -	\$ -	\$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 1301.1- Notices & Lib Cards Revenues	-	-	-
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	189,500	189,500	10,901
7406 · Library Materials	75,000	75,000	93,749
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 1301.1- Notices & Lib Cards Expenditures	264,500	264,500	104,650
Net Change in Fund Balance	\$ (264,500)	\$ (264,500)	\$ (104,650)

**SJVLS Budget to Actual
150- UMS Debt Collection**

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Aug 25
Revenues			
3380 · Interest	\$ -	\$ -	\$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	16,000	16,000	1,862
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 150- UMS Debt Collection Revenues	16,000	16,000	1,862
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	16,000	16,000	1,862
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 150- UMS Debt Collection Expenditures	16,000	16,000	1,862
Net Change in Fund Balance	\$ -	\$ -	\$ -

**SJVLS Budget to Actual
200- CSLA Funded Delivery**

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Aug 25
Revenues			
3380 · Interest	\$ -	\$ -	\$ -
3575 · State Grants	124,275	124,275	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 200- CSLA Funded Delivery Revenues	124,275	124,275	-
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	245,310	245,310	20,523
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 200- CSLA Funded Delivery Expenditures	245,310	245,310	20,523
Net Change in Fund Balance	\$ (121,035)	\$ (121,035)	\$ (20,523)

SJVLS Budget to Actual
300- Communications

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Aug 25
Revenues			
3380 • Interest	\$ -	\$ -	\$ -
3575 • State Grants	-	-	-
4375 • Federal Grants	-	-	-
4841 • Membership Dues	285,331	285,331	285,331
5039 • Tech Reserve Charges	-	-	-
5040 • Other Cty Dpts Services	-	-	-
5501 • Projects e-Rate Earned	-	-	-
5504 • Telephone Services	-	-	-
5831 • Refunds And Abatements	-	-	-
Total 300- Communications Revenues	285,331	285,331	285,331
Expenditures			
7005 • Sealer Paper	-	-	-
7040 • Telephone Charges	38,400	38,400	3,174
7055 • Food	-	-	-
7101 • General Liability Insuranc	-	-	-
7175 • Property Insurance	-	-	-
7205 • Maintenance-Equipment	10,000	10,000	-
7250 • Memberships	-	-	-
7265 • Office Expenditures	-	-	-
7268 • Postage	-	-	-
7286 • PeopleSoft Human Resources	-	-	-
7287 • PeopleSoft Financials Chg	-	-	-
7295 • Professional & Specialized	82,500	82,500	18,418
7296 • Data Processing Services	3,000	3,000	-
7325 • Publications & Legal Notic	-	-	-
7385 • Small Tools & Instruments	-	-	-
7406 • Library Materials	-	-	-
7412 • Mileage	-	-	-
7415 • Trans, Travel & Education	-	-	-
7416 • Trans & Travel County Gara	-	-	-
7430 • Utilities	-	-	-
7565 • County Cost Plan	-	-	-
Total 300- Communications Expenditures	133,900	133,900	21,592
Net Change in Fund Balance	\$ 151,431	\$ 151,431	\$ 263,739

SJVLS Budget to Actual
3301- AR Telco and Fiber Projects

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Aug 25
Revenues			
3380 • Interest	\$ -	\$ -	\$ -
3575 • State Grants	-	-	-
4375 • Federal Grants			-
4841 • Membership Dues			-
5039 • Tech Reserve Charges	344,826	344,826	104,719
5040 • Other Cty Dpts Services			-
5501 • Projects e-Rate Earned	461,605	461,605	-
5504 • Telephone Services	538,395	538,395	-
5831 • Refunds And Abatements	-	-	-
Total 3301- AR Telco Fiber Proj Revenues	1,344,826	1,344,826	104,719
Expenditures			
7005 • Sealer Paper	-	-	-
7040 • Telephone Charges	800,000	800,000	-
7055 • Food	-	-	-
7101 • General Liability Insuranc	-	-	-
7175 • Property Insurance	-	-	-
7205 • Maintenance-Equipment	52,000	52,000	-
7250 • Memberships	-	-	-
7265 • Office Expenditures	52,826	52,826	-
7268 • Postage	-	-	-
7286 • PeopleSoft Human Resources	-	-	-
7287 • PeopleSoft Financials Chg	-	-	-
7295 • Professional & Specialized	-	-	-
7296 • Data Processing Services	-	-	-
7325 • Publications & Legal Notic	-	-	-
7385 • Small Tools & Instruments	240,000	240,000	-
7406 • Library Materials	-	-	-
7412 • Mileage	-	-	-
7415 • Trans, Travel & Education	-	-	-
7416 • Trans & Travel County Gara	-	-	-
7430 • Utilities	-	-	-
7565 • County Cost Plan	-	-	-
Total 3301- AR Telco Fiber Proj Expenditures	1,144,826	1,144,826	-
Net Change in Fund Balance	\$ 200,000	\$ 200,000	\$ 104,719

SJVLS Budget to Actual
3301.1- TRD Communication Access Points and Fortinet

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Aug 25
Revenues			
3380 · Interest	\$ -	\$ -	\$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	48,000	48,000	44,040
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 3301.1- Comm & Fortinet Revenues	48,000	48,000	44,040
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	48,000	48,000	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 3301.1- Comm & Fortinet Expenditures	48,000	48,000	-
Net Change in Fund Balance	\$ -	\$ -	\$ 44,040

