



SJVLS Administrative Council Meeting

November 5, 2021

Draft Minutes

Meeting Minutes

A. Council Opening

- Amy Taylor (Merced County), called to order 10:00 AM

Council present: Raman Bath (Fresno County), Sally Gomez (Fresno County), Natalie Rencher (Kings County), Krista Riggs (Madera County), Amy Taylor (Merced County), Vikki Cervantes (Porterville), Heidi Clark (Tulare City), Darla Wegener (Tulare County), Mark Lewis (Kern), Mary Leal (Coalinga/Huron), Jeannie Christiansen (Fresno), Aaron Lusk (SJVLS) and Chris Wymer (SJVLS).

Absent: Janet Chase-Williams (Mariposa)

Guests: Alex Johnson

2.) Introductions: Staff introductions.

3.) Adoption of Agenda: Motion to Adopt Agenda Wegener (Tulare County), Second: Lewis (Kern County).

4.) Public Comment: None.

B. Consent Agenda

1.) Motion to approve draft minutes of October 8, 2021, and #2 Financials on Consent Agenda Cervantes (Porterville), Second: Lewis (Kern).

C. Items for Information/ Actions.

1.) Wymer requested authorization to draft and publish an RFQ to provide audit services, with term of 5 years. Wymer also requested approval to authorize the chairman to execute final review of RFQ documents and timelines for posting on website. **Motion to approve to publish RFQ-Independent Auditor Cervantes (Porterville), Second: Riggs (Madera).**

2.) Wymer recommended retroactive Agreement with Ed Technology Funds, a division Sutherland Consulting Group, for optional two-year renewal effective October 1, 2021 through September 30, 2023. Current term expired September 30, 2021. Approve and Authorize the Chairman to sign renewal amendment. **Motion made to approve and authorize retroactive agreement with Ed Technology for E Rate related services Clark (Tulare City), Second: Lewis (Kern).**

3.) Bath gave update on status of Fresno County Outsourcing Fiscal Controller and Accounting. There were 5 firms, and they were close in pricing. Hudson and Henderson were chosen and will start in the new year. Christiansen will stay on for a 6-month transition period with some dedicated hours yearly.

4.) Wymer seeking approval for Certification of need to continue virtual meetings, per the Brown Act. **Move to continue virtual meetings and place on agenda going forward Cervantes (Porterville), Second: Lewis.**

D. Staff Reports

1. Taylor reported that her and Wymer are working with Diane Satchwell on Cost Share formulas. They will bring to next meeting for approval. It will also be added to the website.

2. State Library provided an email update, highlights noted below.

- California Public Libraries Survey, due today.
- Public Library Staff Education Program notification for tuition reimbursement will come out this month.
- Stronger Together: Improving Library Access applications due November 15th, 2021 at 5:00 PM.
- Networking Conversations are continuing and the next one is November 17th, 2021 at 3:30 PM.
- Digital Learning Platforms for All California Public Libraries, Coursera, GetSetUp, LearningExpress Library plus Job and Career Accelerator LinkedIn Learning, Northstar, and Skillshare have contacted the identified library staff for set up on your library websites.
- Building Forward Infrastructure Funding for California Libraries, the preliminary application period, which was an option step in applying, closed October 27, 2021.

- Funding opportunities through the California State Library, please visit the grants page on California State Library page.
- California Library Literacy Services, not yet available but the State Library has released a document that provides to prepare applications. Contact Bev Schwartzberg at Beverly.schwartzberg@library.ca.gov.
- Statewide Library Branch Map has been developed please contact meg DePriest to update your library.
- California Libraries Learn (CALL) is busier than ever please visit www.callacademy.org.
- California Revealed previews an upcoming funding opportunities for work with historical records, images, and outreach. Please visit www.californiarevealed.org and <https://californiarevealed.org/content/news>.
- California Chronicles welcomes writing, art, and other submissions from Californians please visit www.calchronicles.com.

3. Administrative Librarian – Chris Wymer.

- Contacted by Califa regarding the Broadband Grant from last year. The State Library needs to know how much funding USAC will provide to calculate their share of funds. We need quote for updated equipment because the previous one we received is now out of date.
- Was contacted by Contacted Mary Housel, for City of Santa Maria, she was inquiring on how SJVLS divides member fees, because Black Gold is looking to update their membership fee formula.
- Preparing ERate for bookmobile's and working with Ingrid. Some of the information is going to be for their stops.
- We're preparing to post the System Administrator position.
- PLSEP award will be brought to next Council meeting.

4. SJVLS – System Administrator - Chis Wymer.

- Wednesday the Kids Catalog goes live, your JSA will have all the info.

5. Senior Network System Engineer – Kevin Nelson.

- Wymer reported still working on CENIC installs
- Lusk is working on equipment swap outs.

- PC order just closed.

E. Directors Comments.

- **Tabled till next meeting**

F. Calendar for next meeting on December 3rd. 2021, via **Teams**.

G. Adjournment 9:59 PM.