Administrative Council
Agenda Packet

June 6, 2025   Tulare Public Library   10:00 a.m.

The next meeting of the SJVLS Administrative Council will be held:

Tulare Public Library

475 N M St

Tulare, CA 93274

10:00 a.m.

June 6, 2025

Enclosed are the agenda and prepared attachments for this meeting.

Copies of these materials may be made at the public's expense.

Accessibility and Accommodations: In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the San Joaquin Valley Library System at (559) 600-6256 no later than 10:00 a.m. on Thursday June 5, 2025.

Public records: Disclosable public records related to this agenda are available for public review at the Fresno County Public Library, Business Office, located at 2420 Mariposa Street, Fresno, CA 93721, during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday.

AGENDA

A. COUNCIL OPENING

1. Call to Order
2. Introductions
3. Adoption of the Agenda
4. Public Comment – The Public may comment on any items relative to SJVLS and not on the agenda.

B. CONSENT AGENDA

1. APPROVAL: Draft minutes of April 4, 2025 (Attachment 1)
2. APPROVAL: Financial Updates (Attachment 2)

C. ITEMS FOR DISCUSSION AND ACTION

1. ACTION: FY 2025-26 Admin Council Chair and Revised Chair Rotation Schedule – Wymer (Attachment 3)
2. ACTION: FY 2025-26 Admin Council Meeting Schedule – Wymer (Attachment 4)
3. ACTION: FY 2025-26 Budget – Henderson (Attachment 5)
4. ACTION: FY 2025-26 CLSA Plan of Service – Wymer (Attachment 6)
5. ACTION: California Collaborative Connectivity Grant Opportunity – Wymer (Attachment 7)

D. STAFF REPORTS

1. Chair
2. State Library – Written Report Attached (Attachment 8)
3. Administrative Librarian
4. System Administrator
5. Senior Network Systems Engineer

E. DIRECTOR COMMENTS

Council members have the opportunity to share items relating to collaboration, innovation, and professional development of interest to the Council.

F. CALENDAR ITEMS

1. Set the date and agenda building for the next meeting, tentatively Friday, August 1, 2025, online via Microsoft Teams.

G. ADJOURNMENT

SAN JOAQUIN VALLEY LIBRARY SYSTEM

Administrative Council Meeting
April 4, 2025

DRAFT MINUTES

A. COUNCIL OPENING
1. Krista Riggs (Madera County), called the meeting to order at 10:07 AM.
2. Roll Call
   i. Council present: Mary Leal (Coalinga/Huron), Sally Gomez (Fresno County), Andie Sullivan (Kern County), Vikki Cervantes (Kings County), Krista Riggs (Madera County), Matt Johnson (Mariposa County), Amy Taylor (Merced County), Heidi Clark (Tulare Public), and Darla Wegener (Tulare County).
   ii. Council absent: Tony Arellano (Porterville).
   iii. Staff Present: Chris Wymer (SJVLS), Kevin Nelson (SJVLS) and Terrence Eckman (SJVLS).
   iv. Guests: Brian Henderson (Henderson CPA) Josh Chisolm (California State Library) and Kathy Yantis (Kern County).
3. Introductions
   i. No staff introductions were conducted.
4. Agenda Adoption
   i. Motion to Adopt Agenda – Cervantes (Kings)
   ii. Seconded: Taylor (Merced)
5. Public Comment
   i. None

B. CONSENT AGENDA
1. Motion to approve consent agenda item 1 with changes and item 2.
   i. Motion made by Cervantes (Kings)
   ii. Seconded: Leal (Coalinga/Huron)

C. ITEMS FOR INFORMATION AND ACTION
1. Admin discussed the Financial Audit FY 2023-24 letter.

2. Wymer seeking approval of E-Rate Category 2 Project. SJVLS's 2025 E-Rate Category 2 funding request focuses on replacing the routers at 8 headquarter locations and purchasing a 5-year enterprise license agreement for the Meraki access points. If all the equipment and access point licenses funding requests are approved, and all members decide to move forward with all aspects of the project, the undiscounted cost of the projects final cost is $206,581.21. If our full funding request is approved, USAC will fund $175,594.03 and the members will be responsible for the combined total of $30,987.18. Wegener inquired about an alternative plan if we had one, Wymer stated we did not. Wymer is seeking authorization to submit SJVLS's 2025 E-Rate Category 2 Funding Request, authorization for Administrative Council Chair to sign the agreements for the AMS's mini-bid response. Motions to approve recommended actions 1-3.
     i.   Motion to approve Cervantes (Kings)
     ii. Seconded: Clark (Tulare Public)

3. Wymer seeking approval for CENIC Year 11 Participation. Approval of the recommended action will allow SJVLS to work with Ed Technology Funds, CENIC, and the State Library's Broadband Aggregator, Imperial County Office of Education, to collect bids, review options with Members, and process paperwork to participate in Year 11. The last recommended action allows staff to work with the Fiscal Agent to prepare to return to Administrative Council with budget resolution to increase appropriations. Estimated revenue collection from Tech Reserves will be included in the recommended budget for fiscal year 2025-26. SJVLS is still working with members to finalize bids and costs. Nelson will meet with members individually to finalize selections and will return with updates at the next meeting. The only jurisdiction that does not have CENIC is Mariposa. Motion made to approve actions 1-4.
     i.   Motion to approve Cervantes (Kings)
     ii. Seconded: Wegener (Tulare County)

4. Wymer seeking approval to award the Online Tutoring RFP contract to Tutor.com and authorize the Administrative Librarian to execute an agreement with Tutor.com for an initial 3-year subscription, with two optional 1-year renewals for a total contract cost of $550,000. Approval of recommended action will award the Online Tutoring RFP contract to ERC's recommended vendor. This service will begin in August 2025 and continue through August 2030, with a yearly cost of $110,000. Wegener inquired about Brainfuse. Gomez added that Fresno can share any marketing created for online tutoring.
     i.   Motion made to approve items 1-2 Leal (Coalinga/Huron)
     ii. Seconded: Cervantes (Kings)

5. Wymer brought the AB1185 California Library Services Equity in Opportunity Act up for discussion. Wymer concerned with some of the language. Wegener reminded everyone how important for everyone to read through it. Wymer reviewed funding available in all 5 categories. We are the largest Co-Op in California. Cervantes thinks a letter to the Board by the end of 2025 would be a good idea.

D. STAFF REPORTS

1. Chair – No Report
2. State Library
   i. Please refer to handout shared by Wymer through email, from Josh Chisolm with California State Library.
3. Administrative Librarian
   i. Wymer working on CENIC invoice.
   ii. Interview next week for Supervising Librarian, there is one candidate.
   iii. On Friday April 25, 3 candidates for Librarian III.
   iv. Library Card order closes today. Lucus did not revise cost this year. Chris will take orders until April 9. The form is located on the Source.
4. SJVLS – System Administrator
   i. Preparing for the COSUGI Conference, where he will be doing a presentation.
   ii. OverDrive and Kanopy authentication migration is going well.
   iii. New circulation receipt printers have been purchased. Unfortunately, it did not fix the problem with text not wrapping to the next line.
   iv. PC Reservation to CloudNine migration is on hold while Logic Vang is out. Clark offered to be a tester.
   v. March 28, SirsiDynix is going through a reorganization including some staffing changes.
   vi. Grant project for Firebaugh is completed.
5. Senior Network Systems Engineer
   i. Library Cards and PC Order still open, also printers. It is advised to place orders now, due to potential cost increases.
   ii. Working on reports and spreadsheets.

E. DIRECTOR'S COMMENTS

1. Cervantes (Kings County) – Congratulated Clark on 30 years of service. Update on Lemoore renovation almost completed, and on Hanford they have ran into some issues due the building being built in 1964, plus it is a County/City split in ownership. Submitted budget for first time in 30 years not working with a General Fund balance. Attended a two-day retreat with the County at Chukchansi. It was great.
2. Wegener (Tulare County) – Did interviews for Library Assistants and Librarians and everyone accepted that was offered a job. Springville groundbreaking and complete December 2025. Alpaugh waiting for plan check. Orosi is waiting for comments before sending to plan check. It is grant funded. Will be having a Books and Brews event May 19. Wegener will share flyer with everyone. The Locker Grant is going well. Bookmobile got a new wrap with a grant. Check out our Facebook page.
3. Sullivan (Kern County) – We had Greg Lucus come and speak on leadership. Our Infrastructure 17 out of 22 are half done. Working on Summer Programming.

4. Johnson (Mariposa County) – Finished Collection Policy and filed with State. We were able to acquire more storage due to the District Attorney office moving. Having a Literacy Open House event at the end of the month. Walking club on Tuesdays. Working on summer reading kick off. We have our 3rd baby due in late May and I will be taking a week off. We have done some hiring due to losing people.

5. Riggs (Madera County) – We have some grants still up in the air. Gearing up for summer. We asked for a Building Forward Grant extension.

6. Clark (Tulare Public) – I will have officially worked 30 years tomorrow. We are having our Master Gardner Festival this weekend. We had a youth services librarian retire and had our 1st round of interviews, second round next week. Foundation working on event for fundraiser. City recognized National Library Week. Zip Books are very popular.

7. Gomez (Fresno County) – We have 6 projects going right now. Reedley, Clovis, Sanger, Selma, Politi, and Central. Terry discussed the size of the bigger branches and the work being done. We have 23 part-time Library Assistant vacancies.

8. Taylor (Merced) – Hiring two librarians. One is a children's librarian, and the other is for literacy. We are doing a Community Read and the book is The Serviceberry, by Robin Wall Kimmer.

9. Leal (Coalinga/Huron) – April 30 is my last day! In the process of hiring some new staff and dealing with the union. Working with the board on a brochure for my job. I have been in this position for 13 years, longest run at a job.

F.   CALENDAR ITEMS
   1. Date and location for next Administrative Council Meeting
        i.   Tulare Public Library on June 6, 2025. At 10:00 AM.

G.   ADJOURNMENT
   1. The meeting was adjourned at 11:58 AM.

DATE:	June 6, 2025
TO:	SJVLS Administrative Council
SUBMITTED BY:	Brian Henderson, Henderson CPAs. Fresno County Fiscal Agent
SUBJECT:	Financial Update Report

Recommended Action:

Approve acceptance of monthly financial update through the month of April 2025.

Fiscal Impact:

There is no fiscal impact associated with the recommended action. SJVLS JPA funds are held by Fresno County as the fiscal agent and provides contracted controller and accounting services. All County related costs associated with the fiscal administration are funded with funds set aside for planning and evaluation administration.

FINANCIAL UPDATE REPORT

A. FINANCIAL REPORTS

1. Financial reported expenses through April 30, 2025.
   - i. Item 2 - Costs by class/cost center report included.
   - ii. Item 3 - CLSA Status update report
   - iii. Item 4 - Online Materials Status update report
2. Revenue Billed: $3,886,785
3. System Committed Reserves
   - i. SJVLS Assigned - $1,373,713
   - ii. Members Committed Tech Reserves $906,376

B. OUTSTANDING RECEIVABLE TOTAL: $115,000 (as of 5/30/25)

1. Member Fees, Postage, Smart Net and other selection: $20,000 (Madera Tech Reserve and Tulare City Tech Reserve)
2. E-Rate receivable- $0
3. Fortinet: None
4. Electronic Resources -Cloud Library: None
5. Telecommunications Invoices: $95,000 (Kern County)

C. CLSA ALLOCATION UPDATE

1. Board approved CLSA service plan on May 2024 in the amount of $240,500
2. Expenses and Estimates:
   - i. Delivery Services budgeted - $240,500
   - ii. Oher Operations for e-resources - Budgeted $0.
   - iii. Total Expenses through 4/30/2025- $170,081
3. Funding Rollover: $0

D. ONLINE MATERIALS STATUS UPDATE

1. Online Materials expenses total $394,306, with prepaid expenses of $98,304, including $231,700 paid for Brainfuse (HelpNow, VetNow), as approved by Admin Council on August 20, 2024, leaving unspent funds of $30,387. The plan of service was approved by the Board on May 24, 2024.

