



SAN JOAQUIN VALLEY LIBRARY SYSTEM

ADMINISTRATIVE HEADQUARTERS
2420 Mariposa Street, Fresno, CA 93721

SJVLS Administrative Council Agenda Packet March 13, 2020

TO THE PUBLIC:

**ENCLOSED ARE THE AGENDA AND
PREPARED ATTACHMENTS FOR THIS MEETING.**

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SAN JOAQUIN VALLEY LIBRARY SYSTEM

ADMINISTRATIVE HEADQUARTERS
2420 Mariposa Street, Fresno, CA 93721

Meeting Announcement

San Joaquin Valley Library System Administrative Council

Friday, March 13, 2020

Time: 10:00 a.m.

Fresno County Public Library – Central Library
2420 Mariposa Street
Fresno, CA 93721
(559) 600-7323

AGENDA

A. COUNCIL OPENING

- 1. Call to Order**
- 2. Introductions**
- 3. Adoption of Agenda**
- 4. Public Comment**

Public comment on any items relative to SJVLS and not on the agenda.

B. CONSENT AGENDA

- 1. Approval: Draft Minutes of January 17, 2020 Administrative Council Meeting (Attachment 1)**

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C. ITEMS FOR INFORMATION/ACTION

- 1. Financial Updates – Christiansen**
 - a. Status Update-Financial Reports (Attachment 2)**
 - b. Status Update – CLSA Report (Attachment 3)**
 - c. Status Update – Online Materials (Attachment 4)**
 - d. Status Update - Tech Reserve -December 31, 2019 (Attachment 5)**
 - e. Status Update - Unearned Grant Report (Attachment 6)**
- 2. Discussion and Approval: Draft Budget FY 2020-2021 – Christiansen (Attachments 7, 7a & b)**
- 3. Discussion and Approval: Electronic Resources Selected Vendor ERC Database Recommendations – Boyer (Attachment 8)**
- 4. Discussion: Porterville Library - Gomez**
- 5. Discussion and Approval: Library Day of Giving - Gomez**
- 6. Discussion: Pandemic Procedures – Chase & Gomez**
- 7. Discussion: Administrative Librarian Vacancy – Gomez**
- 8. CENIC Upgrades Status Update – Nelson**

9. Status Update on Ed Technology – E Rate and Grant Consultant -Gomez & Nelson

D. STAFF REPORTS

1. Chair
 2. State Library
 3. Administrative Librarian
 4. Library Program Manager
 5. Senior Network System Engineer
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E. DIRECTOR COMMENTS

Council members have the opportunity to share items relating to collaboration, innovation and professional development of interest to the Council.

F. CALENDAR ITEMS

1. Date and place of next Council Meeting:

G. ADJOURNMENT

Adjourn the meeting.



SJVLS Administrative Council Meeting
January 17, 2020
Draft
Minutes

1. COUNCIL OPENING

Council members present: Mark Lewis (Kern), Amy Taylor (Merced), Darla Wegener (Tulare Co.), Raman Bath (Fresno), Heidi Clark (Tulare), Vikki Cervantes (Porterville), Natalie Rencher (Kings) and Sally Gomez (Fresno).

Council members absent: Mary Leal, (Coalinga) and Janet Chase Williams (Mariposa)

Staff present: Karen Coletti (Fresno), Jeanne Christiansen (Fresno), Kevin Nelson (Fresno), Chris Wymer (Fresno) and Mary Ellen Tyckoson (Fresno).

Others present: Beverly Sutherland, Ingrid Goodman, Joe Matthews and Carson Brock.

a. Call to order: Opened by 10:15 AM by Vikki Cervantes (Porterville)

b. Introductions: Staff, Directions and Guests.

c. Adoption of Agenda: Motion to approve the agenda with adoption of additions moving #6 up and then following as is. Clark (Tulare); **Second:** Taylor (Merced).

d. Public Comment. None

2. CONSENT AGENDA

a. Approval: Draft Minutes of November 8th, 2019 Administrative Council Meeting.

- Motion to Approve with correction under Alberto on RFP for Omeka, Zip Books and Depository: Wegener (Tulare Co.); Second: Lewis (Kern)

6. Presentation & Discussion: Ed Technology Grants & Other – Sutherland and Goodman.

- Beverly Sutherland and Ingrid Goodman met with Kevin, Lana and Sally on ERate yesterday.
- Grant thru Cisco available do not have all the details yet.
- Shelby members draft getting fiber too hard to reach rural areas. USDA helping with funding, outside of ERate. Amy had questions on what timing works with ERate. Bev stated a lot work on CENIC, and they are looking at a lot of options. Amy was concerned about the January 31, 2020 timeline. Beverly stated that this is just a short turnaround. Raman ask Beverly how long for a matrix and then SKYPE in next week. Beverly will send matrix to directors as well before meeting next week. He would like discussion by Wednesday 22, Everyone would like to review as well. Mary Ellen brought up buying new routers. Kevin added price of \$2,000 max.

3. Financial Updates Christiansen

a. Financial Status Christiansen

- FY 2019/20 As of December 31, 2019 Financial reported expenses are \$1,446,209.24 and increase of \$540,604.23 from November 2019, Overall expenses were under spent by 17% in comparison to the monthly benchmarks due to delays in Telecommunication charges, lower computer service project cost and labor savings. Revenues for the period ending December 31, 2019 totaled \$2,148,776.73.

- Outstanding receivables is \$625,397.
- Transfer of Ownership Statements have been sent out to following members.
 - July, to Madera and Fresno
 - September to Madera and Fresno
 - October to Fresno
 - November to Coalinga, Fresno, Kern, Madera and Merced.
 - December to Coalinga, Fresno, Porterville and Tulare.
- Pre-Paid Tech Reserves FY 2019/20 totaled \$248,430.91 and consist of Debt Collection-UMS, Postage and Computer Hardware.

b. CLSA Report – Christiansen

- CLSA Allocations FY 2019/20 Total expenses to date were \$112,346.69 annual allocation of \$240,074. On track with this. Natalie ask if she would be receiving anymore invoices. Jeannie explained they would receive last one in January.

c. Online Materials

- LSTA Public Library Staff Education Program (PLSE)) MLS Funding Support. Had 11 participants.

d. Grant Summary and Benefits

- Transfer of Ownership Statements have been sent out to following members.
 - July, to Madera and Fresno
 - September to Madera and Fresno
 - October to Fresno
 - November to Coalinga, Fresno, Kern, Madera and Merced.
 - December to Coalinga, Fresno, Porterville and Tulare.
- Pre-Paid Tech Reserves FY 2019/20 totaled \$248,430.91 and consist of Debt Collection-UMS, Postage and Computer Hardware.

e. Tech Reserve @ December 31, 2019

- Pre-Paid Tech Reserves FY 2019/20 totaled \$248,430.91 and consist of Debt Collection-UMS, Postage and Computer Hardware.

2. Discussion and Approval: Draft Budget FY 2020-2021 Christiansen.

- Seek approval of \$4,437,291.00.
- Approved training plan and authorize designee for further scholarship protocols \$3,000.
- Approved the CLSA Budgetary dollars \$240,074.
- Approved SJVLS designee and Chairman to maximize the request for funding to include SJVLS Technology (Switches) Four Year Replacement Plan. Return with Strategy Plan and clarification on number of switches per location and ownership.
- Members to Budget to Pay.

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|--------------|--------------|
| Membership | \$ 1,789,808 |
| Other | \$ 74,410 |
| Telco Direct | \$ 987,498 |
| Total | \$ 2,851,715 |
- Approve for Telco NRC estimate placeholder; off set funding to be determined at

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| later date. | \$ 500,000 |
| • Members to continue to contribution to build reserve for ILS/Horizon | \$ 160,000 |
| • Return to Board with RFP Cenic selection and costs for direct Telco charges to members. | |
| • The Budget highlights were discussed, and Items 1-10 were also approved. Motion to Approve: Lewis (Kern) Second: Taylor (Merced) | |

3. Discussion and Approval: CLSA Funding Strategies Current and Upcoming Year.

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| <ul style="list-style-type: none"> • Amendment to resources sharing (Omeka proposal or self-registered e-card) \$22,970.00 • Upcoming year anticipated funding at similar levels. <ul style="list-style-type: none"> A. Delivery \$159,540 B. Maintenance Annual Plan \$3,000 C. Other Expenditures \$77,534 |
| <ul style="list-style-type: none"> • Option 1) Continue to fund the following areas at the same levels: <ul style="list-style-type: none"> System Delivery 100% \$159,540 Maintenance Annual Plan 100% \$3,000 |
| <ul style="list-style-type: none"> • Option 2) Discussion on strategies for \$77,534 funding for system. • Start with E Cards looking for direction to keep open to County to State Library Omeka server. Some reservations from Alberto on how this would not benefit as a whole team. Nathan is the key contact for questions on this. Mary Ellen stated that certainly enough money to get started. Another option would be a single resource, Mary Ellen spoke to Nathan on this as well, during the evaluation process. Motion made for Interim Director, MaryEllen and Kevin to speak to State on Option A or Option B. Bath (Fresno) Second: Taylor (Merced) |

4. CIPA Compliance and Policy Review – Gomez.

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| <ul style="list-style-type: none"> • We need to review every two years. It is a Board Agenda Item to start then review and update every two years. Sally will send the EdTechnology information. Please check your websites to make sure you comply. Bev and Ingrid will help anyone with this, send them a screen shot of what you have posted. |
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5. Discussion: CENIC upgrades Bids and Deadlines – Nelson.

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| <ul style="list-style-type: none"> • Complicated and would like to discuss with each of you this next week. Can go over spreadsheet or email back and forth. There are another 20-21 circuits unaccounted for. Deadline RFP, Erate January 25th. Vikki requested that someone cover Interim Madera Librarian. |
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7. Presentation and Discussion: Joseph R Matthews Organizational Restructuring Consultant Agreement – Block, Matthews.

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8. Status Update and Discussion: SJVLS Administrator Candidates – All.

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| <ul style="list-style-type: none"> • We had interviews last week. Interviewed 3 candidates, did not have the technology part. They felt there were to many questions and some were repetitive. Raman will |
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follow up with HR to work on specs. Natalie just went through the process and offered to help.

D. Staff Reports

- Chair no report.
- State Library, Sally will send email as connection for call did not work.
- System Administrator, Chris Wymer got Enterprise mobile app. Working on style and customization.
- Library Program Manager, Mary Ellen working on getting a count on data base RFQ. Mary Ellen is passing off more to Chris.
- Senior Network System Engineer, Kevin PC order came in early. Year 3 branches has facility issues. Year 5 branches they are working on now. We are upstairs in our new office please stop by and see us.

