



SAN JOAQUIN VALLEY LIBRARY SYSTEM

ADMINISTRATIVE HEADQUARTERS
2420 Mariposa Street, Fresno, CA 93721

SJVLS Administrative Council Agenda Packet January 15, 2021

TO THE PUBLIC:

**ENCLOSED ARE THE AGENDA AND
PREPARED ATTACHMENTS FOR THIS MEETING.**

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SAN JOAQUIN VALLEY LIBRARY SYSTEM

ADMINISTRATIVE HEADQUARTERS
2420 Mariposa Street, Fresno, CA 93721

Meeting Announcement

San Joaquin Valley Library System Administrative Council

Friday, January 15, 2021

Time: 10:00 a.m.

Meeting via Teams

The public may participate by using the following URL:

<https://go.sjvls.org/admin210115>

For Information: (559) 600-6237

AGENDA

A. COUNCIL OPENING

- 1. Call to Order**
- 2. Introductions**
- 3. Adoption of Agenda**
- 4. Public Comment**

Public comment on any items relative to SJVLS and not on the agenda.

B. CONSENT AGENDA

- 1. Approval: Draft Minutes of November 6, 2020 Administrative Council Meeting.** (Attachment 1)

C. ITEMS FOR INFORMATION/ACTION

1. Financial Updates – Christiansen

- a. Status Update-Financial Reports (Attachment 2)
- b. Status Update – CLSA Report (Attachment 3)
- c. Status Update – Online Materials (Attachment 4)
- d. Status Update - Tech Reserve -October 31, 2020 (Attachment 5)
- e. Status Update - Unearned Grant Report (Attachment 6)

2. Discussion and Approval: Draft Budget FY 2021-2022 – Christiansen (Attachment 7)

3. Discussion and Approval: Selection of Bidder and Authorization to Execute Agreement – Gomez/Wymer (Attachment 8)

4. Information: Overdrive Reciprocal Lending Agreement – Gomez/Boyer (Attachment 9)

D. STAFF REPORTS

1. Chair
 2. State Library
 3. Administrative Librarian
 4. SJVLS - System Administrator
 5. Senior Network System Engineer
-

E. DIRECTOR COMMENTS

Council members have the opportunity to share items relating to collaboration, innovation and professional development of interest to the Council.

F. CALENDAR ITEMS

1. Date and place of next Council Meeting:

G. ADJOURNMENT

Adjourn the meeting.



SJVLS Administrative Council Meeting

November 6, 2020

Draft Minutes

Meeting Minutes

A. Council Opening

1.) Mark Lewis (Kern County), called to order at 10:04 AM.

Council present: Sally Gomez (Fresno County), Terry Eckman (Fresno County), Natalie Rencher (Kings County), Krista Riggs (Madera County), Amy Taylor (Merced County), Vikki Cervantes (Porterville), Heidi Clark (Tulare City), Darla Wegener (Tulare County), Mary Leal (Coalinga Huron) Jeannie Christiansen (Fresno County), Kevin Nelson (Fresno) and Chris Wymer (Fresno).

Absent: Raman Bath (Fresno County) and Janet Chase Williams (Mariposa County)

Guests: Jody Thomas (California State Library).

2.) **Introductions:** Staff introductions.

3.) **Adoption of Agenda: Motion to Adopt Agenda Heidi Clark (Tulare City), Second: Amy Taylor (Merced County).**

4.) **Public Comment:** None.

B. Consent Agenda

1.) Draft Minutes of September 25, 2020 Administrative Council Meeting and September 28, 2020 Special Meeting. **Motion made to adopt with corrections to September 25, 2020 under Darla Wegener update and September 28, 2020 Special Meeting. Darla Wegener (Tulare County) Second: Heidi Clark (Tulare City).**

C. Items for Information/ Actions.

1.) **Financial Reports.**

a.) FY 2020/21 As of October 31, 2020 reported expenses are \$860,877 an increase of \$283,417 from September 2020, overall expenses were under spent by 18% in comparison to the monthly benchmarks due to delays in Telecommunication charges, and lower computer service project cost. Revenues for the period ending October 31, 2020 totaled \$1,807,654.

- Outstanding Receivable total \$138,376. FY 20/21 member fees, postage, and smart net totaling \$1,780,349 was billed on 8/13/2020 with a current outstanding balance of \$80,646 as of October 31, 2020.
- Billed Fortinet of \$31,000 on 8/13/2020 with a current outstanding balance of \$6,200.
- FY 2019/20 Electronic Resource has been paid in full:
 - Fresno \$300,000.
- Horizon Upgrade Build Contingency Reserve Deposit \$160,000 was billed on 9/10/2020 with a current outstanding balance of \$51,489 as of October 31, 2020.
- Next billing cycle: Telco invoices January or February 2021.
- Pending any delay in Califa Billing and e-rate reports.
- Still working on the FY 2018-19 e-rate reconciliation and review with e-rate consultant company.

b.) CLSA Allocation-Status FY 2020/21 expenses to date total \$42,444 with projected expenses at the end of June totaling \$124,997 with an annual allocation of \$124,997. CLSA allocation from the state was reduced from \$240,074. Funds will offset a portion of System delivery costs.

c.) LSAT – Public Library Staff Education Program (PLSEP) MLS Funding Support.

- a. FY 20-21 tentative award of \$10,969.
- b. SJVLS Administration reimbursement of \$997.
- c. Award terms date range July 1, 2020. To August 31, 2021.
- d. The FY 20-21 PLSEP Grant has two participants.

d.) Transfer of Ownership Statements have been sent to the following members.

- **September notice Fresno (\$11,897.03)**

There was no activity for the months of July, August, and October. Cost listed above has been deducted from the member's Tech Reserve.

e.) Pre-paid Tech Reserve Report.

- July 2020 Balance \$3,061,402 Available \$2,220,846.
- August 2020 Balance \$3,059,562 Available \$2,219,005
- September 2020 Balance \$3,437,823 Available \$2,311,473
- October 2020 Balance \$3,486,786 Available \$2,363,245.

Tech Reserve decreased due to charges for FY 2020-21 totaling \$19,080 through September 30th and consists of postage and computer hardware charges.

- 2) Upcoming FY 2021-22 Budget Approval on Membership Contributions.** 1) Approval for no increase in Membership Fee Contribution from Members in the amount of \$1,789,808; 2) Approval for no change in allocation methodology to Members; and 3) Approval to delay billing to Porterville for Membership Fee in the amount of \$49,060. The fee to be prorated based upon construction of library. **Motion to Approve 1-2 and abstaining from 3 Vicki Cervantes (Porterville) Second: Darla Wegener (Tulare County).**

- 3) CSL Technology Grant Submission.** The California State Library (CSL) has made grant funds available to assist in the implementation of highspeed broadband technology by providing gap funding to cover costs incurred for upgrades and connectivity. The funds, if awarded, will cover non-recurring costs for several branches in SJVLS jurisdictions. The grant benefits Members with funding to provide wiring upgrades, and other various networking equipment to enhance connectivity. Kevin spoke on this and said complicated and moving pieces. It will be a very long project. Sally stated it is additional funding, and will not cost us any additional money. We are just asking for ratification. **Motion to Approve CSL Grant Amy Taylor (Merced County) Second Heidi Clark (Tulare City).**

D. Staff Reports

1. Chair: No Report

- 2. State Library:** Jody Thomas went through some important dates and grant opportunities. Listed below are some, and she will also share link to all the information.

- CopyCat Grants, 2020-2021, Applications due by Monday, November 9, 2020.
- Local and Collaborative Grants, 2021-2022, Intent to Apply forms are due by Friday, November 20, 2020 at 11:59 PM. The information session for potential applicants is scheduled for Tuesday, October 20, 2 PM-3 PM.
- California Libraries Learn or CALL are offering comprehensive training portfolio for your library staff members. Visit www.callacademy.org. or reach out to Bev Schwartzberg.
- California Library Literacy Services final report form is open and due on November 13th.
- Job Now Vet Now Learn Now, landing page is one page now. It has great resources. Please put the URL on your website in more than one place.
- California Public Library survey portal is still open through today. They have only received about ½.
- Career Online Highschool has had 60 more graduates. Dec. 10th deadline, to apply. For questions regarding cost and process refer to Bev Schwartzberg.

3. Administrative Librarian – Sally Gomez.

- We have posted the RFP and Chris will add to this.
- We provided info for audit, submitted by EdTech consultants. Ingrid did receive something from auditor yesterday and she will get back to us. PQA still working on it for 2016 they are doing a full reconciliation on it, working on all the invoices. 2016 and 2019 both still outstanding.

4. SJVLS – System Administrator - Chris Wymer.

- Horizon update – The Automation Committee received a presentation from Sirsi Dynix staff on self-service options in the mobile app. Self-service would allow patrons to check out materials directly in the mobile app. Unfortunately, due to the mix of RFID and regular barcodes in use throughout the consortium we will not be able to implement this service. Kern County, Tulare County and Kings County are testing “Click and Collect” which will allow patrons to schedule curbside pickup of their holds.
- RFP – 4 vendors participated in the vendor teleconference. They were Sirsi Dynix, Innovative Interfaces, OCLC, and Equinox. The RFP will

close on November 16th. Mike, Nathan, and Chris will review the vendor's answers to the questions in Appendix A to see if they meet our needs for ILS functionality. All vendors whose responses indicate they meet our needs will be invited to give a presentation to the selection committee the week of Dec 9th thru Dec 16th. The selection committee will be made up of staff from each jurisdiction who have expertise in the various modules in the ILS. This includes but is not limited to circulation, cataloging, acquisitions, and e-resources. While each jurisdiction may choose how many staff members to include on the selection committee, each jurisdiction will turn in only one score sheet. Chris needs each director's selections prior to Thanksgiving. Kings County has already submitted theirs, kudos.

5. Senior Network System Engineer – Kevin Nelson

1. We are still waiting to hear back on year 6 of CENIC. We are still on a timetable and will issue a 4/70 to cover us. Year 3 CalNet ends next fiscal year. Year 4 CalNet is coming up. Ingrid is working on Plan B now.
2. PC order open, only 3 responses, trying to keep open till next week. Do not be shy to request something, now is the time.
3. Webinar that is coming up next week, Libraries Evolving Role as Critical Community Hubs. It is November 12th, 11 AM. Pacific time. Learn how libraries are relying on connectivity today more than ever before and how library leaders can continue to meet community needs www.govtech.com.

E. Directors Comments.

Mark Lewis, (Kern) Open for curbside and inside, 6 hours a day, ½ appt. then clean for next batch. 12 branches some open 1 day, 2 days and main branch 5 days. Staff is doing the cleaning. Public has been very positive to use the computers, printing and browsing, we have new wireless printing. Staff encourages patrons to keep moving and there are no restrooms open or furniture.

Heidi Clark, (Tulare City) We started passport service this week, and the customers were excited. We are slowly setting up for copy, fax and scan service next week. FOL held their first book sale in 8 months today and tomorrow. We have 3 new City council members. Heidi inquired about donations and nobody except Madera is taking them right now.

Amy Taylor, (Merced County) Remaining curbside only, the opening plan was approved by Public Health, but not ok to open yet, still just curbside, and virtual.

Darla Wegener, (Tulare County) We are busy with a lot of changes. Our barriers are being installed. RFID is arriving and we are moving ahead to do training. The CARES ACT got us laptops, for staff where needed. Lobby services, pickup, printing., no restroom access. We are working on online Winter Reading Challenge.

Krista Riggs, (Madera County) We have been open since Oct. 5th. going well. Limited numbers, not making appointments. We are still offering curbside. County requires temps and masks. We encourage our Grab and Go also with people using computers. We are doing printing for people using the online form and we are not ready for wireless.

Terry Eckman, (Fresno County) We will be doing a soft opening on Friday 13th. Not all branches. We will have modified occupancy will require temp check and masks. We are going to offer computers along with Grab and Go. This will be only one day a week for a couple of weeks and curbside will continue as well. Staff will be cleaning in downtime. There will be no restroom usage or furniture.

Vikki Cervantes (Porterville) Joint City meeting scheduled Nov. 10th, and we will be discussing insurance and new location. We have a temporary location of 8,000 sq. ft. commercial building. The insurance has been such a process. Vikki is hoping for a spring opening. Her staff is working on inventory and weeding. She has 9 fulltime employees; they are working on virtual programming and donations. Thursday the 12th, she is moderator of CPLA Panel discussing Library Advocacy. She will share link with Council. Your Friends groups and Foundations can attend it is free. Vickie thanked everyone for support on her run for President, she was not nominated but it was a great opportunity, and she made some really good friends. Vikki thanked everyone for all the support this year.

F. Calendar Item.

January 15th Teams.

G. Adjournment 11:07 AM.

Financial Narrative Report-Christiansen

January 15, 2021

Status Updates

1. Financial Reports
 - a. FY 2020/21 As of December 31, 2020, Financial reported expenses are \$ 1,303,735 an increase of \$ 442,858 from November 2020. Overall expenses were under spent by 21% in comparison to the monthly benchmarks due to delays in Telecommunication charges and lower computer service project cost. Revenues for the period ending December 31, 2020 totaled \$ 2,116,283.
2. Outstanding Receivable Total \$ 242,328. (Attachment 2)
 - a. FY 2020/21 Member Fees, Postage, and Smart Net totaling \$ 1,780,349 was billed on 8/13/2020 with a current outstanding balance of \$900 as of January 7, 2021.
 - b. Billed Fortinet of \$ 31,000 on 8/13/2020 with a current outstanding balance of \$3,100.
 - c. FY 2020/21 Electronic Resource has been paid in full:

Fresno \$ 300,000
 - d. Horizon Upgrade Build Contingency Reserve Deposit \$ 160,000 was billed on 9/10/2020 with a current outstanding balance of \$9,465 as of January 7, 2021.
 - e. FY 2020/21 Telco \$685,111 billed to Members on 12/22/2020 with a current outstanding balance of \$228,863
3. CLSA Allocation-Status Update, (Attachment 3)

FY 2020/21 expenses to date total \$62,302 with projected expenses at the end of June totaling \$124,997 with an annual allocation of \$124,997. CLSA allocation from the state was reduced from \$240,074. Funds will offset a portion of System delivery costs.
4. LSTA-Public Library Staff Education Program (PLSEP) MLS Funding Support
 - a. No reimbursements to student as of December 31, 2020.
 - b. FY 20-21 award of \$10,969 received
 - c. SJVLS Administration reimbursement of \$997
 - d. Award terms date range July 1, 2020 to August 31, 2021
 - e. The FY 20-21 PLSEP Grant has two participants.