E. TRANSFER OF OWNERSHIP

    1.   Statements have been sent through:
              i.   January 2025 Activity. (Note: Spring PC order statements will be sent out in next few weeks as Spring PC orders are in)
    2.   Costs were/will deducted from the Members' Tech Reserve.

F. PRE-PAID TECH RESERVE

    1.   Total balance - $ 4,082,980 (through April 2025)
         - Emailed to Admin Council
    2.   Under committed System projects
         - Total Reserves Available $2,492,256

G. UNEARNED GRANT REPORT & BROADBAND PROJECTS

    1.   Total Balance - $6,007
              i.   Porterville Phase III - $0 (spent final $34,007 in Sep. 2024)
              ii.   Firebaugh CSL Connect Grant - $0 (spent final $9,036 in March 2025)
             iii.   Porterville CSL Connect Grant - $6,007 (spent $19,493 in Sep. 2024)
    2.   Fiber Project Year 8.   In progress. The Board approved on April 16, 2021 for SJVLS participation in CENIC Year 8.
              i.   Total Budget - $485,942
              ii.   Total Spent as of April 2025 - $448,110

SJVLS
Budget to Actual- System Wide

		TOTAL	
	Original Budget	**Current Budget**	**Actual Jul 24 - Feb 25**
Revenues			
3380 · Interest	$ 145,000	$ 145,000	$ 127,914
3575 · State Grants	240,198	103,075	181,233
4375 · Federal Grants	-	-	-
4841 · Membership Dues	2,012,000	2,012,000	2,012,000
5039 · Tech Reserve Charges	1,599,057	1,599,057	657,622
5040 · Other Cty Dpts Services	48,000	48,000	44,040
5501 · Projects e-Rate Earned	461,605	461,605	234,181
5504 · Telephone Services	538,395	538,395	629,795
5831 · Refunds And Abatements	-	-	-
Total Revenues	5,044,255	4,907,132	3,886,785
Expenditures			
7005 · Sealer Paper	-	-	8,009
7040 · Telephone Charges	1,280,000	1,280,000	644,750
7055 · Food	1,000	1,000	-
7101 · General Liability Insuranc	5,000	5,000	5,184
7175 · Property Insurance	4,800	4,800	4,624
7205 · Maintenance-Equipment	458,000	458,000	280,735
7250 · Memberships	3,390	3,390	3,390
7265 · Office Expenditures	117,826	117,826	4,685
7268 · Postage	41,000	41,000	21,708
7286 · PeopleSoft Human Resources	2,000	2,000	216
7287 · PeopleSoft Financials Chg	2,500	2,500	903
7295 · Professional & Specialized	2,049,985	2,049,985	1,207,832
7296 · Data Processing Services	7,400	7,400	16,067
7325 · Publications & Legal Notic	5,000	5,000	-
7385 · Small Tools & Instruments	1,665,631	1,665,631	769,327
7406 · Library Materials	125,400	357,100	154,467
7412 · Mileage	500	500	-
7415 · Trans, Travel & Education	25,000	25,000	3,230
7416 · Trans & Travel County Gara	255,500	255,500	177,283
7430 · Utilities	40,000	40,000	33,333
7565 · County Cost Plan	15,000	15,000	-
Total Expenditures	6,104,932	6,336,632	3,335,744
Net Change in Fund Balance	$ (1,060,677)	$ (1,429,500)	$ 551,041

SJVLS Budget to Actual
130- Computer Operations

		TOTAL	
	Original Budget	**Current Budget**	**Actual Jul 24 - Feb 25**
Revenues			
3380 · Interest	$ 144,698	$ 144,698	$ 127,914
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	1,037,864	1,037,864	1,037,864
5039 · Tech Reserve Charges	-	-	878
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	68,488
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 130- Computer Operations Revenues	1,182,562	1,182,562	1,235,144
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	310,000	310,000	276,723
7250 · Memberships	150	150	150
7265 · Office Expenditures	25,000	25,000	-
7268 · Postage			-
7286 · PeopleSoft Human Resources	1,500	1,500	-
7287 · PeopleSoft Financials Chg	500	500	-
7295 · Professional & Specialized	1,051,100	1,051,100	448,947
7296 · Data Processing Services	4,400	4,400	16,067
7325 · Publications & Legal Notic			-
7385 · Small Tools & Instruments	15,000	15,000	552
7406 · Library Materials			-
7412 · Mileage			-
7415 · Trans, Travel & Education	25,000	25,000	3,230
7416 · Trans & Travel County Gara	15,000	15,000	7,202
7430 · Utilities	40,000	40,000	33,333
7565 · County Cost Plan	-	-	-
Total 130- Computer Operations Expenditures	1,487,650	1,487,650	786,204
Net Change in Fund Balance	$ (305,088)	$ (305,088)	$ 448,940

SJVLS Budget to Actual
1301- TRD ERC and Equipment Orders

	TOTAL		
	Original Budget	**Current Budget**	**Actual Jul 24 - Feb 25**
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	817,500	817,500	223,038
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 1301- TRD ERC & Equip Revenues	817,500	817,500	223,038
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	37,500	37,500	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	780,000	780,000	205,644
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 1301- TRD ERC & Equip Expenditures	817,500	817,500	205,644
Net Change in Fund Balance	$ -	$ -	$ 17,394

SJVLS Budget to Actual
1301.1- TRD Overdue Notices and Library Cards

		TOTAL	
	Original Budget	Current Budget	Actual Jul 24 - Feb 25
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	61,000	61,000	34,402
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 1301.1- Notices & Lib Cards Revenues	61,000	61,000	34,402
Expenditures			
7005 · Sealer Paper	-	-	8,009
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	20,000	20,000	4,685
7268 · Postage	41,000	41,000	21,708
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 1301.1- Notices & Lib Cards Expenditures	61,000	61,000	34,402
Net Change in Fund Balance	$ -	$ -	$ -

SJVLS Budget to Actual
1301.2- Tech Plan

	TOTAL		
	Original Budget	**Current Budget**	**Actual Jul 24 - Feb 25**
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 1301.1- Notices & Lib Cards Revenues	-	-	-
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized		-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	270,900	270,900	268,462
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 1301.1- Notices & Lib Cards Expenditures	270,900	270,900	268,462
Net Change in Fund Balance	$ (270,900)	$ (270,900)	$ (268,462)

SJVLS Budget to Actual
150- UMS Debt Collection

	TOTAL		
	Original Budget	**Current Budget**	**Actual Jul 24 - Feb 25**
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	16,000	16,000	8,451
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 150- UMS Debt Collection Revenues	16,000	16,000	8,451
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	16,000	16,000	8,451
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 150- UMS Debt Collection Expenditures	16,000	16,000	8,451
Net Change in Fund Balance	$ -	$ -	$ -

SJVLS Budget to Actual
200- CSLA Funded Delivery

	TOTAL		
	Original Budget	**Current Budget**	**Actual Jul 24 - Feb 25**
Revenues			
3380 · Interest	$ 302	$ 302	$ -
3575 · State Grants	240,198	103,075	124,400
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 200- CSLA Funded Delivery Revenues	240,500	103,377	124,400
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	240,500	240,500	170,081
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 200- CSLA Funded Delivery Expenditures	240,500	240,500	170,081
Net Change in Fund Balance	$ -	$ (137,123)	$ (45,681)

SJVLS Budget to Actual
300- Communications

	Original Budget	Current Budget	Actual Jul 24 - Feb 25
	TOTAL		
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	285,331	285,331	285,331
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 300- Communications Revenues	285,331	285,331	285,331
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	280,000	280,000	32,023
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	10,000	10,000	3,772
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	118,000	118,000	71,279
7296 · Data Processing Services	3,000	3,000	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 300- Communications Expenditures	411,000	411,000	107,074
Net Change in Fund Balance	$ (125,669)	$ (125,669)	$ 178,257

SJVLS Budget to Actual
3301- AR Telco and Fiber Projects

	TOTAL		
	Original Budget	**Current Budget**	**Actual Jul 24 - Feb 25**
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	56,833
4375 · Federal Grants			-
4841 · Membership Dues			-
5039 · Tech Reserve Charges	704,557	704,557	390,852
5040 · Other Cty Dpts Services			-
5501 · Projects e-Rate Earned	461,605	461,605	165,692
5504 · Telephone Services	538,395	538,395	629,795
5831 · Refunds And Abatements	-	-	-
Total 3301- AR Telco Fiber Proj Revenues	1,704,557	1,704,557	1,243,172
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	1,000,000	1,000,000	612,727
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	52,000	52,000	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	52,826	52,826	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	599,731	599,731	289,358
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 3301- AR Telco Fiber Proj Expenditures	1,704,557	1,704,557	902,085
Net Change in Fund Balance	$ -	$ -	$ 341,087

SJVLS Budget to Actual
3301.1- TRD Communication Access Points and Fortinet

	TOTAL		
	Original Budget	**Current Budget**	**Actual Jul 24 - Feb 25**
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	48,000	48,000	44,040
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 3301.1- Comm & Fortinet Revenues	48,000	48,000	44,040
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	48,000	48,000	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 3301.1- Comm & Fortinet Expenditures	48,000	48,000	-
Net Change in Fund Balance	$ -	$ -	$ 44,040

SJVLS Budget to Actual
400- Coordination and Evaluation

		TOTAL	
	Original Budget	**Current Budget**	**Actual Jul 24 - Feb 25**
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	460,396	460,396	460,396
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 400- Coordination & Eval Revenues	460,396	460,396	460,396
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	1,000	1,000	-
7101 · General Liability Insuranc	5,000	5,000	5,184
7175 · Property Insurance	4,800	4,800	4,624
7205 · Maintenance-Equipment	500	500	240
7250 · Memberships			-
7265 · Office Expenditures	20,000	20,000	-
7268 · Postage			-
7286 · PeopleSoft Human Resources	500	500	216
7287 · PeopleSoft Financials Chg	2,000	2,000	903
7295 · Professional & Specialized	594,785	594,785	337,207
7296 · Data Processing Services			-
7325 · Publications & Legal Notic	5,000	5,000	-
7385 · Small Tools & Instruments			-
7406 · Library Materials	-	-	-
7412 · Mileage	500	500	-
7415 · Trans, Travel & Education			-
7416 · Trans & Travel County Gara			-
7430 · Utilities			-
7565 · County Cost Plan	15,000	15,000	-
Total 400- Coordination & Eval Expenditures	649,085	649,085	348,374
Net Change in Fund Balance	$ (188,689)	$ (188,689)	$ 112,022

SJVLS Budget to Actual
600- Cataloging Center

	TOTAL		
	Original Budget	**Current Budget**	**Actual Jul 24 - Feb 25**
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	88,299	88,299	88,299
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 600- Cataloging Center Revenues	88,299	88,299	88,299
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	128,500	128,500	105,348
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	5,311
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 600- Cataloging Center Expenditures	128,500	128,500	110,659
Net Change in Fund Balance	$ (40,201)	$ (40,201)	$ (22,360)