E. Director Comments

Amy Taylor (Merced)

- Merced now has late hours and are having to ask customers to leave!
- Author series starting in February with Robert Dawson, Library Road Trip, then The Sun Does Shine: how I found Life and Freedom on Death Row by Anthony Ray Hinton and one is a friend of Amy's and has been on the Today Show with 3 books on Keto diet.

Natalie Rencher (Kings)

- 2 recruits Youth Service Librarian and Librarian Assistant III for Lemoore.
- Working with Public Works on Capital Project Renovation.
- March 6th will have a Staff Day.
- Open House in December FOL received \$15,000. Raman to speak to her about this.
- On a personal note, she is finishing her doctorate and thanked everyone who helped.

Heidi Clark (Tulare City)

- Fully staffed for 1st time
- Having an Active Shooter Drill tomorrow.
- Working on some restructure internal
- Spending some of 2020 staff training.

Darla Wegener (Tulare Public)

- February 7th closed for All Staff Day.
- Our news incident was handled very well and swift.
- Working on partnering with Traver and Badger.
- Grant for Bookmobile training.

Vikki Cervantes (Porterville)

- Facilities Special meeting on January 14th, to modernize the library. City already owns site. This is the second phase happening, there are 120 kids working on it. New facility will be 13,000 sq. ft and expand parking across the street.

Raman Bath (Fresno)

- Introduced Sally Gomez, Associate County Librarian for Fresno.
- Sr. Manager Deb Janzen retired after 32 years.
- Having Principal Librarian Interviews next Friday.
- Big Read Feb. 8th.
- Evicted Display left at end of December and was very well attended.

Mark Lewis (Kern)

- Stated that Andie is not able to travel long distances.
- Focus is on Marketing.

6. Calendar Items

- Central Library, Sarah McCardle Room (Second Floor) 2420 Mariposa, Fresno CA 93721
- March 13th, 10:00 AM

7. Adjournment

Motion to Adjourn at 12:28 PM Cervantes (Porterville) ; SECOND: Taylor (Merced)

Financial Narrative Report-Christiansen

March 13, 2020

Status Updates

1. Financial Reports

- a. FY 2019/20 As of February 29, 2020 Financial reported expenses are \$ 1,933,652 an increase of \$ 260,048. from January 2020, Overall expenses were under spent by 22% in comparison to the monthly benchmarks due to delays in Telecommunication charges, lower computer service project cost and labor savings. Revenues for the period ending February 29, 2020 totaled \$ 2,401,011.

2 Outstanding Receivable Total \$ 243,040. (Attachment 2)

- a. Billed FY 2019/20 Member Fees, Postage, and Smart Net totaling \$ 1,705,204 has been paid in full.
- b. Billed Fortinet of \$ 31,000 has been paid in full.
- c. FY 2019/20 Electronic Resource has been paid in full:

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| Coalinga | \$ 20,000 |
| Fresno | \$ 300,000 |
| Mariposa | \$ 5,000 |
| Madera | \$ 4,769 |
- d. Horizon Upgrade Build Contingency Reserve Deposit \$ 160,001 has a current outstanding balance of \$ 58,862.
- e. Nimble Storage Project has been completed. Billed Reserve Estimates of \$ 200,000 has an outstanding balance \$ 60,059.
- f. FY 2019/20 Telco billed to Members of \$ 682,821 has a current outstanding balance of \$ 132,119.

3. CLSA Allocation-Status Update, (Attachment 3)

- . FY 2019/20 expenses to date total \$ 124,558 with an annual allocation of \$ 240,074.

4. Smart Pay distributions totaling \$ 65,184 for the period of May 1, 2019 through December 31, 2019 have been paid to SJVLS members.

LSTA Public Library Staff Education Program (PLSEP) expenses for the period ending February 29, 2020 totaled \$ 28,810. SJVLS PLSEP Administration cost for this same period

totaled \$ 2,763. There are 11 participants in PLSEP and all but two participants have been fully paid. Paid participants have provided all tuition cost and grade verification.

5. Transfer of Ownership Statements have been sent to the following members:
 - July notices total \$ 6,612.73 to Madera and Fresno.
 - September notices total \$ 8,845.81 to Madera and Fresno.
 - October notices total \$ 968.05 to Fresno
 - November notices total \$ 7,848 Coalinga, Fresno, Kern, Madera and Merced.
 - December notices total \$ 18,640.23 Coalinga, Fresno, Porterville and Tulare Public.
 - January notices total \$ 193,207.13 Coalinga, Fresno, Kings, Tulare County and Tulare Public
 - February notices total \$ 7,296.64 Fresno.

6. Pre-paid Tech Reserve Report (Attachment 5)

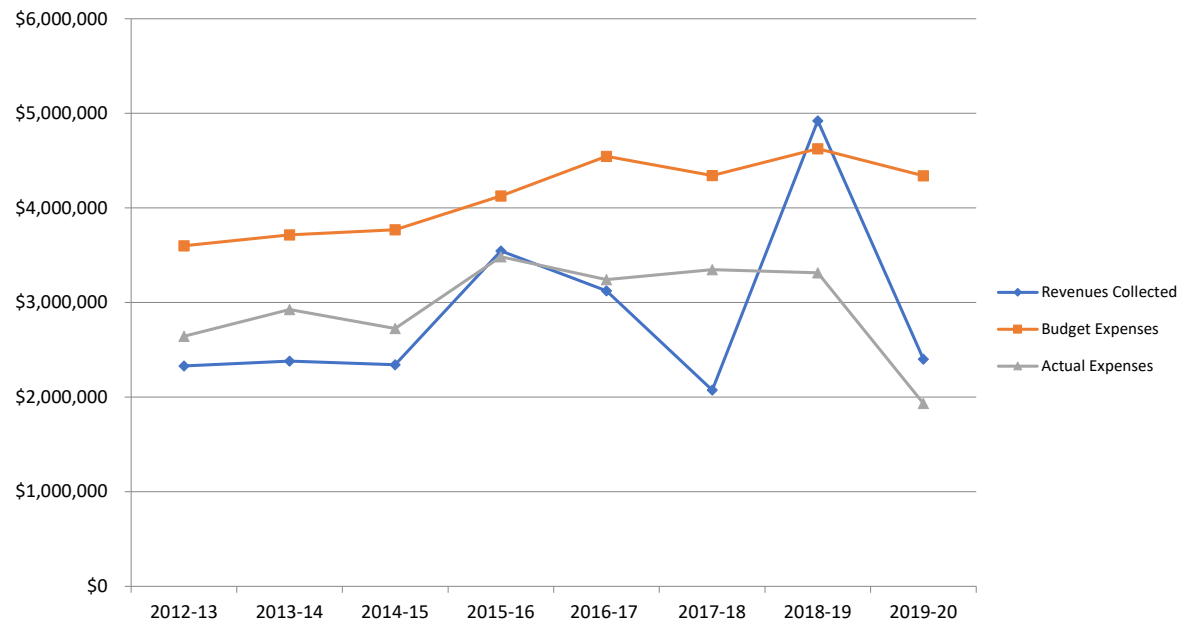
| | |
|------------------------|-------------------------------------|
| July 2019 Balance | \$ 2,617,031 Available \$ 2,059,671 |
| August 2019 Balance | \$ 2,662,801 Available \$ 2,109,671 |
| September 2019 Balance | \$ 3,025,714 Available \$ 2,184,600 |
| October 2019 Balance | \$ 3,160,888 Available \$ 2,145,771 |
| November 2019 Balance | \$ 3,149,779 Available \$ 2,141,415 |
| December 2019 Balance | \$ 3,059,605 Available \$ 2,085,669 |
| January 2020 Balance | \$ 2,981,597 Available \$ 2,186,908 |
| February 2020 Balance | \$ 2,974,195 Available \$ 2,191,677 |

Tech Reserve decreased due to charges for FY 2019/20 totaled \$ 363,414 and consist of Debt Collection-UMS, Postage and Computer Hardware.

San Joaquin Valley Library System
Revenue and Expenses Trends - Annual
February 29, 2020
Fiscal Year 2019-20

Financial Report
Attachment 2

| Fiscal Year | 2012-13 | 2013-14 | 2014-15 | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 |
|---------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------------|
| Tech Reserve Available Balance | \$2,252,709 | \$2,375,706 | \$2,394,036 | \$2,357,575 | \$2,589,868 | \$2,473,397 | \$2,676,754 | \$2,974,195 |
| Revenues Collected | \$2,329,938 | \$2,381,982 | \$2,342,231 | \$3,545,992 | \$3,123,740 | \$2,074,018 | \$4,922,374 | \$2,401,011 |
| Budget Expenses | \$3,600,337 | \$3,716,067 | \$3,770,409 | \$4,126,021 | \$4,545,929 | \$4,343,965 | \$4,626,402 | \$4,339,757 |
| Actual Expenses | \$2,643,924 | \$2,926,690 | \$2,725,107 | \$3,484,128 | \$3,243,758 | \$3,349,110 | \$3,314,188 | \$1,933,652 |
| % of Actual to Budget | 73% | 79% | 72% | 84% | 71% | 77% | 72% | 45% |
| \$ Unspent | \$956,413 | \$789,377 | \$1,045,302 | \$641,893 | \$1,302,171 | \$994,855 | \$1,312,214 | \$2,406,105 |
| % Unspent | 27% | 21% | 28% | 16% | 29% | 23% | 28% | 55% |
| | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |



Financial Position Report
Appropriations, Revenue and Net Fund Balance
For the Period Ending February 29, 2020