5. Transfer of Ownership Statements have been sent to the following members:

- September notice Fresno (\$4,851.32)

There was no activity for the months of July, August, October, November, and December. Cost listed above has been deducted from the member's Tech Reserve.

6. Pre-paid Tech Reserve Report (Attachment 5)

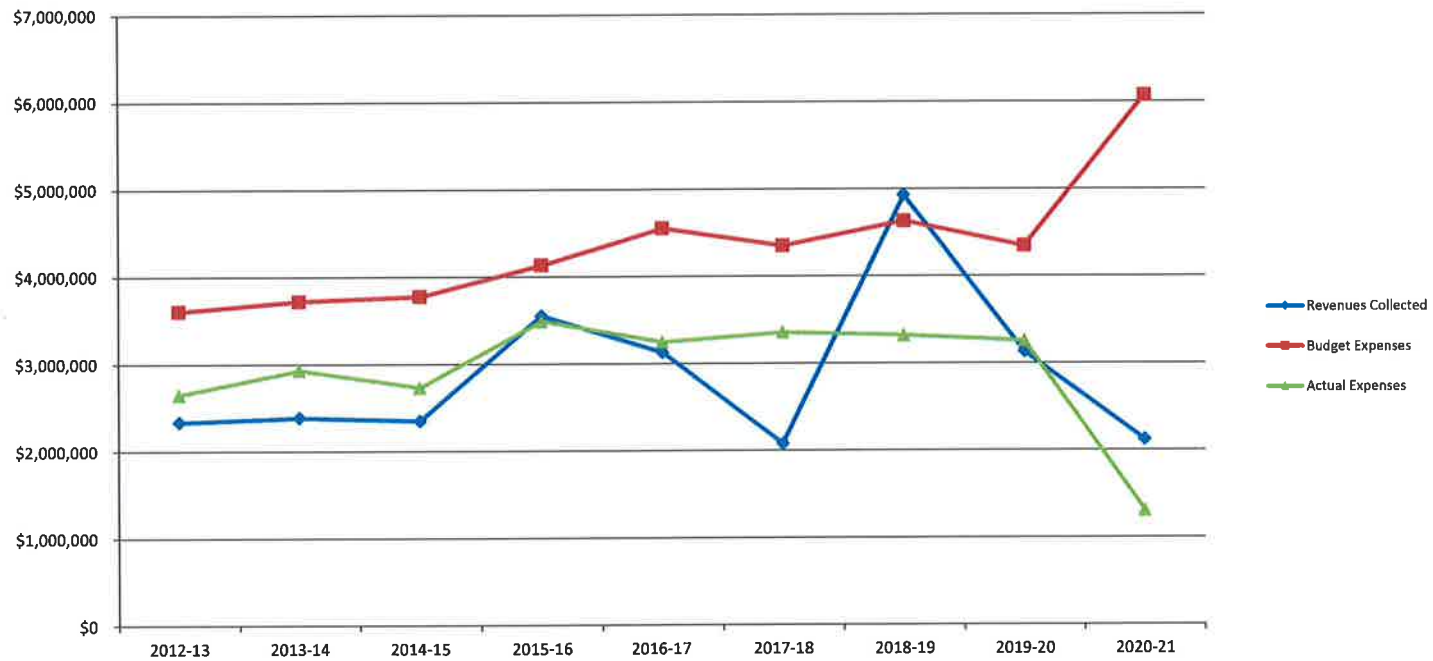
July 2020 Balance	\$ 3,061,402 Available \$ 2,220,846
August 2020 Balance	\$ 3,059,562 Available \$ 2,219,005
September 2020 Balance	\$ 3,437,823 Available \$ 2,311,473
October 2020 Balance	\$ 3,486,786 Available \$ 2,363,245
November 2020 Balance	\$ 3,492,875 Available \$ 2,364,356
December 2020 Balance	\$ 3,491,429 Available \$ 2,364,356

Tech Reserve decreased due to charges for FY 2020-21 totaling \$15,548 through December 31st and consists of Postage, Bar Codes, and Computer Hardware charges.

Revenue and Expenses Trends - Annual
December 31, 2020
Fiscal Year 2020-21

Financial Report
Attachment 2

Fiscal Year	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Tech Reserve Available Balance	\$2,252,709	\$2,375,706	\$2,394,036	\$2,357,575	\$2,589,868	\$2,473,397	\$2,676,754	\$3,061,626	\$3,491,429
Revenues Collected	\$2,329,938	\$2,381,982	\$2,342,231	\$3,545,992	\$3,123,740	\$2,074,018	\$4,922,374	\$3,125,520	\$2,116,283
Budget Expenses	\$3,600,337	\$3,716,067	\$3,770,409	\$4,126,021	\$4,545,929	\$4,343,965	\$4,626,402	\$4,339,757	\$6,066,145
Actual Expenses	\$2,643,924	\$2,926,690	\$2,725,107	\$3,484,128	\$3,243,758	\$3,349,110	\$3,314,188	\$3,250,441	\$1,303,735
% of Actual to Budget	73%	79%	72%	84%	71%	77%	72%	75%	21%
\$ Unspent	\$956,413	\$789,377	\$1,045,302	\$641,893	\$1,302,171	\$994,855	\$1,312,214	\$1,089,316	\$4,762,410
% Unspent	27%	21%	28%	16%	29%	23%	28%	25%	79%
	100%	100%	100%	100%	100%	100%	100%	100%	100%



Financial Position Report
Appropriations, Revenue and Net Fund Balance
For the Period Ending December 31, 2020

Fund 4835

Attachment 2

Org 9625

Account #	Category Description	Adopted Appropriations	Adjusted Appropriations as of 12-31-20	Total Expended (Includes CY Encumb)	Projected	% Spent	Benchmark
6000	Salaries & Benefits		\$0			0%	50%
7000	Services & Supplies	\$6,134,719	\$6,066,145	\$1,303,735		21%	50%
7800	Other Charges		\$0			0%	50%
7295	SJVLS Professional Services		\$0			0%	50%
8000	General Fixed Assets		\$0			0%	50%
	Total Appropriations	\$6,134,719	\$6,066,145	\$1,303,735	\$0	21%	50%
Sum of Pivot Tables Financials		\$ 6,066,145.00	\$ 6,066,145.00	\$1,303,735		\$ 4,762,409.52	Unspent
Variance		68,574	-	\$0			

Account #	Account Description	Adopted Revenues	Adjusted Revenues as of 12-31-20	Revenues	Deferred Revenues	% Collected	Benchmark
5040	Other--Overdue Notices (Charges for Services)	\$40,000	\$40,000	\$40,000		100%	50%
5039	SJVLS Tech Reserve Charges	\$571,140	\$571,140	\$27,523		5%	50%
3380	Interest Tech Reserve Fund	\$70,000	\$70,000	\$34,929		50%	50%
5800	Miscellaneous Revenue					0%	50%
5501	Telephone Services					0%	50%
5504	Telephone Services-Non County	\$787,107	\$787,107	\$137,106		17%	50%
4375	Grant-PLSEP Scholarship	\$30,000	\$30,000	\$10,969		37%	50%
4841	SJVLS Member Contributions	\$1,789,807	\$1,789,807	\$1,740,749		97%	50%
3575	CLSA, CVIN, Y2B, CLSA add. Funding	\$2,357,133	\$2,242,056	\$125,007		6%	50%
	Total Revenues	\$5,645,187	\$5,530,110	\$2,116,283	\$0	38%	50%
Sum of Pivot Tables Financials		\$5,530,110	\$5,530,110	\$2,116,283			
Variance		115,077	0	0.00			
						-\$812,548	

Fund Balance 4835 Agency Fund: Increase to Cash in Fund (-)	\$489,532	\$536,035	-\$812,548	-\$812,548	
Decrease Cash in Fund (+)					

Benchmark	# of PPs	# of Mos.
	12.8	6

Financial Comments:

Computer Ops (0130) will always be underspent by the amount SJVLS projects incomplete.

**San Joaquin Valley Library System
Outstanding Invoice Summary
Report as of January 7, 2021**

Total Amount Pending \$ 242,328

		Invoiced Amount	Payments Received	Remaining Balance	
Coalinga	Member Fees, Smart Net and Postage	\$ 23,733.00	\$ 23,733.00	\$ -	9/24/2020
Fresno	Member Fees, Smart Net and Postage	\$ 758,727.00	\$ 758,727.00	\$ -	8/13/2020
Kern	Member Fees, Smart Net and Postage	\$ 454,227.00	\$ 454,227.00	\$ -	10/1/2020
Kings	Member Fees, Smart Net and Postage	\$ 79,786.00	\$ 79,786.00	\$ -	1/6/2021
Madera	Member Fees, Smart Net and Postage	\$ 87,554.00	\$ 87,554.00	\$ -	9/3/2020
Mariposa	Member Fees, Smart Net and Postage	\$ 35,705.00	\$ 35,705.00	\$ -	9/9/2020
Merced	Member Fees, Smart Net and Postage	\$ 120,144.00	\$ 120,144.00	\$ -	9/9/2020
Porterville	Member Fees, Smart Net and Postage	\$ 900.00		\$ 900.00	
Tulare County	Member Fees, Smart Net and Postage	\$ 164,292.00	\$ 164,292.00	\$ -	9/9/2020
Tulare Public	Member Fees, Smart Net and Postage	\$ 55,281.00	\$ 55,281.00	\$ -	9/16/2020
		\$ 1,780,349.00	\$ 1,779,449.00	\$ 900.00	

		Invoiced Amount	Payments Received	Remaining Balance	
Fresno	Electronic Resources	\$ 300,000.00	\$ 300,000.00	\$ -	9/10/2020
		\$ -	\$ -	\$ -	

		Invoiced Amount	Payments Received	Remaining Balance	
Coalinga	Fortinet Membership	\$ 3,100.00	\$ 3,100.00	\$ -	9/24/2020
Fresno	Fortinet Membership	\$ 3,100.00	\$ 3,100.00	\$ -	8/13/2020
Tulare Public	Fortinet Membership	\$ 3,100.00	\$ 3,100.00	\$ -	9/17/2020
Tulare County	Fortinet Membership	\$ 3,100.00	\$ 3,100.00	\$ -	9/9/2020
Madera	Fortinet Membership	\$ 3,100.00	\$ 3,100.00	\$ -	9/3/2020
Merced	Fortinet Membership	\$ 3,100.00	\$ 3,100.00	\$ -	9/9/2020
Porterville	Fortinet Membership	\$ 3,100.00		\$ 3,100.00	
Kern	Fortinet Membership	\$ 3,100.00	\$ 3,100.00	\$ -	10/1/2020
Kings	Fortinet Membership	\$ 3,100.00	\$ 3,100.00	\$ -	1/6/2021
Mariposa	Fortinet Membership	\$ 3,100.00	\$ 3,100.00	\$ -	9/9/2020
		\$ 31,000.00	\$ 27,900.00	\$ 3,100.00	

Outstanding Invoice Summary

Coalinga	Telco	\$	16,488.00		\$	16,488.00	
Tulare Public	Telco	\$	265.00		\$	265.00	
Tulare County	Telco	\$	119,936.00	\$	119,936.00	\$	- 1/7/2021
Madera County	Telco	\$	49,674.00		\$	49,674.00	
Merced	Telco	\$	76,920.00	\$	76,920.00	\$	- 12/30/2020
Kern	Telco	\$	162,436.00		\$	162,436.00	
Kings	Telco	\$	43,552.00	\$	43,552.00	\$	- 1/6/2021
Fresno	Telco	\$	172,866.00	\$	172,866.00	\$	- 12/23/2020
Mariposa	Telco	\$	43,374.00	\$	43,374.00	\$	- 1/6/2021
		\$	-	\$	-	\$	685,511.00 456,648.00 228,863.00

		Invoiced Amount		Payments Received		Remaining Balance	
Coalinga	Horizon Upgrade	\$	1,984.00	\$	1,984.00	\$	- 10/7/2020
Fresno	Horizon Upgrade	\$	64,468.00	\$	64,468.00	\$	- 9/10/2020
Tulare Public	Horizon Upgrade	\$	4,316.00			\$	4,316.00
Tulare County	Horizon Upgrade	\$	15,977.00	\$	15,977.00	\$	- 1/7/2021
Madera County	Horizon Upgrade	\$	7,729.00	\$	7,729.00	\$	- 10/1/2020
Merced	Horizon Upgrade	\$	10,598.00	\$	10,598.00	\$	- 1/7/2021
Porterville	Horizon Upgrade	\$	5,149.00			\$	5,149.00
Kern	Horizon Upgrade	\$	39,219.00	\$	39,219.00	\$	- 10/28/2020
Kings	Horizon Upgrade	\$	7,720.00	\$	7,720.00	\$	- 1/6/2021
Mariposa	Horizon Upgrade	\$	2,840.00	\$	2,840.00	\$	- 10/7/2020
		\$	-	\$	-	\$	160,000.00 150,535.00 9,465.00