SJVLS Budget to Actual
800- Online Materials

	TOTAL		
	Original Budget	Current Budget	Actual Jul 24 - Feb 25
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	140,110	140,110	140,110
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Projects e-Rate Earned	-	-	-
5504 · Telephone Services	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 800- Online Materials Revenues	140,110	140,110	140,110
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	3,240	3,240	3,240
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	141,600	141,600	236,599
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	125,400	357,100	154,467
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 800- Online Materials Expenditures	270,240	501,940	394,306
Net Change in Fund Balance	$ (130,130)	$ (361,830)	$ (254,196)

Admin Council Board Report
CLSA Status Report - FY 24-25
                    Report Date 4/30/2025

Operations Type	Adopted Budget	CLSA Approved Plan	Total Expenses	Pending Expenses (May)	Estimate Charges	Total Projected Expenses	Excess '-" (fund by SJVLS reserves) Unspent "+"	Comments
Delivery - Basic & Sorting	240,500	240,500	170,081	-	-	170,081	70,419	
E-Resources Bibliotheca Cloud Library	-	-	-	-	-	-	-	
	240,500	**240,500**	**170,081**	**-**	**-**	**170,081**	**70,419**	
FY 23-2024 Rollover	-	-	-	-		-	-	
Grand Total	**240,500**	**240,500**	**170,081**	**-**	**-**	**170,081**	**70,419**	

Budget amendment approved:

Basic CLSA Service Plan Expenditure
          CLSA Allocation $ -
          Basic Delivery $ 240,500
          E-Resources $ -
  Online Materials rollover $ -

Total System Delivery Costs
      Basic Delivery Costs: $ 170,081
      Extra Delivery Stops: $ -
                              $ 170,081 Total System Delivery Expenditure
  Online Materials rollover $ -

Total fundings Sources Delivery System
          CLSA Funds $ 124,400 Basic
  Local Fund Reserve $ 116,100 Basic
              Madera $ -   Premium
                      $ 240,500 Total System Delivery Funding

CLSA Amended Service Plan :   Reviewed annually in January for amendment

Online Materials
Financial Update - FY 24-25
Report Date   4/30/2025

Vendor	Budget Amount	Total Expenses	Prepaid Portion Subscription	Unspent	Comments
Funding Source: Membership (cost center 0800)					
Ebooks Bibliotheca (E Resources)	130,400	120,719	-	9,681	
Pronunciator	30,000	23,333	4,667	2,000	
Cengage-Gale Database	62,500	52,824	10,565	(889)	Gale General Database Pkg
Cengage -Gale	33,500	29,196	5,839	(1,535)	Education and Career module & Info Science
Califa- Quipu E Card Registration & Membership	13,840	13,767	-	73	
Brainfuse, LLC (HelpNow, VetNow)	231,700	154,467	77,233	-	
ERC Committee -	-	-	-	-	
	501,940	394,306	98,304	9,330	
Funding Source: CLSA Other (cost center 0201)					
Bibliotheca Cloud Library (E Resources)	-	-	-	-	
Additional Online Materials Resources	-	-		-	
	-	-	-	-	
Grand Total	**501,940**	**394,306**	**98,304**	**9,330**	

	Budget Amount	Total Expenses	Prepaid Portion Subscription	Unspent
Total Funding Sources:	$ 501,940	$ 394,306	$ 98,304	$ 9,330

SJVLS
BALANCE SHEET- SYSTEM WIDE
APRIL 30, 2025

	4/30/2025
ASSETS	
Current Assets	
Checking/Savings	
0110 · Cash In Treasury	$ 4,623,067
0111 · Treasury Pool - GASB 31 Adj	266,445
0115 · Chase AP - 3522	59,144
0121 · Chase Merchant - 3506	28,065
0190 · Restricted Cash - Tech Reserve	4,082,980
Total Checking/Savings	9,059,701
Accounts Receivable	
0350 · Accounts Receivable	214,200
Total Accounts Receivable	214,200
Other Current Assets	
0400 · Inventory	2,395
Total Other Current Assets	2,395
Total Current Assets	9,276,296
Other Assets	
0510 · Prepaid Expenses	261,094
Total Other Assets	261,094
TOTAL ASSETS	**$ 9,537,390**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
1210 · Accounts Payable	$ 30,055
Total Accounts Payable	30,055
Other Current Liabilities	
1435 · Tech Reserve Advances	
1435.01 · Coalinga Tech Reserve	70,644
1435.02 · Fresno Tech Reserve	2,059,170
1435.03 · Kern Tech Reserve	518,881
1435.04 · Kings Tech Reserve	182,003
1435.05 · Madera Tech Reserve	79,354
1435.06 · Mariposa Tech Reserve	80,241
1435.07 · Merced Tech Reserve	331,339
1435.08 · Porterville Tech Reserve	403,405
1435.09 · Tulare County Tech Reserve	373,446
1435.10 · Tulare Public Tech Reserve	19,497
Total 1435 · Tech Reserve Advances	4,117,980
1437 · Due To Other Funds-Agencies	28,050
1710 · Unearned Revenue	6,007
Total Other Current Liabilities	4,152,037
Total Current Liabilities	4,182,092
Total Liabilities	4,182,092
Equity	
2230 · Fund Balance - Unassigned	3,981,585
2231 · Fund Balance - Assigned	1,373,713
Total Equity	5,355,298
TOTAL LIABILITIES & EQUITY	**$ 9,537,390**

DATE: June 6, 2025

TO: SJVLS Administrative Council

SUBMITTED BY: Chris Wymer – Administrative Librarian

SUBJECT: FY 2025-26 Admin Council Chair and Revised Chair Rotation Schedule

RECOMMENDED ACTION:

1. Approve the revised Admin Council Chair and Vice Chair Rotation Schedule
2. Approve appointing Tulare City's City Librarian, currently Heidi Clark, as the SJVLS Administrative Council Chair for FY 2025-26
3. Approve appointing Mariposa County's County Librarian, currently Matt Johnson, as the SJVLS Administrative Council Vice Chair for FY 2025-26.

Approval of the recommended action will revise the current Administrative Chair Rotation Schedule, appoint Tulare City's City Librarian as Chair, and Mariposa County's County Librarian as Vice Chair in the upcoming fiscal year.

ALTERNATIVE ACTION(S):

Alternatively, Administrative Council could elect to keep the current chair rotation schedule or propose a different schedule.

FISCAL IMPACT:

There is no fiscal impact associated with this agenda item.

DISCUSSION:

Last year Administrative Council approved a Chair and Vice Chair rotation schedule for fiscal years 2024-25 through 2034-35.

Unfortunately, SJVLS is proposing modifying the rotation again, due to recent changes in staffing. Three jurisdictions are currently without a director: Coalinga-Huron, Kings County, and Porterville City. Kings County and Porterville are scheduled to be Chair and Vice Chair in the upcoming fiscal year. With both positions vacant, there is no one that can assume the roles. Furthermore, we do not know how long it will take to hire replacements for either position. Even if new directors are found quickly, it does not seem prudent to ask someone brand new to the system to Chair Administrative Council.

SJVLS is proposing a revision to the schedule to account for the vacancies. For the upcoming fiscal year, Tulare City will move up and take on the role of Chair, with Mariposa County acting as Vice Chair. When Mariposa County becomes Chair, we will then have the jurisdictions that were skipped take their turns before resuming the previous rotation.

PRIOR AGENDA REFERENCE:

Administrative Council Agenda – May 24, 2025. Item #1.

ATTACHMENTS INCLUDED AND/OR ON FILE:

Attachment – Administrative Council Chair Rotation Schedule

Motion:　　　　　　　　　　　　Second:

_____ PASSED　　　　　_____ REJECTED

SJVLS Administrative Council
Chair Rotation Schedule
FYs 2025-2026 through 2034-2035

Fiscal Year	Chair	Vice Chair
2025-26	Tulare City	Mariposa County
2026-27	Mariposa County	Kings County
2027-28	Kings County	Porterville
2028-29	Porterville	Coalinga-Huron
2029-30	Coalinga-Huron	Kern County
2031-32	Kern County	Merced County
2032-33	Merced County	Tulare County
2033-34	Tulare County	Fresno County
2034-35	Fresno County	Madera County

DATE: June 6, 2025

TO: SJVLS Administrative Council

SUBMITTED BY: Chris Wymer – Administrative Librarian

SUBJECT: FY 2025-26 Admin Council Meeting Schedule

RECOMMENDED ACTION:

1. Approve the attached list of proposed Administrative Council meeting dates and locations for FY 2025-26.

Approval of the recommended action will establish a tentative schedule for Administrative Council meetings for the upcoming fiscal year.

ALTERNATIVE ACTION(S):

If the attached dates have any conflicts with known scheduled events, Admin Council can amend the proposed schedule. Meeting locations can also be modified at the recommendation of Council members.

FISCAL IMPACT:

Approval of the recommended action will not have an impact on membership fees or make changes to SJVLS's budget.

DISCUSSION:

The proposed Administrative Council meeting schedule is being provided to allow Council members to plan around meeting dates. The final meeting of the year is scheduled a week earlier to account for the State Library's deadline to submit the CLSA Plan of Service for the upcoming fiscal year and allow SJVLS to have the Plan of Service approved and submitted on time.

PRIOR AGENDA REFERENCE:

No prior reference.

ATTACHMENTS INCLUDED AND/OR ON FILE:

Motion: Second:

_____ PASSED   ____ REJECTED

SJVLS Administrative Council Meeting Schedule
FY 2025-26

Date	Location
August 1, 2025	Teleconference
October 3, 2025	Fig Garden Library
December 5, 2025	Teleconference
February 6, 2026	Teleconference
April 3, 2026	Tulare Public Library
May 29, 2026	Teleconference

SAN JOAQUIN VALLEY LIBRARY SYSTEM
FY 2025-26
June 6, 2025

DATE: June 6, 2025

TO: SJVLS Administrative Council

SUBMITTED BY: Brian Henderson, Henderson CPAs
                       SJVLS Fiscal Agent

SUBJECT: Final Budget

RECOMMENDED ACTION:

1. Approve budget expenditures in the amount of $ 5,122,006

2. Approved estimated revenues in the amount of $ 4,137,136
    Approval of Estimated Revenue sources as listed on Funding Sources.

3. Membership Rate Total Contribution $ 2,012,000

4. Unassigned Fund Balance - Use $ 480,370

4. Fiber System Projects $ 240,000
    Funding offset:
    Committed System Projects - Tech Reserves

5. Tech Plan Projects - System Committed and Other $ 264,500

    Udemy, Mobile Printing, power disruption generator, Electronics, DFS Servers
    Funding offset:
    Committed System Projects - Assigned Fund Balance

Approval of recommended final budget as noted in the budget highlights.