SJVLS Budget to Actual
400- Coordination and Evaluation

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Aug 25
Revenues			
3380 · Interest	\$ -	\$ -	\$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	460,396	460,396	460,396
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 400- Coordination & Eval Revenues	460,396	460,396	460,396
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	1,000	1,000	-
7101 · General Liability Insuranc	5,000	5,000	1,059
7175 · Property Insurance	4,800	4,800	892
7205 · Maintenance-Equipment	500	500	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	15,000	15,000	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	500	500	-
7287 · PeopleSoft Financials Chg	2,000	2,000	-
7295 · Professional & Specialized	594,285	594,285	26,242
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	5,000	5,000	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	500	500	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	12,000	12,000	-
Total 400- Coordination & Eval Expenditures	640,585	640,585	28,193
Net Change in Fund Balance	\$ (180,189)	\$ (180,189)	\$ 432,203

SJVLS Budget to Actual
600- Cataloging Center

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Aug 25
Revenues			
3380 · Interest	\$ -	\$ -	\$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	88,299	88,299	88,299
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 600- Cataloging Center Revenues	88,299	88,299	88,299
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	124,200	124,200	107,785
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	1,118
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 600- Cataloging Center Expenditures	124,200	124,200	108,903
Net Change in Fund Balance	\$ (35,901)	\$ (35,901)	\$ (20,604)

**SJVLS Budget to Actual
800- Online Materials**

	TOTAL		
	Original Budget	Current Budget	Actual Jul 25 - Aug 25
Revenues			
3380 · Interest	\$ -	\$ -	\$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	140,110	140,110	140,111
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 800- Online Materials Revenues	140,110	140,110	140,111
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	3,400	3,400	3,240
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	234,280	234,280	114,747
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	50,400	50,400	38,617
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 800- Online Materials Expenditures	288,080	288,080	156,604
Net Change in Fund Balance	\$ (147,970)	\$ (147,970)	\$ (16,493)

Admin Council Board Report
CLSA Status Report - FY 25-26

Report Date 8/31/2025

Operations Type	Adopted Budget	CLSA Approved Plan	Total Expenses	Pending Expenses (Sep.)	Estimate Charges	Total Projected Expenses	Excess '-' (fund by SJVLS reserves) Unspent '+'	Comments
Delivery - Basic & Sorting	245,310	245,310	20,523	-	-	20,523	224,787	
E-Resources Bibliotheca Cloud Library	-	-	-	-	-	-	-	
	245,310	245,310	20,523	-	-	20,523	224,787	
FY 23-2024 Rollover	-	-	-	-	-	-	-	
Grand Total	245,310	245,310	20,523	-	-	20,523	224,787	

Budget amendment approved:

Basic CLSA Service Plan Expenditure

CLSA Allocation	\$ -
Basic Delivery	\$ 245,310
E-Resources	\$ -
Online Materials rollover	\$ -

Total System Delivery Costs

Basic Delivery Costs:	\$ 20,523	
Extra Delivery Stops:	\$ -	
	\$ 20,523	Total System Delivery Expenditure
Online Materials rollover	\$ -	

Total fundings Sources Delivery System

CLSA Funds	\$ 124,400	Basic
Local Fund Reserve	\$ 120,910	Basic
Madera	\$ -	Premium
	\$ 245,310	Total System Delivery Funding

CLSA Amended Service Plan :

Reviewed annually in January for amendment

Online Materials

Financial Update - FY 25-26

Report Date

8/31/2025

Vendor	Budget Amount	Total Expenses	Prepaid Portion Subscription	Unspent	Comments
Funding Source: Membership (cost center 0800)					
Ebooks Bibliotheca (E Resources)	55,400	19,342	-	36,058	
Pronunciator	30,000	4,667	23,333	2,000	
Cengage-Gale Database	33,000	33,000	-	-	Gale General Database Pkg
Cengage -Gale	35,000	-		35,000	Education and Career module & Info Science
Califa- Quipu E Card Registration & Membership	14,680	14,192	-	488	
Brainfuse, LLC (HelpNow, VetNow), Tutor.com	120,000	43,586	-	76,414	
ERC Committee -	-	-	-	-	
	288,080	114,787	23,333	73,546	
Funding Source: CLSA Other (cost center 0201)					
Bibliotheca Cloud Library (E Resources)	-	-	-	-	
Additional Online Materials Resources	-	-		-	
	-	-	-	-	
Grand Total	288,080	114,787	23,333	73,546	

	Budget Amount	Total Expenses	Prepaid Portion Subscription	Unspent
Total Funding Sources:	\$ 288,080	\$ 114,787	\$ 23,333	\$ 73,546

SJVLS
BALANCE SHEET- SYSTEM WIDE
AUGUST 31, 2025

	<u>8/31/2025</u>
ASSETS	
Current Assets	
Checking/Savings	
0110 · Cash In Treasury	\$ 3,347,584
0115 · Chase AP - 3522	59,144
0121 · Chase Merchant - 3506	15,457
0190 · Restricted Cash - Tech Reserve	4,354,277
Total Checking/Savings	<u>7,776,462</u>
Accounts Receivable	
0350 · Accounts Receivable	2,193,695
0353 · E-Rate Receivable	90,530
Total Accounts Receivable	<u>2,284,225</u>
Other Current Assets	
0400 · Inventory	1,523
Total Other Current Assets	<u>1,523</u>
Total Current Assets	10,062,210
Other Assets	
0510 · Prepaid Expenses	234,740
Total Other Assets	<u>234,740</u>
TOTAL ASSETS	<u>\$ 10,296,950</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
1210 · Accounts Payable	\$ 313,595
Total Accounts Payable	<u>313,595</u>
Other Current Liabilities	
1435 · Tech Reserve Advances	
1435.01 · Coalinga Tech Reserve	44,464
1435.02 · Fresno Tech Reserve	1,977,471
1435.03 · Kern Tech Reserve	545,435
1435.04 · Kings Tech Reserve	213,146
1435.05 · Madera Tech Reserve	159,323
1435.06 · Mariposa Tech Reserve	129,696
1435.07 · Merced Tech Reserve	372,408
1435.08 · Porterville Tech Reserve	403,607
1435.09 · Tulare County Tech Reserve	502,387
1435.10 · Tulare Public Tech Reserve	21,341
Total 1435 · Tech Reserve Advances	<u>4,369,278</u>
1437 · Due To Other Funds-Agencies	15,442
1710 · Unearned Revenue	6,007
Total Other Current Liabilities	<u>4,390,727</u>
Total Current Liabilities	<u>4,704,322</u>
Total Liabilities	4,704,322
Equity	
2230 · Fund Balance - Unassigned	4,205,066
2231 · Fund Balance - Assigned	1,387,562
Total Equity	<u>5,592,628</u>
TOTAL LIABILITIES & EQUITY	<u>\$ 10,296,950</u>