Admin Council Board Report
CLSA Status Report

Amendment passed 8/7/20 to reduce CLSA revenues from \$240,074 to \$124,997

Report Date

12/31/2020

Operations Type	Adopted Budget	Amendment State Reduced Funding	Budget (revised)	Total Expenses	Pending Expenses	Total Projected Expenses	Unspent	Comments
Delivery	171,500	(46,503)	124,997	62,302	62,695	124,997	-	Budget transfer of \$46,503 from CLSA to Delivery passed 8/7/20
Maintenance-Annual Plan	3,000	(3,000)	-	-	-	-	-	\$3,000 funded by Membership Computer Ops
E-Resources	40,574	(40,574)	-	-	-	-	-	ERC allocation deleted \$30,000 to transfer to E Resources-former CLSA
Other digital incentives	25,000	(25,000)					-	deleted
Grand Total	240,074	(115,077)	124,997	62,302	62,695	124,997	-	

Online Materials
Financial Update
Report Date

12/31/2020

Funding Source: Membership

Vendor	Budget Amount	Total Expenses	Unspent	Comments
Ebooks Bibliotheca	21,000	13,717	7,283	
Pronunciator	31,620	28,000	3,620	
Cengage	60,500	58,975	1,525	New Cengage contract upcoming Budget Year \$60,500
Gale: Testing and ERC	30,000	29,850	150	Education and Career module with Gale
E-Resources Other	30,000		30,000	formerly covered by CLSA
Other: Califa Quipu E Card Registration	9,250	9,250	-	CLSA amendment passed June 25, 2020, now covered by Membership due to funding cut
Grand Total	182,370	139,792	42,578	

Funding Source: CLSA (none due to decreased State of California allocation)

	Budget Amount	Total Expenses	Unspent
Total Funding Sources:	\$ 182,370	\$ 139,792	\$ 42,578

SAN JOAQUIN VALLEY LIBRARY SYSTEM
Tech Reserve Report (Acct 1435)
FY 2020-21

Pre-Paid to Collect from Members
Report ending December 31, 2020

REVIEW OF CURRENT TECH RESERVES BALANCES

Members	Coalinga	Fresno	Kern	Kings	Madera	Mariposa	Merced	Porterville	Tulare Co Special District	Tulare Public	Grand Total
Beginning Pre Paid Tech Reserve Balance as of June 30, 2020	62,941	1,183,951	487,943	241,151	61,125	36,762	232,438	365,310	361,368	28,638	3,061,626
Deposits additional Tech Reserves		300,000									300,000
Deposits additional Horizon Projects	1,984	64,468	39,219		7,729	2,840					116,240
Deposits additional Postage & OD	200		8,000	5,000	1,800	2,000	3,000		5,000	3,000	28,000
Change (+ increase) -(decrease) for fiscal year	(46)	(3,741)	(3,036)	(581)	(1,063)	(408)	(1,417)	(511)	(2,712)	(923)	(14,437)
Deposit on Hand as of: December 31, 2020	65,079	1,544,678	532,126	245,569	69,591	41,194	234,021	364,799	363,657	30,714	3,491,429
DETAILS SECTION OF ACTIVITY - TECH RESERVES BALANCES											
Additional Member Contributions -Adjusted											0
Sum Total Increase of Additional Member Contributions	-	-	-	-	-	-	-	-	-	-	0
Direct Billing Charges from Reserves	Budget										
Debt Collection-UMS Inc	8,800	300	-	1,600	1,000	800	-	-	3,700	1,400	8,800
Debt Collection-UMS inc Actual Charges	actual										0
Postage & Over Due Notices	28,021	200	8,000	5,000	1,800	2,000	3,000	21	5,000	3,000	28,021
Postage & Over Dues Notices Actuals Charges	actual	46	3,036	581	1,063	408	1,207	119	2,712	923	10,094
Library Cards/Bar Code Labels-estimate placeholder	5,800	150	-	500	1,000	600	650	800	1,100	800	5,800
Library Cards/Bar Code Labels-Actual Charges							210	392			602
Sum Total of Deducted -Actual Charges for period	46	-	3,036	581	1,063	408	1,417	511	2,712	923	10,696
Sum Total Deducted Direct Billing Charges Committed	604	-	5,464	7,019	2,337	2,592	2,233	310	7,088	4,277	31,925
Computer Hardware Replacement Plan											
Determined by Members annually for Electronic Resources (Billed Fresno \$300,000)		300,000									300,000
Actual Deductions: project expenses incurred		4,851									4,851
Sum Total Computer Hardware Replacement Plan Committed	-	295,149	-	-	-	-	-	-	-	-	295,149
Committed System Projects	Budget										
Nimble Project	100,000.00	1,089	46,830	20,354	4,229	4,429	1,518	5,688	2,899	9,943	100,000
ILS Horizon Server Project-Additional	160,000.00	1,743	74,929	32,566	6,766	7,087	2,429	9,100	4,638	15,909	160,000
ILS Upgrade Estimated Cost (phase I--0130) Completed date: June 2018/2019		3,969	143,110	133,202	22,912	23,479	2,817	40,417	8,497	52,160	440,000
Horizon Server Upgrade (0130)	100,000	1,089	46,830	20,354	4,229	4,429	1,518	5,688	2,899	9,943	100,000
Actual Deductions: Software Licenses; various requested items											0
Actual Deductions: Project expenses incurred (Horiz)	0										0
Sum Total System Projects Committed		7,890	311,700	206,475	38,135	39,425	8,282	60,893	18,933	87,955	800,000
Sum Total of Deductions from Pre Paid This Fiscal Year	46	4,851	3,036	581	1,063	408	1,417	511	2,712	923	15,548
Grand Total of Additional Increases (Contributions Invoicing)	-	-	-	-	-	-	-	-	-	-	0
Grand Total of Anticipated Decreases from Tech Reserve (Commitments)	8,495	606,848	211,939	45,154	41,762	10,875	63,127	19,243	95,043	24,587	1,127,073
TECH RESERVES ENDING BALANCE FOR REPORTING PERIOD	56,585	937,830	320,187	200,416	27,829	30,319	170,894	345,556	268,613	6,127	2,364,356

Pro Paid Tech Reserve Detail

	A	B	D	F	G	K	L	M	O	P	Q	V	W	X	Y	Z	AA	AB	AC	AD	AE	AH	AM		
				San Joaquin Valley Library System							Is Invoice Shared among members?														
	Fiscal Year	Tech Reserve Deduction Month	Type of Project CATEGORY (SUMMARY REPORT)	Description	Vendor	Org	Acct. #	Transaction Type	Addition Amount	Deduction Amount															
2019																									
3209																									
3210																									
3211	19-20	Jul 19		Computer Hardware	Computer Hardware-Microsoft surface mobile mouse	CDW	9625-0130	7385	Deduction	(37.57)	No					(37.57)						(37.57)			
3212	19-20	Jul 19		Debt Collection UMS	June 2019 collection agency placements for Coalinga Library	Unique Management	9625-0150	7295	Deduction	(17.90)	No	(17.90)										(17.90)			
3213	19-20	Jul 19		Debt Collection UMS	June 2019 collection agency placements for Kings County Library	Unique Management	9625-0150	7295	Deduction	(170.05)	No				(170.05)							(170.05)			
3214	19-20	Jul 19		Debt Collection UMS	June 2019 collection agency placements for Mariposa County Library	Unique Management	9625-0150	7295	Deduction	(71.60)	No					(71.60)						(71.60)			
3215	19-20	Jul 19		Debt Collection UMS	June 2019 collection agency placements for Tulare Public Library	Unique Management	9625-0150	7295	Deduction	(456.45)	No								(456.45)			(456.45)			
3216	19-20	Jul 19		Debt Collection UMS	June 2019 collection agency placements for Tulare Public Library	Unique Management	9625-0150	7295	Deduction	(116.35)	No										(116.35)	(116.35)			
3217	19-20	Jul 19		Debt Collection UMS	June 2019 collection agency placements for Madera County Library	Unique Management	9625-0150	7295	Deduction	(152.15)	No					(152.15)						(152.15)			
3218	19-20	Jul 19		Direct Billing Charges from Reserves	Postage and Overdue Notices June 24, 2019- July 20, 2019	Postage and Overdue Notices July 2019	9625-0130	7268	Deduction	(2,125.63)	Yes	(6.48)		(576.53)	(241.91)	(151.26)	(78.22)	(268.32)	(130.02)	(480.55)	(182.34)	(2,125.63)			
3219	19-20	Jul 19		Computer Hardware	2 X HP Laser Jet ENT 700 MFP M725DN	CDW	9625-0130	7385	Deduction	(6,575.16)	No		(6.48)	(6,575.16)								(6,575.16)			
3220																									
3221	19-20				Cash Balance as of 7-31-19	N/A	N/A	1435						57,910	817,442	414,456	250,577	42,856	26,241	212,036	412,254	388,272	44,986	2,687,032	Cash Balance 7-31-19
3222	19-20	Aug 19		Debt Collection UMS	July 2019 collection agency placements for Coalinga Library	Unique Management	9625-0150	7295	Deduction	(17.90)	No	(17.90)											(17.90)		
3223	19-20	Aug 19		Debt Collection UMS	July 2019 collection agency placements for Kings County Library	Unique Management	9625-0150	7295	Deduction	(268.50)	No				(268.50)								(268.50)		
3224	19-20	Aug 19		Debt Collection UMS	July 2019 collection agency placements for Mariposa County Library	Unique Management	9625-0150	7295	Deduction	(89.50)	No						(89.50)						(89.50)		
3225	19-20	Aug 19		Debt Collection UMS	July 2019 collection agency placements for Tulare County Library	Unique Management	9625-0150	7295	Deduction	(447.50)	No										(447.50)		(447.50)		
3226	19-20	Aug 19		Debt Collection UMS	July 2019 collection agency placements for Tulare Public Library	Unique Management	9625-0150	7295	Deduction	(98.45)	No										(98.45)		(98.45)		
3227	19-20	Aug 19		Debt Collection UMS	July 2019 collection agency placements for Madera County Library	Unique Management	9625-0150	7295	Deduction	(98.45)	No					(98.45)							(98.45)		
3228	19-20	Aug 19		Direct Billing Charges from Reserves	Postage and Overdue Notices July 29, 2019- Aug 23, 2019	Postage and Overdue Notices August 2019	9625-0130	7268	Deduction	(2,327.31)	Yes	(6.66)		(626.26)	(251.75)	(125.36)	(128.39)	(229.99)	(234.14)	(482.06)	(264.70)	(2,327.31)			
3229	19-20	Aug 19		Direct Billing Charges from Reserves	47 2" x 825" Barcodes	Data2 Corporation	9625-0130	7365	Deduction	(862.67)	No					(177.19)	(166.14)	(165.16)	(177.19)			(178.59)	(862.67)		
3230																									
3231	19-20				Cash Balance as of 8-31-19	N/A	N/A	1436						57,885	817,442	413,830	250,057	42,455	25,869	211,511	411,843	387,363	44,446	2,862,801	Cash Balance 8-31-19
3232																									
3233	19-20	Sep 19		Deposits additional	SJVLIS Additional Electronic Resources	Additional Electronic Resource Contribution	9625-0130	7385		300,000.00	No					300,000.00							300,000.00		
3234	19-20	Sep 19		Deposits additional	SJVLIS System Committed Project Horizon	SJVLIS System Committed Project SJVLIS Horizon	9625-0130	7385		74,929.00	No					74,929.00							74,929.00		
3235	19-20	Sep 19		Debt Collection UMS	Aug 2019 collection agency placements for Coalinga Library	Unique Management	9625-0150	7295	Deduction	(44.75)	No	(44.75)											(44.75)		
3236	19-20	Sep 19		Debt Collection UMS	Aug 2019 collection agency placements for Kings County Library	Unique Management	9625-0150	7295	Deduction	(134.25)	No												(134.25)		
3237	19-20	Sep 19		Debt Collection UMS	Aug 2019 collection agency placements for Mariposa County Library	Unique Management	9625-0150	7295	Deduction	(71.60)	No					(71.60)							(71.60)		
3238	19-20	Sep 19		Debt Collection UMS	Aug 2019 collection agency placements for Tulare County Library	Unique Management	9625-0150	7295	Deduction	(411.70)	No									(411.70)			(411.70)		
3239	19-20	Sep 19		Debt Collection UMS	Aug 2019 collection agency placements for Tulare Public Library	Unique Management	9625-0150	7295	Deduction	(223.75)	No										(223.75)		(223.75)		
3240	19-20	Sep 19		Debt Collection UMS	Aug 2019 collection agency placements for Madera County Library	Unique Management	9625-0150	7295	Deduction	(116.35)	No											(116.35)	(116.35)		
3241	19-20	Sep 19		Direct Billing Charges from Reserves	Postage and Overdue Notices Aug 26, 2019- Sep 20, 2019	Postage and Overdue Notices September 2019	9625-0130	7268	Deduction	(2,168.46)	Yes	(4.77)		(585.66)	(243.95)	(117.11)	(67.34)	(247.09)	(130.54)	(584.30)	(177.87)	(2,168.46)			
3242	19-20	Sep 19		Computer Hardware	73 X Crucial 8GB 2400 UDIMM Memory Storage	CDW	9625-0130	7385	Deduction	(3,223.02)	No		(3,223.02)										(3,223.02)		
3243	19-20	Sep 19		Computer Hardware	55 X Axiom 8GB DDR4-2666 UDIMM Memory Storage	CDW	9625-0130	7385	Deduction	(2,797.69)	No												(2,797.69)		
3244	19-20	Sep 19		Computer Hardware	1 X HP Color LaserJet E M553dm Printer	CDW	9625-0130	7385	Deduction	(2,588.16)	No					(2,588.16)							(2,588.16)		
3245	19-20	Sep 19		Computer Hardware	1 x APC Replacement Battery	CDW	9625-0130	7385	Deduction	(236.94)	No												(236.94)		
3246																									
3247	19-20				Cash Balance as of 9-30-19	N/A	N/A	1438						57,838	1,183,762	413,264	249,079	41,954	25,730	211,364	411,712	386,367	44,045	3,025,714	Cash Balance 9-30-19
3248																									
3249	19-20	Oct 19		Deposits additional	SJVLIS Additional Electronic Resources	Additional Electronic Resource Contribution	9625-0130	7385		25,000.00	No					20,000.00		5,000.00					25,000.00		
3250	19-20	Oct 19		Deposits additional	SJVLIS System Committed Project Horizon	SJVLIS System Committed Project SJVLIS Horizon	9625-0130	7385		97,414.00	No					1,743.00						15,909.00	4,838.00	22,485.00	
3251	19-20	Oct 19		Deposits additional	SJVLIS System Committed Project Nimble	SJVLIS System Committed Project SJVLIS Nimble	9625-0130	7385		37,420.00	No					93,652.00		3,038.00				19,386.00	6,041.00	131,082.00	
3252	19-20	Oct 19		Deposits additional	SJVLIS FY 19-20 Postage and Overdue Notices	SJVLIS FY 19-20 Postage and Overdue Notices	9625-0130	1435		31,100.00	No					200.00		1,000.00	1,000.00	1,000.00	1,000.00	8,000.00	4,000.00	31,100.00	
3253	19-20	Oct 19		Direct Billing Charges from Reserves	Postage and Overdue Notices Sep 23, 2019- Oct 25, 2019	Postage and Overdue Notices October 2019	9625-0130	7268	Deduction	(2,386.13)	Yes	(7.47)		(715.88)	(217.56)	(154.88)	(88.94)	(261.58)	(134.88)	(612.76)	(182.34)	(2,386.13)			
3254	19-20	Oct 19		Debt Collection UMS	Sep 2019 collection agency placements for Coalinga Library	Unique Management	9625-0150	7295	Deduction	(26.85)	No	(26.85)											(26.85)		
3255	19-20	Oct 19		Debt Collection UMS	Sep 2019 collection agency placements for Kings County Library	Unique Management	9625-0150	7295	Deduction	(259.55)	No					(259.55)							(259.55)		
3256	19-20	Oct 19		Debt Collection UMS	Sep 2019 collection agency placements for Mariposa County Library	Unique Management	9625-0150	7295	Deduction	(144.25)	No												(144.25)		
3257	19-20	Oct 19		Debt Collection UMS	Sep 2019 collection agency placements for Tulare County Library	Unique Management	9625-0150	7295	Deduction	(653.35)	No									(653.35)			(653.35)		
3258	19-20	Oct 19		Debt Collection UMS	Sep 2019 collection agency placements for Tulare Public Library	Unique Management	9625-0150	7295	Deduction	(143.20)	No										(143.20)		(143.20)		
3259	19-20	Oct 19		Debt Collection UMS	Sep 2019 collection agency placements for Madera County Library	Unique Management	9625-0150	7295	Deduction	(152.15)	No												(152.15)		
3260	19-20	Oct 19		Computer Hardware	3 X Zebra C59206 10/20 DL Imager USB	CDW	9625-0130	7385	Deduction	(668.05)	No							(44.75)					(668.05)		
3261	19-20	Oct 19		Committed System Projects	Nimble Project Cost	CDW and Dell	9625-0130	7268	Deduction	(69,786.16)	Yes	(760.76)		(32,715.36)	(14,218.62)	(2,953.95)	(3,094.38)	(1,080.45)	(3,973.54)	(2,025.19)	(6,946.01)	(2,110.07)	(69,858.34)		
3262																									
3263	19-20				Cash Balance as of 10-31-19	N/A	N/A	1438						76,984	1,243,741	408,330	260,305	40,353	35,662	208,629	409,552	418,950	58,493	3,160,888	Cash Balance 10-31-19
3264																									
3265	19-20	Nov 19		Computer Hardware	1 X Fortinet Cotern Renewal	CDW	9625-0130	7205	Deduction	(3,108.00)	No		(3,108.00)											(3,108.00)	
3266	19-20	Nov 19		Computer Hardware	1 X Overdrive and ERC Connector	Sirsi Dynix	9625-0130	7205	Deduction	(330.00)	No													(330.00)	
3267	19-20	Nov 19		Computer Hardware	1 X ERC Connections for recorded books account	Sirsi Dynix	9625-0130	7205	Deduction	(2,730.00)	No													(2,730.00)	
3268	19-20	Nov 19		Computer Hardware	Custom consulting, setup of Comrea Enterprise Profile	Sirsi Dynix	9625-0130	7205	Deduction	(1,350.00)	No	(64.00)		(2,730.00)	(1,012.50)					(283.50)	(330.00)		(1,350.00)		
3269	19-20	Nov 19		Computer Hardware	1 X Overdrive and ERC Connector	Sirsi Dynix	9625-0130	7205	Deduction	(330.00)	No													(330.00)	
3270	19-20	Nov 19		Debt Collection UMS	Oct 2019 collection agency placements for Coalinga Library	Unique Management	9625-0150	7295	Deduction	(53.70)	No		(53.70)										(53.70)		
3271	19-20	Nov 19		Debt Collection UMS	Oct 2019 collection agency placements for Kings County Library	Unique Management	9625-0150	7295	Deduction	(241.65)	No					(241.65)							(241.65)		
3272	19-20	Nov 19		Debt Collection UMS	Oct 2019 collection agency placements for Madera County Library	Unique Management	9625-0150	7295	Deduction	(205.85)	No						(205.85)						(205.85)		
3273	19-20	Nov 19		Debt Collection UMS	Oct 2019 collection agency placements for Tulare County Library	Unique Management	9625-0150	7295	Deduction	(760.75)	No										(760.75)		(760.75)		
3274	19-20	Nov 19		Debt Collection UMS	Oct 2019 collection agency placements for Tulare Public Library	Unique Management	9625-0150	7295	Deduction</																