Attachment 2

Fund 4835

Org 9625

| Account # | Category Description | Adopted Appropriations | Adjusted Appropriations as of 7-31-19 | Total Expended (Includes CY Encumb) | FY2019-20 Encumb | % Spent | Benchmark |
|--------------------------------|-----------------------------|------------------------|---------------------------------------|-------------------------------------|------------------|-----------------|-----------|
| 6000 | Salaries & Benefits | | \$0 | | | 0% | 67% |
| 7000 | Services & Supplies | \$4,339,757 | \$4,339,757 | \$1,933,652 | | 45% | 67% |
| 7800 | Other Charges | | \$0 | | | 0% | 67% |
| 7295 | SJVLS Professional Services | | \$0 | | | 0% | 67% |
| 8000 | General Fixed Assets | | \$0 | | | 0% | 67% |
| | Total Appropriations | \$4,339,757 | \$4,339,757 | \$1,933,652 | \$0 | 45% | 67% |
| Sum of Pivot Tables Financials | | \$ 4,339,757.00 | \$ 4,339,757.00 | \$1,933,652 | | \$ 2,406,104.62 | Unspent |
| Variance | | - | - | \$0 | | | |

| Account # | Account Description | Adopted Revenues | Adjusted Revenues as of 7-31-18 | Revenues | Deferred Revenues | % Collected | Benchmark |
|--------------------------------|---|------------------|---------------------------------|-------------|-------------------|-------------|-----------|
| 5040 | Other--Overdue Notices (Charges for Services) | \$40,000 | \$40,000 | | | 0% | 67% |
| 5039 | SJVLS Tech Reserve Charges | \$1,444,948 | \$1,444,948 | \$269,341 | | 19% | 67% |
| 3380 | Interest Tech Reserve Fund | \$70,000 | \$70,000 | \$44,748 | | 64% | 67% |
| 5800 | Miscellaneous Revenue | | | \$128 | | 100% | 67% |
| 5501 | Telephone Services | | | | | 0% | 67% |
| 5504 | Telephone Services-Non County | | | \$136,564 | | 100% | 67% |
| 4375 | Grant-1 individual from Kern. | \$5,000 | \$5,000 | \$27,359 | | 547% | 67% |
| 4841 | SJVLS Member Contributions | \$1,662,904 | \$1,662,904 | \$1,662,904 | | 100% | 67% |
| 3575 | CLSA, CVIN, Y2B, CLSA add. Funding | \$373,550 | \$373,550 | \$259,967 | | 70% | 67% |
| | Total Revenues | \$3,596,402 | \$3,596,402 | \$2,401,011 | \$0 | 67% | 67% |
| Sum of Pivot Tables Financials | | \$3,596,402 | \$3,596,402 | \$2,401,011 | | | |
| Variance | | 0 | 0 | 0.00 | | | |

| | | | | | |
|---|-----------|-----------|------------|-----|--|
| Fund Balance 4835 Agency Fund: Increase to Cash in Fund (-) | \$743,355 | \$743,355 | -\$467,359 | \$0 | |
| Decrease Cash in Fund (+) | | | | | |

| | | | |
|-----------|--|----------|-----------|
| Benchmark | | # of PPs | # of Mos. |
| | | 17 | 8 |

Financial Comments:

Computer Ops (0130) will always be underspent by the amount SJVLS pro

San Joaquin Valley Library System
Outstanding Invoice Summary
Report as of February 29, 2020

Total Amount Pending \$ 243,040

| | | Invoiced Amount | Payments Received | Remaining Balance | |
|---------------|------------------------------------|-----------------|-------------------|-------------------|------------|
| | | | | | |
| Coalinga | Member Fees, Smart Net and Postage | \$ 21,785.00 | \$ 21,785.00 | \$ - | 9/17/2019 |
| Fresno | Member Fees, Smart Net and Postage | \$ 708,915.00 | \$ 708,915.00 | \$ - | 8/16/2019 |
| Kern | Member Fees, Smart Net and Postage | \$ 421,720.00 | \$ 421,720.00 | \$ - | 9/24/2019 |
| Kings | Member Fees, Smart Net and Postage | \$ 75,552.00 | \$ 75,552.00 | \$ - | 9/16/2019 |
| Madera | Member Fees, Smart Net and Postage | \$ 80,507.00 | \$ 80,507.00 | \$ - | 10/29/2019 |
| Mariposa | Member Fees, Smart Net and Postage | \$ 29,886.00 | \$ 29,886.00 | \$ - | 9/9/2019 |
| Merced | Member Fees, Smart Net and Postage | \$ 111,040.00 | \$ 111,040.00 | \$ - | 9/4/2019 |
| Porterville | Member Fees, Smart Net and Postage | \$ 48,950.00 | \$ 48,950.00 | \$ - | 12/9/2019 |
| Tulare County | Member Fees, Smart Net and Postage | \$ 153,930.00 | \$ 153,930.00 | \$ - | 9/4/2019 |
| Tulare Public | Member Fees, Smart Net and Postage | \$ 52,919.00 | \$ 52,919.00 | \$ - | 9/19/2019 |
| | | \$ 1,705,204.00 | \$ 1,705,204.00 | \$ - | |

| | | Invoiced Amount | Payments Received | Remaining Balance | |
|----------|----------------------|-----------------|-------------------|-------------------|-----------|
| | | | | | |
| Coalinga | Electronic Resources | \$ 20,000.00 | \$ 20,000.00 | \$ - | 9/24/2019 |
| Fresno | Electronic Resources | \$ 300,000.00 | \$ 300,000.00 | \$ - | 9/6/2019 |
| Mariposa | Electronic Resources | \$ 5,000.00 | \$ 5,000.00 | \$ - | 10/9/2019 |
| Madera | Electronic Resources | \$ 4,769.00 | \$ 4,769.00 | \$ - | 2/14/2020 |
| | | \$ - | \$ - | \$ - | |
| | | \$ 329,769.00 | \$ 329,769.00 | \$ - | |

| | | Invoiced Amount | Payments Received | Remaining Balance | |
|---------------|---------------------|-----------------|-------------------|-------------------|------------|
| | | | | | |
| Coalinga | Fortinet Membership | \$ 3,100.00 | \$ 3,100.00 | \$ - | 9/17/2019 |
| Fresno | Fortinet Membership | \$ 3,100.00 | \$ 3,100.00 | \$ - | 9/16/2019 |
| Tulare Public | Fortinet Membership | \$ 3,100.00 | \$ 3,100.00 | \$ - | 9/19/2019 |
| Tulare County | Fortinet Membership | \$ 3,100.00 | \$ 3,100.00 | \$ - | 9/4/2019 |
| Madera County | Fortinet Membership | \$ 3,100.00 | \$ 3,100.00 | \$ - | 10/29/2019 |
| Merced | Fortinet Membership | \$ 3,100.00 | \$ 3,100.00 | \$ - | 9/4/2019 |
| Porterville | Fortinet Membership | \$ 3,100.00 | \$ 3,100.00 | \$ - | 1/13/2020 |
| Kern | Fortinet Membership | \$ 3,100.00 | \$ 3,100.00 | \$ - | 9/24/2019 |
| Kings | Fortinet Membership | \$ 3,100.00 | \$ 3,100.00 | \$ - | 9/30/2019 |
| Mariposa | Fortinet Membership | \$ 3,100.00 | \$ 3,100.00 | \$ - | 9/10/2019 |
| | | \$ 31,000.00 | \$ 31,000.00 | \$ - | |

Outstanding Invoice Summary

| | | Invoiced Amount | Payments Received | Remaining Balance | |
|---------------|------------------------|-----------------|-------------------|-------------------|-----------------------------|
| Coalinga | Horizon Upgrade | \$ 1,743.00 | \$ 1,743.00 | \$ - | 9/24/2019 |
| Fresno | Horizon Upgrade | \$ 74,929.00 | \$ 74,929.00 | \$ - | 9/6/2019 |
| Tulare Public | Horizon Upgrade | \$ 4,833.00 | \$ 4,833.00 | \$ - | 10/9/2019 |
| Tulare County | Horizon Upgrade | \$ 15,909.00 | \$ 15,909.00 | \$ - | 9/24/2019 |
| Madera County | Horizon Upgrade | \$ 7,087.00 | \$ 7,087.00 | \$ - | 1/23/2020 |
| Merced | Horizon Upgrade | \$ 9,101.00 | | \$ 9,101.00 | |
| Porterville | Horizon Upgrade | \$ 4,638.00 | \$ 4,638.00 | \$ - | 1/13/2020 |
| Kern | Horizon Upgrade | \$ 32,566.00 | | \$ 32,566.00 | |
| Kings | Horizon Upgrade | \$ 6,766.00 | | \$ 6,766.00 | |
| Mariposa | Horizon Upgrade | \$ 2,429.00 | | \$ 2,429.00 | |
| | | \$ - | \$ - | \$ 160,001.00 | \$ 109,139.00 \$ 50,862.00 |
| Coalinga | Nimble Storage Project | \$ 2,178.00 | | \$ 2,178.00 | |
| Fresno | Nimble Storage Project | \$ 93,662.00 | \$ 93,662.00 | \$ - | 10/30/2019 |
| Tulare Public | Nimble Storage Project | \$ 6,041.00 | \$ 6,041.00 | \$ - | 9/10/2019 |
| Tulare County | Nimble Storage Project | \$ 19,886.00 | \$ 19,886.00 | \$ - | 9/24/2019 |
| Madera County | Nimble Storage Project | \$ 8,859.00 | \$ 8,859.00 | \$ - | 1/23/2020 |
| Merced | Nimble Storage Project | \$ 11,376.00 | | \$ 11,376.00 | |
| Porterville | Nimble Storage Project | \$ 5,798.00 | | \$ 5,798.00 | |
| Kern | Nimble Storage Project | \$ 40,707.00 | | \$ 40,707.00 | |
| Kings | Nimble Storage Project | \$ 8,457.00 | \$ 8,457.00 | \$ - | 9/30/2019 |
| Mariposa | Nimble Storage Project | \$ 3,036.00 | \$ 3,036.00 | \$ - | 10/9/2019 |
| | | \$ - | \$ - | \$ 200,000.00 | \$ 139,941.00 \$ 60,059.00 |
| Coalinga | Telco | \$ 16,387.00 | \$ 16,387.00 | \$ - | 1/28/2020 |
| Fresno | Telco | \$ 192,029.00 | \$ 192,029.00 | \$ - | 12/27/2019 |
| Tulare Public | Telco | \$ 257.00 | | \$ 257.00 | |
| Tulare County | Telco | \$ 118,638.00 | \$ 118,638.00 | \$ - | 2/19/2020 |
| Madera County | Telco | \$ 50,420.00 | \$ 50,420.00 | \$ - | 1/23/2020 |
| Merced | Telco | \$ 87,247.00 | \$ 87,247.00 | \$ - | 1/13/2020 |
| Porterville | Telco | \$ 2,339.00 | | \$ 2,339.00 | |
| Kern | Telco | \$ 129,523.00 | | \$ 129,523.00 | |
| Kings | Telco | \$ 43,421.00 | \$ 43,421.00 | \$ - | 2/6/2020 |
| Mariposa | Telco | \$ 42,560.00 | \$ 42,560.00 | \$ - | 1/16/2020 |
| | | \$ - | \$ - | \$ 682,821.00 | \$ 550,702.00 \$ 132,119.00 |

**Admin Council Board Report
CLSA Status Report**

Report Date 2/28/2020

State approved the transfer between line items

| Operations Type | Budget | Total Expenses | Pending Expenses | Total Projected Expenses | Unspent | Comments |
|--|-------------------|-------------------|------------------|--------------------------|-------------------|--------------------------|
| Delivery | 159,540.00 | 76,222.25 | | 76,222.25 | 83,317.75 | billed quarterly |
| Maintenance –Annual Plan | 3,000.00 | - | | - | 3,000.00 | Renews annually in April |
| E-Resources | 30,564.00 | 23,075.14 | | 23,075.14 | 7,488.86 | pending selections |
| Resource Sharing (Zipbooks, Link+depository) | 22,970.00 | - | | - | 22,970.00 | pending selections |
| Telecommunications Switches | 24,000.00 | 25,260.72 | | 25,260.72 | (1,260.72) | pending |
| | - | | - | - | - | |
| Grand Total | 240,074.00 | 124,558.11 | - | 124,558.11 | 115,515.89 | |