DATE: October 10, 2025

TO: SJVLS Administrative Council

SUBMITTED BY: Chris Wymer – Administrative Librarian

SUBJECT: Accept California Collaborative Connectivity Grant Award

RECOMMENDED ACTION:

1. Authorize the Administrative Librarian to sign the grant award agreement and accept the award.
2. Approve budget resolution to reclass revenue from Assigned Fund Balance to Revenue Account 3575, Grant Awards in the amount of \$31,174.02 for the expenses related to this project.
3. Authorize the Administrative Librarian, or their designee, to draft, sign and submit requests for reimbursement and any grant activity reports as required by this agreement.

Approval of the recommended action will authorize the Administrative Librarian to execute the grant award agreement, request reimbursement for project-related expenses, and draft and submit necessary progress reports. It also modifies the budget to reclassify revenues for the project from Tech Plan Reserves to Grant Awards, in the amount of \$31,174.02.

ALTERNATIVE ACTION(S):

There are no other viable alternative options.

FISCAL IMPACT:

There is no increase in Membership Dues associated with the recommended action. Approval will increase System grant revenues for FY 2025-26 in the amount of \$31,174.02. The budgeted expense amount for the project will remain the same.

DISCUSSION:

At the June 2025 Administrative Council meeting, the Council authorized SJVLS to apply for funding through the California Collaborative Connectivity opportunity to cover the unfunded portions of SJVLS's 2025 Category 2 E-Rate project. SJVLS applied for \$31,174.02 in grant funding, and on September 2nd we were informed our request was funded.

The next step for the grant is to sign and return the MOU between SJVLS and ICOE for the funding award, and to finalize the USAC Category 2 funding request. Once the MOU is executed and the E-Rate award is finalized, SJVLS can start the work of ordering and replacing headquarters routers, as well as setting up the 5-year enterprise license for the access points.

The funding associated with this grant award is only released as reimbursement. SJVLS will have to pay the associated costs of the project upfront and then request reimbursement from the granting organization, ICOE. The project must be completed no later than June 30, 2026.

PRIOR AGENDA REFERENCE:

Administrative Council Agenda – June 6, 2025. Item #5.

Administrative Council Agenda – April 4, 2025. Item #2.

ATTACHMENTS INCLUDED AND/OR ON FILE:

Attachment – MOU between SJVLS and ICOE.

On File – Grant Application for this funding request.

Motion:

Second:

_____ PASSED

_____ REJECTED

DATE: October 10, 2025

TO: SJVLS Administrative Council

SUBMITTED BY: Chris Wymer – Administrative Librarian

SUBJECT: Approve Data Center Virtualization RFQ Award

RECOMMENDED ACTION:

1. Approve SJVLS staff's recommendation to award the Data Center Virtualization Hardware RFQ to MGT's proposal for storage and servers.
2. Authorize expenditures in the amount of \$112,769.72 from Tech Reserve's System Committed Projects.

Approval of the recommended action will approve SJVLS's recommendation to award the Data Center Virtualization Hardware RFQ to MGT and authorize the expenditure of \$112,769.72 from Tech Reserves, System Committed Projects.

ALTERNATIVE ACTION(S):

There are no viable alternative actions.

FISCAL IMPACT:

Approval of the recommended action will not increase membership dues and will authorize an expenditure of \$112,769.72 from SJVLS's Tech Reserves System Committed Projects; Nimble Project and ILS Horizon Server Project. Sufficient funds were already deposited into System Committed Projects for this expense, and costs for this project were already included in the Fiscal Year 2025-2026 Budget, as approved by Council on June 6, 2025.

DISCUSSION:

In August, SJVLS released an RFQ to purchase the hardware components required to virtualize the servers in our data center, and received responses from three vendors: MGT, Network Craze, and StorCom. Staff reviewed the proposals and considered the advantages and disadvantages of each, including if the proposed storage systems would be compatible with our existing storage system, and if the servers were sufficient to support our current and potential future virtualization needs.

After review, MGT's response was determined to be the most advantageous for SJVLS. While it is not the lowest bid, the server and storage components in the bid are compatible with our current virtualization hardware in the network cluster. The other responses either did not include hardware that's compatible with the networking cluster or did not include a storage component.

PRIOR AGENDA REFERENCE:

Administrative Council Agenda – August 1, 2025. Item #4.

ATTACHMENTS INCLUDED AND/OR ON FILE:

On File – RFQ 24-001: Data Center Virtualization Hardware.

On File – MGT RFQ Response.