SAN JOAQUIN VALLEY LIBRARY SYSTEM
FY 2025-26
June 6, 2025

Source of Funding	Amount
Interest	200,000
State -CLSA (Delivery System)	124,275
State - Grant Unused & New Year 6	-
PrePd Reserves/Other Funding -Cenic Network Projects	-
State PLSEP	-
Members Dues	2,012,000
Other Members Fees-TELCO	538,395
Other Members Fees-HQ	44,040
Members Electronic Resources	13,482
Direct Billings Service Charges to Tech Reserve	172,621
System Committed Tech Reserves	264,500
Collection Agency	16,000
Tech Reserve Funding- Elective	650,000
Fund Balance Membership Fee Gap	480,370
Basic HQ Delivery Fee Gap	-
Other Members Fees- Office 365 & Mer	104,718
State Library Broadband Grant	-
State Library improvements Gap	-
Fiber Project Committed Use	240,000
E Rate Rebates Estimate	261,605
Total Funding for Budget	5,122,006
Membership Fees	2,012,000
% of Total Budget (Membership)	39.3%

CLSA 124,275 2.43% Grant/Interest 850,000 17%
Direct Charges Telco/Other 784,554 15% of Budget 54.6%

SOURCE OF FUNDING

Service Functions Support Use %

32
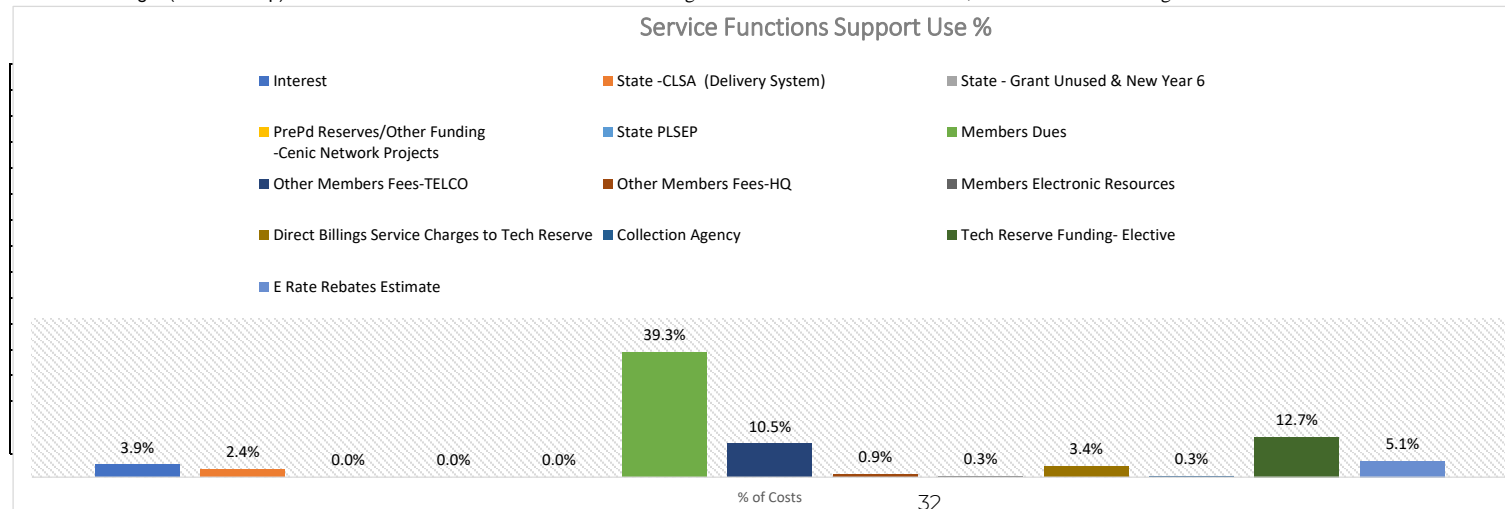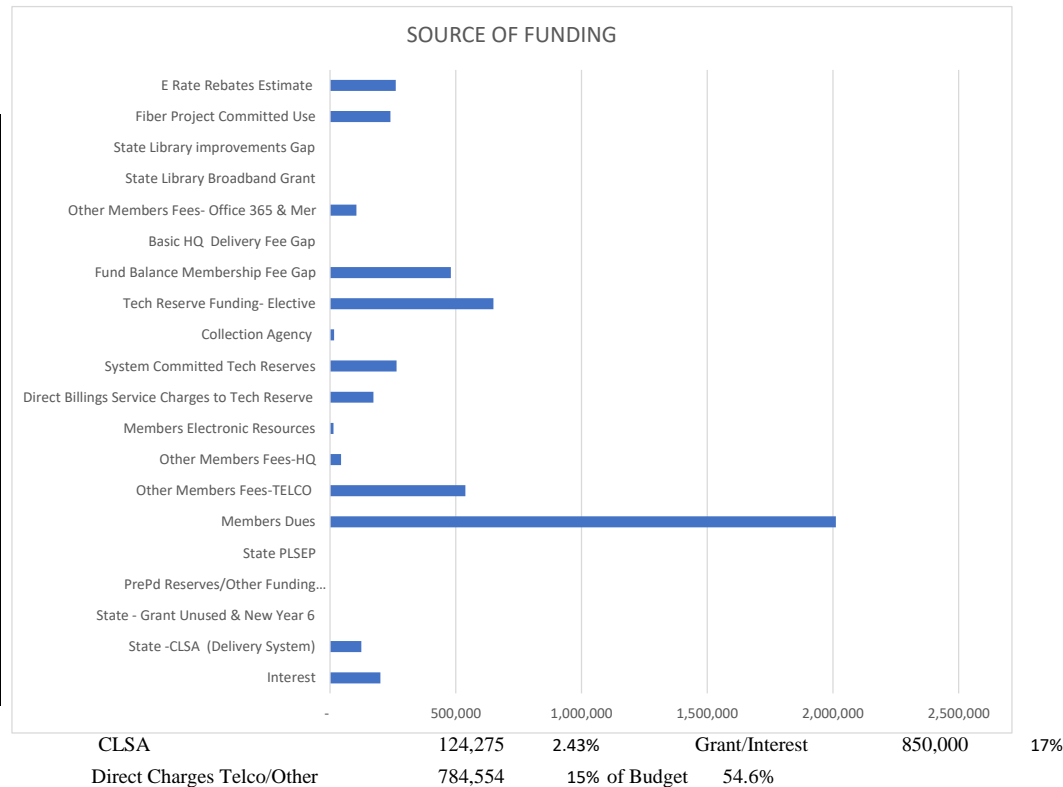
SAN JOAQUIN VALLEY LIBRARY SYSTEM
FY 2025-26
June 6, 2025

Total Budget (Membership costs + Telco/other direct projects)	Current Costs FY 24-25	Recommended Upcoming Year Total Costs	$ Change	% Change
CLSA Service Plan- Delivery & Other	240,500	245,310	4,810	2.0%
CLSA Service Plan- Rollover Online Materials	-	-	-	
Public Library Education (PLSEP)	-	-	-	
Membership operations	2,946,475	2,692,370	(254,105)	-8.6%
Additional: Member Selection/Direct Charges	2,047,326	1,679,826	(367,500)	-18.0%
Fiber Projects	599,731	240,000	(359,731)	-60.0%
Telemessaging Replacement	-		-	
System Committed Tech Reserves				
Tech Plan Project - Other				
System Committed Tech Reserves	270,900	264,500		0.0%
Total Budget	6,104,932	5,122,006	(976,526)	-16%

Budget Highlights

1. Summary of SJVLS Operational Budget - Core

	Current Costs FY 24-25	Upcoming Year Total Costs	$ Change	% of Total Costs
System Operations	$1,487,650	$1,505,605	$17,955	56%
Note: Network & Librarian staffing wage increase				
Planning & Evaluation	$649,085	$640,585	($8,500)	24%
Note:				
Cataloging Center	$123,000	$124,200	$1,200	5%
Fresno as Cat Center	$5,500	$0	($5,500)	0%
Online E Resources Materials	$270,240	$288,080	$17,840	11%
Telecommunications core	$411,000	$133,900	($277,100)	5%
	$2,946,475	$2,692,370	($254,105)	
Delivery (excluded, see #7 CLSA)				
Membership Costs	**$2,946,475**	**$2,692,370**	**($254,105)**	100%
		Increase by	-8.6%	

2. Summary of Offset Funding Sources

				Funding %
Membership Fees	$2,012,000	$2,012,000	$0	75%
Fund Balance Withdrawal	$694,475	$480,370	($214,105)	18%
Interest Earned	$145,000	$200,000	$55,000	7%
CLSA Allocation (beyond delivery)	$0	$0	$0	0%
Total Funding Sources	**$2,851,475**	**$2,692,370**	**($159,105)**	

3. ILL System

		Current Costs FY 24-25	Upcoming Year Total Costs	$ Change
Note:				
SirsiDynix total budget is listed on three separate lines				
SirsiDynix		$148,671	$155,330	
Kids Catalog and/or Red Hat Renewal		$1,200	$1,211	
Web Services Connector		$1,700	$1,683	
Merced Community Engagement		$7,395	$7,683	
eRC Connector OverdriveMagazines(year 3)		$3,816	$3,862	
eRC Connector Free gal	Fresno	$1,900	$1,938	
eRC ConnectorHoopla digital	Porterville	$4,318	$0	
		$169,000	**$171,707**	**$2,707**

4. Staff Training and Volunteer

Staff training	$15,000
	$15,000

4. System Info Tech Plan Fiscal Assigned (Pending approval of FY plan)

System Committed Tech Reserves by each Member (done)	$799,347
withdrawal for Access Point renewal in three years	
withdrawal if participation on Cenic Broadband project, staff will return to board	
System Assigned Fund Balance	$1,411,213 *Board approved 9/25/2020*
	$2,210,560

6. Grants Network Technology/Broadband

33   To be adopted upon acceptance and award of any grant

Excluded in budget. Staff will return to Board for approval.

SAN JOAQUIN VALLEY LIBRARY SYSTEM
FY 2025-26
June 6, 2025

Budget Highlights

7. System Basic Delivery Services - Funded by CLSA (Cooperative Service Plan)

	Upcoming Year Total Costs	
	$245,310	*Assuming 2% increase from FY24/25*
Pending delivery updated estimates for gas prices and other costs	$0	
Other Operations Category - CLSA Rollover Online Materials	$0	
Other Operations Category - CLSA Online Materials (Cloud Library Titles)	$0	
Due to State no later than June 3	$245,310	
Allocation Notice -TBD Late April		

8. Equipment Orders - Fall & Spring

	FY 2024-25 Upcoming Year Total Costs
	$650,000
Pending member elective elections	

9. Cataloging Services
   Membership

Vendor		FY 2025-26 Upcoming Year Total Costs	FY 2026-27 Proposed Budget
OCLC		105,400	105,400
Ezproxy		7,800	10,000
System CAT Center	No further backlog invoice- Fresno	-	-
Backstage-	Transition of Orignal Cateloging	5,000	5,000
Backstage- Authority Control		6,000	6,000
	Costs	**124,200**	**126,400**

10. Online Materials
    Membership

Vendor		FY 2025-26 Upcoming Year Total Costs	FY 2026-27 Proposed Budget
Califa Annual Membership		3,400	3,400
CloudLibrary Platform Fee		5,000	5,000
CloudLibrary Titles (eBooks & Audiobooks)		50,400	50,400
Pronuniciator		30,000	32,000
Tutor Services		120,000	120,000
Cengage Gale Database (Decreased from $63,389 due to Udemy)		33,000	33,000
Education and Career Module & Info Science		35,000	35,000
Califa- Quipu E Card Registration		11,280	11,280
Additional Online Materials Resources			
	Sum	284,680	286,680
	Costs	**288,080**	**290,080**