Online Materials
Financial Update
Report Date

2/29/2020

Funding Source: Membership

| Vendor | Budget Amount | Total Expenses | Unspent | Comments | Seek Direction |
|---------------------------|------------------|-------------------|---------------|--|--|
| Ebooks Bibliotheca | 20,500 | 2,698 | 17,802 | Mary Ellen | |
| Pronunciator | 31,000 | 28,000 | 3,000 | | |
| EBSCO | 86,600 | 86,515 | 85 | ERC recommendation to Admin Counsel will be presented at March 13th 2020 Meeting. To be awarded to Gale/Cengage. | Approval of Vendor Award & Direction for Savings Committed to Other Projects |
| Additional database (ERC) | 10,000 | | 10,000 | ERC currently evaluating quotes to add a test or career prep product. | 1. Upcoming year: Draft budget reflects \$11,000 allocation 2. Seek approval to increase and/or create new committed line |
| Grand Total | 148,100 | 117,213 | 30,887 | | |

Funding Source: CLSA

| Vendor | Budget Amount | Total Expenses | Unspent | Comments | Seek Direction |
|--|------------------|-------------------|---------------|---|---------------------------------|
| Ebooks Bibliotheca | 30,564 | 23,075 | 7,489 | | Change request in upcoming year |
| Resource Sharing (Zipbooks, Link+depository) | 22,970 | | 22,970 | No current RFP for Omeka improvements. Recommend use a system wide self registered ecard. | Change request in upcoming year |
| Grand Total | 53,534 | 23,075 | 30,459 | | |

| | Budget Amount | Total Expenses | Unspent |
|-------------------------------|-------------------|-------------------|------------------|
| Total Funding Sources: | \$ 201,634 | \$ 140,288 | \$ 61,346 |

SAN JOAQUIN VALLEY LIBRARY SYSTEM
Tech Reserve Report (Acct 1435)
FY 2019-20

Pre-Paid to Collect from Members
Report ending February 29, 2020

REVIEW OF CURRENT TECH RESERVES BALANCES

| Members | Coalinga | Fresno | Kern | Kings | Madera | Mariposa | Merced | Porterville | Tulare Co Special District | Tulare Public | Grand Total |
|--|----------|-----------|----------|----------|---------|----------|---------|-------------|----------------------------------|---------------|-------------|
| Beginning Pre Paid Tech Reserve Balance as of June 30, 2019 | 57,934 | 824,017 | 415,033 | 250,989 | 43,197 | 26,391 | 212,305 | 412,384 | 389,219 | 45,285 | 2,676,754 |
| Deposits additional Tech Reserves | 20,000 | 300,000 | | | 4,769 | 5,000 | | | | | 329,769 |
| Deposits Telco Install Refund | | 53,762 | 17,264 | | | | 26,630 | | | | 97,656 |
| Deposits additional Nimble Projects | | 93,662 | | 8,457 | 8,859 | 3,036 | | | 19,886 | 6,041 | 139,941 |
| Deposits additional Horizon Projects | 1,743 | 74,929 | | | 7,087 | | | 4,638 | 15,909 | 4,833 | 109,139 |
| Deposits Outstanding Receivable | | | | | | | | | | | 0 |
| Withdrawals applied towards Membership Fees | | | | | | | | (46,750) | | | (46,750) |
| Withdrawals applied towards Computer Hardware or Telco Install Cost | | | | | | | | | | | 0 |
| Deposits additional Postage & OD | 200 | | 10,000 | 5,600 | 1,800 | 3,000 | 1,500 | | 5,000 | 4,000 | 31,100 |
| Change (+ increase) -(decrease) for fiscal year | (19,083) | (164,812) | (27,216) | (30,351) | (7,279) | (2,843) | (7,839) | (4,923) | (67,881) | (31,187) | (363,414) |
| Deposit on Hand as of: February 29, 2020 | 60,794 | 1,181,559 | 415,080 | 234,695 | 58,433 | 34,583 | 232,596 | 365,349 | 362,133 | 28,972 | 2,974,195 |

| DETAILS SECTION OF ACTIVITY - TECH RESERVES BALANCES | | | | | | | | | | | |
|--|---------------------------------------|--------|-------|--------|-------|-------|-------|-------|-------|--------|--------|
| Additional Member Contributions -Adjusted | | | | | | | | | | | |
| 1. AMS Refund Deposited into Account (Fresno, Merced, Tpublic) | - | - | - | - | - | - | - | - | - | - | 0 |
| Electronic Resources Due to Outstanding Receivable | | | | | | | | | | | 0 |
| Sum Total Increase of Additional Member Contributions | - | - | - | - | - | - | - | - | - | - | 0 |
| Direct Billing Charges from Reserves | | | | | | | | | | | |
| Debt Collection-UMS Inc | Budget | 39,000 | 2,000 | - | 5,000 | 5,000 | 2,000 | - | - | 20,000 | 44,000 |
| Debt Collection-UMS inc Actual Charges | actual | 269 | | 0 | 1,629 | 967 | 671 | 0 | 0 | 3,696 | 8,529 |
| Postage & Over Due Notices | | 36,000 | 200 | 10,000 | 5,600 | 1,800 | 3,000 | 1,500 | 2,200 | 5,000 | 33,300 |
| Postage & Over Dues Notices Actuals Charges | actual | 53 | | 4,726 | 1,725 | 993 | 645 | 1,791 | 1,123 | 3,892 | 16,443 |
| Library Cards/Bar Code Labels-estimate placeholder | | 6,400 | 500 | - | 1,000 | 600 | 1,100 | 1,330 | 860 | 817 | 7,475 |
| Library Cards/Bar Code Labels-Actual Charges | Tech Reserve; not payable by check | | 773 | | - | 564 | 156 | 195 | 177 | - | 2,912 |
| Sum Total of Deducted -Actual Charges for period | | 321 | 773 | 4,726 | 3,354 | 2,523 | 1,472 | 1,986 | 1,300 | 7,589 | 27,885 |
| Sum Total Deducted Direct Billing Charges Committed | | 2,379 | (773) | 6,274 | 7,846 | 5,377 | 3,908 | 844 | 1,760 | 18,228 | 56,890 |

| | | | | | | | | | | | |
|--|----------------------------------|--------|---------|---------|----------|-------|-------|-------|-------|----------|---------|
| Computer Hardware Replacement Plan | | | | | | | | | | | |
| Determined by Members annually for Electronic Resources (Billed Fresno, Coalinga and Mariposa) | | | | | | | | | | | |
| Madera \$ 329,769 | | 20,000 | 300,000 | - | - | 4,769 | 5,000 | | - | - | 329,769 |
| Router Costs Phase II -non grant | | - | | | | | - | | | | 0 |
| DIGITAL COLLECTIONS OMEKA (Open source) | Determined by individual members | | | | | | | | | | 0 |
| Actual Deductions: project expenses incurred | | 17,759 | 120,902 | 3,743 | 23,147 | 605 | - | 614 | 953 | 51,134 | 243,419 |
| Sum Total Computer Hardware Replacement Plan Committed | | 2,241 | 179,098 | (3,743) | (23,147) | 4,164 | 5,000 | (614) | (953) | (51,134) | 86,350 |

| | | | | | | | | | | | |
|---|--------|------------|--------|---------|---------|--------|--------|-------|--------|--------|---------|
| Committed System Projects | | | | | | | | | | | |
| Nimble Project | Budget | 200,000.00 | 93,662 | | 8,457 | 8,859 | 3,036 | | | 19,886 | 139,941 |
| ILS Horizon Server Project-Additional | | 160,000.00 | 1,743 | 74,929 | | 7,087 | | 4,638 | 15,909 | 4,833 | 109,139 |
| ILS Upgrade Estimated Cost (phase I--0130) Completed date: June 2018/2019 | | | 3,969 | 143,110 | 133,202 | 22,912 | 23,479 | 2,817 | 40,417 | 8,497 | 440,000 |

SAN JOAQUIN VALLEY LIBRARY SYSTEM
Tech Reserve Report (Acct 1435)
FY 2019-20

Pre-Paid to Collect from Members
Report ending February 29, 2020

REVIEW OF CURRENT TECH RESERVES BALANCES

| Members | Coalinga | Fresno | Kern | Kings | Madera | Mariposa | Merced | Porterville | Tulare Co Special District | Tulare Public | Grand Total |
|--|----------|---------|---------|---------|--------|----------|---------|-------------|----------------------------------|---------------|-------------|
| Horizon Server Upgrade (0130) | 55,869 | 323 | 12,034 | 13,831 | 2,338 | 2,352 | 157 | 4,314 | 659 | 5,538 | 42,308 |
| Actual Deductions: Software Licenses; various requested items | 1 | 54 | 23 | 5 | 5 | 2 | 7 | 3 | 11 | 3 | 115 |
| Actual Deductions: Project expenses incurred (Horizo | 0 | 1,002 | 43,083 | 18,724 | 3,890 | 4,075 | 1,397 | 5,233 | 2,667 | 9,147 | 91,996 |
| Sum Total System Projects Committed | 5,032 | 280,599 | 128,285 | 29,812 | 37,697 | 4,612 | 39,492 | 11,124 | 84,334 | 18,290 | 639,277 |
| Sum Total of Deductions from Pre Paid This Fiscal Year | 19,083 | 164,812 | 27,216 | 30,396 | 7,207 | 2,870 | 7,839 | 4,923 | 67,881 | 31,187 | 363,414 |
| Grand Total of Additional Increases (Contributions Invoicing) | - | - | - | - | - | - | - | - | - | - | 0 |
| Grand Total of Anticipated Decreases from Tech Reserve (Commitments) | 9,652 | 458,924 | 130,817 | 14,511 | 47,239 | 13,519 | 39,723 | 11,931 | 51,428 | 4,773 | 782,518 |
| TECH RESERVES ENDING BALANCE FOR REPORTING PERIOD | 51,142 | 722,635 | 284,264 | 220,184 | 11,194 | 21,064 | 192,873 | 353,417 | 310,705 | 24,199 | 2,191,677 |

