



# SAN JOAQUIN VALLEY LIBRARY SYSTEM

## Administrative Council Meeting July 15, 2022

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### APPROVED MINUTES

#### A. COUNCIL OPENING

1. Darla Wegener (Tulare County), called the meeting to order at 10:02 am.
2. Roll Call
  - i. Council present: Mary Leal (Coalinga/Huron), Raman Bath (Fresno), Mark Lewis (Kern), Natalie Rencher (Kings), Krista Riggs (Madera), Kelly Jo Jones (Mariposa), Amy Taylor (Merced), Tony Arellano (Porterville), Heidi Clark (Tulare Public), Darla Wegener (Tulare County), Kevin Nelson (Fresno), Chris Wymer (Fresno), and Aaron Lusk (Fresno)
  - ii. Council absent: Sally Gomez (Fresno)
  - iii. Guests: Brian Henderson (Hudson and Henderson)
3. Introductions
  - i. Staff introductions were conducted.
4. Agenda Adoption
  - i. Motion to Adopt Agenda – Lewis (Kern)
  - ii. Seconded: Clark (Tulare Public)
5. Public Comment
  - i. None.

#### B. CONSENT AGENDA

1. Motion to approve draft minutes of June 24<sup>th</sup>, 2022, with amendment.
  - i. Motion made by Lewis (Kern)
  - ii. Seconded by Taylor (Merced)

#### C. ITEMS FOR INFORMATION AND ACTION

1. Motion to approve certification to continue virtual meetings.
  - i. Motion made by Clark (Tulare Public)
  - ii. Seconded by Lewis (Kern)

#### D. STAFF REPORTS

1. Chair – Wegener (Tulare)
  - i. No Report.
2. State Library - Robbins (California State Public Library)
  - i. Updates provided by Robbins in packet and email.
3. Administrative Librarian – Wymer (Fresno)
  - i. Our fiscal year is finished.
  - ii. Will start working on draft to State in next two weeks.
  - iii. Wymer sent out an email to those who receive ECF and the next steps, sent JSA request to fill out new itype forms as well.

- iv. Will have update on USAC audit at next meeting.
- 4. SJVLS – System Administrator – Wymer (Fresno)
  - i. Catalog updated and still working on interface.
- 5. Senior Network Systems Engineer – Nelson (Fresno)
  - i. Nelson reported Pc order moving forward, bad news price has gone up. He has let everyone know. The equipment that is available is low end as well.
  - ii. Lusk reported that 10 T1 lines left.

**E. DIRECTOR'S COMMENTS**

1. Clark (Tulare Public) – Down 4 fulltime staff positions. Only doing Passport Service one day a week. Our goal for reading program was 45,00 and we reached 70,000. Sara Brown said hi!
2. Lewis (Kern) – Summer Reading and Lunch has done well. We are losing our Marketing person to an outside entity.
3. Arellano – (Porterville) We have been open for 15 days straight. We are having some learning curves, almost feels like starting over. We were down one day 7 staff but powered through.
4. Taylor (Merced) – State budget granted us 3 million for Dos Palos new library. We now have Teen center for Merced and 4 new circ desks at branch libraries. Summer Reading programs have been fantastic, some had to be moved to outside due to capacity.
5. Rencher (Kings) – Open recruitment for youth service librarian. Finishing up Summer Reading. The HEAT is ON!
6. Bath (Fresno) – Summer programs have done great, good turnouts. We have had some Covid staffing outbreaks.
7. Jones (Mariposa) – Summer Reading has been going really well. We are hiring 3 fulltime librarians. Wawona is closed due to the fire but expected to open next week.
8. Riggs (Madera) – Hired two librarians', one for Oakhurst and one for Madera who is also Spanish speaking. We are in process to hire a driver, recruitment open one more week. Received grant for Learning centers. First 5 grant for the backpack reader program. We have Library assistant positions, 20-30-40 Hr. a week. Summer programs wrapping up.
9. Leal (Coalinga/Huron) – Travelled later in the afternoon to Porterville opening, it was so nice to see, and so happy for the community and staff. Most of the Summer programs are doing well. Board approved our budget, and we got some extras added in.
10. Wegener (Tulare) – Summer has been very busy. The Reptile Guy was extremely popular. Meal program was also busy. For now, the Drag Queen reading time will not be happening, but we do now have a policy in place. We have so many grants going out and still waiting to hear about the State Infrastructure one. We still have upgrades in progress at Springville and Dinuba.

**F. CALENDAR ITEMS**

1. Date and location for next Administrative Council Meeting
  - i. August 5, 2022 , via Teams.

## **G. ADJOURNMENT**

1. The meeting was adjourned at 10:44 AM.