11. Tech Plan
    Assigned Fund Balance

Project		FY 2025-26 Upcoming Year Total Costs	FY 2026-27 Proposed Budget
Mobile Printing	Coalinga- pro-rated amount	4,500	
Switches		20,000	74,000
Udemy		75,000	-
DRS Servers/Routers		30,000	19,500
Copper		10,000	
CloudLibrary Titles (eBooks & Audiobooks)		75,000	75,000
Power Distrution- Portable Generator		50,000	20,000
SJVLS Office Move- Misc.		-	1,295,325
	Costs	**264,500**	**1,483,825**

Members to Budget -
FY 2025-26
June 6, 2025
Membership & Telecommunications
Membership Rate Increase $0 for Total $2,012,000;   Approved by Admin Council February 7, 2025
Other Charges: Additional Direct Charge to Budget

Summary Report

Members	Member's Budget Total Amount	
Coalinga	35,672	
Fresno	933,236	
Kern	662,218	
Kings	147,214	
Madera	158,474	
Mariposa	84,024	
Merced	252,755	
Porterville	46,764	
Tulare Co.	331,126	
Tulare Pub	62,031	
Total Members	**2,713,513**	

Details of Future Invoices Costs To Budget

Members	Upcoming Membership Fee Approved TBD	SmartPay Merchant fee & Other Selection (Fresno)	Smartnet HQ	Fortinet HQ	Office 365	Meraki License	eRC Connector Free gal	eRC Connector Overdrive Magazines (year 3)	eRC Community Engagement Platform	eRC Connector Hoopla digital	Invoice (August 2025)
Coalinga	22,133		954	3,450	1,063	572					28,172
Fresno	736,840	128	954	3,450	20,721	14,275	1,937	1,931			780,236
Kern	540,776	750	954	3,450	13,131	8,157					567,218
Kings	101,849		954	3,450	2,353	3,908					112,514
Madera	107,624		954	3,450	1,898	4,248					118,174
Mariposa	36,496		954	3,450	2,125	3,399					46,424
Merced	158,709		954	3,450	4,250	5,778		1,931	7,683		182,755
Porterville	40,180		954	3,450	1,670	510				-	46,764
Tulare Co.	214,145		954	3,450	4,250	8,327					231,126
Tulare Pub	53,248		954	3,450	1,366	2,718					61,736
SJVLS user											
Total Members	**2,012,000**	**878**	**9,540**	**34,500**	**52,826**	**51,892**	**1,937**	**3,862**	**7,683**	**-**	**2,175,118**
AR Billing-Timeline	Invoice #1- August 10	Invoice #1- August 10	Invoice #1- August 10	Invoice #1- August 10	Invoice #1- August 10	Invoice #1- August 10	Invoice #1- August 10	Invoice #1- August 10	Invoice #1- August 10	Invoice #1- August 10	Total August Invoice #1

SmartNet increase:

Members	Prior Year FY 2023-24	Teleco Current Year FY 2024-25	FY 25-26 Estimate TELCO	Change	Teleco (Feb 2026)
Coalinga	7,500	7,500	7,500	-	7,500
Fresno	153,000	153,000	153,000	-	153,000
Kern	95,000	95,000	95,000	-	95,000
Kings	34,700	34,700	34,700	-	34,700
Madera	40,300	40,300	40,300	-	40,300
Mariposa	34,000	37,600	37,600	-	37,600
Merced	70,000	70,000	70,000	-	70,000
Porterville	-	-	-	-	-
Tulare Co.	100,000	100,000	100,000	-	100,000
Tulare Pub	295	295	295	-	295
Total Members	**534,795**	**538,395**	**538,395**	**-**	**538,395**
					February

Members to Budget -
FY 2025-26

AR Billing-Timeline	Invoice Date: Sept 10th

Pre Paid Direct Charges Optional Selection

If interested, please email with your selection.

Members	Pre Paid Patron Notice	Electronic Resources	Other Selections	Total
Coalinga				-
Fresno				-
Kern				-
Kings				-
Madera				-
Mariposa				-
Merced				-
Porterville				-
Tulare Co.				-
Tulare Pub				-
Estimated Budget		650,000		650,000
Total AR Billing	-	650,000	-	650,000

SAN JOAQUIN VALLEY LIBRARY SYSTEM
FY 2025-26
June 6, 2025

Budget Plan for Expenses

	Prior Year FY 21-22	Prior Year FY 22-23	Prior Year FY 23-24	Current Year FY 24-25	Year 1 Upcoming Year Total Costs FY 25-26	Year 2 Upcoming Year Total Costs FY 26-27	Current Year $ Change
Budget Total	4,353,297	5,301,780	5,082,545	6,104,932	5,122,006	5,326,886	(982,926)
Total Budget (Membership costs + Telco/other direct projects.					*assume 4% CPI*		

1. Summary of SJVLS Operational Budget - Core

	FY 21-22	Prior Year FY 22-23	Prior Year FY 23-24	Current Year FY 24-25	Upcoming Year Total Costs FY 25-26	Upcoming Year Total Costs FY 26-27		$ Change	Contribution Method
System Operations	$1,207,544	$1,368,019	$1,422,229	$1,487,650	$1,505,605	$1,565,829	$	17,955	Tripartite
Planning & Evaluation	$431,709	$640,935	$630,900	$649,085	$640,585	$650,000	$	(8,500)	Population ratio
Cataloging Services	$102,300	$114,800	$118,000	$123,000	$124,200	$128,000	$	1,200	Population ratio
Fresno as Cat Center	$3,000	$3,000	$5,500	$5,500	$0	$0	$	(5,500)	Population ratio
Online E Resources Materials	$185,970	$190,000	$192,000	$270,240	$288,080	$239,000	$	17,840	Population ratio
Telecommunications core	$410,807	$401,381	$391,000	$411,000	$133,900	$368,000	$	(277,100)	Population ratio
Membership Costs	**$2,341,330**	**$2,718,135**	**$2,759,629**	**$2,946,475**	**$2,692,370**	**$2,950,829**		**($254,105)**	
Other Expense - Bill and Collect									
other Sources	2,011,967	2,583,645	2,322,916	3,158,457	2,429,636	2,376,057			

2. Summary of Offset Funding Sources- Budget

	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	$ Change
Membership Fees	$1,789,809	$1,915,096	$1,953,398	$2,012,000	$2,012,000	pending	0
Fund Balance Withdrawal	$481,521	$663,039	$661,231	$789,475	$480,370	pending	(309,105)
Interest Earned	$70,000	$140,000	$145,000	$145,000	$200,000	$200,000	55,000
							$0
Total Funding Sources	**$2,341,330**	**$2,718,135**	**$2,759,629**	**$2,946,475**	**$2,692,370**		**($254,105)**
Membership Operations							

3. Actual use of Funding Sources

					YTD- 4/30/25	
Membership Fees				$1,953,398	$2,012,000	
Fund Balance Withdrawal				$200,720	($551,041)	
Interest Earned				$172,432	$127,914	
Actual Funding Sources				**$2,326,550**	**$1,588,873**	
Membership Operations						

DATE: June 6, 2025

TO: SJVLS Administrative Council

SUBMITTED BY: Chris Wymer – Administrative Librarian

SUBJECT: FY 2025-26 CLSA Plan of Service

RECOMMENDED ACTION:

1. Approve the submission of our FY 2025-26 CLSA Plan of Service to the State Library.

Approval of the recommended action will authorize the FY 2025-26 Administrative Council Chair to sign the FY 2025-26 Plan of Service and authorize the Administrative Librarian to submit the Plan of Service to the State Library.

ALTERNATIVE ACTION(S):

Alternatively, Administrative Council could elect to revise how SJVLS intends to spend the CLSA allocation to focus on providing a different service to underserve populations. If this is selected, Administrative Council will need to determine how to fund the portion of intra system delivery that would have been funded by CLSA. The Plan of Service will also have to be re-written to reflect the change in service or services provided.

FISCAL IMPACT:

Approval of the recommended action will increase System revenues in the amount of $124,275, with all the funding being allocated to Delivery Services.

DISCUSSION:

SJVLS's California Library Services Act (CLSA) allocation for fiscal year 2025-26 is $124,275. California did not restore the funding that was cut last year, but they also didn't reduce it any further. Like previous years, SJVLS intends to use the full CLSA allocation to fund a portion of the costs of operating Delivery Services.

This year we will continue to track and measure the same outputs as we did in FY 2024-25, which is the number of materials exchanged between our member libraries as well as the number of holds sent to a member where the member does not own a copy of the title being requested.

PRIOR AGENDA REFERENCE:

No prior reference.

ATTACHMENTS INCLUDED AND/OR ON FILE:

Attachment – FY 2025-26 CLSA Plan of Service

Motion: _____   Second: _____

_____ PASSED   ____ REJECTED

CALIFORNIA STATE LIBRARY

SJVLS CLSA Plan of Service FY 2025-26

Prepared by San Joaquin Valley Library System
for California State Library 2025-26 California Library Service Act

Primary Contact: Chris Wymer

Opportunity Details

Opportunity Information

Title

2025-26 California Library Service Act

Description

California Library Services Act allocations provides funding to the nine cooperative library systems across the state to facilitate communication, delivery and resource sharing.

Awarding Agency Name

California State Library

Agency Contact Name

Monica Rivas

Agency Contact Phone

916-603-7159

Agency Contact Email

monica.rivas@library.ca.gov

Public Link

https://www.gotomygrants.com/Public/Opportunities/Details/adf74e2f-70d8-4a5d-9c77-d1e301d1924e

Funding Information

Funding Sources

State

Award Information

Award Period

Starts 07/01/2025

Eligibility Information

Project Information

Application Information

Application Name
SJVLS CLSA Plan of Service FY 2025-26

Award Requested
$124,275.00

Total Award Budget
$124,275.00

Primary Contact Information

Name
Chris Wymer

Email Address
christopher.wymer@sjvls.org

Address
2420 Mariposa St
Fresno, CA 93721

Phone Number
(559) 600-6256

Project Description

Applicant Information

This form does not auto-save your work. Click the green Save button often.

To increase the size of the text, press the "Ctrl" and the "+" buttons on your keyboard at the same time.

_____

1. Is your organization a California public library? If your organization is not a California Public Library you will be prompted to enter your organizations name in the next field.
○ Yes
◉ No

1b. Organization Name
San Joaquin Valley Library System

1c. Will the project proposed be implemented in a California public library? If the proposed project will not be implemented in a California Public Library you will be prompted to enter the location in the next field.
○ Yes
◉ No

1d. Name of location(s) where project will be implemented
San Joaquin Valley Library System jurisdiction

2. Authorized Representative First and Last Name
Chris Wymer

3. Authorized Representative Title
Administrative Librarian

4. Authorized Representative Phone (Use the format 123-456-7890)
559-600-6256

5. Authorized Representative Email
christopher.wymer@sjvls.org

6. Authorized Representative Street
2420 Mariposa St

7. Authorized Representative City
Fresno

8. Authorized Representative Postal Code (Use the format 12345 or 12345-6789)
93720

9. Recipient Grant Manager First and Last Name
Chris Wymer

10. Recipient Grant Manager Title
Administrative Librarian

11. Recipient Grant Manager Email
christopher.wymer@sjvls.org

12. Recipient Grant Manager Phone (Use the format 123-456-7890)

559-600-6256

Open this link to check that your organziation meets all eligibility requirements:

California Library Services Act

13. Based on the requirements in the document linked above, is your organizations eligible to apply for this funding?

◉ Yes
◯ No

14. Organizations Federal Employer Identification Number

26-3496816

Project Details

This form does not auto-save your work. Click the green Save button often.

To increase the size of the text, press the "Ctrl" and the "+" buttons on your keyboard at the same time.

