



# SAN JOAQUIN VALLEY LIBRARY SYSTEM

## Administrative Council Meeting February 7, 2025

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### DRAFT MINUTES

#### A. COUNCIL OPENING

1. Krista Riggs (Madera County), called the meeting to order at 10:01 am.
2. Roll Call
  - i. Council present: Mary Leal (Coalinga/Huron), Sally Gomez (Fresno), Andie Sullivan (Kern), Vikki Cervantes (Kings), Krista Riggs (Madera), Matt Johnson (Mariposa), Amy Taylor (Merced), Alexander Pollock (Porterville), Heidi Clark (Tulare Public) and Darla Wegener (Tulare County).
  - ii. Council absent: Tony Arrellano (Porterville)
  - iii. Staff Present: Chris Wymer (SJVLS), Kevin Nelson (SJVLS), and Terrence Eckman (Fresno).
  - iv. Guests: Brian Henderson (Henderson CPA), Josh Chisolm (California State Library) Christy Canieda (Vasques and Co.).
3. Introductions
  - i. Introductions were conducted.
4. Agenda Adoption
  - i. Motion to Adopt Agenda: Cervantes (Kings County)
  - ii. Seconded: Taylor (Merced County)
5. Public Comment
  - i. None.

#### B. CONSENT AGENDA

1. Motion to approve draft minutes of December 6, 2024, and financials. .
  - i. Motion to approve: Cervantes (Kings County)
  - ii. Seconded: Clark (Tulare Public)

#### C. ITEMS FOR INFORMATION AND ACTION

1. Financial Audit for FYs 2020-21, 2021-22, 2022-23 by Vasquez and Co. were presented by Christy Canieda. Motion to approve the audit.
  - i. Motion: Cervantes (Kings County)
  - ii. Seconded: Leal (Coalinga/Huron)
2. Motion made to table and return with ERC Recommendation and Online Tutoring at April meeting.
  - i. Motion: Taylor (Merced County)
  - ii. Seconded: Cervantes (Kings County)

3. Henderson submitted preliminary budget and membership rate. Henderson is seeking approval of budget expenditure in the amount of \$5,561,726. Seeking approval of estimated revenues in the amount of \$4,377,136. Our membership rate total contribution is \$2,012,000. There is an unassigned fund balance of \$680,090. The Fiber system projects funding offset is \$240,000. Tech Plan Projects and other commitments is \$264,500. This includes, Udemy, Mobile Printing, power disruption generator, Electronics, DFS Servers. Motion made to approve Preliminary Budget and Membership rate, items 3 and 4.
  - i. Motion: Cervantes (Porterville)
  - ii. Seconded: Clark (Tulare Public)
4. Discussion on AB 1825 California Freedom to Read Act. This law went into effect on January 1, 2025. It establishes that all libraries are a source of information and inspiration to persons of all cultural background, and economic status and helps protect Californians ability to access broad and diverse collections of materials. Admin discussed and are awaiting better clarification on the policy.
5. Discussion on AB 1637 it is Local Government Internet Websites and Email address during the 2023-24 legislative session. The law went into effect on January 1<sup>st</sup>, 2024. Wymer is still working on this.

#### **D. STAFF REPORTS**

1. Chair – No Report
2. State Library
  - i. Chisolm provided handout and went over highlights.
  - ii. LSTA 2025 Grant Opportunities open till 3/13/2025 by noon.
  - iii. PLSEP Applications due by 2/17/2025 at 11:59 PM, Mentor and Mentee applications are due. March 1- June 30<sup>th</sup> PLSEP mentorship program period.
  - iv. California Library Literacy Services is ongoing.
  - v. CALL is still ongoing and good source of professional development for all levels of library staff.
  - vi. Please refer to handout for more information.
3. Administrative Librarian
  - i. Hiring closed all open recruitments. We tried promotion within Librarian III. We will be posting sometime today or Monday leaving it for 30 days.
  - ii. Boyer has been working on website SJVLS.org. You can now share your postings.
  - iii. Last week State Library Broadband had 1<sup>st</sup> meeting. Group quarterly April next meeting.
  - iv. SirsiDynix sold, Wymer thinks this is going to be a positive thing for us.
  - v. Wymer will be off last two weeks of February.
4. SJVLS – System Administrator
  - i. There were some confusing emails out about preferred name, Wymer is working on corrections.
5. Senior Network Systems Engineer
  - i. Lusk and Vang still working on upgrades around County. We came

- across a rat infestation.
- ii. Working with ATT and Yosemite Branch, for Cal Net.

#### **E. DIRECTOR'S COMMENTS**

1. Gomez (Fresno County) – Large capital projects, two branches. We have Sanger and Selma closed for upgrades. Politi branch is moving to larger facility. We are doing our Prom Event again this year tomorrow at our Fig Garden Branch it is extremely popular. On Tuesday, we will have our first in person Annual Library Meeting since 2019, very excited. Eckman gave an update on Infrastructure Grant, we are in the electrical part, with roof and windows completed.
2. Johnson (Mariposa) – Having Shelton Johnson, speak on African Americans and National Parks. Gearing up for Summer Reading. Thanks to Wymer for all the help.
3. Clark (Tulare Public) – We hosted 4 college students' graduations. Our Youth Service Librarian is retiring, will be posting that opening. Programming is doing well. City is going through a reorganization, and library is at the bottom. We are working on staff training.
4. Wegener (Tulare County) – Working on policies and procedures. Doing Read Across America Brews. Hope it is successful. We have two retirements on CLA Board if you are interested or would like to pass along. Wegener will be attending the Rural Tribal Library workshop through State Library.
5. Taylor (Merced County) –. We have two librarian positions to fill, Children and Literacy. Will be moving on March 31<sup>st</sup> and grand opening will be mid-April on our new branch in Dos Palos.
6. Sullivan (Kern County) – We have 17 out of 22 branches completed on Infrastructure Grant very successful. We have good hours available at all branches. There was a fire at Frazier Park branch.
7. Cervantes (Kings County) – Attended CLA the Ursella Meyer Foundation free training. Did Day in the District. Working with Valadao on LSTA funding. Participating in CSAC and met some of Fresno's staff. Lemoore is almost done. We are in the process of picking colors for Hanford. Doing interviews this week for Library Assistants.
8. Pollack (Porterville) – Everything is going well.
9. Riggs (Madera County) – Our Infrastructure Grant is stalled; we need approval still.
10. Leal (Coalinga/Huron) – We have staff vacancies. Leal will be retiring on April 30<sup>th</sup>.

#### **F. CALENDAR ITEMS**

- i. April 4th, 2025, at Fig Garden Regional Library at 10:00 AM.

#### **G. ADJOURNMENT**

1. The meeting was adjourned at 12:17 PM.