Motion:

Second:

_____ PASSED

_____ REJECTED

DATE: October 10, 2025

TO: SJVLS Administrative Council

SUBMITTED BY: Chris Wymer – Administrative Librarian

SUBJECT: Approval to Release Hypervisor RFP

RECOMMENDED ACTION:

1. Authorize the Administrative Librarian, or their designee, to draft and issue an RFP for a new Hypervisor for the data center.
2. Authorize the Administrative Librarian to return to Administrative Council with award recommendation.

Approval of the recommended action will authorize the Administrative Librarian, or their designee, to prepare and post an RFP for a Hypervisor for the data center and to return to Administrative Council to authorize the award.

ALTERNATIVE ACTION(S):

Alternatively, Administrative Council could elect to continue using VMware for our Hypervisor, on the condition that Broadcom is willing to renew our support contract for another year.

FISCAL IMPACT:

There are no fiscal impacts with the recommended or alternative actions.

DISCUSSION:

Now that SJVLS has refreshed the virtualization hardware that supports the ILS cluster, the next step is to request bids for a Hypervisor solution. A Hypervisor is an application that sits between the virtualized servers and the physical hardware, and manages and delegates resources, such as CPUs, RAM, and storage.

SJVLS's current hypervisor solution is VMware. VMware was acquired by Broadcom in November of 2023. Since the acquisition, Broadcom has made substantial changes to the licensing of VMware products, to the extent that they may no longer be the best partner for SJVLS's data center virtualization needs. SJVLS staff are requesting approval to issue an RFP to review Hypervisor solutions and associated costs for support and, if applicable, migrating our existing virtual infrastructure to a new Hypervisor before our existing support contract ends.

PRIOR AGENDA REFERENCE:

No prior reference.

Motion:

Second:

_____ PASSED

_____ REJECTED

DATE: October 10, 2025

TO: SJVLS Administrative Council

SUBMITTED BY: Chris Wymer – Administrative Librarian

SUBJECT: Approval to Release Microsoft Licenses RFQ

RECOMMENDED ACTION:

1. Authorize the Administrative Librarian, or their designee, to issue an RFQ to purchase Office365 licenses from an authorized Microsoft Partner.
2. Authorize the Administrative Librarian, or their designee, to issue the RFQ award to the response that is most advantageous to SJVLS, based on RFQ response scores.
3. Authorize the Administrative Librarian, or their designee, to enter into an agreement with the winning respondent to purchase Office365 licenses.

Approval of the recommended action will authorize the release of an RFQ to purchase Microsoft Office365 licenses for SJVLS and member library staff and award the purchase to the respondent whose response is most advantageous to the system.

ALTERNATIVE ACTION(S):

There are no viable alternative actions.

FISCAL IMPACT:

Approval of the recommended action will not increase membership dues. Funds to purchase licenses were budgeted in both the FY 2024-25 and 2025-26 budgets.

DISCUSSION:

On August 1, 2023, Microsoft announced significant changes to the free education licenses provided to Education customers, and they would take effect after each customer's next annual renewal. At that time, SJVLS began to prepare to upgrade our free A1 licenses to A3, which have a monthly cost per user.

On August 22, 2025, SJVLS received notice that Microsoft was going to begin downgrading the A1 licenses in phases, beginning September 2, 2025. SJVLS staff immediately worked on upgrading our licenses and ran into a roadblock with payment methods to upgrade the licenses. Microsoft only accepts payments through a credit or debit card when the Account Billing Type is Microsoft Online Subscription Agreement (MOSA). If a customer has an Account Billing Type of Microsoft Customer Agreement (MCA), they can opt to pay their subscription costs by wire transfer. SJVLS contacted Microsoft support and inquired about updating our Account Billing Type from MOSA to MCA but were informed we cannot make the change. Microsoft support staff said that we would need to purchase our licenses through a Microsoft Partner if we need to be invoiced and pay by wire transfer.

Unfortunately, SJVLS staff do not have credit cards or debit cards issued to them, and the full annual cost of our licenses will exceed Sally and Terry's spending limits on their Fresno County-issued credit cards. Opting to pay for accounts monthly would incur an additional 20% cost per license. There are several organizations in the area that are Microsoft partners and can sell SJVLS the licenses we need.

To help navigate the maze of Microsoft licensing options, SJVLS met with CDW-G's license specialist and described our license need and organization. During the meeting some new complications came to light. Public libraries are technically no longer eligible for licenses under the Education program and must go through Microsoft's Non-Profit licensing program. Non-profit licenses are slightly more expensive than Education, but still significantly cheaper than Government and standard pricing. Nelson already requested approval for SJVLS to be a part of the Non-Profit licensing program, and it was granted.

SJVLS is requesting approval to issue an RFQ to purchase Microsoft licenses through a partner, so that we can be invoiced and pay our subscription with a bank transfer. SJVLS needs to purchase approximately 750-800 licenses, along with 14 MS Teams Audio Conferencing add-on licenses. The audio-conferencing add-on is required to create Teams meetings with a phone dial-in option.

The table below shows the estimated number of licenses SJVLS will request per member.

Member	Users
SJVLS Staff	9
Coalinga-Huron	14
Fresno County	291
Kern County	216
Kings County	29
Madera County	24
Mariposa County	28
Merced County	59
Porterville City	19
Tulare County	59
Tulare Public	17
Totals	765

Due to the uncertainty about when Microsoft will downgrade our existing A1 licenses, SJVLS would like to have a quick turnaround for this RFQ purchase. SJVLS's anticipated timeline for the RFQ is listed below.