---

1. Primary Project Audience: **Identify the audience(s) for this project.**

Select all that apply

- ☒ Adults
- ☒ Families
- ☒ Immigrants/Refugees
- ☒ Intergenerational Groups (Excluding Families)
- ☒ Library Staff, Volunteers, and/or Trustees
- ☒ Low Income
- ☒ Non/Limited English Speaking
- ☒ People with Disabilities
- ☒ People with Limited Functional Literacy
- ☒ Pre-School Children
- ☒ Rural Populations
- ☒ School Age Children
- ☒ Senior Citizens
- ☐ Statewide Public
- ☒ Suburban Populations
- ☒ Unemployed
- ☒ Urban Populations
- ☒ Young Adults and Teens
- ☒ LGBTQ+
- ☐ Not Specific Primary Audience
- ☐ Other

2. Abstract: **Provide a brief summary of your project including what you will do, for whom, and for what expected benefit. This statement may be used for publicity purposes. (Word limit: 60)**

See Project Description & Brief Abstract Writing Examples for an example.

Question 2 Response:

SJVLS will utilize our 2025-26 CLSA funding to cover a portion of the costs associated with operating intra system delivery, which facilitates the exchange of materials between our member libraries and allows underserved patrons to access to significantly more titles than they would have access to only at their library.

3. Project Description: **Provide a description that will enable the reviewers to understand the overall project if they were to read only this response and no other part of the application. (Word limit: 300)**

See Project Description & Brief Abstract Writing Examples for an example.

The text should be a summary of:

- **the needs and aspirations your project responds to**
- **your planned activities**
- **how the activities you propose will achieve your desired outcomes and goal**

Organize your text in a readable format. Use subheadings as needed.

Question 3 Response:

The San Joaquin Valley Library System (SJVLS) serves diverse populations of residents spread over a large geographic area, spanning from Mariposa County in the north to Kern County in the south. The ten library jurisdictions that comprise SJVLS contain a mixture of urban and rural libraries. Many of the rural locations are geographically isolated and the only library branch available to residents in the community. The rural locations are smaller in size and have limited space for materials. As a result, patrons of these libraries rely on the ability to request items from larger branches within SJVLS in order to significantly augment the number of materials available to them.

Due to the continued reduction of CLSA funding, SJVLS has a single goal for our Communication and Delivery funding in fiscal year 2025-26, to be able to continue subsidizing the cost of intra system delivery of materials between our member library branches as much as possible. SJVLS will utilize our full CLSA allocation to subsidize a portion of the costs of operating delivery and will have to withdraw funds from reserves to fully fund intra system delivery without billing our members for the service.

The combination of SJVLS's shared ILS and intra system delivery allows patrons at any SJVLS library branch to have access to significantly more titles than they would have at their local library alone. The table below shows the number of distinct titles owned by each of our members along with the number of additional titles they gain access to through the shared ILS and intra system delivery service.

Member	Owned Titles	Additional Titles
Coalinga-Huron	69,337	612,069
Fresno County	309,942	408,255
Kern County	325,335	383,177
Kings County	94,171	588,278
Madera County	132,633	549,642
Mariposa County	59,539	618,872
Merced County	107,547	579,028
Porterville City	40,540	637,215
Tulare County	140,632	542,411
Tulare Public	72,331	610,643

4. Agency Alignment: Describe how the proposed project aligns with your agency's mission, values, strategic plan, goals, and/or other activities. (Word limit: 150)

Question 4 Response:

SJVLS's mission and vision statement are: "SJVLS leads and encourages collaboration to transform our respective communities through innovation, networking, resource sharing and access to technology."

Our current goals, as identified in our Technology Plan, are to modernize our network infrastructure, streamline our eContent offerings, improve patron-facing network infrastructure, establish more working groups among our member library staff, and continue to pursue funding opportunities to upgrade network infrastructure.

Unfortunately, due to the insufficient funding provided by CLSA, the only goal SJVLS can pursue with CLSA funds is resource sharing amongst our member libraries.

5. Is this a brand new project?

A new project is one that has not been implemented before at your organization. This is a project that you are starting from scratch.

Question 5 Response:

○ Yes

◉ No

5b. Impact to Date: Describe the project's current status, any results, lessons learned, and impact to date. (Word limit: 150)

Question 5b Response:

SJVLS continues to transit physical materials between our member libraries to ensure all library patrons have access to a diverse range of materials to meet their interests or needs. At this point in the 2024-25 fiscal year, all members have benefited from the exchange of materials. Coalinga-Huron patrons requested 2,040 titles that their libraries did not own. Fresno County patrons requested 88,108 titles their libraries did not own. Kern County patrons requested 53,166 titles their libraries did not own. Kings County patrons requested 15,143 titles their library did not own. Madera County patrons requested 15,711 titles their libraries did not own. Mariposa County patrons requested 7,802 titles their libraries did not own. Merced County patrons requested 30,217 titles their libraries did not own. Porterville patrons requested 7,212 titles their library did not own. Tulare County patrons requested 26,065 titles their libraries did not own. Tulare City patrons requested 9,507 titles their library did not own.

6. Is this project expected to continue beyond the grant period to implement fully?
○ Yes
◉ No

7. Focus Population: Who is the focus population for this project? (Word limit: 50)

Describe the focus population for your proposed project.

Question 7 Response:

This project will focus on all residents of SJVLS's service area.

8. How does this proposed project address barriers and needs experienced by the focus population and align with the population's strengths and aspirations? (Word limit: 150)

Describe how what you plan to do will help address the barriers and unmet needs and align with the aspirations of the focus population.

Question 8 Response:

This project addresses barriers and needs experienced by the focus population by ensuring all residents of our service area are able to use all the materials at any of our member libraries simply by placing a request and selecting the library where they wish to pick it up. Because many of our libraries are located in rural areas where residents do not have other libraries nearby, their biggest need is the ability to obtain items without having to travel to another library branch.

9. How will you connect with the focus population, inform them about the project, remove barriers, and encourage their participation? (Word limit: 300)

Describe your outreach efforts to connect the focus population with the project, increase their participation, and address obstacles to their participation.

Question 9 Response:

SJVLS relies on our member libraries to perform outreach to their service populations and ensure they are aware of the opportunity to request items from other libraries and have them sent directly to their library.

10. If applicable, how is your project being created, planned, and implemented in collaboration with the focus

population? (Word limit: 300)

Describe how members of the focus population are working and will work with you on the project as you create, plan, and implement it.

Question 10 Response:

SJVLS does not meet with or work with a focus population when determining how to implement CLSA funds. We do not receive enough funding to be able to take a targeted approach, or support multiple projects. It's not feasible.

11. Project Outputs: List your anticipated project outputs. Include services to be provided and/or products to be created in this project as well as the approximate number of each.

Outputs are quantifiable measures of services and/or products to be created or provided. Be sure to include the number of people you anticipate will participate in and/or benefit from each activity, if applicable.

Example list of outputs:

- **2000 items delivered to System libraries**
- **5 libraries participating in Overdrive**
- **one outcomes survey developed**

Question 11 Response:

One delivery service will be operated and approximately 700,000 items will be transited between our 103-member library branches, either to fill holds or to return to their home locations, with a significant percentage of the holds delivered being items that were not available in the receiving library's jurisdiction.

12. Additional Evaluation: Describe plans, if any, for evaluating the impact of your project in response to your stated need. (Word limit: 300)

Question 12 Response:

To evaluate whether partially funding intra system delivery results in positive outcomes, SJVLS will continue to track the number of items exchanged between our members, both to fill holds as well as returning items, as well as the number of times an item filled a hold where the receiving library system did not own a copy of the title. This will be tracked by monitoring the number of items sent to fill holds each day where the receiving library of the hold does not have an item record linked to the bibliographic record for the title.

SJVLS defines positive outcomes for intra system delivery as continuing to see sustained exchange of items between our member libraries, as well as having at least 25% of the items filling holds for a jurisdiction being items the jurisdiction did not own.

13. Future Plans: How will this project be supported and sustained in the future? How will you share successes and lessons learned? (Word limit: 150)

Question 13 Response:

SJVLS is preparing for the future by prioritizing modernizing our internal and patron-facing network infrastructure and services, streamlining e-resource offerings, and attempting to fill our current job vacancies.

In addition to completing our wireless infrastructure expansion project, SJVLS is currently evaluating our systemwide e-resource offerings with an aim to streamline them and ensure the resources we provide our members align with the needs and interests of the communities we serve. In recent years, SJVLS has observed declining usage of general-

purpose academic databases, such as Gale OneFile, and an increased interest in other resources such as streaming video, or music and online magazines. SJVLS is working with our members to come up with a transition plan and timeline, as well as identifying resources to prioritize.

Lastly, to continue to evolve, SJVLS needs to be fully staffed. We currently have one librarian vacancy that needs to be filled. This vacancy makes it difficult to implement new programs or services, due to a lack of staff to work on them.

Should state funds continue to be reduced, or if CLSA funding is eliminated entirely, SJVLS would be forced to fund our full operations solely on membership dues. Due to the insignificant funding allocated to SJVLS in the CLSA budget, this would not represent much of a change for our members.

14. Project Partner: Do you have a project partner to report? Project Partners are invited but not required.

A partner is an organization that will contribute resources to your project (materials, funds, staff, etc.) and with which you have a signed agreement.

Contractors paid for their involvement with the project are NOT partners.

Question 14 Response
○ Yes
◉ No

15. Community Connections: A community connection is a cooperating institution or agency with which the applicant works to achieve project goals but with which the applicant might not have a formal, signed agreement.

Organizations or individuals who are contractors under the project are not considered community connections.

Community Connections are invited but not required.

Do you have a community connection to report?
○ Yes
◉ No

16. Project Partner and Community Connection Letters of Support: Attach any letters of support to your application. This is invited but not required.

Acceptable file formats include PDF, Word (.doc, .docx), Excel (.xlsx), JPEG/JPG, and PNG.

Your letters of support should be named OpportunityName_LetterofSupport1_OrganizationName

If you have more than one letter of support, click Choose File again to upload multiple files.

Upload Letters of Support Here:

CALIFORNIA STATE LIBRARY

Plan of Service -CLSA Specific Information

This form does not auto-save your work. Click the green Save button often.

To increase the size of the text, press the "Ctrl" and the "+" buttons on your keyboard at the same time.

Summary of Library Participation - Resources, Services, and Programs

List below each of the the resources, services, and programs that will be provided and supported with your CLSA funds. For each one identify the participating libraries and, if applicable, why non-participating libraries are not participating.

1. First resource, service, or program provided to your member libraries using CLSA funds.
   Service Name: Intra System Delivery
   Participating Libraries: All

1b. Do you have another resource, service or program you provide?
   ○ Yes
   ◉ No

Demographics of System Service Area

This section provides information on the System population profile. Below, please enter the requested underserved population information for your system.

2. Total population of System service area.
   3051379

3. Economically Disadvantaged (below poverty level) population
   541349

4. Institutionalized population
   60427

5. Population aged 65+
   365910

6. Children and youth population - Under 5 years of age
   214519

6b. Children and youth population - 5 to 9 years of age
   232648

6c. Children and youth population - 10 to 14 years of age
   258483

6d. Children and youth population - 15 to 19 years of age
   234106

7. Persons with disabilities

370823

8. Speakers of limited English or English as a Second language population

518524

9. Non-English speaking population

518524

10. Ethnicity - Black

163555

10b. Ethnicity - Hispanic

1717828

10c. Ethnicity - Asian

248138

10d. Ethnicity - Native American

95195

10e. Ethnicity - Other

14990

11. Geographically isolated population (Rural)

471261

12. Functionally illiterate population

1255307

13. Homebound population

134899

Budget

Prior Year Unused Funds - Budget

In the field below please upload the budget spreadsheet showing how you plan to spend any unused funds from fiscal year 2023-24 and 2024-25. You will enter your projected budget for the current fiscal year (2025-26) in the budget form included as part of this application.

