Automation Committee Meeting
May 22, 2019
Visalia Branch, Tulare County Library
Approved Minutes

Present:
Tony Arellano, Faythe Arredondo, Smruti Deshpande, Yvonne Galvan, Dani Haas, Brian Martin, Kristie Pratt, Mollie Roache, and Mary Ellen Tyckoson (chair)

Also Present: Kevin Nelson, Chris Wymer

Absent/Excused: Rebecca Adams, Mary Jo Lawrence

I. The meeting was called to order at 10:03 AM by Mary Ellen Tyckoson.

II. Introductions were skipped.

III. Adoption of Agenda – The agenda was adopted as distributed.

IV. Comments from the Public - None.

V. The minutes of April 3, 2019 were approved as distributed.

VI. Projects for Discussion and Action

   a. Tulare County Fine elimination - Tyckoson

   On July 1st Tulare County locations will go fine free, but still impose lost item charges and other fees. Tulare County staff will need to pay particular attention to CKO location so that they aren't waiving fines that were the result of CKO in another jurisdiction. Outside of Tulare County staff may need to explain why some items charged a fine and others (checked out at a Tulare County branch) didn't. All staff will need to pay close attention to the CKO location of blocks. We may look at rearranging the block display to make CKO location easier to sort out from the noise. Although within Tulare County the daily rate will be 0 so the max fine will effectively be 0, to prevent long overdue Tulare County items from failing to charge a fine when checked out elsewhere, we will make all of Tulare County itypes max out at $4.00 (the most common fix fine amount.)

   b. HIP decommission project – Wymer

   Wymer passed out a spreadsheet with some of the steps and anticipated completion dates for the end of public access to HIP. Since the change to an Enterprise link in the pre-overdue emails there has been a drop in renewals via HIP. Wymer has been analyzing the HIP logs since April 15th. There were 67,000 calls from inside the network and 454,000 from home users. He distributed data on the workstations using HIP from inside.

   At some point we will want to remove the link to HIP from the Enterprise profiles. We think on some OPACs that people are using Classic Valley Cat from the Enterprise link, and then it stays there until the workstation does a refresh.

Local library staff will need to scan their websites for links using HIP. The easiest way to do that is to look at the source code and do a search for "hip1".

My List users in HIP present a difficult problem. If they haven't yet logged into Enterprise their list will automatically come over when they first log in. If they previously logged in, but went back to using HIP, they will need to rebuild their lists in Enterprise. The SJVLS Staff will look into some sort of instructions for end users. Tyckoson passed out counts by btype of borrowers with active My Lists. Since there were staff btypes on the list, she will run a report for the JSAs.

We will need to develop a standard message that can be shared with staff and end users on why we are shutting down HIP.

c. Source replacement – Tyckoson

Martinez is exploring replacing The Source with a Sharepoint site so it's a good time to discuss what is needed. Everyone wants a site that is searchable. Most of the interest is in policy and procedure information and some documentation on Horizon settings that are enforced system-wide. Essentially people want a knowledge base.

Staff will see about ways people can enter suggestions for Source content.

d. Staff only items and BC Mobile – Wymer

The problem with a checked out staff only item or bib blocking the display of all items out on BC mobile was discussed. There isn't any timeline at SirsiDynix to fix this problem. If items check out we strongly recommend not making them staff only. We have done a workaround for Fresno's New and Now collections, by creating a script that runs every 2 hours and changes checked out items to not staff only and changes any returned items back to staff only. One way that items can become staff only is if the location parameter settings for lost to staff only/claimed returned to staff only are used, so JSAs need to be careful if they want to use those settings.

e. Status report on projects – Nelson/Wymer/Tyckoson

Nelson reported that only one site from year 3 remains to be moved to CENIC and the year 4s are moving along. The non-CENIC sites are in the process of moving to new circuits under the Calnet 3 agreement.

The PC order will close on Friday, May 24th so that we can get the order to DELL this month. In addition to the standard desktop, there is a small form factor option. They also have a 24" touch screen option for monitors.

Arellano asked about Windows 10/Office 2019. A specific concern is whether a new image will be required for the 3040s that still have several years of life. Strategies for rotating computers to different uses to lower the number of expensive Office licenses needed was also discussed.

Both Nelson and Vang will be at CISCO Live June 6 -14th.

Wymer has made progress on the smart banners for iPhone and Android (pointing people to the app if they use Enterprise website on their phone). While he has the banners to a point they display, he is still working on how to control which content pages they appear on, e.g. not on the login pop up window or search results. People can see what the banner looks like by going to the SJVLStest profile of Enterprise.

Wymer worked with Fresno on a BC Analytics-based replacement for the CollectionHQ "dead" and "grubby" items reports. It's close to where he could duplicate the reports for other jurisdictions.
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Tyckoson is spending all of her time doing routine tasks while writing documentation for those tasks.

VII.   The next Automation Committee meeting will be July 31, 2019 via Skype.

VIII.   Announcements –.

There being no further business the meeting was adjourned at 11:20 p.m.