Posting to website	Tuesday, October 14, 2025
Deadline to submit questions for vendor teleconference	Wednesday, October 22, 2025
Vendor Teleconference	Friday, October 24, 2025
RFQ responses due	Friday, October 31, 2025
Review of responses and scoring	November 3 – November 7, 2025
Issue RFQ award	Monday, November 10, 2025

PRIOR AGENDA REFERENCE:

Administrative Council Agenda – December 1, 2023. Item #6.

ATTACHMENTS INCLUDED AND/OR ON FILE:

On File – Notice from Microsoft of Office365 licensing changes.

On File – Notice from Microsoft about the downgrading of free A1 licenses.

Motion:

Second:

_____ PASSED

_____ REJECTED

DATE: October 10, 2025

TO: SJVLS Administrative Council

SUBMITTED BY: Chris Wymer – Administrative Librarian

SUBJECT: Online Magazines Subscription

DISCUSSION:

When SJVLS surveyed patrons about what types of e-resources they're interested in, one of the priorities identified was providing access to online magazines. SJVLS's Electronic Resources Committee spent a lot of time working on identifying a potential systemwide subscription. ERC's recommendation of a subscription to Flipster was presented to Administrative Council. The recommendation was tabled at Administrative Council's request, and SJVLS staff were directed to return with information about providing a systemwide subscription to OverDrive's online magazine resource.

SJVLS staff met with OverDrive's representative to discuss possible options. Previously, the only viable option was to have every member subscribe on their own, and there wasn't a possibility of a group discount under that model. During the recent meeting, OverDrive was willing to extend a discount to all members if SJVLS moves forward with a systemwide subscription.

If SJVLS moves forward with a systemwide subscription, this is what OverDrive is proposing. Each member would subscribe to Online Magazines, and SJVLS would be added as a billing contact to each account. This would allow magazine content to be visible directly in each member's Libby app alongside their eBooks and eAudiobooks, without requiring patrons to switch their library. This configuration would provide better user experiences than if SJVLS provided a subscription separately from the members. Furthermore, having each member subscribe individually allows the members that are a part of an OverDrive consortia to remain in those consortia.

When it's time to renew, SJVLS would approve the renewal invoice and pay it on each member's behalf. If all members subscribe in this manner, OverDrive is willing to extend a discount on everyone's subscription. The discount amounts are not finalized, and OverDrive has not provided a quote yet.

The new systemwide subscription would start in FY 2026-27, because 4 SJVLS members already paid for their subscriptions this year. Any member whose subscription ends before July 1, 2026, would get a pro-rated invoice to extend theirs through the start of the systemwide subscription.

PRIOR AGENDA REFERENCE:

Administrative Council Agenda – August 1, 2025. Item #3.

ATTACHMENTS INCLUDED AND/OR ON FILE:

No attachments included or on file.

DATE: October 10, 2025

TO: SJVLS Administrative Council

SUBMITTED BY: Chris Wymer – Administrative Librarian

SUBJECT: Updates to Cataloging Services with Backstage

DISCUSSION:

For the last year, Backstage Library Works has been SJVLS's vendor for original cataloging of materials. During the first year of our agreement, there were a couple of occasions when SJVLS members requested original records for materials that already had a record in OCLC's WorldCat. Those records were sparse and did not meet SJVLS's requirements to add bibliographic records to our shared database, but our agreement with Backstage only provided for creating brand new records and didn't encompass copy cataloging or enhancing existing records. To remedy the situation, Wymer asked Backstage about amending our initial agreement to include pricing for enhancing existing records that do not meet SJVLS's requirements.

On September 5, 2025, Backstage Library Works provided SJVLS with notice that they would be modifying their pricing for cataloging services and sent over an updated pricing sheet. The revised pricing will take effect on October 6, 2025. The updated pricing sheet includes costs for enhancing records, also known as copy cataloging. The pricing for copy cataloging will depend on the amount of effort needed to enhance the record to meet our requirements. Backstage also informed SJVLS that they would need to increase the costs for original cataloging of materials, due to rising economic factors. The increases in original cataloging costs are only \$0.50 per record for Language Groups A, B, C.

The price increase is in line with the terms in our Agreement, which state that Backstage can amend the pricing in the agreement with 30-days' notice before the increased pricing takes effect. The maximum amount we can spend on this agreement during the 5 year term is \$55,000, and at this point we should not exceed that amount, even with the price increase and additional services.

PRIOR AGENDA REFERENCE:

Administrative Council Agenda – May 24, 2024. Item #5.

ATTACHMENTS INCLUDED AND/OR ON FILE:

Attachment – Backstage Library Works notice of price increase, dated September 5, 2025.
On File – Agreement for Original Cataloging Services between SJVLS and Backstage.



September 5, 2025

Dear Chris Wymer,

Thank you for your continued partnership with Backstage Library Works.

This letter is to inform you of upcoming price adjustments for the cataloging services provided to the San Joaquin Valley Library System under procurement agreement number **SJ024-04**. These changes will take effect on **October 6, 2025**, in compliance with the 30-day prior notice required by our agreement.

The price adjustments are twofold:

1. **General cost increase:** Due to rising economic factors, we are adjusting our prices to reflect the increased costs of doing business. We have kept these increases to a minimum to ensure we continue to provide you with the best value.
2. **Introduction of copy cataloging prices:** Since the start of our agreement, we've noted that some materials received—and even requested—have required only copy cataloging, a service not explicitly priced in the original agreement. To address this, we are adding new line items to cover these services, should you require them in the future.