Pre Paid Tech Reserve Detail

	A	B	D	F	G	K	L	M	O	P	Q	V	W	X	Y	Z	AA	AB	AC	AD	AE	AH	AM	
	Fiscal Year	Tech Reserve Deduction Month	Type of Project CATEGORY (SUMMARY REPORT)	Description	Vendor	Org.	Acct. #	Transaction Type	Addition Amount	Deduction Amount	Is Invoice Shared among members?	COALINGA	FRESNO	KERN	KINGS	MADERA	MARIPOSA	MERCED	PORTERVILLE	TULARE CO	TUL PUBLIC	TOTALS	<< Proof >>>	
3299	19-20	Jan 20		Telco Installment Refund	Telco Installment Refund		1435		26,630		No							26,630				26,630.00		
3299	19-20	Jan 20	TELCO	Telco Installment Refund	Telco Installment Refund		1435		53,762		No		53,762									53,762.00		
3299	19-20	Jan 20	TELCO	Telco Installment Refund	Telco Installment Refund		1435		17,264		No			17,264								17,264.00		
3299	19-20	Jan 20	TELCO	Telco Installment Refund	Telco Installment Refund		1435		4,638		No								4,638			4,638.00		
3299	19-20	Jan 20	Deposits additional	SJVLIS System Committed Project-Horizon	SJVLIS System Committed Project-Horizon		1435		5,859		No					5,859						5,859.00		
3299	19-20	Jan 20	Deposits additional	SJVLIS System Committed Project-Horizon	SJVLIS System Committed Project-Horizon		1435		8,599		No											8,599.00		
3300	19-20	Jan 20	Deposits additional	SJVLIS System Committed Project-Nimble	SJVLIS System Committed Project-SJVLIS Nimble		1435		7,087		No											7,087.00		
3301	19-20	Jan 20	Debt Collection UMS	Dec 2019 collection agency placements for Coalinga Library	Unique Management	9625-0150	7295	Deduction	(26.85)		No											(26.85)		
3302	19-20	Jan 20	Debt Collection UMS	Dec 2019 collection agency placements for Kings County Library	Unique Management	9625-0150	7295	Deduction	(107.40)		No				(107.40)							(107.40)		
3303	19-20	Jan 20	Debt Collection UMS	Dec 2019 collection agency placements for Madera County Library	Unique Management	9625-0150	7295	Deduction	(17.80)		No										(205.85)	(205.85)		
3304	19-20	Jan 20	Debt Collection UMS	Dec 2019 collection agency placements for Tulare County Library	Unique Management	9625-0150	7295	Deduction	(205.85)		No											(152.15)	(152.15)	
3305	19-20	Jan 20	Debt Collection UMS	Dec 2019 collection agency placements for Tulare Public Library	Unique Management	9625-0150	7295	Deduction	(152.15)		No						(89.50)					(152.15)	(152.15)	
3306	19-20	Jan 20	Debt Collection UMS	Dec 2019 collection agency placements for Mariposa County Library	Unique Management	9625-0150	7295	Deduction	(89.50)		No											(237.24)	(237.24)	
3307	19-20	Jan 20	Direct Billing Charges from Reserves	Postage and Overdue Notices Dec 23 2019- Jan 24, 2020	Postage and Overdue Notices January 2020	9625-0130	7268	Deduction	(2,344.73)		Yes	(9.09)				(651.64)	(242.94)	(139.86)	(70.97)	(265.22)	(182.13)	(565.66)	(19,056.61)	(19,056.61)
3308	19-20	Jan 20	Computer Hardware	20 X Dell 5490 Laptops for Fall Order	Dell	9625-0130	7385	Deduction	(19,056.61)		No		(19,056.61)										(4,297.28)	(4,297.28)
3309	19-20	Jan 20	Computer Hardware	15 X Dell 24" Monitor P2416H for Fall Order	Dell	9625-0130	7385	Deduction	(4,297.28)		No			(4,297.28)									(3,893.77)	(3,893.77)
3310	19-20	Jan 20	Computer Hardware	20 X Dell 24" Monitors for Fall Order	Dell	9625-0130	7385	Deduction	(3,893.77)		No										(51,133.91)	(16,520.18)	(124,294.74)	(124,294.74)
3311	19-20	Jan 20	Computer Hardware	159 X Dell Optiplex 3070 MT XCTO for Fall Order	Dell	9625-0130	7385	Deduction	(124,294.74)		No		(5,506.73)										(41,664.72)	(41,664.72)
3312	19-20	Jan 20	Computer Hardware	54 X Dell Optiplex 3070 SFF XCTO for Fall Order	Dell	9625-0130	7385	Deduction	(41,664.72)		No	(10,801.98)											(96.12)	(96.12)
3313	19-20	Jan 20	Committed System Projects	Nimble Project Cost	CDW	9625-0130	7298	Deduction	(96.12)		Yes		(45.01)	(19.58)	(4.08)	(4.26)	(1.46)	(5.47)	(2.79)	(9.58)	(2.90)			
3314	19-20						1435					60,837	1,189,682	415,488	235,168	54,380	34,562	232,779	365,439	362,948	30,213	2,961,597	Cash Balance 1-31-20	
3315	19-20			Cash Balance as of 1-31-20	N/A		1435																	
3316	19-20	Feb 20	Deposits additional	SJVLIS Additional Electronic Resources	Additional Electronic Resource Contribution		1435		4,769.00		No					4,769.00						4,769.00		
3317	19-20	Feb 20	Direct Billing Charges from Reserves	Postage and Overdue Notices Jan 27 2020- Feb 21, 2020	Postage and Overdue Notices February 2020	9625-0130	7268	Deduction	(1,548.61)		Yes	(6.03)				(384.58)	(155.00)	(110.03)	(59.25)	(176.16)	(87.29)	(409.98)	(180.29)	(1,548.61)
3318	19-20	Feb 20	Direct Billing Charges from Reserves	6400 X Library Card and key tag combo	Pennacore	9625-0130	7265	Deduction	(870.71)		No											(870.71)	(870.71)	
3319	19-20	Feb 20	Debt Collection UMS	Jan 2020 collection agency placements for Coalinga Library	Unique Management	9625-0150	7295	Deduction	(35.80)		No	(35.80)											(313.25)	(313.25)
3320	19-20	Feb 20	Debt Collection UMS	Jan 2020 collection agency placements for Kings County Library	Unique Management	9625-0150	7295	Deduction	(313.25)		No				(313.25)								(393.80)	(393.80)
3321	19-20	Feb 20	Debt Collection UMS	Jan 2020 collection agency placements for Madera County Library	Unique Management	9625-0150	7295	Deduction	(143.20)		No											(393.80)	(393.80)	
3322	19-20	Feb 20	Debt Collection UMS	Jan 2020 collection agency placements for Tulare County Library	Unique Management	9625-0150	7295	Deduction	(393.80)		No											(205.85)	(205.85)	
3323	19-20	Feb 20	Debt Collection UMS	Jan 2020 collection agency placements for Tulare Public Library	Unique Management	9625-0150	7295	Deduction	(205.85)		No						(89.50)					(89.50)	(89.50)	
3324	19-20	Feb 20	Debt Collection UMS	Jan 2020 collection agency placements for Mariposa County Library	Unique Management	9625-0150	7295	Deduction	(89.50)		No											(1,159.09)	(1,159.09)	
3325	19-20	Feb 20	Direct Billing Charges from Reserves	60 - 2" x 625" Barcodes	Data2 Corporation	9625-0130	7265	Deduction	(1,159.09)		No		(772.73)				(386.36)						(2,258.80)	(2,258.80)
3326	19-20	Feb 20	Computer Hardware	7 X Zebra DS9208 1D/2D Imager USB	CDW	9625-0130	7385	Deduction	(2,258.80)		No		(2,258.80)										(5,037.84)	(5,037.84)
3327	19-20	Feb 20	Computer Hardware	75 X Samsung 860 EVO 250GB SATA 2.5IN SSD	CDW	9625-0130	7385	Deduction	(5,037.84)		No		(5,037.84)										(115.00)	(115.00)
3328	19-20	Feb 20	Software system support	Solarwinds Annual Maintenance	Solarwinds	9625-0130	7205	Deduction	(115.00)		Yes	(1.25)	(53.87)	(23.41)	(4.88)	(5.09)	(1.75)	(6.54)	(3.53)	(11.43)	(3.47)			
3330	19-20						1435					60,794	1,181,559	415,080	234,695	58,504	34,512	232,596	365,349	362,133	28,972	2,974,195	Cash Balance 2-29-20	
3331	19-20			Cash Balance as of 2-29-20	N/A		1435																	
3332	19-20						1435					60,794	1,181,559	415,080	234,695	58,504	34,512	232,596	365,349	362,133	28,972	2,974,195	Cash Balance 3-31-20	
3333	19-20			Cash Balance as of 3-31-20	N/A		1435																	
3334	19-20						1435					60,794	1,181,559	415,080	234,695	58,504	34,512	232,596	365,349	362,133	28,972	2,974,195	Cash Balance 3-31-20	
3335	19-20	Apr 20	Deposits additional	SJVLIS System Committed Project-Horizon	SJVLIS System Committed Project-SJVLIS Horizon		1435		2,429		No					2,429.00						2,429.00		
3336	19-20	Apr 20	Deposits additional	SJVLIS System Committed Project-Nimble	SJVLIS System Committed Project-SJVLIS Nimble		1435		2,178		No											2,178.00		
3337	19-20	Apr 20	Deposits additional	SJVLIS System Committed Project-Horizon	SJVLIS System Committed Project-SJVLIS Horizon		1435		32,566		No					32,566.00						32,566.00		
3338	19-20	Apr 20	Deposits additional	SJVLIS System Committed Project-Nimble	SJVLIS System Committed Project-SJVLIS Nimble		1435		40,707		No					40,707.00						40,707.00		
3339	19-20	Apr 20	Deposits additional	SJVLIS System Committed Project-Horizon	SJVLIS System Committed Project-SJVLIS Horizon		1435		6,768		No					6,768.00						6,768.00		
3340	19-20	Apr 20	Direct Billing Charges from Reserves	Postage and Overdue Notices Feb 24 2020- Mar 20, 2020	Postage and Overdue Notices March 2020	9625-0130	7268	Deduction	(1,294.57)		Yes	(4.32)				(403.16)	(122.20)	(80.99)	(53.98)	(155.53)	(38.62)	(317.40)	(108.45)	(1,294.57)
3341	19-20	Apr 20	Debt Collection UMS	Feb 2020 collection agency placements for Coalinga Library	Unique Management	9625-0150	7295	Deduction	(17.90)		No	(17.90)											(107.40)	(107.40)
3342	19-20	Apr 20	Debt Collection UMS	Feb 2020 collection agency placements for Kings County Library	Unique Management	9625-0150	7295	Deduction	(107.40)		No												(71.60)	(71.60)
3343	19-20	Apr 20	Debt Collection UMS	Feb 2020 collection agency placements for Madera County Library	Unique Management	9625-0150	7295	Deduction	(71.60)		No												(322.20)	(322.20)
3344	19-20	Apr 20	Debt Collection UMS	Feb 2020 collection agency placements for Tulare County Library	Unique Management	9625-0150	7295	Deduction	(322.20)		No												(143.20)	(143.20)
3345	19-20	Apr 20	Debt Collection UMS	Feb 2020 collection agency placements for Tulare Public Library	Unique Management	9625-0150	7295	Deduction	(143.20)		No												(71.60)	(71.60)
3346	19-20	Apr 20	Debt Collection UMS	Feb 2020 collection agency placements for Mariposa County Library	Unique Management	9625-0150	7295	Deduction	(71.60)		No						(71.60)						(8.55)	(8.55)
3347	19-20	Apr 20	Debt Collection UMS	Mar 2020 collection agency placements for Coalinga Library	Unique Management	9625-0150	7295	Deduction	(8.55)		No	(8.55)											(80.55)	(80.55)
3348	19-20	Apr 20	Debt Collection UMS	Mar 2020 collection agency placements for Kings County Library	Unique Management	9625-0150	7295	Deduction	(80.55)		No												(71.60)	(71.60)
3349	19-20	Apr 20	Debt Collection UMS	Mar 2020 collection agency placements for Madera County Library	Unique Management	9625-0150	7295	Deduction	(71.60)		No												(125.30)	(125.30)
3350	19-20	Apr 20	Debt Collection UMS	Mar 2020 collection agency placements for Tulare County Library	Unique Management	9625-0150	7295	Deduction	(125.30)		No												(71.60)	(71.60)
3351	19-20	Apr 20	Debt Collection UMS	Mar 2020 collection agency placements for Tulare Public Library	Unique Management	9625-0150	7295	Deduction	(71.60)		No												(53.70)	(53.70)
3352	19-20	Apr 20	Debt Collection UMS	Mar 2020 collection agency placements for Mariposa County Library	Unique Management	9625-0150	7295	Deduction	(53.70)		No													
3353	19-20	Apr 20	Committed System Projects	SJVLIS System Committed Project-Nimble Porterville	Transfer PrePd to Committed Category: Nimble		1435	Request/Transfer/Committed	5,798	(5,798.00)														
3354	19-20	Apr 20	Committed System Projects	SJVLIS System Committed Project-Nimble Merced	Transfer PrePd to Committed Category: Nimble		1435	Request/Transfer/Committed	11,376	(11,376.00)														
3355	19-20	Apr 20	Committed System Projects	SJVLIS System Committed Project-Horizon Merced	Transfer PrePd to Committed Category: Horizon		1435	Request/Transfer/Committed	9,100	(9,100.00)														
3356	19-20						1435					62,941	1,181,559	487,950	241,151	58,270	36,762	232,441	365,310	361,368	28,849	3,058,401	Cash Balance 4-30-20	
3357	19-20			Cash Balance as of 4-30-20	N/A		1435																	
3358	19-20	May 20	Computer Hardware	4 X HP Color Laserjet Ent M553DN TAA	CDW	9625-0130	7385	Deduction	(2,753.71)		No		(2,753.71)										(2,753.71)	(2,753.71)
3360	19-20						1435					62,941	1,178,805	487,950	241,1									