Pre Paid Tech Reserve Data

| A | | B | | D | | F | | G | | K | | L | | M | | O | | P | | Q | | V | | W | | X | | Y | | Z | | AA | | AB | | AC | | AD | | AE | | AH | | AL | | AM | | AN | | | |
|-----------------------|--|------------------------------|--|-----------------------------------|--|--------------------------------------|--|--|--|---|--|-----------|--|-----------|--|------------------|--|-----------------|--|------------------|--|----------------------------------|--|-------------|--|--------|--|----------|--|----------|--|----------|--|----------|--|----------|--|-------------|--|-------------|--|-----------------------------|--|------------|--|-----------------------|--|------------|--|------------|--|
| Fiscal Year | | Tech Reserve Deduction Month | | Project CATEGORY (SUMMARY REPORT) | | San Joaquin Valley Library System | | Description | | Vendor | | Org | | Acct. # | | Transaction Type | | Addition Amount | | Deduction Amount | | Is Invoice Shared among members? | | COALINGA | | FRESNO | | KERN | | KINGS | | MADERA | | MARIPOSA | | MERCED | | PORTERVILLE | | TULARE CO | | TUL PUBLIC | | TOTALS | | | | | | | |
| FISCAL YEAR 2018-2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2019 | | 18-19 | | Jul 18 | | Direct Billing Charges from Reserves | | Postage and Overdue Notices June 2018 | | Postage and Overdue Notices June 2018 | | 9625-0130 | | 1435 | | Deduction | | (1,958.44) | | NO | | | | (7.83) | | | | (561.68) | | (261.82) | | (139.80) | | (80.52) | | (205.50) | | (149.19) | | (402.12) | | (150.19) | | (1,958.44) | | 0001829769 0001829769 | | | | | |
| 2019 | | 18-19 | | Aug 18 | | Cash Balance as of 7-31-18 | | N/A | | N/A | | 1435 | | | | | | 61,589 | | 674,906 | | 377,275 | | 292,383 | | 43,887 | | 61,713 | | 211,349 | | 446,162 | | 243,707 | | 56,948 | | 2,469,917 | | (1,958.44) | | Cash Balance as of 7-31-18 | | | | | | | | | |
| 2019 | | 18-19 | | Aug 18 | | Computer Hardware | | Dell | | 9625-0130 | | 7365 | | Deduction | | (1,993.00) | | NO | | | | (1,993.00) | | | | | | | | | | | | | | | | | | | | | | | | (1,993.00) | | 0001834176 | | | |
| 2019 | | 18-19 | | Aug 18 | | Debit Collection UMS | | Aug 2018 collection agency placements for Coalinga-Huron Library | | Unique Management | | 9625-0150 | | 7295 | | Deduction | | (44.75) | | NO | | | | (44.75) | | | | | | | | | | | | | | | | | | | | | | (44.75) | | 0001835296 | | | |
| 2019 | | 18-19 | | Aug 18 | | Debit Collection UMS | | Aug 2018 collection agency placements for Kings County Library | | Unique Management | | 9625-0150 | | 7295 | | Deduction | | (192.19) | | NO | | | | (192.19) | | | | | | | | | | | | | | | | | | | | | | (192.19) | | 0001835296 | | | |
| 2019 | | 18-19 | | Aug 18 | | Debit Collection UMS | | Aug 2018 collection agency placements for Madera County Library | | Unique Management | | 9625-0150 | | 7295 | | Deduction | | (80.55) | | NO | | | | (80.55) | | | | | | | | | | | | | | | | | | | | | | (80.55) | | 0001835296 | | | |
| 2019 | | 18-19 | | Aug 18 | | Debit Collection UMS | | Aug 2018 collection agency placements for Mariposa County Library | | Unique Management | | 9625-0150 | | 7295 | | Deduction | | (153.70) | | NO | | | | (153.70) | | | | | | | | | | | | | | | | | | | | | | (153.70) | | 0001835296 | | | |
| 2019 | | 18-19 | | Aug 18 | | Debit Collection UMS | | Aug 2018 collection agency placements for Tulare County Library | | Unique Management | | 9625-0150 | | 7295 | | Deduction | | (63.70) | | NO | | | | (63.70) | | | | | | | | | | | | | | | | | | | | | | (63.70) | | 0001835296 | | | |
| 2019 | | 18-19 | | Aug 18 | | Debit Collection UMS | | Aug 2018 collection agency placements for Tulare Public Library | | Unique Management | | 9625-0150 | | 7295 | | Deduction | | (80.55) | | NO | | | | (80.55) | | | | | | | | | | | | | | | | | | | | | | (80.55) | | 0001835296 | | | |
| 2019 | | 18-19 | | Aug 18 | | Direct Billing Charges from Reserves | | Barcode | | Dms2d Corporation | | 9625-0130 | | 7265 | | Deduction | | (286.40) | | NO | | | | (286.40) | | | | | | | | | | | | | | | | | | | | | | (286.40) | | 0001835296 | | | |
| 2019 | | 18-19 | | Aug 18 | | Computer Hardware | | 6X-Tier 1500VA UPS Tower, 4XHP Color LJ Printer | | CDW GOVERNMENT INC | | 9625-0130 | | 7365 | | Deduction | | (10.64) | | YES | | (4.55) | | (2.49) | | (0.45) | | (6.49) | | (0.16) | | (6.64) | | (0.33) | | (0.85) | | (183.34) | | (0.34) | | (183.34) | | 0001834177 | | | | | | | |
| 2019 | | 18-19 | | Aug 18 | | Direct Billing Charges from Reserves | | Postage and Overdue Notices July 2018 | | Postage and Overdue Notices July 2018 | | 9625-0130 | | 1435 | | Deduction | | (19.59) | | NO | | | | (19.59) | | | | | | | | | | | | | | | | | | | | | | (19.59) | | 0001833601 | | | |
| 2019 | | 18-19 | | Aug 18 | | Direct Billing Charges from Reserves | | Library Loans | | Amazon | | 9625-0130 | | 7265 | | Deduction | | (636.21) | | NO | | | | (636.21) | | | | | | | | | | | | | | | | | | | | | | (636.21) | | 0001833601 | | | |
| 2019 | | 18-19 | | Aug 18 | | Software system support | | Amazon | | Amazon | | 9625-0130 | | 7265 | | Deduction | | (110.59) | | YES | | | | (6.49) | | (2.41) | | (0.45) | | (6.49) | | (0.16) | | (6.64) | | (0.33) | | (0.85) | | (183.34) | | (0.34) | | (183.34) | | 0001834177 | | | | | |
| 2019 | | 18-19 | | Sep 18 | | Cash Balance as of 8-31-18 | | N/A | | N/A | | 1435 | | | | | | 59,540 | | 663,929 | | 376,602 | | 291,926 | | 43,620 | | 61,576 | | 211,108 | | 446,011 | | 242,858 | | 55,574 | | 2,452,745 | | (17,172.25) | | Cash Balance as of 8-31-18 | | | | | | | | | |
| 2019 | | 18-19 | | Sep 18 | | Deposits additional | | KINGS Electronic Resources/ENC credit card | | Kings County Additional Contribution | | 1435 | | Addition | | | | 17,000.00 | | | | 17,000.00 | | | | | | | | | | | | | | | | | | | | | | | | 17,000.00 | | 0001841092 | | | |
| 2019 | | 18-19 | | Sep 18 | | Deposits additional | | KINGS Electronic Resources/ENC credit card | | Kings County Additional Contribution | | 1435 | | Addition | | | | 300,000.00 | | | | 300,000.00 | | | | | | | | | | | | | | | | | | | | | | | | | | 300,000.00 | | 0001841092 | |
| 2019 | | 18-19 | | Sep 18 | | Direct Billing Charges from Reserves | | Postage and Overdue Notices August 2018 | | Postage and Overdue Notices August 2018 | | 9625-0130 | | 1435 | | Deduction | | (1,528.30) | | NO | | | | (8.23) | | | | | | | | | | | | | | | | | | | | | | (8.23) | | 0001837173 | | | |
| 2019 | | 18-19 | | Sep 18 | | Debit Collection UMS | | Aug 2018 collection agency placements for Coalinga-Huron Library | | Unique Management | | 9625-0150 | | 7295 | | Deduction | | (18.80) | | NO | | | | (18.80) | | | | | | | | | | | | | | | | | | | | | | (18.80) | | 0001837173 | | | |
| 2019 | | 18-19 | | Sep 18 | | Debit Collection UMS | | Aug 2018 collection agency placements for Kings County Library | | Unique Management | | 9625-0150 | | 7295 | | Deduction | | (214.80) | | NO | | | | (214.80) | | | | | | | | | | | | | | | | | | | | | | (214.80) | | 0001837173 | | | |
| 2019 | | 18-19 | | Sep 18 | | Debit Collection UMS | | Aug 2018 collection agency placements for Madera County Library | | Unique Management | | 9625-0150 | | 7295 | | Deduction | | (143.20) | | NO | | | | (143.20) | | | | | | | | | | | | | | | | | | | | | | (143.20) | | 0001837173 | | | |
| 2019 | | 18-19 | | Sep 18 | | Debit Collection UMS | | Aug 2018 collection agency placements for Mariposa County Library | | Unique Management | | 9625-0150 | | 7295 | | Deduction | | (80.55) | | NO | | | | (80.55) | | | | | | | | | | | | | | | | | | | | | | (80.55) | | 0001837173 | | | |
| 2019 | | 18-19 | | Sep 18 | | Debit Collection UMS | | Aug 2018 collection agency placements for Tulare County Library | | Unique Management | | 9625-0150 | | 7295 | | Deduction | | (474.35) | | NO | | | | (474.35) | | | | | | | | | | | | | | | | | | | | | | (474.35) | | 0001837173 | | | |
| 2019 | | 18-19 | | Sep 18 | | Debit Collection UMS | | Aug 2018 collection agency placements for Tulare Public Library | | Unique Management | | 9625-0150 | | 7295 | | Deduction | | (152.15) | | NO | | | | (152.15) | | | | | | | | | | | | | | | | | | | | | | (152.15) | | 0001837173 | | | |
| 2019 | | 18-19 | | Sep 18 | | Direct Billing Charges from Reserves | | Barcode | | Dms2d Corporation | | 9625-0130 | | 7265 | | Deduction | | (286.40) | | NO | | | | (286.40) | | | | | | | | | | | | | | | | | | | | | | (286.40) | | 0001837173 | | | |
| 2019 | | 18-19 | | Sep 18 | | Computer Hardware | | 14 X Dell Latitude 3430 BTX | | Dell | | 9625-0130 | | 7365 | | Deduction | | (19,640.32) | | NO | | | | (19,640.32) | | | | | | | | | | | | | | | | | | | | | | (19,640.32) | | 0001838150 | | | |
| 2019 | | 18-19 | | Sep 18 | | Computer Hardware | | 14 X Dell Latitude 3430 BTX | | Dell | | 9625-0130 | | 7365 | | Deduction | | (2,244.22) | | NO | | | | (2,244.22) | | | | | | | | | | | | | | | | | | | | | | (2,244.22) | | 0001838150 | | | |
| 2019 | | 18-19 | | Sep 18 | | Software system support | | Amazon | | Amazon | | 9625-0130 | | 7265 | | Deduction | | (10.16) | | YES | | | | (6.60) | | (2.31) | | (0.43) | | (6.47) | | (0.15) | | (6.61) | | (0.31) | | (0.81) | | (10.16) | | (0.31) | | (10.16) | | 0001838265 | | | | | |
| 2019 | | 18-19 | | Sep 18 | | Cash Balance as of 9-30-18 | | N/A | | N/A | | 1435 | | | | | | 76,498 | | 1,004,284 | | 376,065 | | 291,468 | | 43,336 | | 61,444 | | 210,902 | | 444,795 | | 364,735 | | 55,257 | | 2,928,785 | | (76.00) | | Cash Balance as of 9-30-18 | | | | | | | | | |
| 2019 | | 18-19 | | Sep 18 | | Deposits additional | | KINGS Electronic Resources/ENC credit card | | Kings County Additional Contribution | | 1435 | | Addition | | | | 33,770.00 | | | | 33,770.00 | | | | | | | | | | | | | | | | | | | | | | | | | | 33,770.00 | | 0001841092 | |
| 2019 | | 18-19 | | Sep 18 | | Direct Billing Charges from Reserves | | Postage and Overdue Notices September 2018 | | Postage and Overdue Notices September 2018 | | 9625-0130 | | 1435 | | Deduction | | (43,750.29) | | NO | | | | (43,750.29) | | | | | | | | | | | | | | | | | | | | | | (43,750.29) | | 0001841092 | | | |
| 2019 | | 18-19 | | Sep 18 | | Debit Collection UMS | | Sept 2018 collection agency placements for Coalinga-Huron Library | | Unique Management | | 9625-0150 | | 7295 | | Deduction | | (80.55) | | NO | | | | (80.55) | | | | | | | | | | | | | | | | | | | | | | (80.55) | | 0001841092 | | | |
| 2019 | | 18-19 | | Sep 18 | | Debit Collection UMS | | Sept 2018 collection agency placements for Kings County Library | | Unique Management | | 9625-0150 | | 7295 | | Deduction | | (134.25) | | NO | | | | (134.25) | | | | | | | | | | | | | | | | | | | | | | (134.25) | | 0001841092 | | | |
| 2019 | | 18-19 | | Sep 18 | | Debit Collection UMS | | Sept 2018 collection agency placements for Madera County Library | | Unique Management | | 9625-0150 | | 7295 | | Deduction | | (223.75) | | NO | | | | (223.75) | | | | | | | | | | | | | | | | | | | | | | (223.75) | | 0001841092 | | | |
| 2019 | | 18-19 | | Sep 18 | | Debit Collection UMS | | Sept 2018 collection agency placements for Mariposa County Library | | Unique Management | | 9625-0150 | | 7295 | | Deduction | | (18.70) | | NO | | | | (18.70) | | | | | | | | | | | | | | | | | | | | | | (18.70) | | 0001841092 | | | |
| 2019 | | 18-19 | | Sep 18 | | Debit Collection UMS | | Sept 2018 collection agency placements for Tulare County Library | | Unique Management | | 9625-0150 | | 7295 | | Deduction | | (501.20) | | NO | | | | (501.20) | | | | | | | | | | | | | | | | | | | | | | (501.20) | | 0001841092 | | | |
| 2019 | | 18-19 | | Sep 18 | | Debit Collection UMS | | Sept 2018 collection agency placements for Tulare Public Library | | Unique Management | | 9625-0150 | | 7295 | | Deduction | | (196.90) | | NO | | | | (196.90) | | | | | | | | | | | | | | | | | | | | | | (196.90) | | 0001841092 | | | |
| 2019 | | 18-19 | | Sep 18 | | Computer Hardware | | 14 X Dell Latitude 3430 BTX with Dell docking kit | | Dell | | 9625-0130 | | 7365 | | Deduction | | (21,188.07) | | NO | | | | (21,188.07) | | | | | | | | | | | | | | | | | | | | | | (21,188.07) | | 0001841092 | | | |
| 2019 | | 18-19 | | Sep 18 | | Direct Billing Charges from Reserves | | Postage and Overdue Notices September, 2018 | | Postage and Overdue Notices September, 2018 | | 9625-0130 | | 1435 | | Deduction | | (1,926.19) | | NO | | | | (7.00) | | | | (548.33) | | (236.80) | | (122.02) | | (71.14) | | (206.47) | | (147.21) | | (616.44) | | (165.98) | | (1,926.19) | | 0001841373 0001841373 | | | | | |
| 2019 | | 18-19 | | Oct 18 | | Cash Balance as of 10-31-18 | | N/A | | N/A | | 1435 | | | | | | 76,611 | | 983,126 | | 385,515 | | 296,695 | | 44,791 | | 64,320 | | 212,193 | | 400,898 | | 368,818 | | 61,564 | | 2,894,530 | | (24,254.00) | | Cash Balance as of 10-31-18 | | | | | | | | | |
| 2019 | | 18-19 | | Oct 18 | | Debit Collection UMS | | Oct 2018 collection agency placements for Coalinga-Huron Library | | Unique Management | | 9625-0150 | | 7295 | | Deduction | | (126.85) | | NO | | | | (126.85) | | | | | | | | | | | | | | | | | | | | | | (126.85) | | 0001845925 | | | |
| 2019 | | 18-19 | | Oct 18 | | Debit Collection UMS | | Oct 2018 collection agency placements for Kings County Library | | Unique Management | | 9625-0150 | | 7295 | | Deduction | | (80.55) | | NO | | | | (80.55) | | | | | | | | | | | | | | | | | | | | | | (80.55) | | 0001845925 | | | |
| 2019 | | 18-19 | | Oct 18 | | Debit Collection UMS | | Oct 2018 collection agency placements for Madera County Library | | Unique Management | | 9625-0150 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Pre Paid Tech Reserve Deta