	Contract Price July 2024	Revised Price October 2025	
Language Group A			
Unedited Copy Cataloging, per record	N/A	\$6.00	
Edited Copy Cataloging, per record	N/A	\$17.50	
Enriched Copy Cataloging, per record	N/A	\$22.00	
Original Cataloging, per record	\$26.50	\$27.00	
Surplus Volume Processing, per volume	\$1.00	\$1.00	No change.
Serials Format Processing Surcharge, per record	\$3.00	\$3.00	No change.
Audiovisual Format Processing Surcharge, per record	\$6.00	\$6.00	No change.
Language Group B			
Unedited Copy Cataloging, per record	N/A	\$8.00	
Edited Copy Cataloging, per record	N/A	\$25.00	
Enriched Copy Cataloging, per record	N/A	\$32.00	
Original Cataloging, per record	\$39.50	\$40.00	
Surplus Volume Processing, per volume	\$1.50	\$1.50	No change.
Serials Format Processing Surcharge, per record	\$3.00	\$3.00	No change.
Audiovisual Format Processing Surcharge, per record	\$6.00	\$6.00	No change.
Language Group C			
Unedited Copy Cataloging, per record	N/A	\$9.00	
Edited Copy Cataloging, per record	N/A	\$30.00	
Enriched Copy Cataloging, per record	N/A	\$42.00	
Original Cataloging, per record	\$52.00	\$52.00	No change.



Surplus Volume Processing, per volume	\$2.00	\$2.00	No change.
Serials Format Processing Surcharge, per record	\$3.00	\$3.00	No change.
Audiovisual Format Processing Surcharge, per record	\$6.00	\$6.00	No change.
Language Group D			
Unedited Copy Cataloging, per record	N/A	\$9.00	
Edited Copy Cataloging, per record	N/A	\$30.00	
Enriched Copy Cataloging, per record	N/A	\$42.00	
Original Cataloging, per record	\$53.00	\$53.00	No change.
Surplus Volume Processing, per volume	\$2.00	\$2.00	No change.
Serials Format Processing Surcharge, per record	\$3.00	\$5.00	
Audiovisual Format Processing Surcharge, per record	\$6.00	\$8.00	

The definitions for the original line items remain unchanged. The new line items are defined as follows:

- **Unedited Copy Cataloging:** A search is performed for a matching MARC record, and a complete record is found that requires no edits beyond batch field removal and the addition of holdings data.
- **Edited Copy Cataloging:** A search is performed for a matching MARC record, and a full record is found that requires moderate editing to ensure compliance with the Library's profile.
- **Enriched Copy Cataloging:** A search is performed for a matching MARC record, and a brief record is found that requires extensive editing to meet the Library's profile specifications.

Please confirm your receipt and acknowledgment of these price changes, effective October 5, 2025, at your earliest convenience.

If you have any questions or concerns, please do not hesitate to contact your Backstage Sales Account Manager, Lori Burt, at lburt@bslw.com.

Sincerely,

Jake Bastian
VP, Collection Management Services
Backstage Library Works

California State Library, Library Development Services
Cooperative Library System Liaison Report
Updated October 6, 2025

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State Library News

California Libraries Learn (CALL) project back as of Monday, Sept 29, 2025

The state legislature has restored access to LSTA funding to the State Library's budget. The State Library and the California Library Association have restarted CALL. We appreciate the patience of the California library community, and we look forward to offering more free professional development and continuing education opportunities.

Listservs back

Our listservs had a brief pause as well while we worked to restore access to LSTA funding. *Please note that the CLA Talk listserv is a service of the California Library Association and was not affected by this pause. You can review all California State Library Listservs on our website.*

LDS Newsletter

Please be sure to sign up for the LDS Newsletter [LibrarytoLibrary](#). For those who receive this monthly email, please consider forwarding it to your staff and/or printing a copy for your break rooms.

eBooks for All Joins Zip Books: Free Access with Expanded Capabilities

We're excited to share that eBooks for All is now supported under the Zip Books initiative. This transition enables libraries on the Palace platform to continue offering both the statewide digital collection and their local eBook offerings, all at no local cost.

New Features for Patrons and Libraries:

- **Patron Request Portal:** Thanks to Califa, patrons can now submit title requests in both [English](#) and [Spanish](#) via an online form. Once a requested title is added to the statewide collection, patrons receive notification and can check it out immediately.
- **Seamless Access Across Platforms:** Requested titles will appear both in California's Bookshelf and within each library's local instance of Palace, offering consistent and comprehensive access.
- **New Libraries Welcome:** Libraries not yet on Palace can join the program at no cost and gain access to over **300,000 additional eBook and eAudiobook licenses** from the statewide collection.

Please reach out to ebooksforall@library.ca.gov with any questions.

Marketing Toolkits

The [California State Library's marketing toolkits](#) are designed to help California libraries deliver consistent messaging about the services and resources you provide to your communities. This is

part of an effort to help coordinate statewide messaging about the many great things libraries do every day. We encourage you to use the messages, graphics, and other resources to raise awareness and reinforce the value and impact libraries provide to their communities.

[California Freedom To Read Act](#)

The California Freedom to Read Act requires every public library jurisdiction that directly receives any state funding to establish, adopt, and maintain a written and publicly accessible collection development policy for its libraries by January 1, 2026. The State Library has set up [this webpage](#) to help libraries in complying with the law.

[Libraries can now submit their policy via a web-form.](#)

At the State Library, we would like to see the language in the bill in your collection development policies as is. We cannot provide any legal interpretation or advice on the language submitted.

We understand that some libraries might experience a challenge with this request, so we urge you reach out very soon if this is the case to collectiondevelopmentpolicy@library.ca.gov. We will offer libraries the opportunity to demonstrate how their policy complies with the language in the new law. This information would come in the form of an attachment to your policy, from the library director, that clearly explains how your policy's language maps to the language in the law. As a reminder, we at the State Library are consultants and administrators and we cannot provide a legal interpretation of your policy.

