

**Automation Committee Meeting
September 26, 2018
Tulare Public Library
Approved Minutes**

Present:

Tony Arellano, Heidi Clark, Smruti Deshpande, Yvonne Galvan, Brian Martin, Krista Riggs (for Fresno), Gray Spate, and Mary Ellen Tyckoson (chair)

Also Present: Kevin Nelson, Chris Wymer

Absent/Excused: Rebecca Adams, Faythe Arredondo, Dani Haas, Kristie Pratt

- I. The meeting was called to order at 10:02 AM by Mary Ellen Tyckoson.
- II. Introductions were made.
- III. Adoption of Agenda – The agenda was adopted as distributed.
- IV. Comments from the Public - None.
- V. The minutes of July 25, 2018 were approved as distributed.
- VI. Projects for Discussion and Action
 - a. Making child/YA borrowers fine free - Tyckoson

Fresno went to their Board of Supervisors for approval to stop charging fines for children, teens and veterans. The proposal was tabled for the foreseeable future, but this is a nationwide trend and other SJVLS libraries are interested. System had proposed to approach the fine free result with a new “no fines” btype to assign to veterans (and any other adult no fines group) and the btype would have a long grace period. YA borrower types would also be assigned a long grace period, but child btypes are more problematic because we know that patents sometimes use the child’s card. The proposal was to make the combination of child btype + child/YA itype fine free. Tyckoson passed around a chart showing each jurisdiction’s juvenile itypes, or lack thereof. To make Horizon reliably calculate fines we would need to create new itypes for the jurisdictions that do not have them. Fine free also means staff must pay attention and not waive fines if the material was checked out in another jurisdiction. There is no pressing need to do this right now, but libraries that want to go ahead with new juvenile itypes can work with the system office to get them created and items reassigned. Fine amnesty/food for fines programs were also discussed.

- b. BlueCloud Mobile App implementation – Tyckoson

System had the first call with our implementation coordinator last week and has a call with the consultant (Solus?) on Tuesday 10/2. The first step is checking that all of the institution (branch) information in BlueCloud Central is correct, and most libraries are already working on this. We’ll also need to set up search targets for each jurisdiction. That may require some local decisions regarding eResources. At some point jurisdictions will need to specify colors and provide a logo for their

template. We don't really have a schedule yet, but we need to be live before January. At some point we will have access to the content management system. At that point we'll figure out what we can assign to the JSA level and provide training/access. We also still have questions about going straight to a template versus needing to log in to the generic SJVLS app/template first.

The Enterprise upgrade on 9/17 added some responsive capabilities, but System hasn't had time to turn them on and experiment with them. The next upgrade will bring Enterprise closer to being fully responsive.

c. Analytics training follow up – Wymer

Wymer asked for feedback on the Analytics training. People are still trying to figure out how best to use it and haven't had much time to play with it. It's a bit overwhelming. Their feedback was that more step-by-step directions on how to run reports would be helpful, as it was missing from the first training. They also mentioned that it was hard to follow what was happening on the screen, due to some lag in sharing Wymer's screen. Wymer is hoping to make the next training, which will focus on report creation, hands on.

d. Status report on projects – Nelson/Tyckoson/Wymer

Nelson noted that SJVLS will be unstaffed the morning of 10/1 while everyone attends the Fresno Annual Library Meeting. CENIC year 3 installs are moving forward using older surplus routers for now because we are waiting for the erate program to approve a model substitution for the new routers. We'll start the year 4 sites when the year 3 sites are done. The Fall PC order is open. Please try and get orders in by the end of the month. If you need peripherals or something just put a note in your order.

The system office has been working on Windows 10 and Office licenses. It's confusing because there are so many types of licenses and Microsoft is starting to push subscription over purchase for Office.

Wymer reported that the authentication app using web services seems to be working well for Enki and Hoopla.

With the work on search targets in BlueCloud Central to support Mobile, Tyckoson may be able to make some progress finally on BlueCloud Cataloging.

VII. The next Committee meeting will be November 28 25, 2018 in Visalia.

VIII. Announcements – Clark reported that TPL is doing a user survey.

There being no further business the meeting was adjourned at 11:23 a.m.