| | | D | F | G | K | L | M | O | P | Q | V | W | X | Y | Z | AA | AB | AC | AD | AE | AH | AL | AM | AN |
|-------------|--------------|--------------------------------------|---|---|-----------|----------|------------------|-----------------|------------------|----------------------------------|-------------|---------|----------|----------|---------|----------|----------|-------------|-----------|------------|-------------|--------|------------|----|
| Fiscal Year | Tech Reserve | Project Category | Description | Vendor | Org | Acct. # | Transaction Type | Addition Amount | Deduction Amount | Is Invoice Shared among members? | COALINGA | FRESNO | KERN | KINGS | MADERA | MARIPOSA | MERCED | PORTERVILLE | TULARE CO | TUL PUBLIC | TOTALS | | | |
| 2019 | 2019 | Software system support | Amazon | Amazon | 9625-0130 | 7295 | Deduction | | | Yes | | | | | | | | | | | | | | |
| 18-19 | 18-19 | Direct Billing Charges from Reserves | Postage and Overdue Notices January, 28-2019; February 22, 2019 | Postage and Overdue Notices February 2019 | 9625-0130 | 7365 | Deduction | | | No | (0.13) | (6.89) | (9.59) | (2.29) | (0.42) | (0.17) | (0.01) | (0.17) | (0.30) | (0.30) | (10.09) | (0.00) | (0.00) | |
| 19-20 | 19-20 | | | | | | | | | | (1,865.92) | | (399.14) | (173.80) | (87.85) | (55.79) | (168.38) | (63.17) | (343.12) | (124.00) | (1,365.92) | (0.00) | (0.00) | |
| 19-20 | 18-19 | | Cash Balance as of 2-28-19 | N/A | N/A | 1435 | | | | | 76,398 | 926,123 | 383,342 | 266,049 | 43,433 | 27,012 | 186,103 | 399,530 | 354,293 | 58,324 | 2,720,608 | | (2,105.51) | |
| 19-20 | 18-19 | Debit Collection UMS | Mar 2019 collection agency placements for Coalinga/Tulare Library | Unique Management | 9625-0150 | 7295 | Deduction | | | No | (9.95) | | | | | | | | | | (8.95) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Debit Collection UMS | Mar 2019 collection agency placements for Kings County Library | Unique Management | 9625-0150 | 7295 | Deduction | | | No | | | | | | | | | | | (62.85) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Debit Collection UMS | Mar 2019 collection agency placements for Mariposa County Library | Unique Management | 9625-0150 | 7295 | Deduction | | | No | | | | | | | | | | | (384.89) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Debit Collection UMS | Mar 2019 collection agency placements for Tulare County Library | Unique Management | 9625-0150 | 7295 | Deduction | | | No | | | | | | | | | | | (384.89) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Debit Collection UMS | Mar 2019 collection agency placements for Tulare Public Library | Unique Management | 9625-0150 | 7295 | Deduction | | | No | | | | | | | | | | | (134.25) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Debit Collection UMS | Mar 2019 collection agency placements for Madera County Library | Unique Management | 9625-0150 | 7295 | Deduction | | | No | | | | | | | | | | | (98.45) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 16 X ELO 2001L 19.5 IN Wide PCAP Self Check out Monitors | CDIW | 9625-0130 | 7365 | Deduction | | | No | (3,393.44) | | | | | | | | | | (3,393.44) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Year 2 Equipment Balance Due | Year 2 Equipment Balance Due | AMS | 9625-0300 | 50097365 | Deduction | | | No | (4,226.75) | | | | | | | | | | (4,226.75) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Year 2 Equipment Balance Due | Year 2 Equipment Balance Due | AMS | 9625-0300 | 50097365 | Deduction | | | No | (11,981.83) | | | | | | | | | | (11,981.83) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Year 2 UPS Backup | AMS - UPS Backup | AMS not report | 9625-0300 | 0395 | Deduction | | | No | (190.00) | | | | | | | | | | (190.00) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Direct Billing Charges from Reserves | Postage and Overdue Notices February, 25-2019; March 22, 2019 | Postage and Overdue Notices March 2019 | 9625-0130 | 7365 | Deduction | | | No | | | | | | | | | | | (1,772.52) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Direct Billing Charges from Reserves | Postage and Overdue Notices March 2019 | Postage and Overdue Notices March 2019 | 9625-0130 | 7365 | Deduction | | | No | (6.84) | | | | | | | | | | (6.84) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Direct Billing Charges from Reserves | Postage and Overdue Notices April 2019 | Postage and Overdue Notices April 2019 | 9625-0130 | 7365 | Deduction | | | No | (1,604.96) | | | | | | | | | | (1,604.96) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell | 9625-0130 | 7365 | Deduction | | | No | (3,307.41) | | | | | | | | | | (3,307.41) | (0.00) | (0.00) | |
| 19-20 | 18-19 | Computer Hardware | 2 X Dell Latitude 5490 32.0 LCD 15.6 | Dell</ | | | | | | | | | | | | | | | | | | | | |

Pre Paid Tech Reserve Detail

[illegible]

Unearned Grant Proceeds Utilized (Year 3)
Report Date Ending 2/29/20
Designation of the Unearned based on approval by the Admin Council.