Pre Paid Tech Reserve Detail

	A	B	D	F	G	K	L	M	O	P	Q	V	W	X	Y	Z	AA	AB	AC	AD	AE	AH	AM
	Fiscal Year	Tech Reserve Deduction Month	Type of Project CATEGORY (SUMMARY REPORT)	Description	Vendor	Org	Acct. #	Transaction Type	Addition Amount	Deduction Amount	Is Invoice Shared among members?	COALINGA	FRESNO	KERN	KINGS	MADERA	MARIPOSA	MERCED	PORTERVILLE	TULARE CO.	TUL. PUBLIC	TOTALS	<<_Proof>>>
3369	2019			FISCAL YEAR 2020-2021																			
3370																							
3371	20-21	Jul 20		Direct Billing Charges from Reserves	Postage and Overdue Notices June 22, 2020- July 24, 2020		9625-0130	7268	Deduction	(224.69)	Yes	(0.39)		(64.01)	(5.82)	(16.40)	(3.70)	(23.28)	(1.59)	(90.46)	(19.04)	(224.69)	
3372																							
3373	20-21			Cash Balance as of 7-31-20		N/A		1435				62,941	1,183,951	487,879	241,145	61,109	36,758	232,415	365,309	361,278	28,619	3,061,402	Cash Balance 7-31-20
3374																							
3375	20-21	Aug 20		Direct Billing Charges from Reserves	Postage and Overdue Notices July 27, 2020- August 21, 2020		9625-0130	7268	Deduction	(1,840.27)	Yes	(10.98)		(769.70)	(8.46)	(138.07)	(70.36)	(170.34)	(12.17)	(481.39)	(178.60)	(1,840.27)	
3376																							
3377	20-21			Cash Balance as of 8-31-20		N/A		1435				62,930	1,183,951	487,109	241,137	60,971	36,887	232,244	365,296	360,796	28,440	3,059,582	Cash Balance 8-31-20
3378																							
3379	20-21	Sep 20		Deposits additional	SJVLIS Additional Electronic Resources		9625-0130	7385		300,000.00	No		300,000.00									300,000.00	
3380	20-21	Sep 20		Deposits additional	SJVLIS System Committed Project-Horizon		9625-0130	7385		64,468.00	No		64,468.00									64,468.00	
3381	20-21	Sep 20		Direct Billing Charges from Reserves	Postage and Overdue Notices August 24, 2020- September 16, 2020		9625-0130	7268	Deduction	(2,309.14)	Yes	(15.39)		(971.77)	(17.46)	(272.96)	(134.37)	(269.79)	(23.28)	(520.54)	(83.58)	(2,309.14)	
3382	20-21	Sep 20		Computer Hardware	HP Color LaserJet Enterprise M751DN, 6x HP Color LaserJet Pro M454DN		9625-0130	7385	Deduction	(4,851.32)	No		(4,851.32)									(4,851.32)	
3383	20-21	Sep 20		Computer Hardware	3x Dell CTO 7210 i5-10210U 128/10 W10P Laptop		9625-0130	7385	Deduction	(7,045.71)	No		(7,045.71)									(7,045.71)	
3384	20-21	Sep 20		Deposits additional	SJVLIS FY 20-21 Postage and Overdue Notices		9625-0130	1435		20,000.00	Yes	200.00		8,008.00	5,000.00	1,800.00	2,000.00	3,000.00		5,000.00	3,000.00	36,000.00	
3385																							
3386	20-21			Cash Balance as of 9-30-20		N/A		1435				63,114	1,536,522	494,137	246,119	62,498	38,553	234,974	365,273	365,276	31,356	3,437,623	Cash Balance 9-30-20
3387																							
3388	20-21	Oct 20		Deposits additional	SJVLIS System Committed Project-Horizon		9625-0130	7385		7,729.00	No					7,729.00						7,729.00	
3389	20-21	Oct 20		Deposits additional	SJVLIS System Committed Project-Horizon		9625-0130	7385		2,840.00	No						2,840.00					2,840.00	
3390	20-21	Oct 20		Deposits additional	SJVLIS System Committed Project-Horizon		9625-0130	7385		1,984.00	No	1,984.00										1,984.00	
3391	20-21	Oct 20		Direct Billing Charges from Reserves	Postage and Overdue Notices September 21, 2020- October 23, 2020		9625-0130	7268	Deduction	(2,809.14)	Yes	(2.79)		(721.03)	(24.33)	(403.63)	(92.58)	(439.07)	(51.84)	(809.90)	(263.97)	(2,809.14)	
3392	20-21	Oct 20		Deposits additional	SJVLIS System Committed Project-Horizon		9625-0130	7385		39,219.00	No			39,219.00								39,219.00	
3393																							
3394	20-21			Cash Balance as of 10-31-20		N/A		1435				65,095	1,536,522	532,635	246,095	69,823	41,300	234,535	365,221	364,466	31,093	3,466,786	Cash Balance 10-31-20
3395																							
3396	20-21	Nov 20		Deposits additional	Cataloging Center Services for Period of 11/1/20 through 6/30/20		9625-0130	1435	Addition	1,110.78	No					1,110.78						1,110.78	
3397	20-21	Nov 20		Deposits additional	Library Tablets charged in error to Fresno		9625-0130	7385	Addition	7,045.71	No					7,045.71						7,045.71	
3398	20-21	Nov 20		Direct Billing Charges from Reserves	Postage and Overdue Notices October 26, 2020- November 20, 2020		9625-0130	7268	Deduction	(1,465.30)	Yes	(2.61)		(176.16)	(233.29)	(110.03)	(40.20)	(180.92)	(16.93)	(461.29)	(243.67)	(1,465.30)	
3399	20-21	Nov 20		Direct Billing Charges from Reserves	20 - 2" x .825" Barcodes and 10 - 2" x 1" Barcodes		9625-0130	7265	Deduction	(602.19)	No							(209.80)	(392.39)			(602.19)	
3400																							
3401	20-21			Cash Balance as of 11-30-20		N/A		1435				65,093	1,544,678	532,459	245,861	69,713	41,260	234,145	364,812	364,005	30,849	3,492,875	Cash Balance 11-30-20
3402																							
3403	20-21	Dec 20		Direct Billing Charges from Reserves	Postage and Overdue Notices November 23, 2020 - December 16, 2020		9625-0130	7268	Deduction	(946.37)	Yes	(2.76)		(180.00)	(275.59)	(68.20)	(46.56)	(62.05)	(7.27)	(214.10)	(89.44)	(946.37)	
3404	20-21	Dec 20		Direct Billing Charges from Reserves	Overdue notice rate increase June 22, 2020-November 20, 2020		9625-0130	7268	Deduction	(499.35)	Yes	(10.71)		(153.27)	(16.41)	(53.37)	(19.35)	(61.44)	(6.00)	(134.04)	(44.76)	(499.35)	
3405																							
3406				Cash Balance as of 12-31-20		N/A		1435				85,079	1,544,678	532,126	245,569	89,591	41,194	234,021	364,799	363,657	30,714	3,491,429	Cash Balance 12-31-20

Unearned Grant Proceeds Utilized (Year 3)
Report Date Ending 12/31/2020
Designation of the Unearned based on approval by the Admin Council.