State Library staff are available to provide technical assistance to libraries who need help with their policies. If you would like to speak with a State Library staff member about your policy or the bill, please email collectiondevelopmentpolicy@library.ca.gov with your request.

Networking and Training

[Public Library Directors Networking Call](#)

Stay posted for information on upcoming calls, and thank you to all who participated in the July 9 visioning session.

[Rural Libraries](#)

The California State Library continues to host a monthly **Community of Practice for Rural Libraries**. Staff at all levels are encouraged to participate. To register for the next gathering (October 29 at 3:00 PM) use this link:

https://us06web.zoom.us/meeting/register/6sGi_UskTqC5VjRBavWxeg

Sustainable California Libraries Open Door Quarterly Chats: Library of Things in November 2025

All California library staff and community partners are welcome to join these casual conversation and resource sharing sessions focused on sustainability and California libraries. The chats will be held quarterly. Sessions are one hour and will not be recorded.

During the November open door session, we will learn about the [library of things](#) at OC Public Libraries. The library of things is one part of their *Sharing Resources, Building Community: OC Public Libraries programs and collections for a sustainable future*.

Our November special guests from OC Public Libraries will include:

- Ericka Reeb, Outreach Services Supervisor
- Samantha Smith, Programs Manager

[Wednesday, November 12, 2025, 10:00–11:00 am \(Registration is open\)](#)

Opportunities

Career Online High School

[Career Online High School](#) (COHS) program is open to all public libraries in the state and **there is no required local match to participate**. Libraries may opt into the COHS program at any time using the [COHS Interest Form](#). New libraries will receive training and implementation support, have access to the California State Library's universal scholarship supply, and complete a short end-of-year report. COHS questions can be sent to cohs@library.ca.gov. *State of CA funded*.

Lunch at the Library

Applications for the 2025-2026 [Lunch at the Library](#) grant opportunity will open September 15th. The Lunch at the Library grant program has sustained annual funding of \$3 million from the state of California. Funds support libraries who plan to provide summer meals at their library and/or will be providing pop-up library services at community meal sites.

Funds can be used for:

- Summer enrichment programming before, during, or after meal service.
- Books to build home libraries and connect to your summer learning program.
- Teen internship or volunteer programs.
- Staff time spent on program planning, implementation, and evaluation.
- Supplies and materials to support a successful Lunch at the Library program.

Upcoming Information Session and Office Hours:

Lunch at the Library 2026 Information Sessions: for general information about the Lunch at the Library 2026 funding opportunity and how to apply.

- Wednesday, September 17, 2025 from 9:00am-10:00am. [Register here](#).

Lunch at the Library Office Hours: for questions related to the funding opportunity and the application. Feel free to drop in at any point during the time window listed.

- Wednesday, September 24, 2025, from 9:30am-10:30am. [Register here.](#)
- Thursday, October 30, 2024, from 1:30pm-2:30pm. [Register here.](#)

The Lunch at the Library application is open now until Wednesday, November 5, 2025, at 5:00pm PST.

For details how to apply, please visit the [Lunch at the Library Application Information](#) webpage.

For more information, please contact the Lunch at the Library team at lunch@library.ca.gov
[Rural Health Connections](#)

The Rural Health Connections project will recruit libraries over the next several weeks as well. In partnership with Califa, this project entails rural and tribal libraries receiving a collection of health books, technology to support health programming and a community of support to provide impactful health programs in rural communities. Lisa Lindsay will reach out directly in the next few weeks with more information.

Current Projects and Services

[California Library Literacy Services – Ongoing](#)

The 2024-2025 CLLS final annual report is now open and is due October 30, 2025. Detailed instructions were sent to all CLLS programs. Remaining reporting Q+A registration links are below.

Q&A Sessions

Based on your feedback from the 2025-26 CLLS Application process, we are providing five Q&A sessions to support you through the new reporting process in [AmpliFund](#). To get the most out of these sessions, please come prepared with questions. Due to the informal nature of the Q&A format, we *will not* record these sessions.

- Wednesday, October 8 at 2:00 pm – [Registration link for Q&A #3](#)
- Wednesday, October 22 at 11:00 am – [Registration link for Q&A #4](#)
- Wednesday, October 29 at 2:00 pm – [Registration link for Q&A #5](#)

See the [Manage Your Grant](#) page for information on data collection. For more information, reach out to cls@library.ca.gov. *State-funded.*

[California Libraries Learn \(CALL\) – professional development for all levels of library staff](#)

- Access live and recorded professional development for all members of your team at www.callacademy.org.

- [Subscribe to the CALL Letters newsletter](#) for weekly updates.
- Encourage all levels of your staff to get started with [CALL Academy](#).

LSTA-funded.

California Public Libraries Data

The FY 2024-2025 California [Public Libraries Survey](#) (PLS) opened September 1, 2025 for you to start entering your annual data. **The deadline for completion is October 31, 2025.**

All California public libraries are asked to provide library statistics. Data collected from this survey will show the breadth and services of public libraries across California. We greatly appreciate your time and effort in providing these statistics.

Resources:

- You can access LibPAS using the following URL: <https://ca.countingopinions.com>. Your library's login (username and password) was sent to your PLS designated person (or the Parks Pass contact we have in Counting Opinions) on 8/28/2025.
- The survey worksheet template and instructions are available on the landing page once you login to <https://ca.countingopinions.com> and on the [California State Library's Statistics page](#).
- The 24/25 Public Libraries Survey Information Session was held on 9/4/2025. PowerPoint slides to the session are available on the Statistics webpage. The Information Session was also recorded and sent out to session registrants.