Summary Statement Report

| | | |
|---|--------------|--|
| Unearned Grant Proceeds | \$114,034.16 | Funds Available |
| Revised Available: | \$114,034.16 | GL 01710 |
| Year 4 | (\$5,350.89) | Deduction: AMS Vouchers for Year 4 Charges through 11/5/19 JV # 0001891854. |
| | (\$2,197.10) | Deduction: AMS Vouchers for Year 4 Charges through 1/10/20 JV # 0001901669. |
| | (\$9,426.95) | Deduction: AMS Vouchers for Year 4 Charges through 2/14/20 JV # 0001905732. |
| | \$2,250.00 | Adjustment: Year 3 Grant Funds returned to the Account for TELCO Disconnects 5 Disconnects JV # 0001892546 |
| | \$7,000.00 | Adjustment: Year 3 Grant Funds returned to the Account for TELCO Installs 4 Installs JV # 0001895975 |
| | \$106,309.22 | |
| Year 5 | (\$6,277.00) | Deduction: 7 Booster Cisco Performance Licenses JV# 0001896733 |
| Amendments Approved: License and Coalinga | (\$5,891.34) | Deduction: 13 Booster Cisco Performance Licenses JV # 0001896734 |
| Ending Balance | \$94,140.88 | at 2/29/20 |
| Committed Pending Projects: | Year 5 | \$ (17,504.00) Deduction: Upcoming & Pending |
| Total Actual and Committed Cost | \$76,636.88 | |

Details Report Section by Project:

Year 4
Admin Council approval on March 2019
PO # 1920006
Project # 87997

| Period of 10/21/19-1/10/20 | | | | | | | | | | | | | | | |
|----------------------------|--------------|------------------|------------------------------|-------------|--------------|-------------------|-------------|-------------|--------------|-------------|----------------|--------------|------------|--------|--|
| Members | Location | Cost | Cost | Cost | Cost | Cost | Cost | Cost | Sub-Total | Tax | E-Rate | Charge to | COMPLETION | | |
| | | Wireless Cabling | AP access Points Wireless | AP License | Router | Router License | Switch | UPS | | | | SJVLS | DATE | Vendor | |
| Fresno County | Firebaugh | \$ 2,689.83 | \$ 1,597.06 | \$ 468.00 | | | | \$ 841.38 | \$ 5,596.27 | \$ 206.04 | \$ (4,895.09) | \$ 907.22 | 1/10/2020 | AMS | |
| Kern County | Mojave | \$ 2,739.33 | \$ 1,597.06 | \$ 468.00 | \$ 5,386.20 | \$ 1,692.00 | \$ 1,437.75 | \$ 841.38 | \$ 14,161.72 | \$ 666.83 | \$ (9,867.94) | \$ 4,960.61 | 1/10/2020 | AMS | |
| Kern County | Taft | \$ 2,359.83 | \$ 1,597.06 | \$ 468.00 | \$ 5,386.20 | \$ 1,692.00 | \$ 1,437.75 | \$ 869.35 | \$ 13,810.19 | \$ 459.08 | \$ (10,631.06) | \$ 3,638.21 | 1/10/2020 | AMS | |
| Kings County | Corcoran | \$ 2,689.83 | \$ 1,597.06 | \$ 468.00 | \$ 1,053.74 | \$ 470.00 | \$ 1,437.75 | \$ 841.38 | \$ 8,557.76 | \$ 429.57 | \$ (7,638.27) | \$ 1,349.06 | 1/10/2020 | AMS | |
| Tulare County | Farmersville | \$ 2,689.83 | \$ 1,597.06 | \$ 468.00 | \$ 1,053.74 | \$ 470.00 | \$ 1,437.75 | \$ 841.38 | \$ 8,557.76 | \$ 429.57 | \$ (7,638.27) | \$ 1,349.06 | 1/10/2020 | AMS | |
| Tulare County | London | \$ 4,754.89 | | | \$ 1,053.74 | \$ 470.00 | \$ 1,437.75 | \$ 853.75 | \$ 8,570.13 | \$ 361.47 | \$ (4,160.82) | \$ 4,770.78 | 1/10/2020 | AMS | |
| | | \$ 17,923.54 | \$ 7,985.30 | \$ 2,340.00 | \$ 13,933.62 | \$ 4,794.00 | \$ 7,188.75 | \$ 5,088.62 | \$ 59,253.83 | \$ 2,552.56 | \$ (44,831.45) | \$ 16,974.94 | | | |

Year 5
Admin Council approval on March 2019

| Report period: | Period of 10/21/19-11/5/19 | data entry based upon worksheet titled: revised 12.2 Board Approved amended 11.9.2019 Year 5 selection | | | | | | | | | | | | | |
|---------------------|----------------------------|--|-------------|--------|-------------------|-------------|-------------|-------------|-----|--------|-------------|--|--|--|--|
| Committed Projects: | | Router 4321 | | | | | | | | | | | | | |
| Members | Location | Cost | Cost | Cost | Cost | Cost | Cost | Sub-Total | Tax | E-Rate | Charge to | | | | |
| | | AP access Points Wireless | AP License | Router | Router License | Switch | UPS | | | | SJVLS | | | | |
| Coalinga | Huron | \$ 2,000.00 | \$ 1,000.00 | \$ - | \$ 500.00 | | | \$ 3,500.00 | | n/a | \$ 3,500.00 | | | | |
| Fresno County | Fowler | \$ 2,000.00 | \$ 1,000.00 | \$ - | \$ 500.00 | \$ 2,502.00 | \$ 1,000.00 | \$ 7,002.00 | | n/a | \$ 7,002.00 | | | | |
| Kern County | Kern River Valley | \$ 2,000.00 | \$ 1,000.00 | \$ - | \$ 500.00 | \$ 2,502.00 | \$ 1,000.00 | \$ 7,002.00 | | n/a | \$ 7,002.00 | | | | |

| | | | | | | | | | |
|-------------|-------------|------|-------------|-------------|-------------|--------------|------|------|--------------|
| \$ 6,000.00 | \$ 3,000.00 | \$ - | \$ 1,500.00 | \$ 5,004.00 | \$ 2,000.00 | \$ 17,504.00 | \$ - | \$ - | \$ 17,504.00 |
|-------------|-------------|------|-------------|-------------|-------------|--------------|------|------|--------------|

Amendments Approved: License and Coalinga
Admin Council approval on November 8, 2019

Cisco Performance on Demand License: @ 100Mb

| | | | | | | | | | | | | | |
|--------------------------|-----------------------|-----------------------------|---|---|---------|---------------|--|--------|--|------------|-------------------------|-------------|--|
| Report period: | | Period of 10/21/19-12/16/19 | | Equipment Router 4321 Already on Hand | | SVVLS PO # | | Vendor | | Cost | | Expire Date | |
| Members | Location | Estimate approved | | | | | | | | | | | |
| Fresno | Gillis | up to \$550 each/ w tax | X | | 1920018 | CDW | | | | \$453.18 | | Perpetual | |
| Fresno | Kerman | up to \$550 each/ w tax | X | | 1920018 | CDW | | | | \$453.18 | | Perpetual | |
| Fresno | Tranquility | up to \$550 each/ w tax | X | | 1920018 | CDW | | | | \$453.18 | | Perpetual | |
| Kern County | Rosamond (Wanda Kirk) | up to \$550 each/ w tax | X | | 1920018 | CDW | | | | \$453.18 | | Perpetual | |
| Kern County | Southwest | up to \$550 each/ w tax | X | | 1920018 | CDW | | | | \$453.18 | | Perpetual | |
| Merced County | Atwater | up to \$550 each/ w tax | X | | 1920018 | CDW | | | | \$453.18 | | Perpetual | |
| Merced County | Dos Palos | up to \$550 each/ w tax | X | | 1920018 | CDW | | | | \$453.18 | | Perpetual | |
| Merced County | Le Grand | up to \$550 each/ w tax | X | | 1920018 | CDW | | | | \$453.18 | | Perpetual | |
| Merced County | Los Banos | up to \$550 each/ w tax | X | | 1920018 | CDW | | | | \$453.18 | | Perpetual | |
| Merced County | Winton | up to \$550 each/ w tax | X | | 1920018 | CDW | | | | \$453.18 | | Perpetual | |
| Tulare County | Dinuba | up to \$550 each/ w tax | X | | 1920018 | CDW | | | | \$453.18 | | Perpetual | |
| Tulare County | Exeter | up to \$550 each/ w tax | X | | 1920018 | CDW | | | | \$453.18 | | Perpetual | |
| Tulare County | Lindsey | up to \$550 each/ w tax | X | | 1920018 | CDW | | | | \$453.18 | | Perpetual | |
| Amended from \$ 7,150.00 | | | | | | | | | | \$5,891.34 | Total Cisco Performance | | |

Cisco IOS Booster Performance-License @ !G

| | | Equipment Router 4321 Already on SJVLS | | | | | | |
|---------|-----------------|---|------|---------|--------|-------------------|-------------------------|--|
| Members | Location | Estimate approved | Hand | PO # | Vendor | Cost | Expire Date | |
| Fresno | Betty Rodriquez | up to \$1,000 each | X | 1920019 | CDW | \$896.80 | Perpetual | |
| Fresno | Clovis | up to \$1,000 each | X | 1920019 | CDW | \$896.80 | Perpetual | |
| Fresno | Fig Garden | up to \$1,000 each | X | 1920019 | CDW | \$896.80 | Perpetual | |
| Fresno | San Joaquin | up to \$1,000 each | X | 1920019 | CDW | \$896.80 | Perpetual | |
| Fresno | Sunnyside | up to \$1,000 each | X | 1920019 | CDW | \$896.80 | Perpetual | |
| Fresno | Woodward | up to \$1,000 each | X | 1920019 | CDW | \$896.80 | Perpetual | |
| Fresno | Reedley | up to \$1,000 each | X | 1920019 | CDW | \$896.80 | Perpetual | |
| | | | | | | <u>\$6,277.60</u> | Total Cisco IOS Booster | |

San Joaquin Valley Library System

Date: March 13, 2020

Submitted by: Jeannie Christiansen

Subject: Draft Budget FY 2020-2021- Enterprise Vehicle Lease

Recommended Actions;

1. Approve and authorized lease agreement with Enterprise Rental through County of Fresno discounted program with two-year terms with a termination clause; \$10,000 annually for total agreement costs up to \$20,000;
2. Approval to adopt the costs into the Recommended Budget FY 2020-21;
3. Authorized the Business Manager to begin negotiations with County Fleet to secure the Enterprise lease effective July 1, 2020.