Summary Statement Report

Unearned Grant Proceeds		\$114,034.16	Funds Available
	Revised Available:	\$114,034.16	GL 01710
Year 4		(\$5,350.89)	Deduction: AMS Vouchers for Year 4 Charges through 11/5/19 JV # 0001891854.
		(\$2,197.10)	Deduction: AMS Vouchers for Year 4 Charges through 1/10/20 JV # 0001901669.
		(\$9,426.95)	Deduction: AMS Vouchers for Year 4 Charges through 2/14/20 JV # 0001905732.
	(\$24,138.30)	(\$7,153.78)	Deduction: AMS Vouchers for Year 4 Charges through 3/10/20 JV # 0001907830
			Adjustment: Year 3 Grant Funds returned to the Account for TELCO Disconnects 5 Disconnects JV # 0001892546
Year 3; returns		\$2,250.00	
		\$7,000.00	Adjustment: Year 3 Grant Funds returned to the Account for TELCO Installs 4 Installs JV # 0001895975
		\$99,155.44	
Year 5		(\$6,277.00)	Deduction: 7 Members x IOS Booster Cisco Performance Licenses JV# 0001896733
Amendments Approved: License and Coalinga		(\$5,891.34)	Deduction: 13 Members x Booster Cisco Performance Licenses JV # 0001896734
		(\$1,431.82)	Deduction: 15 CISCO transceivers, 5 GE transceivers, 4 Media converters JV#0001917278
	(\$35,641.83)	(\$22,041.67)	Deduction: 2 CISCO Nexus Switches JV#0001925305
Year 4		(\$9.58)	Deduction: remaining AMS balance Project 87997 Year 4 JV#0001933303
	Ending Balance	\$63,504.03	at 12/31/20
Committed Pending Projects:	Year 5	(\$17,504.00)	Deduction: Upcoming & Pending Year 5 upgrades Huron, Fowler & Kern River Valley
Committed Pending Projects:		(\$1,701.93)	Deduction: Pending Fresno Member Modules, copper, etc
Total Actual and Committed Cost		\$44,298.10	Committed: Year 6 pending AMS Project # and PO# issued for FY 2020-21
Year 6: Non E Rate Items		(\$44,298.10)	
		\$0.00	Fully Expended

For the upcoming project, we will utilized \$44,298.10 of remaining grant proceeds. System is exploring grant opportunities for other related costs.

Upcoming Year Network Project
Year 6

Admin Council approval on January 17, 2020

Quote Revised #2

Year 6 - Non Eligible E Rate of Project: Cabling
Cost

Cabling	62,345
Wired	7,470
Wireless	1,095
System Non Erate Total Project	70,910.45
Use of Offset funding: Unearned Grant	44,298
Fund Balance Offset Funding	26,612

Year 6 - Funded by E Rate

E Rate CAT Eligible	Cost
Cabling	21,258.62
Wired	150,502.44
Wireless	29,220.94
Total Project	<u>200,982.00</u>
Use of Offset Funding E Rate	170,834.70
Funding SJVLS Fund Balance	30,147.30

Year 5					
System Infrastructure	Committed \$	25,185.00	Remainder \$	1,711.51	Cost
FM Fiber Optic CISCO Transceivers			15 items	\$	1,073.16
GE T Transceiver			5 items	\$	263.84
Media Converter Tplink Gigabit			4 items	\$	94.82
CISCO Nexus 93180 Switches			2 items	\$	22,041.67
				\$	<u>23,473.49</u>

Amendments Approved: License and Coalinga
Admin Council approval on November 8, 2019

Cisco Performance on Demand License: @ 100Mb
Equipment
Router 4321
Already on
Hand

Report period: **Period of 10/21/19-12/16/19**

Members	Location	Estimate approved		SJVLs PO #	Vendor	Cost	Expire Date
Fresno	Gillis	up to \$550 each/ w tax	X	1920018	CDW	\$453.18	Perpetual
Fresno	Kerman	up to \$550 each/ w tax	X	1920018	CDW	\$453.18	Perpetual
Fresno	Tranquility	up to \$550 each/ w tax	X	1920018	CDW	\$453.18	Perpetual
Kern County	Rosamond (Wanda Kirk)	up to \$550 each/ w tax	X	1920018	CDW	\$453.18	Perpetual
Kern County	Southwest	up to \$550 each/ w tax	X	1920018	CDW	\$453.18	Perpetual
Merced County	Atwater	up to \$550 each/ w tax	X	1920018	CDW	\$453.18	Perpetual
Merced County	Dos Palos	up to \$550 each/ w tax	X	1920018	CDW	\$453.18	Perpetual
Merced County	Le Grand	up to \$550 each/ w tax	X	1920018	CDW	\$453.18	Perpetual
Merced County	Los Banos	up to \$550 each/ w tax	X	1920018	CDW	\$453.18	Perpetual
Merced County	Winton	up to \$550 each/ w tax	X	1920018	CDW	\$453.18	Perpetual
Tulare County	Dinuba	up to \$550 each/ w tax	X	1920018	CDW	\$453.18	Perpetual
Tulare County	Exeter	up to \$550 each/ w tax	X	1920018	CDW	\$453.18	Perpetual
Tulare County	Lindsey	up to \$550 each/ w tax	X	1920018	CDW	\$453.18	Perpetual

Amended from \$ 7,150.00

\$5,891.34 Total Cisco Performance

Cisco IOS Booster Performance-License @ 1G

Members	Location	Estimate approved	Equipment Router 4321 Already on Hand	SJVLs PO #	Vendor	Cost	Expire Date
Fresno	Betty Rodriguez	up to \$1,000 each	X	1920019	CDW	\$896.80	Perpetual
Fresno	Clovis	up to \$1,000 each	X	1920019	CDW	\$896.80	Perpetual
Fresno	Fig Garden	up to \$1,000 each	X	1920019	CDW	\$896.80	Perpetual
Fresno	San Joaquin	up to \$1,000 each	X	1920019	CDW	\$896.80	Perpetual
Fresno	Sunnyside	up to \$1,000 each	X	1920019	CDW	\$896.80	Perpetual
Fresno	Woodward	up to \$1,000 each	X	1920019	CDW	\$896.80	Perpetual
Fresno	Reedley	up to \$1,000 each	X	1920019	CDW	\$896.80	Perpetual
						<u><u>\$6,277.60</u></u>	Total Cisco IOS Booster

Year 4

Admin Council approval on March 2019

PO # 1920006

Project # 87997

Period of 10/21/19-1/10/20

Members	Location	Cost	Cost	Cost	Cost	Cost	Cost	Cost							
		Wireless Cabling	AP access Points Wireless	AP License	Router	Router License	Switch	UPS	Sub-Total	Tax	E-Rate	Remaining Balance	Charge to SJVLS	COMPLETION DATE	Vendor
Fresno County															
Kern County	Firebaugh	\$ 2,689.83	\$ 1,597.06	\$ 468.00				\$ 841.38	\$ 5,596.27	\$ 206.04	\$ (4,895.09)	\$ -	\$ 907.22	1/10/2020	AMS
Kern County	Mojave	\$ 2,739.33	\$ 1,597.06	\$ 468.00	\$ 5,386.20	\$ 1,692.00	\$ 1,437.75	\$ 841.38	\$ 14,161.72	\$ 1,804.14	\$ (3,851.47)	\$ 9.58	\$ 12,123.97	1/10/2020	AMS
Kings County	Taft	\$ 2,359.83	\$ 1,597.06	\$ 468.00	\$ 5,386.20	\$ 1,692.00	\$ 1,437.75	\$ 869.35	\$ 13,810.19	\$ 459.08	\$ (10,631.06)	\$ -	\$ 3,638.21	1/10/2020	AMS
Tulare County	Corcoran	\$ 2,689.83	\$ 1,597.06	\$ 468.00	\$ 1,053.74	\$ 470.00	\$ 1,437.75	\$ 841.38	\$ 8,557.76	\$ 429.57	\$ (7,638.27)	\$ -	\$ 1,349.06	1/10/2020	AMS
Tulare County	Farmersville	\$ 2,689.83	\$ 1,597.06	\$ 468.00	\$ 1,053.74	\$ 470.00	\$ 1,437.75	\$ 841.38	\$ 8,557.76	\$ 429.57	\$ (7,638.27)	\$ -	\$ 1,349.06	1/10/2020	AMS
	London	\$ 4,754.89			\$ 1,053.74	\$ 470.00	\$ 1,437.75	\$ 853.75	\$ 8,570.13	\$ 361.47	\$ (4,160.82)		\$ 4,770.78	1/10/2020	AMS
		\$ 17,923.54	\$ 7,985.30	\$ 2,340.00	\$ 13,933.62	\$ 4,794.00	\$ 7,188.75	\$ 5,088.62	\$ 59,253.83	\$ 3,689.87	\$ (38,814.98)		\$ 24,138.30		

Year 5

Admin Council approval on March 2019

data entry based upon worksheet titled: revised 12.2 Board Approved amended 11.9.2019 Year 5 selection

Report period:

Committed Projects:

Period of 10/21/19-6/30/2020

Router 4321

Members	Location	Cost	Cost	Cost	Cost	Cost	Cost								
		Wireless	AP access	AP License	Router	Router	Switch	UPS	Sub-Total	Tax	E-Rate		Charge to		
			Points			License							SJVLs		
Coalinga	Huron	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 500.00			\$ 3,500.00		n/a		\$ 3,500.00		
Fresno County	Fowler	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 500.00	\$ 2,502.00	\$ 1,000.00	\$ 7,002.00		n/a		\$ 7,002.00		
Kern County	Kern River Valley	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 500.00	\$ 2,502.00	\$ 1,000.00	\$ 7,002.00		n/a		\$ 7,002.00		
		\$ 6,000.00	\$ 3,000.00	\$ -	\$ -	\$ 1,500.00	\$ 5,004.00	\$ 2,000.00	\$ 17,504.00	\$ -	\$ -		\$ 17,504.00		

Budget Year **20-21**

Year 6 Member Report
Vendor: AMS

AMS Project # 91790
 SJVLS PO #

Member	Branch	E Rate Available Funding by location	Cabling	Wired	Wireless	E Rate Qualified Funding by location	E Rate Available Funding by location	Unused E Rate Available
Fresno	Auberry	\$ 14,122.00		\$ 9,592.80	\$ 1,935.06	\$ 11,527.86	\$ 14,122.00	\$ 2,594.14
Fresno	Bear Mountain	\$ 22,530.00	\$ 6,464.49	\$ 9,592.80	\$ 1,935.06	\$ 17,992.35	\$ 22,530.00	\$ 4,537.65
Fresno	Big Creek	\$ 11,998.43		\$ 5,501.97	\$ 1,935.06	\$ 7,437.03	\$ 11,998.43	\$ 4,561.40
Fresno	Piedra	\$ 11,998.43		\$ 5,501.97	\$ 1,935.06	\$ 7,437.03	\$ 11,998.43	\$ 4,561.40
Fresno	Fowler	\$ 25,030.00		\$ 6,884.20	\$ 3,225.10	\$ 10,109.30	\$ 25,030.00	\$ 14,920.70
Fresno	Shaver Lake	\$ 7,187.21		\$ 5,501.97	\$ 1,387.56	\$ 6,889.53	\$ 7,187.21	\$ 297.68
Fresno	Teague	\$ 11,998.43		\$ 9,592.80	\$ 1,935.06	\$ 11,527.86	\$ 11,998.43	\$ 470.57
Kern	Kern River Valley	\$ 17,904.00	\$ 4,164.82	\$ 5,501.97	\$ 1,935.06	\$ 11,601.85	\$ 17,904.00	\$ 6,302.15
Kern	Beale	\$ 50,553.31	\$ 4,164.82	\$ 44,172.95	\$ 1,935.06	\$ 50,272.83	\$ 50,553.31	\$ 280.48
Kings	Armona	\$ 7,188.78		\$ 5,501.97	\$ 1,387.56	\$ 6,889.53	\$ 7,188.78	\$ 299.25
Mariposa	Red Cloud	\$ 11,998.43		\$ 9,592.80	\$ 1,935.06	\$ 11,527.86	\$ 11,998.43	\$ 470.57
Mariposa	El Portal	\$ 11,998.43		\$ 9,592.80	\$ 1,935.06	\$ 11,527.86	\$ 11,998.43	\$ 470.57
Mariposa	Wawona	\$ 11,998.43		\$ 9,592.80	\$ 1,935.06	\$ 11,527.86	\$ 11,998.43	\$ 470.57
Merced	Delhi	\$ 19,560.00	\$ 6,464.49	\$ 7,189.32	\$ 1,935.06	\$ 15,588.87	\$ 19,560.00	\$ 3,971.13
Merced	Snelling	\$ 11,998.43		\$ 7,189.32	\$ 1,935.06	\$ 9,124.38	\$ 11,998.43	\$ 2,874.05
Total		\$ 248,064.31	\$ 21,258.62	\$ 150,502.44	\$ 29,220.94	\$ 200,982.00	\$ 248,064.31	\$ 47,082.31

Budget Year**20-21****Year 6 Member Report****Vendor: AMS**

AMS Project #

SJVLS PO #

Member	Branch	Cabling	Wired	Wireless	Total Project Budget	Actual Costs	Equipment Remaining Grant Y3 Unspent
Fresno	Auberry	6,464.49	280.48		6,744.97		6,744.97
Fresno	Bear Mountain		280.48		280.48		280.48
Fresno	Big Creek	6,464.49	280.48		6,744.97		6,744.97
Fresno	Piedra	6,464.49	280.48		6,744.97		6,744.97
Fresno	Shaver Lake	6,464.49	280.48	547.50	7,292.47		7,292.47
Fresno	Teague	6,464.49	280.48		6,744.97		6,744.97
Kern	Beale		280.48		280.48		280.48
Kern	Kern River Valey		280.48		280.48		280.48
Kings	Armona	6,464.49	280.48	547.50	7,292.47		7,292.47
Mariposa	El Portal	6,464.49	280.48		6,744.97		6,744.97
Mariposa	Red Cloud	4,164.82	280.48		4,445.30		4,445.30
Mariposa	Wawona	6,464.49	280.48		6,744.97		6,744.97
Merced	Delhi		280.48		280.48		280.48
Merced	Snelling	6,464.49	280.48		6,744.97		6,744.97
System	N/A		3,543.50		3,543.50		3,543.50
		62,345.23	7,470.22	1,095.00	70,910.45		70,910.45
Excluded from Project							
	Yosemite		15,160.04		15,160.04		
					86,070.49		