This spreadsheet was sent to you via email along with the application login information and AmpliFund instructions. It has also been attached below.

If you do not have any remaining funds from prior fiscal years you may skip this question.

Prior Fiscal Year Spreadsheet

Prior Fiscal Year CLSA Budget Form.xlsx

Budget Spreadsheet

Project Activities

This form does not auto-save your work. Click the green Save button often.

To increase the size of the text, click the "Ctrl" and "+" buttons on your keyboard at the same time.

What activities will be used to accomplish your project and achieve your outcomes?

- **An Activity is an action or actions that help you accomplish the goal of your project.**
- **Your project will likely have between one and four activities.**
- **You should only report on major activities.**
- **Include all activities that account for at least 10% of your project budget.**
- **Routine actions such as purchasing supplies to support programs are not activities.**

Activity Name

Intra System Delivery

Activity Description: Provide a brief summary of your activity including what you will do and how you will do it, for whom, and for what expected benefit. (Word Limit: 90-160)

SJVLS contracts with Fresno County Public Library to provide delivery of materials between our member library headquarters. This service transits materials, either sending materials to fill patron requests, or to return the items to their home library. Delivery occurs 3 days a week, on Mondays, Wednesdays, and Fridays. This is an essential service that SJVLS provides its members and is the primary reason we operate a shared catalog and wide area network.

Choose your activity

- ○ Instruction: Involves an interaction for knowledge or skill transfer.
- ◉ Content: Involves the acquisition, development, or transfer of information.
- ○ Planning/Evaluation: Involves design, development, or assessment of a project, program, service, operation, resource and/or user group.
- ○ Procurement: Involves purchasing facilities, equipment/supplies, hardware/software, or other materials (not content) that support general library infrastructure.

Choose the Type that best describes the content activity

- ○ Acquisition: Selecting, ordering, and receiving materials. May also include obtaining software or hardware for the purpose of storing and/or retrieving information.
- ○ Creation: Design or production of an information tool or resource such as digital objects, curricula, manuals. Includes digitization or the process of converting data to digital format.
- ○ Description: Apply standardization descriptive to items in a collection for the purposes of intellectual control, organization, and retrieval.
- ◉ Lending: Circulation of materials, both general circulation and reserves. May also refer to the physical or electronic delivery of documents from a library collection to a library user, upon request.
- ○ Preservation: Effort that extends the life or useful life of a living or non-living collection, the individual items or entities included in a collection, or a structure, building, or site by reducing the likelihood or speed of deterioration.

Choose the format that best describes the Content

- ○ Digital (computer-mediated). The term includes commercial or not-commercial hardware, software, and/or data transfer connections and protocols, systems at any scale, and metadata.
- ◉ Physical (medium in or on which information [data, sound, images, etc.] is stored [for example, paper, film, magnetic tape or disk, etc.]. The medium may be encased in a protective housing made of another material [plastic, metal, etc.])
- ○ Combined digital and physical.

Is the activity directed at the library workforce (includes volunteers and trustees) or the general population?

- ○ Library workforce

◉ General population

Do you have a second activity to report?
○ Yes
◉ No

If No, scroll to the bottom of page

Project Timeline

This form does not auto-save your work. Click the green Save button often.

To increase the size of the text, click the "Ctrl" and "+" buttons on your keyboard at the same time.

Timeline:

The timeline should capture when project actions will occur.

- **It must include all Project Activities listed in the application and connect to the Project Description.**
- **List actions in chronological order.**
- **Actions must be within the project implementation dates.**

Below, enter each of your major actions and when they will occur.

Action 1 Description

Intra System Delivery

Action 1 Start Date

7/1/2025

Action 1 End Date

6/30/2026

Do you have a 2nd action to report?

○ Yes
◉ No

If No, scroll to the bottom of page.

Additional Information/Uploads

This form does not auto-save your work. Click the green Save button often.

To increase the size of the text, click the "Ctrl" and "+" buttons on your keyboard at the same time.

_____

Applicant Organization Assessment

1. Recipient Grant Manager Name

Chris Wymer

2. Is the recipient grant manager new to your organization (joined within the past year)?
○ Yes
◉ No

2b How long has the recipient grant manager worked in your organization? (Enter in years. Example: 3.5)

7.5

3. Has the recipient grant manager previously managed any other grant projects within the last three years?
◉ Yes
○ No

3b. How many grant projects has the recipient grant manager previously managed?

4

4. How long has the organization's director been in his/her current position? (Enter in years. Example: 3.5)

3.75

5. Has the applicant organization received any grants from the California State Library in the past three (3) years?
◉ Yes
○ No

5b. How many grants has the applicant organization received from California State Library in the past three (3) years?

3

6. Has the applicant organization been awarded a grant not issued by the California State Library in the past three (3) years?
○ Yes
◉ No

7. For any grants received within the past three (3) years, has the applicant organization been late submitting any of the following (select all that apply)?
☐ Amendments
☐ Budget modifications, augmentations and/or revisions
☐ Fiscal and/or narrative reporting
☒ The applicant organization has not been late in any of the above
☐ N/A - The applicant organization has not received any grants within the past three (3) years.

8. For any grants received within the past three (3) years, has your organization failed to meet any grant requirements?
○ Yes
◉ No

9. In the past two years, has your organization undergone a reorganization or major shift in management that would affect this program?

○ Yes
◉ No

10. Has the applicant organization ever been convicted of violating state and federal criminal law involving fraud, bribery, or gratuity violations?

○ Yes
◉ No

11. Does the applicant organization have a current lawsuit filed against them or previously had a lawsuit filed against them in the last five (5) years?

○ Yes
◉ No

12. How many times in the past five (5) years has the applicant organization received an audit and/or monitoring finding(s)?

○ The applicant organization has not received an audit finding in the past five years
◉ 1-3 findings
○ 4-6 findings
○ 7+ findings

13. Select the type of audit(s) or monitoring that resulted in findings (select all that apply):

☐ The applicant organization has not received an audit finding in the past five years
☐ Federal audit
☐ Financial audit
☐ LSTA monitoring
☐ State audit
☒ Any other type of audit not identified above:

13b. If 'Any other type' was chosen, explain audit type.

E-Rate Audit

14. Does your accounting system identify and track expenditures and receipt of program funds separately for each grant award?

◉ Yes
○ No

15. Is your organization facing bankruptcy or major budget deficits?

○ Yes
◉ No

Additional Documents

Attach additional supporting documents to this application should you have any.

Supporting attachments should provide data for information provided in the narrative.

Examples of attachments include:
• Letter of support from individuals or groups (not partner or community connections);
• Citations from reports supporting the needs statement;
• Staff position descriptions;
• Sample evaluation tools;
• Description and expertise of any consultants to be used

Acceptable file formats include PDF, Word (.doc, .docx), Excel (.xlsx), JPEG/JPG, and PNG.

Your additional documents should be named OpportunityName_UpToThreeWordDescription_OrganizationName

Attach additional supporting documents to this application. If you have more than one file, click Choose File again to upload multiple files.

Application Certification

This form does not auto-save your work. Click the green Save button often

To increase the size of the text, click the "Ctrl" and "+" buttons on your keyboard at the same time.

_____

Application Certification Upload Instructions

1. **Download the Application Certification Template below.**
2. **The Authorized Representative signs for your project.**
3. **Upload your completed form by using "Choose File" button below.**

Application Certification Template

OpportunityName_Certification_OrgnizationName.docx

Upload your completed Certification and Signature page. Your file name should follow the format OpportunityName_Certification_OrganizationName. Example: InspirationGrant_Certification_CaliforniaStateLibrary. Acceptable file formats include PDF, Word (.doc, .docx), Excel (.xlsx), JPEG/JPG, and PNG.

_____

Authorized Representative Reminder

The Authorized Representative is the legally designated representative of the applicant organization. The legally designated representative has the legal authority to enter into an agreement executing the agreement and is authorized to receive and expend funds in order to administer the proposed grant project. The individual designated in the application as the Authorized Representative will be responsible for signing any potential award materials requiring signature such as award agreement, payment claim forms, report forms and budget modification requests. The Authorized Representative must have signatory power within their organization.

_____

Budget

Proposed Budget Summary

Expense Budget

	Grant Funded	Total Budgeted
H. CLSA Services		
Intra System Delivery	$124,275.00	$124,275.00
Subtotal	**$124,275.00**	**$124,275.00**
Total Proposed Cost	**$124,275.00**	**$124,275.00**

Revenue Budget

	Grant Funded	Total Budgeted
Grant Funding		
Award Requested	$124,275.00	$124,275.00
Subtotal	**$124,275.00**	**$124,275.00**
Total Proposed Revenue	**$124,275.00**	**$124,275.00**

Proposed Budget Detail

See attached spreadsheet.

Proposed Budget Narrative

H. CLSA Services

Communications, delivery or resource sharing services provided with CLSA baseline funds.

Intra System Delivery

This covers a portion of the total costs to operate intra system delivery to move requested or returned materials between our member libraries.

DATE: June 6, 2025

TO: SJVLS Administrative Council

SUBMITTED BY: Chris Wymer – Administrative Librarian

SUBJECT: California Collaborative Connectivity Grant Opportunity

RECOMMENDED ACTION:

1. Authorize the Administrative Librarian, or their designee, to submit an application for the California Collaborative Connectivity Grant opportunity to cover the unfunded portions of SJVLS's 2025 E-Rate Category 2 Project.
2. Authorize the Administrative Librarian to return to the board to accept the award and update the budget.

Approval of the recommended action will authorize the Administrative Librarian or their designee to draft and submit applications for grant funding to cover the unfunded portions of SJVLS's 2025 E-Rate Category 2 project.

ALTERNATIVE ACTION(S):

Alternatively, Administrative Council could elect to not pursue this funding opportunity.

FISCAL IMPACT:

There are no fiscal impacts with the recommended or alternative actions. In the event that funding is approved, SJVLS will return to Administrative Council with the budget impacts.

DISCUSSION:

The State Library released a new grant opportunity, California Collaborative Connectivity (CCC) Grant on June 1. The California Library Connect website describes the intent of the funding opportunity as a chance to "strengthen broadband infrastructure in public libraries across California." There is a total of $750,000 available to fund expenses such as first-year broadband connection costs, network equipment, infrastructure upgrades, training, and network consulting. The grant has caps of $100,000 per project for connectivity improvements, $50,000 for internal network infrastructure, and $10,000 for staff training, and aims to prioritize underserved and hardship-impacted communities.

SJVLS's 2025 E-Rate Category 2 project entails replacing headquarters routers with equipment that can support faster bandwidths, up to 10 Gbps, and purchasing a 5-year enterprise license for the Meraki access points that provide WiFi throughout SJVLS. The total cost of both projects is projected to be: $208,507.21. E-Rate Category 2 funding, if approved, would cover approximately $177,231.12 of the total cost. Our grant funding request would be approximately $31,276.09. If SJVLS has to meet our highest member's LIPC match of 5%, the grant would cover $29,712.28 of the unfunded portion of the project, and SJVLS would be responsible for the remaining $1,563.81.

