SAN JOAQUIN VALLEY LIBRARY SYSTEM
Automation Committee Meeting
November 16, 2022

DRAFT MINUTES

A. CALL TO ORDER

1. The meeting was called to order at 10:00 a.m. by Chris Wymer

B. ROLL CALL AND INTRODUCTIONS

1. Roll call was conducted.
    i. PRESENT
        1. Yvonne Galvan (Coalinga-Huron), Tiffany Polfer (Fresno), Kristie Pratt (Kern), Brian Martin (Kings), Matt Johnson (Mariposa County), Smruti Deshpande (Merced), Anthony Arellano (Porterville), Marisol Rodriguez (Tulare County), Heidi Clark (Tulare City), Chris Wymer (Chair)
    ii. EXCUSED
        1. Sarah McIntrye (Madera)
    iii. OTHERS PRESENT
        1. Mike Drake (SJVLS), Kevin Nelson (SJVLS), Aaron Lusk (SJVLS), Logic Vang (SJVLS), Sheryl Haveman (Tulare Public)

C. ADOPTION OF THE AGENDA

1. Clark motioned to adopt the agenda.
    i. Pratt seconded the motion.
    ii. The motion passed.

D. PUBLIC COMMENT

1. There were no comments from the public.

E. APPROVAL OF PREVIOUS MEETING MINUTES

1. Deshpande motioned to adopt the minutes as distributed.
    i. Polfer seconded the motion.
    ii. The motion passed.

F. PROJECTS FOR DISCUSSION AND ACTION

1. Certification of the Need to Continue Virtual Meetings – Wymer
    i. The committee discussed current conditions in their local jurisdictions and the need to continue meeting virtually. Committee members reported seeing increases in cases, including library staff. As a result, the

committee felt that continuing to meet virtually was in the committee's best interests.
1. Clark motioned to continue virtual meetings.
2. Polfer seconded.
3. The motion passed.

G. STAFF REPORTS

1. Senior Systems Network Engineer
   i. Nelson didn't have anything to report.
2. Associate System Administrator
   i. Drake informed the committee that the work to set up individual park pass bibs was completed.
3. System Administrator
   i. Wymer informed the committee that the SMS language changes were implemented.
   ii. Wymer provided an update on the recent HIP outage and informed the committee on the causes.
   iii. Wymer also informed the committee that soon HIP needs to be decoupled from Horizon for request processing.

H. CALENDAR ITEMS

1. Date and location for next Automation Committee Meeting
   i. December 14, 2022, at 10:00 am via Teams.

I. ANNOUCEMENTS

1. Pratt shared that all Kern County branches will be closed Thursday, Friday, and Saturday of Thanksgiving week as well as on December 2 for an all-staff training.
2.

J. ADJOURNMENT

1. There being no further business to discuss the meeting adjourned at 10:21 a.m.