SAN JOAQUIN VALLEY LIBRARY SYSTEM
FY 2021-2022
Recommended Draft Budget - January 15, 2021

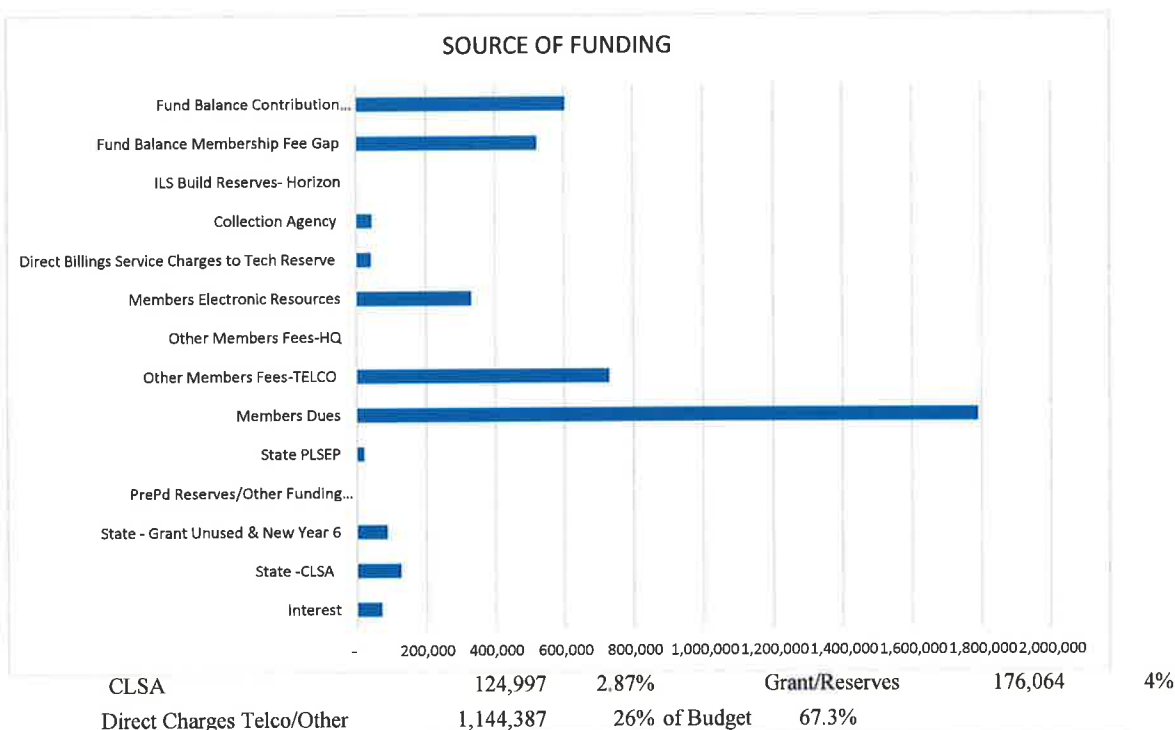
Source of Funding	Amount
Interest	70,000
State -CLSA	124,997
State - Grant Unused & New Year 6	86,064
PrePd Reserves/Other Funding -Year4	-
State PLSEP	20,000
Members Dues	1,789,809
Other Members Fees-TELCO	728,776
Other Members Fees-HQ	-
Members Electronic Resources	330,000
Direct Billings Service Charges to Tech Reserve	41,595
Collection Agency	44,000
ILS Build Reserves- Horizon	-
Fund Balance Membership Fee Gap	520,421
Fund Balance Contribution & E-Rate Discounts	602,384
Total Funding for Budget	4,358,046

Membership Fees

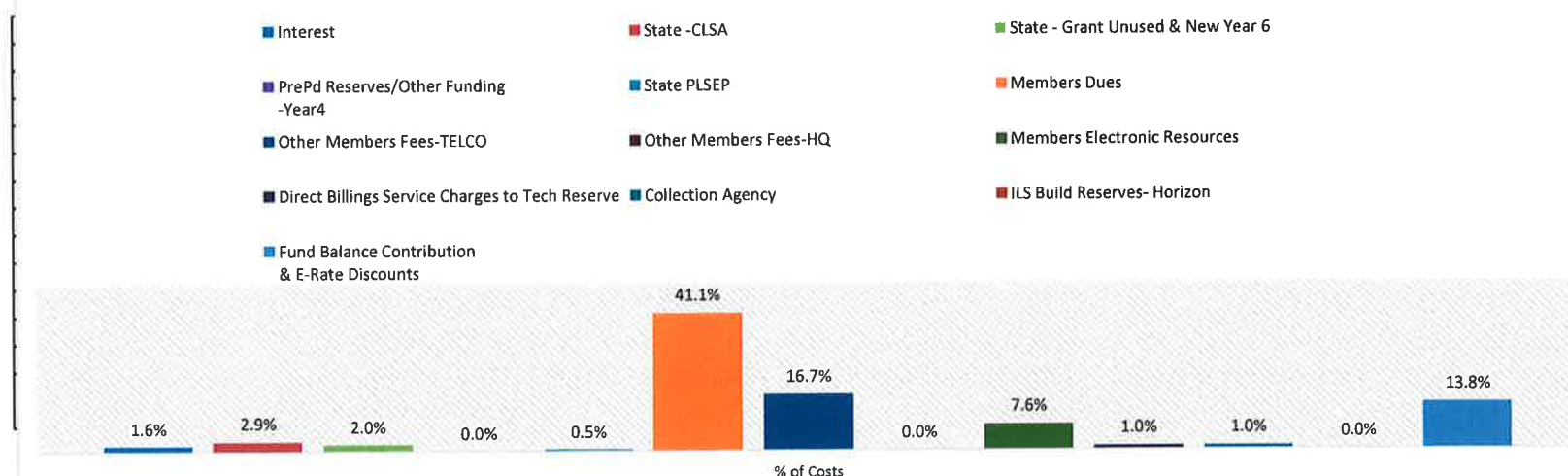
1,789,809

% of Total Budget (Membership)

41.1%



Service Functions Support Use %



**Membership
Budget Recommend
Budget Highlights**

**Board approved November 6, 2020
Recommended Draft Budget - January 15, 2021**

Recommended Budget for Approval

1	\$ 4,358,046	Seek Approval		
<u>Fiscal Year History</u>	<u>Budget Amount</u>	<u>\$ Change</u>	<u>% Budget Change</u>	
Budget FY 2017/2018	4,343,965.00	(201,964.00)	-4%	
Budget FY 2018/2019	4,626,402.00	282,437.00	7%	
Budget FY 2019/2020	4,339,757.00	(286,645.00)	-6%	
Budget FY 2020/2021	6,066,145.00	1,726,388.00	40%	
Draft Budget FY 21/22	4,358,046.00	(1,708,099.00)	-28.2%	

1a. Budget change \$ (1,708,099) decrease need over prior year
-28.2% percentage of change
Related to complete NRC costs for telecommunication

2. Membership Total Fee \$ 1,789,809

Seek Board approval: to begin process and finalized the TELCO and related projects by Feb 2019.

- | | | |
|---|----|------------------|
| 1. Approve to Adopt Budget | \$ | 4,358,046 |
| 2. Approve training plan and authorize designee for further scholarship protocols | \$ | 33,000 |
| 3. Approve preparation of application for CLSA budgetary dollars | \$ | 124,997 |
| 4. Approve submission of application and administration of PLSEP grant | \$ | 20,000 |
| 5. Approve the submission of grant application for Year 6 NRC Costs | \$ | - |
| 6. Approve Year 6 project for Telco, equipment and e rate application | | |

Current CostsFY 20-21

- | | |
|---|--|
| 7. Info Tech Plan: Members to continue contribution to build reserve for ILS/Horizon | continue to Assign SJVLS Fund
Balance \$2 million |
| 8. Approve to schedule retreats with Attorney, Consultant and Directors for JPA, service contracts, and by-laws
Three agreements are outstanding | \$ 14,200 |

Action: Approved _____ Denied _____

SJVLS Budget

Total Budget (Membership costs + Telco/other direct projects.

	Current Costs FY 20-21	Upcoming Year Total Costs	\$ Change	% Change
Proposal for Admin Council on January 15, 2021	\$6,066,145	\$4,358,046	(\$1,708,099)	-28.2%

1. Summary of SJVLS Operational Budget - Core

	Current Costs FY 20-21	Upcoming Year Total Costs	\$ Change	% of Total Costs
System Operations	\$1,222,434	\$1,197,844	(\$24,590)	50.3%
Planning & Evaluation	\$442,876	\$451,709	\$8,833	19.0%
Cataloging Center	\$95,600	\$100,900	\$5,300	4.2%
Fresno as Cat Center	\$3,000	\$3,000	\$0	0.1%
Online E Resources Materials	\$185,970	\$215,970	\$30,000	9.1%
Shall we continue if no CLSA funding for E-Resources? Added back in \$30,000 for committee.				
Telecommunications core	\$392,700	\$410,807	\$18,107	17.3%
Increase to support EdTechnology audit and other service hours beyond contract.				
	<u>\$2,342,580</u>	<u>\$2,380,230</u>	<u>\$37,650</u>	
Delivery				0.0%
Membership Costs	<u>\$2,342,580</u>	<u>\$2,380,230</u>	<u>\$37,650</u>	100%
			1.6%	

2. Summary of Offset Funding Sources

Membership Fees	\$1,789,809	\$1,789,809	\$0	75%
Fund Balance Withdrawal	\$552,772	\$520,421	(\$32,351)	22%
Interest Earned	\$70,000	\$70,000	\$0	3%
CLSA Allocation (beyond delivery)	\$0	\$0	\$0	0%
Total Funding Sources	<u>\$2,412,581</u>	<u>\$2,380,230</u>	<u>(\$32,351)</u>	

3. ILL System

	Current Costs FY 20-21	Upcoming Year Total Costs	
Note:			
SirsiDynix total budget is listed on three separate lines			
SirsiDynix Row 5	\$154,000	\$130,000	
Add ons Row 6	\$3,000	\$3,000	
SirsiDynix One Time Fee ERC Connector Row 24	\$2,330	\$2,330	
: Fresno			<i>Savings</i>
	<u>\$159,330</u>	<u>\$135,330</u>	<u>(\$24,000)</u>

4. New Vend New Vendor: Implementation Costs

ILL Replacement transistion and training costs	
ILS Replacement Fund (pending Admin long term strategy for building reserves)	\$0
Match from Assigned Fund Balance	<u>\$100,000</u>
	<u>\$100,000</u>

5. Grants Network Technology/Broadband

	Current Costs FY 20-21	Upcoming Year Total Costs
Year 5		
Use of Unused Grant Proceeds	\$17,504	\$0
	<u>\$20,000</u>	<u>\$0</u>
<i>Estimate to be complete no later than June 2021</i>	<u>\$37,504</u>	

	Current Costs FY 20-21	Upcoming Year Total Costs	Pending Equipment Grant
Year 6 with new grant award			
Circuit construction non recurring costs			
Cabling & Other: SJVLS Grant \$44,298	\$44,298	\$44,298	<i>Use the last of Yr 3 funds</i>
Cabling & Other: Other \$41,766	\$41,766	\$41,766	<i>a. SJVLS submitted for equipment grant too</i>
Year 6: Match to E Rate Eligible portion of Project	\$35,257	\$35,257	<i>b. SJVLS submitted for equipment grant too</i>
			\$77,023
NRC & Disconnects - Telco	\$2,000,000	\$0	<i>c. Awarded Tele Grant</i>
Note that CENIC will invoice Califa \$75,681.64 for the "Year 6" circuit NRC construction fees and we will pay that invoice directly from your grant award total.			
	<u>\$2,121,321</u>	<u>\$121,321</u>	

6. CLSA Strategy for upcoming application to seek funding offset
Delivery Services

	Current Costs FY 20-21	Upcoming Year Total Costs
Delivery Services	\$124,997	\$124,997

SJVLS Budget

Online Resources

Online Resources

Ebooks Bilbliothea	\$	21,000
Pronunciator	\$	30,000
Cengage	\$	31,620
Califia Quipu E Card Registration	\$	60,500
Gale Subscription Career Module	\$	9,250
	\$	152,370
Which one shall we restore?		
ERC-Additional Databases considerations allocation	\$	30,000
E Resources Selections (no longer funded by CLSA)	\$	30,000
	\$	60,000
Total Amount	\$	212,370

SAN JOAQUIN VALLEY LIBRARY SYSTEM

FY 2021-2022

Members to Budget -CAO

Membership Fees:

Board approved November 6, 2020

Three separate billing periods: August, September and January

Members

Other Fees:

