Automation Committee Meeting
February 6, 2019
Via Skype
Approved Minutes

Present:
Tony Arellano, Faythe Arredondo, Smruti Deshpande, Yvonne Galvan, Dani Haas, Brian Martin, Kristie Pratt, Mollie Roache, Gray Spate, and Mary Ellen Tyckoson (chair)

Also Present: Alberto Martinez, Kevin Nelson, Chris Wymer, Nathan Vosburg

Absent/Excused: Rebecca Adams

I.   The meeting was called to order at 10:07 AM by Mary Ellen Tyckoson.

II.   Roll call was conducted.   The new Administrative Librarian, Alberto Martinez, was introduced.

III.   Adoption of Agenda – The agenda was adopted as distributed.

IV.   Comments from the Public - None.

V.   The minutes of November 28, 2018 were approved as distributed.

VI.   Projects for Discussion and Action

   a. BLUEcloud Mobile follow-up – Tyckoson

   Everyone really appreciated the one-on-one training performed by Chris on the CMS behind BLUEcloud Mobile. Staff members are using the app and really like it. Chris pulled up statistics that show it has significant downloads, more for iPhones than Android. The statistics that we can provide by jurisdiction were discussed and we'll follow up with creating regular reports to be posted on the Source. While we will never have separate download stats since it is really one app with different templates, would could discuss other possible ways to track individual library use with SirsiDynix at COSUGI.

   b. HIP decommission, preliminary discussion – Tyckoson

   A good discussion on when to remove public access to HIP resulted in plans to go ahead and move the request logic out of HIP and to plan on ending public access to the HIP version of ValleyCat on January 1, 2020. HIP is still seeing significant usage, particularly for browse searches. Ways to notify patrons of the planned change via messages on HIP screens was discussed. Hacking messages into HIP displays gets tricky, especially profile-specific messages. The biggest problem is that patrons who logged into Enterprise, but went back to using HIP for My Lists would lose their current lists when we shut HIP off, unless they had emailed them. The System Office will work out possible ways to alert patrons of the pending change and work with the JSAs to implement. One thing we are working on changing already is the link to renew in the pre-overdue notices.

   c. Windows 10/Office upgrades – Nelson

Windows 7 goes completely out of support on 1/14/2020 and Office 2010 ends support in October 2020. System Office needs to find a Microsoft licensing expert at CDW-G since there are so many different types of licenses if gets confusing. Tech Soup will be the cheapest option for public computers, but we still have to purchase licenses for the staff machines. TrackIt can be used to create reports of PCs that are already licensed for Windows 10 and of PCs that cannot run Windows 10 and will have to be replaced. The System Office will try to work out a document with timelines and dependences.

d. Barcode scanner purchases – Nelson/Wymer

The Bluetooth scanners certified for use with Mobile Circ are end-of-life and we are looking for a replacement. With the ability of the BLUEcloud Mobile app to store and display patron barcodes, libraries may want to start looking at replacing our old desktop barcode scanners with 2D scanners. There are a couple of Honeywell models that staff at other libraries are having good luck with, and we know that the Honeywell's have a good track record for longevity. Fresno has been successfully testing a Zebra model, but it would be better to be on a model widely in use at other Horizon libraries. The System Office will specify models for both types of scanners in time for the Spring PC/peripherals order.

d. Status report on projects – Nelson/Wymer/Tyckoson

Nelson reports that we have received the new routers for all of the year 3 CENIC upgrades and they are working on getting those out to the branches already installed. There are still a few locations where we are waiting for the circuit installation. We also have some issues with the WiFi for year 3 locations because an insufficient number of access points were ordered.

Wymer has been busy with the BLUEcloud Mobile CMS training. There are still 3 jurisdictions to train. He will be attending Code4Lib in San Jose and learn more about the coding/customization work being done in other libraries.

Tyckoson is learning about BLUEcloud Circulation. Since it will require setting up users with permission in BLUEcloud Central, this might be a good time for everyone to review the Horizon permissions of frontline circulation staff. A few things of interest from ALA
1) The panoramaproject.org is researching the relationship between libraries owning books and publisher sales.
2) The court case on net neutrality rules had oral arguments on 2/1/19. Now we wait for a decision.
3) The Washington Office update indicated that there is interest/energy around the topic of rural broadband, so there may be some Federal help in the future with remote locations where we are having trouble getting better service.

VII.   The next Automation Committee meeting will be April 3, 2019 at Tulare Public.

VIII.   Announcements – Gray Spate announced that his last day will be February 28th. A new position will handle the computer/network support work. Madera is still deciding who will be assigned the JSA role.

There being no further business the meeting was adjourned at 11:17 a.m.