This would be an outstanding opportunity to fund the necessary network infrastructure improvements needed to provide faster connectivity at branches, as well as ensuring the continued operation of the recently expanded WiFi network throughout the system.

PRIOR AGENDA REFERENCE:

No prior reference.

ATTACHMENTS INCLUDED AND/OR ON FILE:

On File – 2025 Project Quotes from AMS/MGT
On File – California Collaborative Connectivity Grant Program Guidelines

Motion: Second:

_____ PASSED   ____ REJECTED

California State Library, Library Development Services
Cooperative Library System Liaison Report
Updated June 2, 2025

State Library News

LDS Newsletter

Please be sure to sign up for the LDS Newsletter [LibrarytoLibrary](). For those who receive this monthly email, please consider forwarding it to your staff and/or printing a copy for your break rooms.

Marketing Toolkits

The [California State Library's marketing toolkits]() are designed to help California libraries deliver consistent messaging about the services and resources you provide to your communities. This is part of an effort to help coordinate statewide messaging about the many great things libraries do every day. We encourage you to use the messages, graphics, and other resources to raise awareness and reinforce the value and impact libraries provide to their communities.

California Freedom To Read Act

The California Freedom to Read Act requires every public library jurisdiction that directly receives any state funding to establish, adopt, and maintain a written and publicly accessible collection development policy for its libraries by January 1, 2026. The State Library has set up [this webpage]() to help libraries in complying with the law.

At the State Library, we would like to see the language in the bill in your collection development policies as is. We cannot provide any legal interpretation or advice on the language submitted.

We understand that some libraries might experience a challenge with this request, so we urge you reach out very soon if this is the case to collectiondevelopmentpolicy@library.ca.gov. We will offer libraries the opportunity to demonstrate how their policy complies with the language in the new law. This information would come in the form of an attachment to your policy, from the library director, that clearly explains how your policy's language maps to the language in the law. As a reminder, we at the State Library are consultants and administrators and we cannot provide a legal interpretation of your policy.

State Library staff are available to provide technical assistance to libraries who need help with their policies. If you would like to speak with a State Library staff member about your policy or the bill, please email [collectiondevelopmentpolicy@library.ca.gov]() with your request.

Networking and Training

Public Library Directors Networking Call

The next call is scheduled for Wednesday, June 18, 2025 from 3:30 to 4:30 p.m. Registration information will be sent out via email on or around Wednesday, June 4. Check your inboxes.

Rural Libraries Community of Practice

The State Library now hosts a monthly Community of Practice for Rural Libraries, occurring on the 4th Wednesday at 3:00 PM. Staff at all levels are welcome to attend. Session dates can be viewed on the next webinar registration page.

Opportunities

Zip Books

The application period for our 2025-2026 Zip Books program closed on Wednesday, May 28. Applications are under review. *State of CA funded.*

Career Online High School

Career Online High School (COHS) program is open to all public libraries in the state and **there is no required local match to participate**. Libraries may opt into the COHS program at any time using the COHS Interest Form, and will receive training and implementation support, have access to the California State Library's universal scholarship supply, and complete a short mid-year and end-of-year report. COHS questions can be sent to cohs@library.ca.gov. *State of CA funded.*

Groundwork Grants

Groundwork Grants requests applications from eligible California-based cultural institutions for support up to **$20,000** towards emergency preparedness projects.

Funded by the state of California, through the California State Library, Groundwork Grants is distributing over $1 million to institutions with collections in California to strengthen emergency preparedness. Maximum awards of $20,000 are available to institutions with historically and culturally significant collections, prioritizing those that document underrepresented communities.

Apply Now at **groundworkgrants.org**
Submission Deadline: 11:59pm PT, Monday, June 2, 2025
Staff Contact: Joana Stillwell, Program Officer | joana@myriadconsultants.org

Grant Highlights:
- **Goals**: To provide funds and resources to institutions with historically and culturally significant collections, prioritizing those that document underrepresented and historically excluded communities.
- **Scope**: A California-wide initiative to strengthen emergency readiness for institutions with collections, including archives, museums, libraries, historical societies and sites, nonprofits, higher education institutions, local governments, and Native American Tribal governments. Applicants are strongly encouraged (but not required) to receive a free Ready or Not consultation before applying.

- **Awards**: Maximum award amount of $20,000, with options for emergency preparedness support, including disaster planning development, recovery kits, staff training, environmental monitoring and alert equipment, fire mitigation, project mentorship, preservation supplies, and more. *State of CA funded.*

California Library Connectivity Grant Opportunity

The California Collaborative Connectivity (CCC) Grant, administered by the California Library Connect program, a program funded by the California State Library, is a funding opportunity designed to strengthen broadband infrastructure in public libraries across California. This program prioritizes underserved and hardship-impacted communities by providing up to $100,000 per project for connectivity improvements, $50,000 for internal network infrastructure, and $10,000 for staff training.

Eligible applicants include California public libraries connected to the CalREN (CENIC) network or planning to join via the California Library Connect (CLC) initiative, as well as nonprofit organizations directly supporting public libraries, such as "Friends Of" organizations. The grant covers expenses such as first-year broadband connection costs, network equipment, infrastructure upgrades, training, and network consulting.

The application will be opening on June 2 and will close July 31, 2025.

Awarded projects must be completed by June 30, 2026. *State of CA funded.*

Current Projects and Services

California Library Literacy Services – Ongoing

The application for continuing funds for current CLLS libraries closed May 29, 2025. See the Manage Your Grant page.

For information on ongoing training, visit the CLLS training and meeting calendar. Monthly networking/community of practice calls for general CLLS topics, family literacy, and ESL are also scheduled for each month. The Adult Learner Leadership Institute project has announced cohort dates for 2025. The CLLS website has migrated to the California State Library: https://www.library.ca.gov/services/to-libraries/clls/ For more information on any of these programs, or to subscribe to the CLLS staff or CLLS directors' listserv, contact clls@library.ca.gov. *CLLS is state-funded, and Literacy Initiatives projects are LSTA-funded.*

California Libraries Learn (CALL) – professional development for all levels of library staff

- Access live and recorded professional development for all members of your team at www.callacademy.org.

- Subscribe to the CALL Letters newsletter for weekly updates.
- Encourage all levels of your staff to get started with CALL Academy.

LSTA-funded.

California Public Libraries Survey

California's 2023-2024 Public Libraries Survey data is available at California Public Library Statistics - California State Library. Thank you to all libraries for providing your data. For questions, contact LibraryStatistics@library.ca.gov *LSTA-funded*.

California Revealed

California Revealed is a statewide initiative that helps public libraries, archives, museums, historical societies, and other heritage groups digitize, preserve, and provide online access to archival materials documenting the state's histories, arts, and cultures. The kaleidoscopic view of California cultures and histories represented by California Revealed collections offers countless opportunities for individuals and communities looking to integrate sources into their course of study as well as into their daily lives. To explore California histories, arts, and cultures, visit the collections available at California Revealed. For questions, please contact CARevealed@library.ca.gov *LSTA-funded*.

Community-Centered Libraries and PolicyMap access for all library workers

Please note: Due to a lack of LSTA funds in FY 2025-26, **access to PolicyMap is scheduled to end July 31, 2025**.

Final PolicyMap webinar of 2024-2025
Join us June 12, 2025 at 10:00 AM to learn more about how to access and download data from PolicyMap.

More info: https://www.library.ca.gov/services/to-libraries/ccl/policymap/
LSTA-funded.

COMPASS Project: Resources and Information for Public libraries

At a time when many library systems are facing decreased budgets and may be forced to cut digital subscriptions, a reminder that California offers — at no cost to public schools, districts, local libraries or students — online educational content and tools with COMPASS: the California Online Media Program for Access and Student Success (formerly the K-12 Online Resources Program). The purpose of COMPASS from the California State Library is to provide equitable access to online library resources to all K-12 public school students and their families, both in the classroom and after school. *State of CA funded*.

COMPASS provides tools ranging from early literacy support (PebbleGo Science, TeachingBooks for Libraries) to science and climate change resources (Gale Interactive Science, Nat Geo Kids,

Environmental Studies) to a suite of performing-arts and history/social studies content (20+ Alexander Street collections).

Timely COMPASS Resources and Information for Public Libraries
- [Slides from recent COMPASS for public libraries training](#)
- Need help setting up access to ALL COMPASS resources? [General program sign up form](#)
- Does your library currently offer Capstone's PebbleGo Science for your youngest patrons? More [information on this statewide resource](#) and [sign up to get PebbleGo Science for your library](#)
- Questions about the [Alexander Street content](#) or set up information? Watch this [recording of a July 2024 training](#) and accompanying [slide deck](#). Remember, the Alexander Street collections include [library performing rights too](#) (with the exception of the National Theatre collection) – a great addition for programming for all ages!
- Stay informed! [Sign up for the COMPASS newsletter](#). And please contact compass@library.ca.gov with any questions.

Parks Pass Program – Ongoing

Parks Passes will be accepted by State Parks until December 31, 2025.

A [toolkit](#) is available to support marketing, circulation, programming, and more. It has been updated to make the information cleaner and more accessible. The public can access information on the State Parks Pass at [checkoutcastateparks.com](#)

If you need more parks passes, bookmarks, or survey flyers, [please fill out the new order form from State Parks.](#) For any questions, email parkspass@library.ca.gov. *State of CA funded.*

Ready – Or Not: Cultural Heritage Disaster Preparedness Project

The [Cultural Heritage Disaster Preparedness Project](#) is a California State Library initiative, in partnership with the Northeast Document Conservation Center and Myriad Consulting & Training, to support local assistance grants and support the creation of disaster preparedness plans to protect at-risk art, historically and culturally significant collections that are publicly and privately held among California's underserved and underrepresented communities. To see some of the diverse places the Ready — Or Not team has assessed for disaster preparedness, browse the [Ready — Or Not Participant Showcase](#). *State of CA funded.*

California organizations that care for cultural and historic resources (e.g., archives, libraries, museums, and tribal nations) can schedule a free emergency preparedness assessment at ["Ready — Or Not": Cultural Heritage Disaster Preparedness Project — NEDCC](#). The webpage also provides information sessions tailored to organizations just getting started on their disaster plan, community archives, organizations with limited resources, remote and c museums, tribal

cultural heritage organizations, and public libraries. These half-hour online information sessions summarize the state-funded project and explore ways to engage in emergency preparedness consultations. California heritage institutions can request a free emergency preparedness assessment by filling out an online form, emailing CAready@nedcc.org, or calling 855-501-3020.

Student Success Cards for All

California legislation signed by the Governor in October 2023 — SB 321 (Ashby) — makes it easier for libraries to put Student Success cards into the hands of every California child who wants one.

Student Success cards give students access to books and online resources from their public library, free of charge, through partnerships with local school districts. The Student Success Cards for All initiative works to ensure that all California students are provided the opportunity to obtain a Student Success card by the third grade.

The legislation asks the State Library to:
- Offer resources to assist public libraries and schools in finding strategies that work best for their communities.
- Coordinate with public libraries to determine the most effective means to ensure each student is provided the opportunity to obtain a Student Success card by third grade.
- Ensure that partnerships between public libraries and schools have been established to issue Student Success cards.

Projects marked "LSTA-funded" are supported in whole or in part by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, administered in California by the State Librarian.

Projects marked "State of CA funded" are supported in whole or in part by funding provided by the State of California, administered by the California State Library.