Seek approval to begin negotiations to secure an Enterprise lease rental for SJVLS network team, the designated vehicle will benefit the System to improve efficiencies and effectiveness. In our survey with team and needs, we recommend a Ford Explorer with AWD will met the needs to serve the Central Valley branches.

Prior Year Costs:

| Fiscal Year | Cost |
|-------------|-------------------------|
| 2020-2021 | \$10,000 |
| 2019-2020 | \$3,200 at Feb 29, 2020 |
| 2018-2019 | \$4,000 |
| 2017-2018 | \$3,900 |
| 2016-2017 | \$3,600 |

Fiscal Impact

There is no impact to increase Member's membership for the FY 2020-21. The estimated \$20,000 will be funded by portion of Membership percentage increase (\$117,904)

Action: Approved _____ Denied _____

Date: March 13, 2020

Submitted by: Jeannie Christiansen

Subject: Draft Budget FY 2020-2021- Online Materials

Recommended Actions;

4. Approve and authorized increase in allocation designated for Electronic Resources Committee from \$11,000 to \$30,000
5. Approval to adopt the increase into the Recommended Budget FY 2020-21;
6. Authorized the SJVLS designee to work with Automation Committee on strategies with the allocation and return to the Board with presentation of solutions.

Seek approval to secure an Enterprise lease rental for SJVLS network team, the designated vehicle will benefit the System to improve efficiencies and effectiveness. In our survey with team and needs, we recommend a Ford Explorer with AWD will met the needs to serve the Central Valley branches.

Alternatives

- a. Provide the funding from the CLSA allocation in the amount of \$30,000
- b. Provide the funding with a 50% split between Membership Fee and CLSA allocation.
The will be accomplish by increasing the portion dedicated from Membership Fee and CLSA allocation with a 50% share.

| Online Vendor | Budget FY 19-20 | Budget FY 20-21 | Budget FY 21-22 |
|-------------------------------------|-----------------|-------------------------|-----------------|
| Bibliotheca | 20,500 | 20,910 | 21,328 |
| Pronunciator | 31,000 | 31,620 | 32,252 |
| Vendor Award (former EBSCO) | 86,600 | 88,332 | 90,099 |
| ERC-Additional Resources Selections | 10,000 | • \$ 11,000 to \$30,000 | Depends |
| Califa Membership | 3,600 | 3,600 | 3,600 |
| Total | \$151,700 | | |

Fiscal Impact

Currently funded by portion of Membership Due in the amount of \$110,647. There is no impact to increase Member's membership for the FY 2020-21.

Action: Approved _____ Denied _____

Date: March 13, 2020

Submitted by: Jeannie Christiansen

Subject: CLSA Upcoming Application & Strategies

Recommended Actions;

1. Return to Board for direction on CLSA Program and Funding Strategy for Upcoming Year in the amount of \$77,534.
2. Approval for Black Gold and the promotion to utilize this service in the amount of \$663.
3. Approval on the split designation of funds under Resource Sharing

System Name: San Joaquin Valley Library System \$240,074

Operations System Communication & Delivery

- | | |
|---|-----------|
| a. Contract Services – Delivery by County of Fresno | \$159,540 |
| b. Telecommunications – replacement of networking hardware devices | \$ 0 |
| c. Resources Sharing | \$??? |
| (\$77,534) | |
| a. January 17 meeting the Board direct to explore alternative solutions | \$ _____ |
| b. Electronic Resources Committee from \$11,000 to \$30,000 | \$ _____ |
| c. Other | \$ _____ |
| d. Continue with OMEKA or self registration e-card | \$ _____ |
| d. Indirect Costs/Fiscal Agent Fee | |
| e. Other | |
| a. Black Gold Library System | \$ 663 |
| i. Seek approval: Yes or No | |
| b. Large scanner annual maintenance | \$ 3.000 |

Action: Approved _____ Denied _____

Date: March 13, 2020

Submitted by: Jeannie Christiansen

Subject: Draft Budget FY 2020-2021- Recommended Budget

Recommended Actions;

- 1 Seek approval to return to Board in May to approve the Recommended Budget with approved changes and to incorporate the CENIC RFP upgrades on equipment selection costs.
4. Return to Board with CLSA Program and Funding Strategy for Upcoming Year.
5. No additional changes to the **approved** Membership Fees and Costs approved on January 17, 2020; Attachment 7, page 5 in the January agenda packet.

Seek approval to present Recommended Budget in May.

Action: Approved _____ Denied _____

**SAN JOAQUIN VALLEY LIBRARY SYSTEM
FY 2020-2021**

Membership Fees:
Other Fees:

Approved November 7, 2019

Presented for Approval -January prelim draft approval

Four separate billing periods: August, September and February

Members to Budget -CAO

Members

Budget

1/9/2020- Corrected the Member's Telco Direct Billing from 724,977 to \$987,498

| MEMBER | FY 2019-2020 Total Member Charges | Extra | RBDigital Connector | 96250300 Actual allocation Core (Note 1) | 96250300 Actual allocation Core Communi- Direct Cisco SmartNet HQ | Fortinet HQ Annual Maintenance | 96250130 Postage OD | Members Budget (Note 2) | Tech Reserve or Electronic Resources (Note 3) | Pre-Paid Tech Reserve Tripartite (Note 4) | Pre-Paid Tech Reserve (Note 5) | Members Budget |
|---------------------|---|--------------------------------|---------------------|---|---|-----------------------------------|---------------------------|-------------------------------|--|--|--|----------------------------------|
| | portion of Pooled Excludes Telco, Tech Reserve | Direct Charges Transparency | | Direct TELCO | | | | Sum Total Fee | Based on Tech Report | Nimble Contribution | Elective Horizon Upgrade Reserves 2 year plan | FINAL Total Member Invoice |
| Coalinga | 22,633 | | | 18,340 | 900 | 3,100 | 200 | 45,173 | - | - | 1,984 | 47,157 |
| Fresno | 757,576 | | | 213,583 | 900 | 3,100 | - | 975,159 | 300,000 | - | 64,469 | 1,339,627 |
| Kern | 444,577 | 750 | 2,060 | 170,288 | 900 | 3,100 | 8,000 | 629,675 | - | - | 39,219 | 668,893 |
| Kings | 73,886 | | | 43,552 | 900 | 3,100 | 5,000 | 126,438 | - | - | 7,720 | 134,158 |
| Madera | 83,254 | 1,600 | | 194,560 | 900 | 3,100 | 1,800 | 285,214 | - | - | 7,729 | 292,943 |
| Mariposa | 32,805 | | | 139,917 | 900 | 3,100 | 2,000 | 178,722 | - | - | 2,840 | 181,562 |
| Merced | 116,244 | | | 86,807 | 900 | 3,100 | 3,000 | 210,051 | - | - | 10,598 | 220,649 |
| Porterville | 49,059 | | | 258 | 900 | 3,100 | 2,000 | 55,317 | - | - | 5,149 | 60,466 |
| Tulare Co. | 158,392 | | | 119,936 | 900 | 3,100 | 5,000 | 287,328 | - | - | 15,977 | 303,305 |
| Tulare Pub | 51,381 | | | 258 | 900 | 3,100 | 3,000 | 58,639 | - | - | 4,316 | 62,955 |
| TBD-Allowable Costs | | | | - | | | | | | | | |
| Totals | 1,789,808 | 2,350 | 2,060 | 987,498 | 9,000 | 31,000 | 30,000 | 2,851,715 | 300,000 | - | 160,000 | 3,311,715 |

Invoice #4-Dec
(check with Mary
Ellen in Feb for E-
Rate discounts

Invoice #1-August

Invoice #1-August

Invoice #1-August

Invoice #1-August

Invoice #2
Sept

Invoice #3
Sept

Invoice #2
Sept

Members
Future Bill

Note:

1. Membership increased by 7%
2. Members to budget with their County Administrative Office for two types: Membership and Telco/NRC install & hardware direct costs for locations and SmartNet for headquarters.
3. Members may elect during next fiscal year any additional contributions/deductions from Pre Paid Tech Reserves. Notify Library Business Manager
4. Build contingency reserves under CATEGORY: System Committed Project: Requires contribution by each Member.

depends: Jan or
Feb 2021

Date: March 13, 2020

Submitted by: Jeannie Christiansen

Subject: Discussion-Build Contingency Reserves

Recommended Actions;

1. Approval to return to the Board in July with a plan after consultation with other key participants Vikki, Porterville, Joseph Mathew Consultant and Ed Technology.

Action: Approved _____ Denied _____

**ERC RECOMMENDATION TO ADMINISTRATIVE COUNCIL ON
RFQ SJVLS 20-004: GENERAL PURPOSE DATABASE PACKAGE**

February 19, 2020

The SJVLS Electronic Resources Committee recommends selecting Gale's proposal to RFQ SJVLS 20-004 for a system-wide General Purpose Database subscription.

Recommendation: The ERC recommends awarding RFQ SJVLS 20-004 to Gale and entering into a three-year database subscription beginning in FY 2020-21 for all categories of databases specified in the RFQ.

Budget: The Gale subscription is \$29,357 less than the budgeted amount for FY 2020-21, with a 2.5% increase in each of the following years. Gale quoted three years of service at \$58,975.00, \$60,449.38, and \$61,960.61 respectively.

To take advantage of the cost savings from the Gale subscription ERC has obtained quotes to offer a system-wide test prep and learning resource. The committee is currently reviewing the quotes and will make a recommendation to Admin Council at the May meeting.

Justification: In addition to potential cost savings, ERC recommends Gale as a better solution for SJVLS patrons. Committee members and staff from member libraries attended vendor presentations and worked with trial versions from all vendors. After reviewing the presentation and trials, staff were invited to evaluate and rate all resources based on three weighted categories: content (35%), user experience (15%), and resource administration (10%). The final 40% of the ratings was assigned to price. Gale's offering was the highest rated proposal in all categories. ERC found that Gale's databases offered greater depth in both subject coverage and source materials. Gale's resources received high ratings in both the general and automotive repair categories. Children's and YA databases, science resources, and legal assistance content also were especially noted for both organization and content. Chilton's automotive repair was valued for its detailed content and name recognition. Gale's interface was consistently cited as intuitive, easy to navigate, and contributing to a positive user experience. The Gale interface allows resources to be presented in both English and Spanish and thus improves accessibility of information to more patrons. Overall, Gale offered products, resources, and features that are better suited for SJVLS user needs and interests.