Table for March 2021

Budget

MEMBER	FY 2019-2020	Extra	RBDigital Connector	98260300	98260300	Fortinet HQ Annual Maintenance	98260130	Members Budget	Prior Year	difference	Tech Reserve	Members Budget
	Total			Actual allocation	Actual allocation		Postage				or Electronic	
	Member Charges			Core	Core		Resources					
	portion of Pooled			(Note 1)	Communi-		(Note 2)	Members	(Note 3)		FINAL	
	Membership	Transparency		Direct TELCO	Direct Cisco SmartNet HQ		Patron Notices	Sum Total Fee	Prior Year Budget		Based on Tech Report	Total Member Invoice
Coalinga	22,633			16,488	900	3,100	100	43,221	45,173	(1,952)	-	43,221
Fresno	757,577		2,330	172,886	900	3,100	-	936,793	975,159	(38,366)	300,000	1,236,793
Kern	444,577	750	-	162,436	900	3,100	6,000	617,763	629,675	(11,912)	-	617,763
Kings	73,886			46,000	900	3,100	2,500	126,386	126,438	(52)	-	126,386
Madera	83,254	1,600		49,615	900	3,100	1,800	140,269	140,328	(59)	-	140,269
Mariposa	32,805			43,374	900	3,100	1,000	81,179	83,217	(2,038)	-	81,179
Merced	116,244			81,888	900	3,100	2,000	204,132	210,051	(5,919)	-	204,132
Porterville	49,060			Membership prorated based on reopening	-	-	-	49,060	53,317	(4,257)	-	49,060
Tulare Co.	158,392			119,824	900	3,100	5,000	287,216	287,328	(112)	-	287,216
Tulare Pub	51,381			265	900	3,100	2,000	57,646	58,639	(993)	-	57,646
TBD-Allowable Costs										-		-
Totals	1,789,809	2,350	2,330	692,776	8,100	27,900	20,400	2,543,665	2,609,324	(65,661)	300,000	2,843,665
depends: Jan 1 or Feb 2022											Invoice #2 Sept	Members Future Bill
Invoice #1-August Invoice #1-August Invoice #1-August Invoice #1-August												

Invoice #1-August

depends: Jan 1 or
Feb 2022

Invoice #1-August

Invoice #1-August

Invoice #1-August

Invoice #2
SeptMembers
Future Bill

Note:

1. Membership increased by 0%; same levels.
2. No member contribution collected (\$160,000) due to Board approved assigned fund balance to Info Tech System Committed Project.
3. Members to budget with their County Administrative Office for two types: Membership and Telco/NRC install & hardware direct costs for locations and SmartNet for headquarters.
4. Members may elect during next fiscal year any additional contributions/deductions from Pre Paid Tech Reserves. Notify Library Business Manager
5. No member contribution collected (\$160,000) due to Board approved assigned fund balance to Info Tech System Committed Project.

**LMS RFP SELECTION COMMITTEE RECOMMENDATION TO ADMINISTRATIVE COUNCIL ON
RFP SJVLS 21-001: LIBRARY MANAGEMENT SYSTEM**

January 15th, 2021

Recommended Action:

Approve the selection of Bidder for Award Notice. Authorize designee to send award notice.

Approve and Authorize the Chairperson to execute agreement with SirsiDynix effective upon execution for a 3-year contract with two optional one-year extensions through 2026. Not to exceed contract maximum of \$697,000.

Vendor Award Selection and Terms: The LMS RFP Selection Committee recommends awarding RFP SJVLS 21-001 to SirsiDynix for the self-hosted Horizon LMS and entering into a three-year agreement with two optional 1-year extensions beginning July 1, 2021.

Budget: SirsiDynix quoted 3 years of service at \$129,470, \$134,519, and \$139,765, respectively (a 3.9% increase each year). The budgeted amount for FY 2021-2022 is \$160,000. The first year of service is \$30,530 less than the budgeted amount for FY 2021-2022. It is worth noting that the quoted prices include a 40% long-time customer discount from their standard subscription pricing.

Training support costs for Community Engagement Platform: Depends on selection. The contract maximum does not include these estimates. We will return to the board for approval at a later date if selected.

The maximum amount of the agreement: **\$697,000**

Fiscal Impact: There is no increase in Membership cost associated with the recommended action. Project may utilize offset ILS Tech Reserves funding to support potential transition and training costs would result from a member system deciding to implement the Community Engagement Platform. The annual funding of balance of the contract costs will be included in subsequent requested budgets and covered by Membership Fees with an estimated average of 3% inflation increase.

Justification: The LMS RFP Selection Committee recommends remaining on our current self-hosted Horizon LMS. After reviewing the functionality of the LMS systems in the vendor's responses, system staff presented the Selection Committee with a review of the changes to policies and workflows that would be required by a migration. Based on the review, the committee voted to remain on Horizon and attempt to better align circulation policies between members in the coming years, to make a potential future migration easier. Horizon supports all our current policies, circulation rules, and workflows. It allows system staff the flexibility to customize and adapt the system when needed, such as during the current pandemic library closures. SirsiDynix is still actively developing Horizon and incorporating new features that we requested, such as more robust options for managing hold fulfillment, the ability to delete unused purchase orders, showing the cost saved by borrowing materials on circulation slips, deleting unused locations, and adding more robust security features such as borrower passwords. In addition, SirsiDynix's BlueCloud platform and ERC connectors allow us to display member's electronic content in the discovery layer without requiring loading and management of MARC records in the ILS database, a feature that was not available in the other proposals. BlueCloud Circulation and Cataloging

nearly have all the features required for us to deploy it at our locations. Once deployed, it will provide a browser-based option for accessing Horizon that will make upgrades smoother, because staff will not have to upgrade the Horizon client on individual workstations.

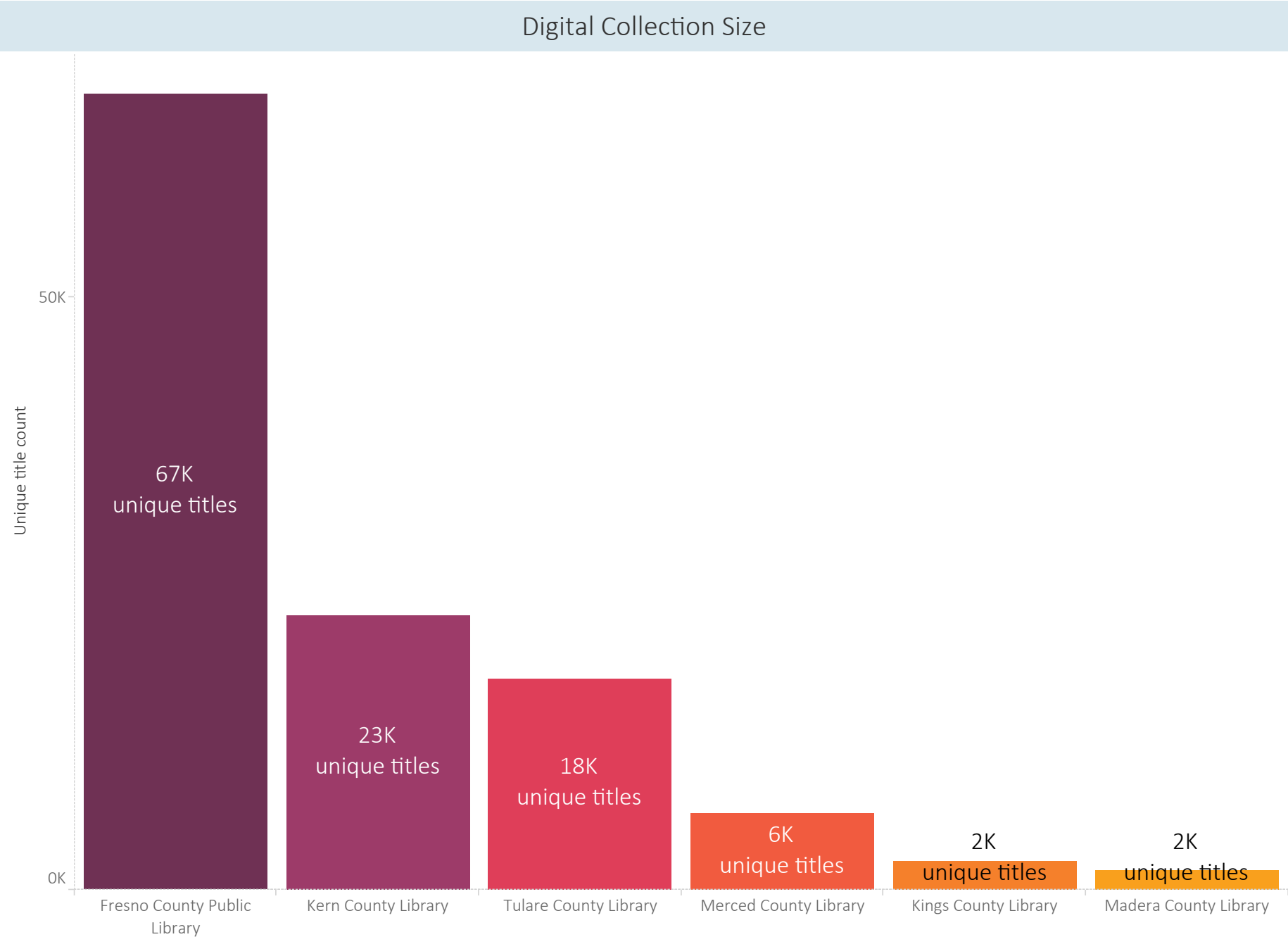
Remaining on a self-hosted solution will allow the system to continue to take advantage of the efficiencies created by migrating Horizon to a virtual environment in 2018. The ILS servers are currently hosted on an in-house, virtualized solution that allows SJVLS to efficiently manage server resources and quickly access the servers through a web-based interface. Hosting the ILS onsite allows all ILS communications to occur within our network, in a secure environment, and supported by SJVLS network staff. Our current hardware will last through the life of this contract and will allow the system to save approximately \$62,000 over the course of the agreement, based on the difference between self-hosted and SaaS proposal costs.

Overall, SirsiDynix's LMS represented the best fit for SJVLS current policies, and LMS needs. In addition, remaining on Horizon will provide stability and consistency for our staff and users in the current pandemic environment.

Policy Management	<p>What are the available settings that each library in an RLA agreement can control regarding treatment of visiting users?</p>	<p>Each digital collection participating in an RLA agreement can determine if they want to allow visiting patrons to have access to the following:</p> <p>Allow visiting patrons to place holds Allow visiting patrons to borrow pay per use content <i>Note: If a title is available in multiple lending models, the stricter setting will be applied. For example, a title available in both the SU and OC/OU lending models won't be available for visiting users.</i> CPC Metered by checkout Metered by earlier of time or checkout Allow visiting patrons to recommend titles for purchase</p>
Policy Management	<p>What's the impact of changing policies for visiting users?</p>	<p>Changes to policies are going-forward only.</p> <p>We will maintain and fulfill active holds for visiting users if placed before the policy change. This means that visiting users will remain on the waiting list until their holds are fulfilled, the user cancels them, or your library cancels them through the Manage Holds tool in Marketplace after the change in policy. We will maintain recommendations for visiting users if placed before the policy change. This means that visiting users' recommendations will be visible in Marketplace reports and eligible for RTL Manager carts depending on your criteria after the change in your policy. We will maintain active checkouts for visiting users through the lending period.</p> <p>It's the responsibility of the Account Manager to communicate the impact of changing policies to the library before making updates.</p>

Marketplace	Where can a library view their policies for visiting users?	<p>On the Library site admin page in Marketplace, RLA participants can view the policies in place for visiting users for their collection. They can also see the names of all collections participating in their RLA.</p> <p>Libraries cannot directly edit their policies in Marketplace; these are managed by your Product Support Specialist</p> <p>Libraries cannot see the policies set by other participants in the RLA.</p>
Marketplace	Can a visiting library have an Advantage account?	No. We won't allow Advantage accounts to be created for visiting libraries.
Marketplace	Can a library have separate Holds Manager and RTL Manager plans for visiting user activity?	Yes. Libraries can use the "Branches" menu to include or exclude visiting user activity from individual Holds Manager and RTL Manager plans.
Marketplace	Can a library see their users' circulations, holds, etc. from other libraries in the RLA agreement?	No. Marketplace reports will continue to reflect activity for that specific digital collection only. Upon request, the OverDrive data team can create cumulative reports for all libraries in an RLA agreement.
Content Discovery	If library A and library B are in a reciprocal lending agreement, will titles from library A's OverDrive collection display in library B's catalog via APIs?	No. API integration is specifically out of scope at this phase.
Content Discovery	As a patron with "visitor" status, what titles am I restricted from accessing?	<p>All visiting users cannot borrow Simultaneous Use content. We will not allow any users with visitor status to borrow SU content.</p> <p>At the digital collection level, each library can also optionally choose to disallow visitors from accessing:</p> <p>CPC titles Titles on hold</p>

		<p>Metered Access (by checkout)</p> <p>Metered access (Earlier of time or Checkout)</p> <p>RTL titles</p>
Content Discovery	<p>As a patron with "visitor" status, what happens if I try to interact with a title that I do not have access to (i.e. place a hold, borrow, etc.)</p>	<p>Once signed in, patrons with "visitor" status will only be able to see content that they can interact with. If a visiting patron is not signed in and then tries to interact with a title, they will first be prompted to authenticate. After authenticating, the patron would see a transaction error upon attempting to interact with a title they do not have access to via the home library's RLA policies.</p>
Content Discovery	<p>Is there a way to search across all collections participating in RLA simultaneously?</p>	<p>No, not at this time.</p>
Circulation Logic	<p>Can users interact with the same title at different digital collections that they have access to via RLA (i.e. place a hold on title X at their home library and also place a hold on X as a visitor at another library)?</p>	<p>Yes</p>
Circulation Logic	<p>As an RLA patron, will all of my holds and loans across each library I have access to display in Libby?</p>	<p>Yes, as long as each library card that has been used for the hold and loan transactions is saved in Libby. Note that on OverDrive site/app, the Loans that display in a users' account will be specific to what they have on loan from that digital collection (i.e. not a universal bookshelf).</p>



Digital Collection Overlap

Together, these partners own 89K total unique titles.

