



Electronic Resources Committee Agenda Packet

SAN JOAQUIN VALLEY
LIBRARY SYSTEM
2420 Mariposa Street
Fresno, CA 93721
559-600-6282

February 15, 2024

10:00 a.m.

Teleconference

Enclosed are the agenda and prepared attachments for this meeting.

Copies of these materials may be made at the public's expense.

The public may participate by using the following URL:

<https://go.sjvls.org/erc240215>

To participate in the meeting by telephone, call:

1-559-785-0133

Enter Phone Conference ID: 985 437 110#

The public may also participate at any of these teleconference locations:

- Fresno County Public Library, 2420 MARIPOSA STREET, FRESNO, CA 93721
- Kern County Library, 701 TRUXTUN AVENUE, BAKERSFIELD, CA 93301
- Kings County Library, 401 N DOUTY STREET, HANFORD, CA 93230
- Madera County Library, 121 N G STREET, MADERA, CA 93637
- Merced County Library, 2100 O STREET, MERCED, CA 95340
- Tulare County Library, 200 W OAK AVENUE, VISALIA, CA 93291
- Tulare Public Library, 475 N M STREET, TULARE, CA 93274

Accessibility and Accommodations: In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the San Joaquin Valley Library System at (559) 600-6282 no later than 10:00 a.m. on Wednesday, February 14, 2024.

Public records: Disclosable public records related to this agenda are available for public review at the Fresno County Public Library, Business Office, located at 2420 Mariposa Street, Fresno, CA 93721, during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday.

AGENDA

A. CALL TO ORDER

B. ROLL CALL AND INTRODUCTIONS

C. ADOPTION OF AGENDA

D. PUBLIC COMMENT

1. The public may comment on any action items on the agenda.

E. APPROVAL OF MINUTES OF December 14, 2023 (Attachment 1)

F. ITEMS FOR DISCUSSION AND ACTION

1. DISCUSSION: Update on Patron Survey and Potential Resources
2. DISCUSSION: State Library Resources: K-12 Online Content and Career Pathways
3. DISCUSSION: Brown Act overview (Attachment 2)

G. STATUS UPDATE ON SYSTEM RESOURCES

H. CALENDAR ITEMS

1. Set date and agenda for next meeting, tentatively April 18, 2024, location TBD

I. ANNOUNCEMENTS

1. Committee members are invited to share items relating to collaboration, innovation, and professional development of interest to the Committee.

J. ADJOURNMENT



Electronic Resources Committee Minutes

SAN JOAQUIN VALLEY
LIBRARY SYSTEM
2420 Mariposa Street
Fresno, CA 93721
559-600-6282

December 14, 2023

10:00 a.m.

Tulare Public Library

DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order at 10:05 a.m.

B. ROLL CALL AND INTRODUCTIONS

Members Present: Nathan Vosburg (Coalinga-Huron), Alyssa Furin (Fresno), Fahra Daredia (Kern), Ashley Nuhfer (Kings), Alma Madrigal-Ward (Madera), Smruti Deshpande (Merced), Yer Vang (Tulare County), Maria Marquez (Tulare Public)

Members Absent: Matt Johnson (Mariposa)

Others Present: Natalie Rencher (Kings)

C. ADOPTION OF AGENDA

The agenda was adopted as written.

D. PUBLIC COMMENT

None

E. APPROVAL OF MINUTES OF OCTOBER 26, 2023

Motion: Nuhfer (Kings)

Second: Furin (Fresno)

The minutes were approved by majority vote. Vosburg (Coalinga-Huron) abstained.

F. ITEMS FOR DISCUSSION AND ACTION

1. DISCUSSION: Reviews SJVLS Collection Development Policy Draft

Boyer informed the committee that Admin Council had created a subcommittee to create a policy for challenges to materials. Rencher (Kings) added that the Council wanted ERC and Automation Committee to review the draft policy and provide input for revisions.

Committee members suggested clearer explanation of digital and physical copies, the roles of Electronic Resource and Automation committees, and the distinction between SJVLS and individual member library collections. Members recommended the use of bullet points in the "Reconsideration of Shared Materials" section to match the formatting used in the "Reconsideration of Jurisdiction-Owned Materials" section. Members discussed the inclusion of language from the *ALA Access to Library Resources and Services for Minors*. Members accepted the message as a guiding principle for libraries and suggested that portion be moved to a separate, more prominent position in the policy document.

Boyer will add specific suggestions to the policy draft and provide that to Chris Wymer to be shared with the Automation Committee.

2. DISCUSSION: Review Results of Patron Survey on Digital Resources

Boyer provided members with a summary of results from the Patron Survey on Digital Resources that was active during the month of November. The survey received 435 responses, from patrons of every member library. Categories receiving the most interest included book recommendations, streaming video, online courses, and digital newspapers. Though not included in the categories, eBooks and eAudiobooks were frequently mentioned in the open-ended responses, suggesting high patron interest in those resources as well.