If your library would like a link to the information session recording, need the survey login to be re-sent, or have PLS questions, please email LibraryStatistics@library.ca.gov

COMPASS Project: Resources and Information for Public libraries

At a time when many library systems are facing decreased budgets and may be forced to cut digital subscriptions, a reminder that California offers — at no cost to public schools, districts, local libraries or students — online educational content and tools with [COMPASS: the California Online Media Program for Access and Student Success](#) (formerly the K-12 Online Resources Program). The purpose of COMPASS from the California State Library is to provide equitable access to online library resources to all K-12 public school students and their families, both in the classroom and after school. *State of CA funded.*

COMPASS provides tools ranging from early literacy support (PebbleGo Science, TeachingBooks for Libraries) to science and climate change resources (Gale Interactive Science, Nat Geo Kids, Environmental Studies) to a suite of performing-arts and history/social studies content (20+ Alexander Street collections).

Timely COMPASS Resources and Information for Public Libraries

- [Slides from recent COMPASS for public libraries training](#)

- Need help setting up access to ALL COMPASS resources? [General program sign up form](#)
- Does your library currently offer Capstone's PebbleGo Science for your youngest patrons? More [information on this statewide resource](#) and [sign up to get PebbleGo Science for your library](#)
- Questions about the [Alexander Street content](#) or set up information? Watch this [recording of a July 2024 training](#) and accompanying [slide deck](#). Remember, the Alexander Street collections include [library performing rights too](#) (with the exception of the National Theatre collection) – a great addition for programming for all ages!
- Stay informed! [Sign up for the COMPASS newsletter](#). And please contact compass@library.ca.gov with any questions.

Parks Pass Program – Ongoing

The final state budget signed by Governor Newsom includes continued funding for the Parks Pass Program. As a result, Parks Passes will remain valid through **December 31, 2026**.

A [toolkit](#) is available to support marketing, circulation, programming, and more. It has been updated to make the information cleaner and more accessible. The public can access information on the State Parks Pass at checkoutcastateparks.com

If you need more parks passes, bookmarks, or survey flyers, [please fill out the new order form from State Parks](#). For any questions, email parkspass@library.ca.gov. *State of CA funded.*

Ready – Or Not: Cultural Heritage Disaster Preparedness Project

California's [Cultural Heritage Disaster Preparedness Project](#) connects communities holding at-risk collections with the resources needed to protect those collections from destruction and make them available to all Californians. In partnership with the Northeast Document Conservation Center, [Ready – Or Not](#) preservation consultants provide consultation and conduct free site visits for California organizations stewarding cultural resources and then deliver an assessment report with their observations. See below for information on these free services. *State of CA funded.*

FREE Services

California heritage institutions can request free consulting services by filling out an [online form](#), emailing CAready@nedcc.org, or calling 855-501-3020.

Emergency Preparedness Assessments (On-Site)

A team of [emergency preparedness consultants](#) based in California conduct free, on-site emergency preparedness assessments for participating organizations and deliver a summary report that documents the organization's current state of emergency preparedness.

Each report includes recommendations for mitigating risks, taking emergency preparedness actions, and completing a disaster plan, thereby providing each with tools to better protect their collections in an emergency, ensuring that California's cultural heritage is preserved into the future.

[Schedule a Consultation](#)

Disaster Plan Creation or Update (Remote/Online)

An [emergency preparedness consultant](#) will work with you one-on-one to gather the information needed for them to write or update your organization's disaster plan. This work is done remotely.

[Request disaster plan assistance](#)

In-Person Wet Salvage Workshops

These in-person workshops cover disaster recovery basics—risk assessment, preparedness, response, and recovery. Participants will analyze two disaster scenarios, practice wet salvage techniques, and gain hands-on experience with a preservation expert. This training enhances annual disaster plan reviews and prepares attendees to be effective first responders. Only open to California-based participants.

[Register for Upcoming Workshops](#)

[Student Success Cards for All](#)

California legislation signed by the Governor in October 2023 — SB 321 (Ashby) — makes it easier for libraries to put Student Success cards into the hands of every California child who wants one.

Student Success cards give students access to books and online resources from their public library, free of charge, through partnerships with local school districts. The Student Success Cards for All initiative aims to ensure that all California students have the opportunity to obtain a Student Success card by the third grade.

The legislation asks the State Library to:

- Offer resources to assist public libraries and schools in finding strategies that work best for their communities.
- Coordinate with public libraries to determine the most effective means to ensure each student is provided the opportunity to obtain a Student Success card by third grade.
- Ensure that partnerships between public libraries and schools have been established to issue Student Success cards.

See recent CLA-Talk messages around Student Success for registration links to the monthly networking calls.

[Summer Community Impact Report](#)

The 2025 Summer Community Impact Report closed October 1, 2025.

You can find the questions and link to the 2025 Summer Impact report through our [Building Community Based Summers webpage](#), and [California Public Library Statistics page](#).

Student Success Questions are included and will be required to ensure compliance with [SB 321 \(Ashby\)](#) and [updated SB 1329](#).

The Summer Community Impact Report relates to all your library's summer 2025 programs, including Lunch at the Library programs, Parks Pass activities, youth development programs, story times, outreach programs, etc. While we realize some of these statistics will be reported in other places, it is important to collect these responses to capture the full picture of the summer landscape in California public libraries.

Projects marked "LSTA-funded" are supported in whole or in part by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, administered in California by the State Librarian.

Projects marked "State of CA funded" are supported in whole or in part by funding provided by the State of California, administered by the California State Library.