After looking at the statistics for each of the categories, committee members encouraged pursuing resources in the following categories:

- Book recommendations
- Streaming video
- Digital music and streaming audio
- Online courses and learning platforms
- Digital magazines and newspapers
- Language learning
- Automotive and small engine repair
- eBooks and eAudiobooks

Marquez (Tulare Public) stressed the ongoing need for general reference resources. Many patrons asked for improved marketing and tutorials for the resources we offer. The committee recommended that better promotion of resources should also be a priority.

Boyer will contact vendors to ask about resource offerings in these categories in preparation for issuing RFQs later in 2024 with subscriptions to begin in the 2025-26 fiscal year.

G. STATUS UPDATE ON SYSTEM RESOURCES

Furin (Fresno) asked about the ValleyCat app. Boyer explained that the app is unavailable due to ongoing issues between SirsiDynix and the app developer/vendor. More information will be provided when available.

H. CALENDAR ITEMS

The next meeting will tentatively be held on February 15, 2024 on Microsoft Teams.

I. ANNOUNCEMENTS

Boyer shared recent information from ABCmouse and encouraged members to contact the representative if interested in demos, trials, or subscriptions.

J. ADJOURNMENT

There being no further business, the meeting was adjourned at 12:32 p.m.

DATE: February 2, 2024

TO: Administrative Council

SUBMITTED BY: Chris Wymer – Administrative Librarian

SUBJECT: Brown Act

DISCUSSION:

California's Brown Act was created to ensure the public has the right to attend and participate in meetings of local legislative bodies and to provide transparency about the decisions made by legislative bodies. The regulations govern how local agencies meet to conduct their business, as well as defining how board members can communicate outside of meetings of the legislative body. The law applies to SJVLS's Administrative Council, as well as its standing committees, Automation and Electronic Resources.

The Brown Act requires all meetings of a legislative body to be conducted in an open forum where the public has access to the meeting and the opportunity to participate if they desire. A meeting is defined as "any congregation of a majority of the members of a legislative body at the same time and location, including teleconference location as permitted by Section 54953, to hear, discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the legislative body." The act further states, the legislative body cannot take actions, have discussion, or deliberation on business related to the legislative body outside of an official, noticed meeting. Individual members may engage in conversations outside of a meeting, so long as the conversation does not include communicating comments about the position of other member(s) of the legislative body, and that no more than half of the body is engaged in the conversation.

Meetings of a body can be conducted either in-person, or through teleconference, with each method having slightly different notice requirements.

For in-person meetings the agenda notice requirements are:

- A brief description of each item of business to act on or discuss during the meeting.
- The date, time, and location of the meeting.
- The agenda must be posted 72 hours in advance of the meeting date for regular meetings, and 24 hours for emergency meetings.
- The agenda must be posted in a location that is freely accessible to members of the public and on the local agency's website.
- Items can be added in emergency situations, requiring either a two-thirds vote, or unanimous vote, depending on how many members are present.

For teleconference meetings the agenda notice requirements are the same as an in-person meeting, with a few additional requirements:

- All teleconference locations must be identified on the agenda.
- Each teleconference location must be accessible to the public.
- All votes taken during the meeting are done by rollcall.
- During the meeting at least a quorum of members must participate from within the boundaries of the local agency.

There are provisions in the Brown Act that exempt some of the above requirements during periods of Declared States of Emergency, like the COVID-19 pandemic. There are also provisions that allow for members to participate through teleconference during regularly scheduled in-person meetings during an emergency, under very specific circumstances.

SJVLS has not established procedures for this type of emergency teleconference participation.

The Brown Act also allows for the scheduling of Closed Sessions in situations where the public discussion of a topic should not occur. The specific reasons are listed in the Act, and the Board is required to report on the results of any actions taken during a Closed Session.

The main objective of the Brown Act is to ensure discussion and decisions on topics that affect the public occur in the open, where the members of the public can hear the discussion and participate in the process. It's a noble aim that preserves the public's right to participate and oversee their local governing bodies, and was created because of poor, closed-door decisions made in the past. Bearing that in mind, Administrative Council and Standing Committee members should be mindful and careful about communicating as a whole group on committee business outside of noticed meetings. Communicating with the whole group to ask questions or seek advice is perfectly acceptable, especially on library operations or related questions that don't overlap with SJVLS policy or governance. In those situations, committee members are encouraged to send their responses individually. Likewise, a group of less than a majority of the Council or a standing committee can discuss their thoughts on an SJVLS related topic, so long as they do not brief other committee members about the discussions afterwards.